



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

**Youth Council  
May 17, 2018 @ 4:00 p.m.**

Workforce Connection - Manchester Center  
3302 N. Blackstone, Room 209  
Fresno, CA 93726

**Mission Statement: To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.**

**PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE**

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST

CHAIR/STAFF REPORT

PUBLIC COMMENTS

Item	Description	Presenter	Enclosure	Action	Page #
1.	February 15, 2018, Youth Council Meeting Minutes	Konczal	Yes	Approve	3
2.	Ratification of New Youth Council Member	Konczal	Yes	Recommend to Ratify	7
3.	Youth Program Services Contract Awards for Program Year 2018-2019	Stogbauer	Yes	Recommend to Approve	8
4.	Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2018-2019	Stogbauer	Yes	Recommend to Approve	10
5.	Third Quarter Local Performance Results Report for Program Year 2017-2018	Stogbauer	Yes	Recommend to Accept	11
6.	Third Quarter Youth Satisfaction Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	17
7.	Third Quarter Providers of Services Monitoring Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	19
8.	Third Quarter Youth Customer Complaint Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	21
9.	Third Quarter Youth Demographics Reports for Program Year 2017-2018	Giles	Yes	Information	22
10.	One-Stop Tour Visits	Stogbauer	No	Discussion	--
11.	Agenda Items for August 16, 2018, Meeting	Konczal	No	Discussion	--
12.	Meeting Feedback	Konczal	No	Discussion	--

### ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

**Fresno Regional Workforce Development Board  
Youth Council  
2018 Attendance Roster**

	<b>2/15/2018</b>	<b>5/17/2018</b>	<b>8/16/2018</b>	<b>11/15/2018</b>
Barnes**	A			
Bauer	P			
Chambers	P			
Holland	--			
Martindale	A			
Montalbano*	P			
Tutunjian	P			
Vuicich	P			
Watson	A			

\* = Chairperson

\*\* = Vice Chairperson

P = Present

A = Absent

-- = Not a Ratified Member at Time of Meeting

XX = Meeting Cancelled

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	1
MEETING DATE:	May 17, 2018
ACTION:	APPROVE

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** February 15, 2018, Youth Council Meeting Minutes

**RECOMMENDATION:**

Approve the attached minutes of the February 15, 2018, Youth Council meeting.

**ATTACHMENT:**

February 15, 2018, Youth Council Meeting Minutes



## FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council Meeting  
February 15, 2018

### SUMMARY MINUTES

The meeting was called to order at 4:03 p.m.

ROLL CALL: PRESENT – Paul Bauer, Brian Chambers, Dennis Montalbano, Michelle Tutunjian and Valerie Vuicich

ABSENT – Lacy Barnes, Katherine Martindale, and Rick Watson

AGENDA CHANGES: None

ABSTENTIONS/RECUSALS/  
DISCLOSURES OF  
POTENTIAL CONFLICTS  
OF INTEREST: None

CHAIR/STAFF Phyllis Stogbauer, Deputy Director of Program Services, Fresno Regional Workforce Development Board (FRWDB) announced that Blake Konczal, Executive Director, FRWDB, would not be attending the meeting.

PUBLIC COMMENTS: None

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#### **Item      Description/Action Taken**

#### **1.      November 16, 2017, Youth Council Meeting Minutes**

**BAUER/VUICICH – APPROVED THE NOVEMBER 16, 2017, YOUTH COUNCIL MEETING MINUTES (UNANIMOUS).**

#### **2.      Ratification of New Youth Council Member**

Ms. Stogbauer stated that Director Araceli Holland had expressed interest in becoming a member of the Youth Council. Ms. Holland is the District Administrator at the State of California Department of Rehabilitation.

Chair Montalbano requested that the Youth Council (Council) vote to recommend that the FRWDB ratify the appointment at the March 7, 2018, FRWDB meeting.

**BAUER/CHAMBERS – RECOMMENDED THAT THE FRWDB RATIFY ARACELI HOLLAND AS A NEW YOUTH COUNCIL MEMBER (UNANIMOUS).**

#### **3.      Final Draft Workforce Innovation and Opportunity Act Title I Youth Request for Proposals Statement of Work for Program Year 2018-2019**

Ms. Stogbauer explained that at its November 16, 2017, meeting, the Council approved the draft Request for Proposals (RFP) Statement of Work (SOW) to procure for Youth program services for PY 2018-2019. FRWDB staff released the draft SOW for a 30 day public comment period from December 8, 2017, through January 5, 2018.

Ms. Stogbauer stated that based on the feedback received during the public comment period, there was one (1) suggested change to the RFP which she reviewed with the Council. Ms. Stogbauer also reviewed additional changes as a result of new guidance recently received from the State. Once the item is approved by the FRWDB, FRWDB staff will finalize the RFP and prepare for final release in March, 2018.

Ms. Stogbauer added that soon FRWDB staff will be requesting five (5) volunteers from the Council to be on a rating panel to score the proposals that are received.

**BAUER/VIICICH – RECOMMENDED THAT THE FRWDB APPROVE THE FINAL DRAFT WORKFORCE INNOVATION AND OPPORTUNITY ACT TITLE I YOUTH REQUEST FOR PROPOSALS STATEMENT OF WORK FOR PY 2018-2019 (UNANIMOUS).**

4. **Second Quarter Local Performance Results Report for Program Year 2017 - 2018**

Ms. Stogbauer presented the Second Quarter Local Performance Results Report for PY 2017-2018.

Chair Montalbano asked if FRWDB staff typically documents when an individual exits the program before they receive a Certificate of Attainment. Ms. Stogbauer responded that placements are documented, but the individual still has one (1) year after exiting the program to attain the certificate.

Council Member Vuicich added that it might be helpful for the Youth Council for staff to add a separate column on the fourth quarter Certificate of Attainment report that displays how many youth from each program have left because they had received employment.

**BAUER/CHAMBERS – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER LOCAL PERFORMANCE RESULTS REPORT FOR PY 2017-2018 (UNANIMOUS).**

5. **Second Quarter Youth Satisfaction Reports for Program Year 2017 - 2018**

Stephen DeWitt, Quality Systems Manager, FRWDB, presented the Second Quarter Youth Satisfaction Reports for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt indicated that the surveys showed a 91.8% response rate for the satisfied and extremely satisfied columns on the graph. The participant's comments also continue to be positive overall.

**VIICICH/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER YOUTH SATISFACTION REPORTS FOR PY 2017-2018 (UNANIMOUS).**

6. **Second Quarter Providers of Services Monitoring Report for Program Year 2017 - 2018**

Mr. DeWitt presented the Second Quarter Providers of Services Monitoring Report for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt indicated that all findings have been addressed and FRWDB staff had no issues or concerns.

**BAUER/VIICICH – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER PROVIDERS OF SERVICES MONITORING REPORT FOR PY 2017-2018 (UNANIMOUS).**

7. **Second Quarter Youth Customer Complaint Report for Program Year 2017 - 2018**

Mr. DeWitt presented the Second Quarter Youth Customer Complaint Report for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt reported that no youth program complaints were received during the second quarter.

