

# **Fresno Regional Workforce Development Board**

*A proud member of America's Job Center of California<sup>SM</sup> Network*

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*Blake Konczal, Executive Director*

## **OPERATIONAL DIRECTIVE**

**FRWDB OD # 22-07 Revision D**

**Date Released: November 7, 2017**

**To: All Fresno Regional Workforce Development Board Providers of Services**

**From: Blake Konczal, Executive Director**

**Effective Date: November 7, 2017**

**Subject: Approved Assessment Tools**

**Applicable Program: All**

**Revision History: Initial Release – 9/11/07; Rev B – 9/18/13, Rev C – 3/27/14**

This Revision C updates the Approved Assessment Tools list and updates terminology.

Effective immediately, all providers of services and their staff are to implement this OD.

Page two specifies the assessment tools that are approved for use by Fresno Regional Workforce Development Board (FRWDB) providers of services and the assessment tools that are used by One-Stop partners.

For the purpose of initial assessment, providers of services are to accept any of the listed assessment tools from a referring or co-enrolling agency/partner that a participant has completed. Assessments must have been completed within the twelve month period prior to co-enrollment or direct referral.

All participants co-enrolled into WIOA will have the WorkKeys™ assessment performed.

If you have any questions, please contact the FRWDB Program Manager.

<i>Assessment Tools Used by One-Stop Partners</i>	<i>Assessment Tools Used by FRWDB Providers of Services</i>
CAPS, COPEs, COPS	<b>Adult Program / Older Youth</b>
CASAS	CASAS
Meyers and Briggs	O*Net Interest Profiler
Nelson Denny	O*Net Work Importance
O'NET	WorkKeys®
Reading Free	
Self-Directed Search	<b>In-School &amp; Younger Out-of-School Youth</b>
Shiple Living	CASAS
SPM Raven	O*Net Interest Profiler
TABE	O*Net Work Importance
WorkKeys®	
WRAT 3	