

Fresno County Workforce Investment Board

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Blake G. Konczal, Director

OPERATIONAL DIRECTIVE

FCWIB OD # 21-07

Date Released: September 11, 2007

To: All Fresno County Workforce Investment Board Providers of Services

From: Blake G. Konczal, Director

Effective Date: September 11, 2007

Subject: Employment Verification for WIA Clients

Applicable Program: All Programs

Effective immediately, all providers of services' staff are to implement this OD

To prevent any potential legal liability issues, WIA Provider of Service staff cannot provide employment verification on behalf of WIA clients. Any request for employment verification must be provided by the client or their employer of record.