**BAUER/CHAMBERS – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER YOUTH CUSTOMER COMPLAINT REPORT FOR PY 2017-2018 (UNANIMOUS).**

**8. Second Quarter Youth Demographics Reports for Program Year 2017 - 2018**

Tim Giles, Deputy Director of Information Systems, FRWDB, presented the Second Quarter Youth Demographics Reports for PY 2017-2018. Mr. Giles stated that the report was broken down by enrollments based on gender, age, ethnicity and barriers to employment.

This was an information item.

**9. One-Stop Tour Visits**

A request was made at the Council meeting on November 16, 2017, to discuss visiting more local One-Stops. Director Bauer suggested having the next Council meeting at the Reedley One-Stop. However, due to the importance of a quorum at the May meeting, it was decided to bring back the item at the next Council meeting for further discussion.

This was an information item.

**10. Agenda Items for May 17, 2018, Meeting**

Add the One-Stop Tour Visit item back on the agenda.

**11. Meeting Feedback**

No meeting feedback was provided.

Meeting adjourned at 4:34 p.m.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	2
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO RATIFY

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Ratification of New Youth Council Member

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) ratify the appointment of Vasili Sotiropulos to the Youth Council.

**REASON FOR RECOMMENDATION:**

Mr. Sotiropulos is an agent with Hyatt Real Estate and has expressed interest in joining the Youth Council.

Article VI "Committees" of the FRWDB Bylaws indicates that committee chairs shall designate their committee members and present them to the local board for ratification.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	3
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Deputy Director of Program Services  
**SUBJECT:** Youth Program Services Contract Awards for Program Year 2018-2019

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve the following Workforce Innovation and Opportunity Act (WIOA) contract awards for the Youth Program Services for Program Year (PY) 2018-2019.

## **REASON FOR RECOMMENDATION:**

The procurement for the current Youth Program Services contracts stipulated a maximum five (5) year contract period, which ends June 30, 2018. Accordingly, FRWDB staff drafted the WIOA Youth Program Services Scope of Work (SOW) and the FRWDB approved the draft SOW on December 6, 2017, to release for a 30-day public comment period beginning December 8, 2017.

The RFP was released on March 15, 2018, and two (2) mandatory bidders' conferences were held on March 20, 2018, and March 27, 2018. The submission deadline for proposals was April 13, 2018. There were six (6) proposals received by the deadline for the four (4) Service Delivery Areas as follows: one (1) Area I – Urban North; two (2) for Area II – Urban South; two (2) for Area III – Rural East; and one (1) for Area IV – Rural West. As outlined in the RFP, competitive procurement requires that at least three (3) responsive proposals be received in each of the SDAs by the submission deadline date. Therefore, the procurement was declared a failed competition.

FRWDB staff completed the initial review and all six (6) proposals met the minimum requirements under the RFP, and were forwarded to the rating panel for evaluation based on criteria outlined in the RFP. The Rating Panel met on May 10, 2018, to review and rate the proposals. FRWDB staff facilitated the meeting and provided technical assistance to the Rating Panel.

The Score Summary Worksheet (attached) detailing the scores awarded for each proposal was posted on the FRWDB website on May 10, 2018. Based on their evaluation and scoring of each proposal, the Rating Panel is recommending contracts awards as follows: Urban North: ResCare Workforce Services, Urban South: Fresno Economic Opportunities Commission, Rural East: Proteus, Inc., and Rural West: West Hills Community College District.

A detailed score sheet for each rater is available upon request.

## **ATTACHMENT:**

WIOA Youth Program Services Score Summary



**Fresno Regional Workforce Development Board  
WIOA YOUTH Program Services  
Score Summary**

**Service Delivery Area:** Urban - North  
**Name of Bidder:** Rescare Workforce Services  
**Quote No.:** 758339A

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	39.083
Section II: Program Management	35	34.500
Section III: Cost Reasonableness	25	25.000
<b>Total</b>	<b>100</b>	<b>98.583</b>

**Service Delivery Area:** Urban - South  
**Name of Bidder:** Fresno Economic Opportunities Commission  
**Quote No.:** 758340

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	38.333
Section II: Program Management	35	34.500
Section III: Cost Reasonableness	25	24.008
<b>Total</b>	<b>100</b>	<b>96.842</b>

**Service Delivery Area:** Rural - East  
**Name of Bidder:** Proteus, Inc.  
**Quote No.:** 75842

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	38.750
Section II: Program Management	35	33.958
Section III: Cost Reasonableness	25	25.000
<b>Total</b>	<b>100</b>	<b>97.708</b>

**Service Delivery Area:** Urban -South  
**Name of Bidder:** Rescare Workforce Services  
**Quote No.:** 758339B

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	38.833
Section II: Program Management	35	34.500
Section III: Cost Reasonableness	25	24.750
<b>Total</b>	<b>100</b>	<b>98.083</b>

**Service Delivery Area:** Rural - West  
**Name of Bidder:** West Hills Community College District  
**Quote No.:** 758341

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	37.417
Section II: Program Management	35	34.500
Section III: Cost Reasonableness	25	24.750
<b>Total</b>	<b>100</b>	<b>96.667</b>

**Service Delivery Area:** Rural - East  
**Name of Bidder:** Fresno Career Development Institute  
**Quote No.:** 758343

Evaluation Criteria	Possible Points	Points Awarded
Section I: Mandated Program Components	40	30.250
Section II: Program Management	35	25.583
Section III: Cost Reasonableness	25	18.633
<b>Total</b>	<b>100</b>	<b>74.467</b>

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	4
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Deputy Director of Program Services  
**SUBJECT:** Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2018-2019

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve Workforce Innovation and Opportunity Act (WIOA) Youth funding allocations for Program Year (PY) 2018-2019 as outlined in the attached budget allocation worksheet.

## **REASON FOR RECOMMENDATION:**

The Employment Development Department (EDD), Workforce Services Division, released estimated WIOA Youth formula allocations for PY 2018-2019 on April 26, 2018, (Attachment I). The estimated allocations were based on the estimated allotment levels issued by the U.S. Department of Labor, Employment and Training Administration to the states on March 23, 2018.

The FRWDB received \$5,343,611 of WIOA Youth funds for PY 2018-19, a 4.69% increase compared to last year's allocation of \$5,104,062. The estimated carryover is \$1,234,844, which is a 37.31% increase from PY 2017-2018; this brings the total available funding to \$6,578,455.

The WIOA regulations that were implemented on July 1, 2015, mandates that 20% of the total funds available for youth be reserved for Work Experience (WEX) opportunities, which is reflected in the recommended allocations.

FRWDB staff recommends that the Youth Council approve the proposed budget allocations as outlined in Attachment II. Approval of the recommended funding allocations will result in the following:

- Increases carryover for PY 2019-2020 by \$7,186, to maintain the three percent (3%) allocation of total funding.
- Increases current plan year 2018-2019 Work Experience (WEX) pool by \$43,119 to meet the minimum 20% allocation as mandated by the State of California.
- Allocates an additional reserve of \$267,142 of unexpended WEX funds from PY 2017-2018 to ensure full expenditure of mandated WEX funds.
- Allocates an additional \$54,483 to the Vocational Training Pool.
- Allocates an increase of 4.69% to all Contractors and Operations Costs from Prior PY 2017-2018.

As noted above, these allocations are based on estimated funding levels. In the event funding levels change, FRWDB staff will provide revised allocations for your approval at the next Youth Council meeting on August 16, 2018.

