

# **Fresno Regional Workforce Investment Board**

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*Blake Konczal, Executive Director*

## **OPERATIONAL DIRECTIVE**

**FRWIB OD # 03-11**

**Date Released: April 7, 2011**

**To: All Fresno Regional Workforce Investment Board Providers of Services**

**From: Blake Konczal, Executive Director**

**Effective Date: April 7, 2011**

**Subject: DENYING SERVICES**

**Applicable Program: ALL**

Effective immediately, Provider of Services' staff are required to provide the FRWIB approved Policy Bulletin, Operational Directive, or Information Bulletin that explains the eligibility criteria for the specific service to those participants who are not eligible for or have been denied that particular service.

The provision of the policy is to be documented in the job seeker's case notes.

If any questions, please contact the FRWIB Program Manager.