**FISCAL IMPACT:**

Approval of this item will allocate \$6,578,455 of WIOA Youth funds, which will be allocated to FRWDB operational, sub-contracts and participant pools. The \$160,308 will be allocated to carryover for PY 2019-2020.

**ATTACHMENTS:**

- ATTACHMENT I: EDD Information Notice WSIN 17-32, WIOA Formula Planning Estimate Allocations – PY 2018-2019
- ATTACHMENT II: WIOA Youth Allocations Worksheet for Program Year 2018-2019



# INFORMATION NOTICE

Date: April 26, 2018 Number: WSIN17-32

Expiration Date: 05/26/2020



## WIOA FORMULA PLANNING ESTIMATE ALLOCATIONS – PY 18-19

The Employment Development Department is providing *Workforce Innovation and Opportunity Act* (WIOA) Title I formula estimate allocations for each Local Workforce Development Area (Local Area), for the Adult, Youth, and Dislocated Worker funding streams for Program Year (PY) 2018-19. These allocations are based on the estimated allotment levels issued by the U.S. Department of Labor, Employment and Training Administration in Training and Employment Guidance Letter 13-17, dated March 23, 2018.

These allocations are provided as an estimate for planning purposes and will change based on the enacted PY 18 full-year appropriation expected later this year. The planning estimates below can provide Local Areas with a general idea of how their funding will change in PY 18, assuming there are no major increases or decreases enacted by Congress. Current data was used to calculate the estimated allocations for each Local Area. The same data will be used when calculating the actual allocations, meaning that even if the actual amounts change, the percentage of funding to each Local Area will remain.

The allotment to California and the amounts available for the formula allocation to its Local Areas are listed below. Attachment 1 reflects the total amount Local Areas will receive for each of the funding streams for PY 18-19. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams are allocated.

PY 18-19	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$117,927,789	\$100,238,621
Adult Program	\$113,215,265	\$96,232,976
Dislocated Worker Program	\$151,114,303	\$90,668,582
<b>Total</b>	<b>\$382,257,357</b>	<b>\$287,140,179</b>

If you have any questions, please contact Wai Tin Wong from the Financial Management Unit at [WaiTin.Wong@edd.ca.gov](mailto:WaiTin.Wong@edd.ca.gov) or by phone at 916-653-8213.

/S/ JAIME L. GUTIERREZ, Chief  
Central Office Workforce Services Division

Attachments are available on the internet:

1. Youth, Adult, and Dislocated Worker Activities Program Estimate Allotments
2. WIOA Estimate Funding SFY 2018-19

*The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*

**Workforce Innovation and Opportunity Act (WIOA)  
Youth, Adult, and Dislocated Worker Activities  
Estimate Allocations  
Program Year 2018-19**

Local Area	Youth	Adult	Dislocated Worker	Grand Total
Alameda	\$1,446,162	\$1,363,093	\$1,990,389	\$4,799,644
Anaheim City	\$690,251	\$665,661	\$580,987	\$1,936,899
Contra Costa	\$1,336,260	\$1,325,632	\$1,768,573	\$4,430,465
Foothill	\$510,475	\$527,498	\$502,765	\$1,540,738
Fresno	\$5,343,611	\$5,079,131	\$4,410,031	\$14,832,773
Golden Sierra	\$797,850	\$782,692	\$1,028,353	\$2,608,895
Humboldt	\$312,781	\$271,459	\$249,208	\$833,448
Imperial	\$2,541,672	\$2,496,360	\$2,195,980	\$7,234,012
Kern, Inyo, and Mono	\$5,127,368	\$4,947,275	\$4,528,009	\$14,602,652
Kings	\$743,810	\$817,487	\$628,794	\$2,190,091
Long Beach/Pacific Gateway	\$1,595,119	\$1,455,074	\$1,027,273	\$4,077,466
Los Angeles City	\$12,077,707	\$11,730,597	\$8,245,523	\$32,053,827
Los Angeles County	\$9,531,815	\$9,156,945	\$7,376,122	\$26,064,882
Madera	\$725,071	\$733,459	\$583,280	\$2,041,810
Merced	\$1,555,576	\$1,480,241	\$1,308,236	\$4,344,053
Monterey	\$1,788,554	\$1,802,219	\$2,094,614	\$5,685,387
Mother Lode	\$354,744	\$416,839	\$359,987	\$1,131,570
North Central Counties	\$1,191,983	\$1,114,607	\$1,053,771	\$3,360,361
NoRTEC	\$2,341,372	\$2,259,111	\$1,940,621	\$6,541,104
North Bay	\$785,010	\$862,244	\$978,222	\$2,625,476
NOVA	\$1,247,294	\$1,264,038	\$1,821,111	\$4,332,443
Oakland City	\$1,160,969	\$1,150,358	\$928,747	\$3,240,074
Orange	\$2,638,720	\$2,457,656	\$3,893,444	\$8,989,820
Richmond City	\$301,999	\$316,995	\$227,761	\$846,755
Riverside	\$6,357,270	\$6,136,604	\$5,618,464	\$18,112,338
Sacramento	\$3,573,701	\$3,422,305	\$3,201,849	\$10,197,855
San Benito	\$203,380	\$192,932	\$205,446	\$601,758
San Bernardino County	\$5,616,054	\$5,342,779	\$4,510,723	\$15,469,556
San Diego	\$6,358,129	\$5,828,166	\$6,216,504	\$18,402,799
San Francisco	\$1,043,003	\$1,154,481	\$1,599,935	\$3,797,419
San Joaquin	\$3,009,022	\$2,829,785	\$2,494,240	\$8,333,047
San Jose - Silicon Valley	\$1,991,848	\$1,887,755	\$2,235,373	\$6,114,976
San Luis Obispo	\$534,943	\$412,413	\$446,053	\$1,393,409
Santa Ana City	\$830,502	\$815,593	\$485,461	\$2,131,556
Santa Barbara	\$1,193,208	\$882,453	\$978,958	\$3,054,619
Santa Cruz	\$1,068,599	\$955,088	\$964,512	\$2,988,199
SELACO	\$905,216	\$861,933	\$872,040	\$2,639,189
Solano	\$938,267	\$1,027,757	\$1,036,640	\$3,002,664
Sonoma	\$761,017	\$719,507	\$809,146	\$2,289,670
South Bay	\$1,396,434	\$1,436,135	\$1,354,815	\$4,187,384
Stanislaus	\$2,412,740	\$2,330,751	\$2,081,834	\$6,825,325
Tulare	\$2,986,461	\$2,856,189	\$2,610,078	\$8,452,728
Ventura	\$1,570,980	\$1,441,508	\$2,001,694	\$5,014,182
Verdugo	\$629,776	\$674,340	\$678,436	\$1,982,552
Yolo	\$711,898	\$547,831	\$544,580	\$1,804,309
<b>Total</b>	<b>\$100,238,621</b>	<b>\$96,232,976</b>	<b>\$90,668,582</b>	<b>\$287,140,179</b>

	A	B	C	D	E	F	G
1	<b>WIOA YOUTH ALLOCATIONS FOR</b>						
2	<b>PROGRAM YEAR 2018 - 2019</b>						
3							
4							
5							
6							
7			<b>Youth</b>	<b>Youth</b>			
8			<b>Allocation</b>	<b>Allocation</b>	<b>Increase/</b>	<b>%</b>	
9			<b>2017-18</b>	<b>2018-19</b>	<b>(Decrease)</b>	<b>Change</b>	
10							
11							
12							
13	Actual/Estimated Carryover		899,320	1,234,844	335,524	37.31%	
14	Award		5,104,062	5,343,611	239,549	4.69%	
15	<b>Total Available</b>		<b>6,003,382</b>	<b>6,578,455</b>	<b>575,073</b>	<b>9.58%</b>	
16							
17							
18	<b>Operational Costs</b>						
19	One-Stop Sites Budget		192,933	201,982	9,049	4.69%	
20	FRWDB Admin Support		584,256	611,658	27,402	4.69%	
21	FRWDB Program Support		591,567	619,311	27,744	4.69%	
22	Assessment Materials		47,790	50,031	2,241	4.69%	
23	Carryover to Following Year	3%	153,122	160,308	7,186	4.69%	
24	<b>Total Operational Costs</b>		<b>1,569,668</b>	<b>1,643,290</b>	<b>73,622</b>	<b>4.69%</b>	
25							
26							
27							
28	<b>Contractors &amp; Participant Pools</b>						
29	Incarcerated Youth		156,046	163,365	7,319	4.69%	
30	Urban North		958,645	1,003,605	44,960	4.69%	
31	Urban South		907,988	950,573	42,585	4.69%	
32	Rural East		536,850	562,028	25,178	4.69%	
33	Rural West		355,331	371,996	16,665	4.69%	
34	Current Plan Year Work Experience Pool		918,731	961,850	43,119	4.69%	
35	Prior Plan Year 17-18 Work Experience Reserve		432,858	700,000	267,142	61.72%	
36	Vocational Training Pool		95,580	150,063	54,483	57.00%	
37	Supportive Services		71,685	71,685	0	0.00%	
38	<b>Total Contractors &amp; Participant Pools</b>		<b>4,433,714</b>	<b>4,935,165</b>	<b>501,451</b>	<b>11.31%</b>	
39							
40							
41	<b>Total Allocations</b>		<b>6,003,382</b>	<b>6,578,455</b>			
42			<b>0</b>	<b>0</b>			
43							
44			<b>918,731</b>	<b>961,850</b>			
45	Work Experience Training Percentage		20%	20%			
46							
47							
48	Note: Due to spreadsheet formula rounding calculations, total(s) may be \$1.00 off.						
49							
50							
51							
52							
53	Prepared By: C. Beierschmitt						

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	5
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Deputy Director of Program Services  
**SUBJECT:** Third Quarter Local Performance Results Report for Program Year 2017-2018

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the attached Youth Program Providers of Services Local Performance Results Report for the Third Quarter of Program Year (PY) 2017-2018.

## **REASON FOR RECOMMENDATION:**

The FRWDB Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Staff comments on performance issues for each provider are provided below:

### **Youth Served:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns.

### **Youth Expenditures:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns and expenditures are below plan caused by lower In School Youth (ISY) allocations. Provider plans to submit a budget modification prior to the end of the program year to balance the expenditures.

**Proteus, Inc.:** Staff has no concerns. Expenditures are below plan caused by unanticipated staff savings due to the hiring process. Provider is fully staffed and anticipates to be aligned with plan by the fourth quarter.

**WHCCD:** Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns and expenditures are below plan caused by lower ISY allocations. Provider plans to submit a budget modification prior to the end of the program year to balance the expenditures.

**Youth Placement:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns.

**Certificate of Attainment:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Provider is below goal due to four (4) participants attaining full-time employment before attaining their certificate. One did not pass the High School Equivalency Program due to academic/medical reasons. Provider will continue to encourage participants during twelve month follow-up to work on their educational goals.

**Youth Offender Services (ResCare):** Staff has no concerns.

**ATTACHMENT:**

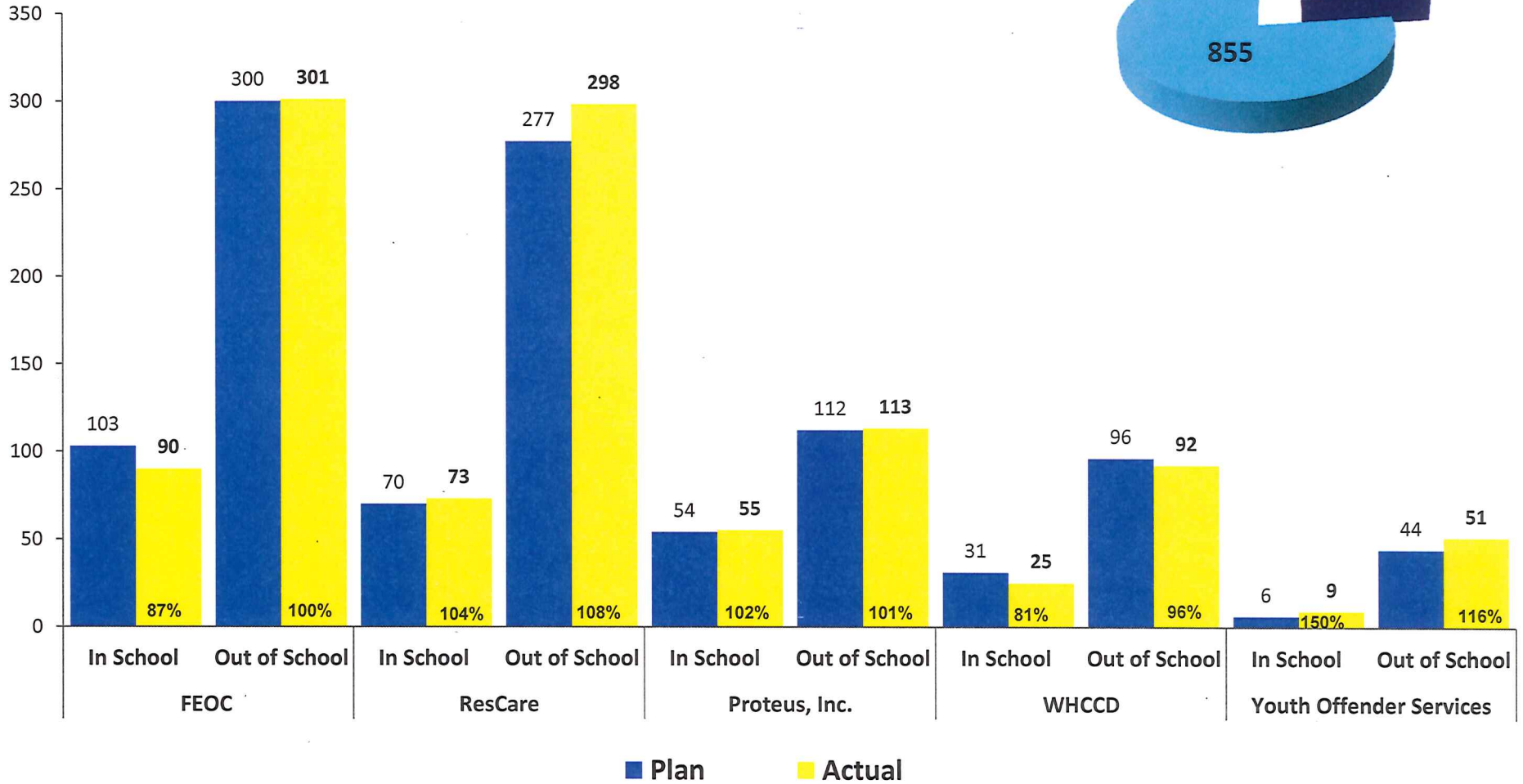
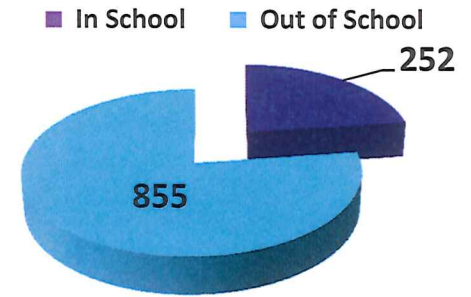
All Youth One System Providers of Services Local Performance Results Report for the Third Quarter of Program Year 2017-2018



FEOC - Fresno Economic Opportunities Commission  
 ResCare - ResCare Workforce Services  
 Proteus - Proteus, Inc.  
 WHCCD -West Hills Community College District

# Youth Served

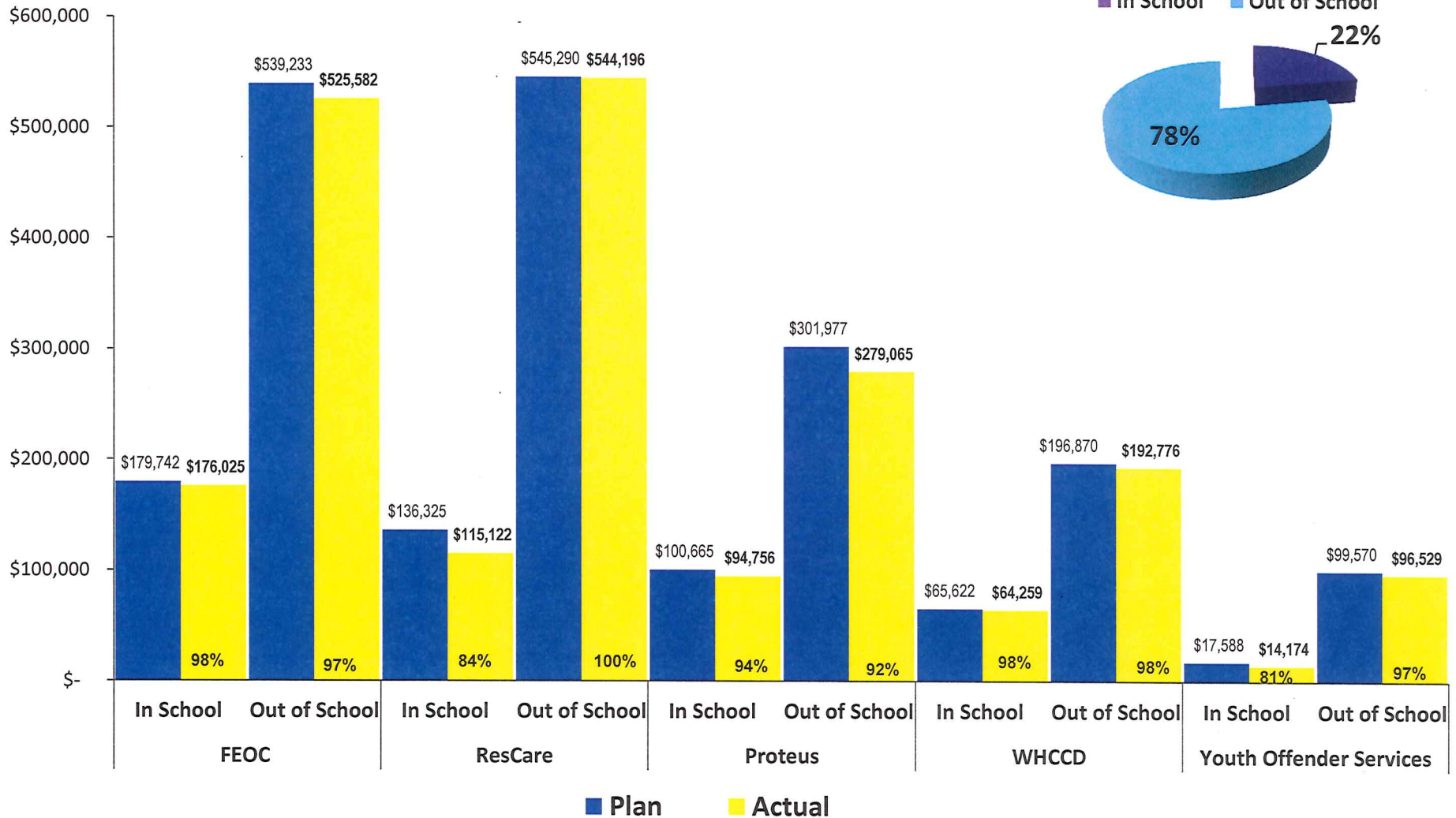
## Total Served- 1107



Note: Number served goal is 95%

ATTACHMENT

### Youth Expenditures

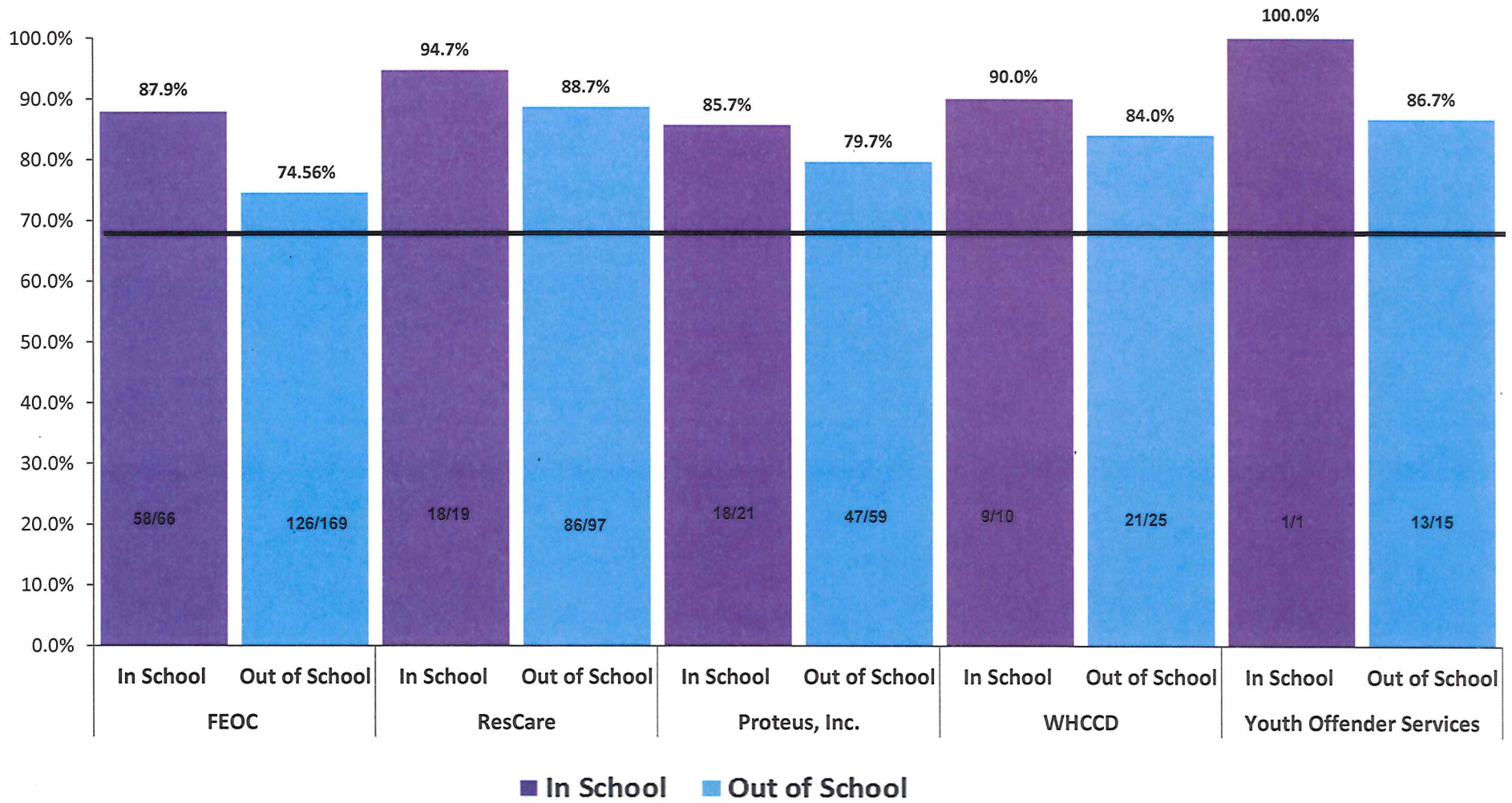


Note: WIOA mandates a minimum of 75% Out-of-School Expenditures and a maximum of 25% In-school Expenditures. The expenditures goal range is 95% to 100%.

### Youth Placement

Goals

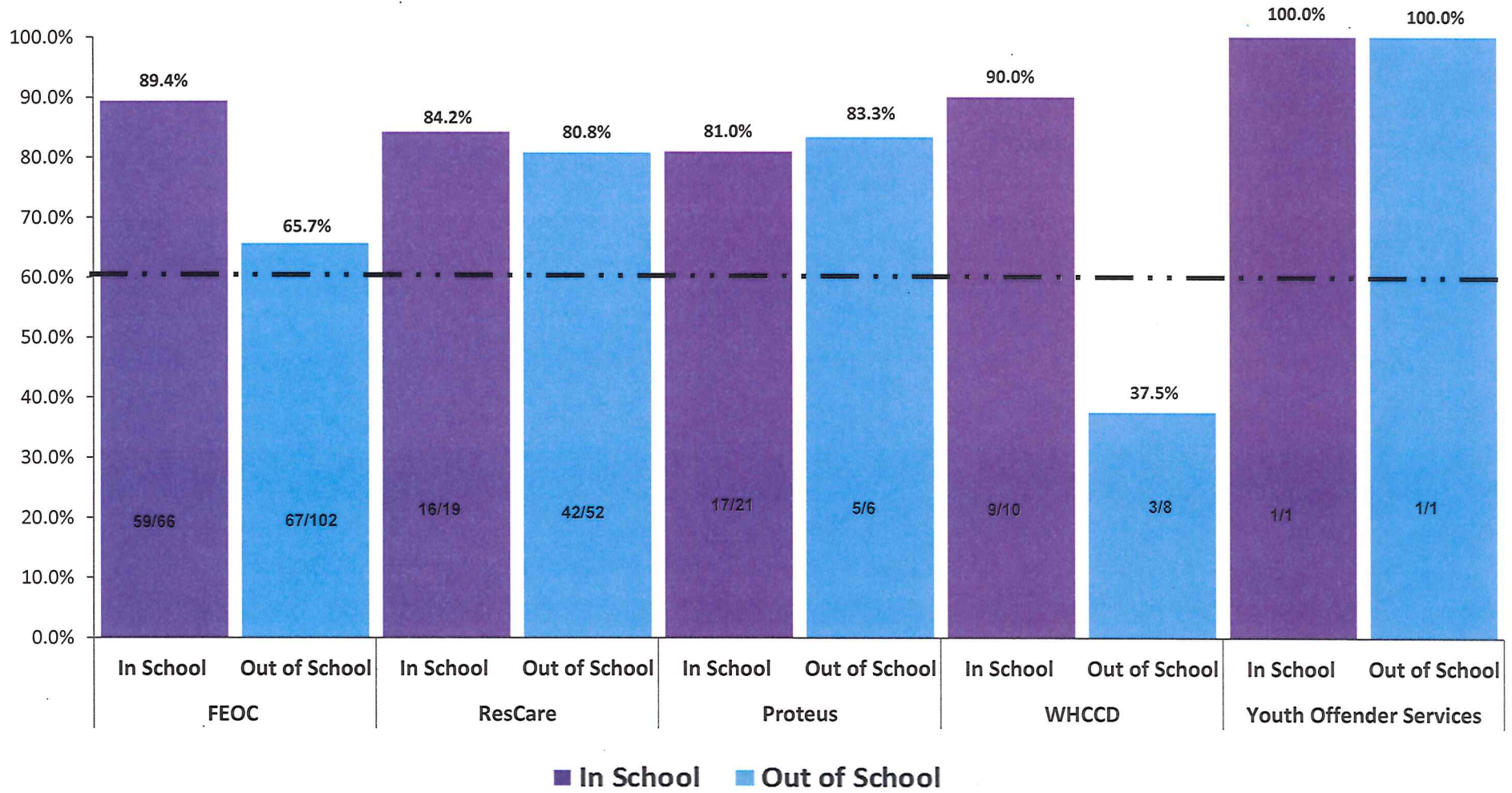
Placement 68% 



## Youth Certificate of Attainment

Goals

Certificate of Attainment 60% 



**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	6
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Third Quarter Youth Satisfaction Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Youth Customer Satisfaction Report for the Third Quarter of Program Year (PY) 2017-2018.

**REASON FOR RECOMMENDATION:**

In the Five Year Plan, approved by the FRWDB at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

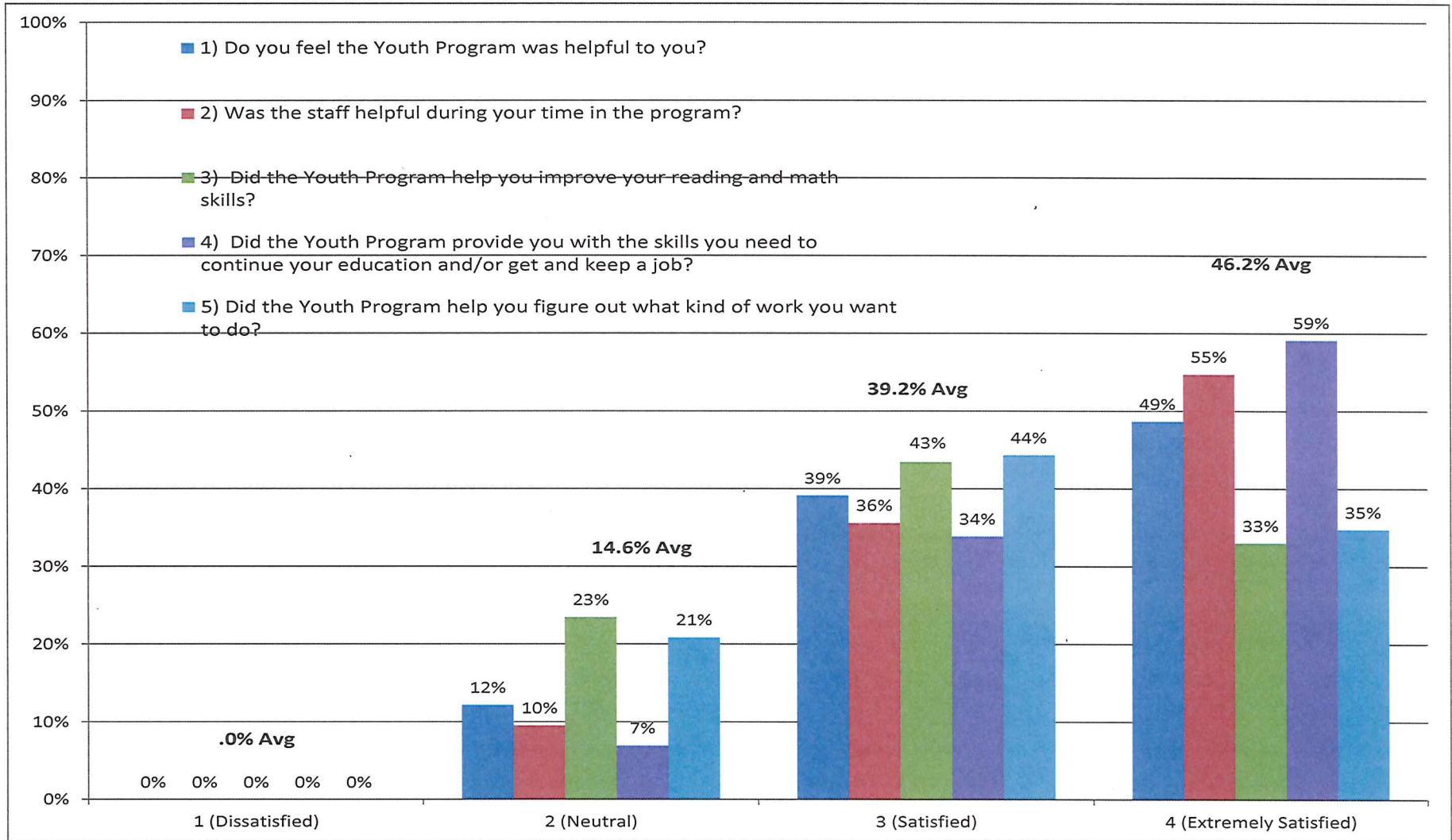
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

**ATTACHMENT:**

Third Quarter Youth Customer Satisfaction Report for Program Year 2017-2018

### Third Quarter Youth Customer Satisfaction Report for Program Year 2017 – 2018



Surveys Received	<b>115</b>
Participants Closed	<b>125</b>
Survey Response Rate	<b>92%</b>

**Participant Comments:**

No changes, staff was helpful during my time in the program; reduce the amount of testing because it takes too long; can the office be opened later hours; the program helped me obtain full time employment; I did not need help with reading or math; potlucks or awards for good attendance, improved test scores; I am thankful for the help; the program helped me gain work experience and learn new skills; don't change the program.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	7
MEETING DATE:	May 17, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Third Quarter Providers of Services Monitoring Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Providers of Services Monitoring Report for the Third Quarter of Program Year 2017-2018.

**REASON FOR RECOMMENDATION:**

FRWDB staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of January 1, 2018, through March 31, 2018.

**ATTACHMENT:**

Youth Providers of Services Monitoring Report Third Quarter, Program Year 2017-2018

**Youth Providers of Services Monitoring Report  
Third Quarter, Program Year 2017-2018**

**Program Monitoring:**

*Program monitoring of the following sub-recipients was completed during the third quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
West Hills Community College District, PY 16-17	390	1) Assessments Process Issues. 2) Participant Contact Issues. 3) Can Not Locate Process Issues. <b>All Findings Closed</b>
Proteus Inc., PY 17-18	333	<b>No Findings</b>
West Hills Community College District, PY 17-18	390	1) Service Code Issues <b>Finding Closed</b>

*Program monitoring of the following sub-recipients are in process at the end of the third quarter:*

<b>Sub-Recipient</b>	<b>Contract # (s)</b>
Rescare Workforce Services Youth Offender Program	324
Fresno Economic Opportunities Commission PY 16-17, PY 17-18	310

**Fiscal Monitoring:**

*Fiscal monitoring of the following sub-recipients was completed during the third quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare Workforce Services PY 17-18 Fiscal Annual	320, 324	<b>No Findings</b>
Fresno Economic Opportunities Commission PY 17-18 Fiscal Annual	310	<b>No Findings</b>

*Fiscal monitoring of the following sub-recipients is in process at the end of the third quarter:*

<b>Sub-Recipient</b>	<b>Contract # (s)</b>
Proteus, Inc., PY 17-18 Fiscal Annual	333
West Hills Community College District PY 17-18 Fiscal Annual	390



**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

<b>AGENDA ITEM:</b>	<b>8</b>
<b>MEETING DATE:</b>	<b>May 17, 2018</b>
<b>ACTION:</b>	<b>RECOMMEND TO ACCEPT</b>

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Third Quarter Youth Customer Complaint Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Youth Customer Complaint Report for the Third Quarter of Program Year (PY) 2017-2018.

**REASON FOR RECOMMENDATION:**

Under the FRWDB Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Third Quarter of PY 2017-2018.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	9
MEETING DATE:	May 17, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Tim Giles, Deputy Director of Information Technology  
**SUBJECT:** Third Quarter Youth Demographics Reports for Program Year 2017-2018

**INFORMATION:**

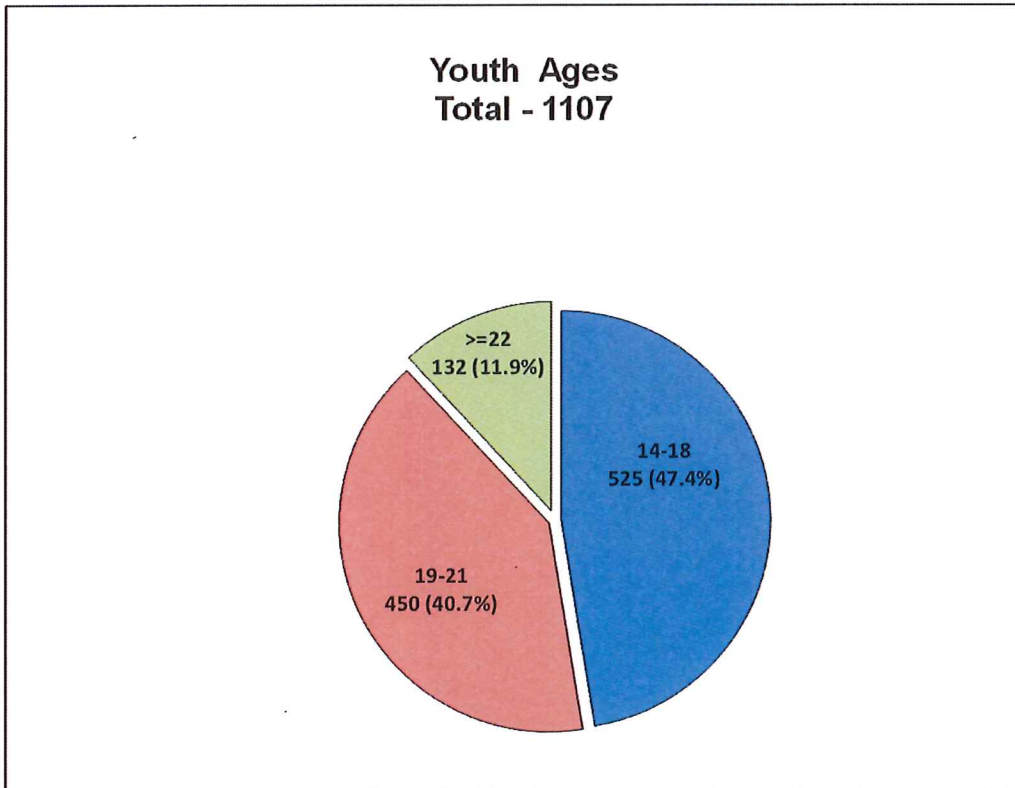
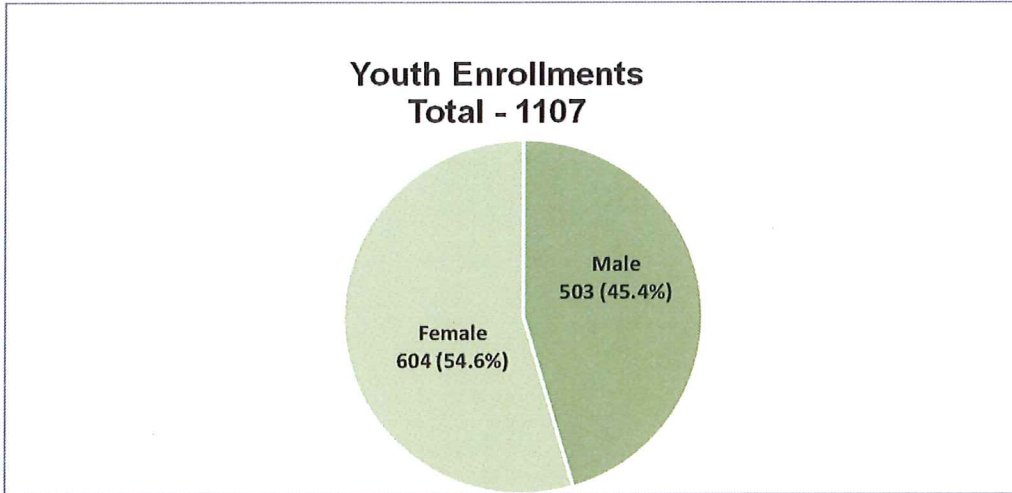
Per the Youth Council's direction, the Fresno Regional Workforce Development Board (FRWDB) staff provides cumulative quarterly reports of various demographics for the FRWDB's youth enrollments. Attached are the reports for the Third Quarter of Program Year 2017-2018.

**ATTACHMENT:**

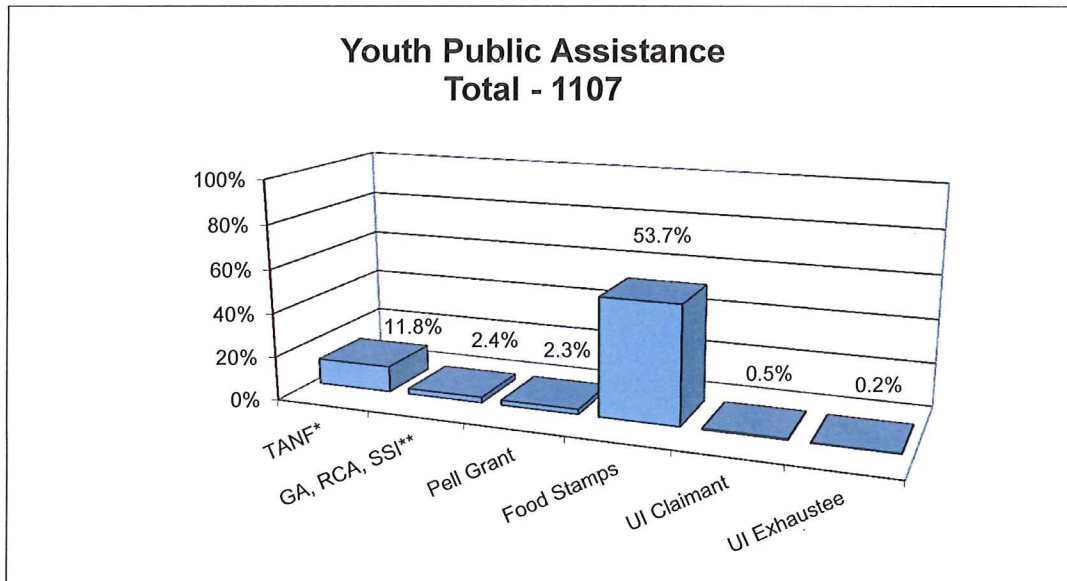
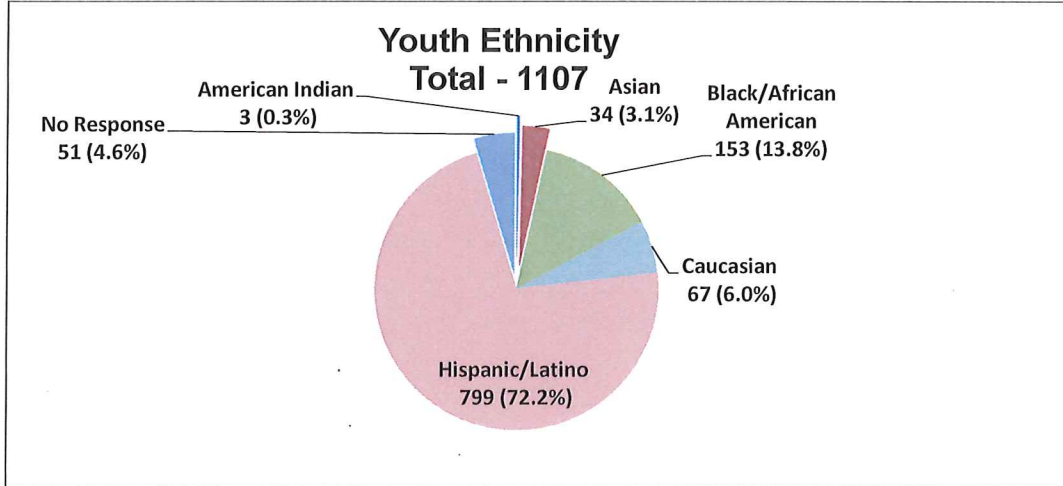
Youth Demographics Third Quarter, Program Year 2017-2018



## Youth Demographics Third Quarter, Program Year 2017-2018

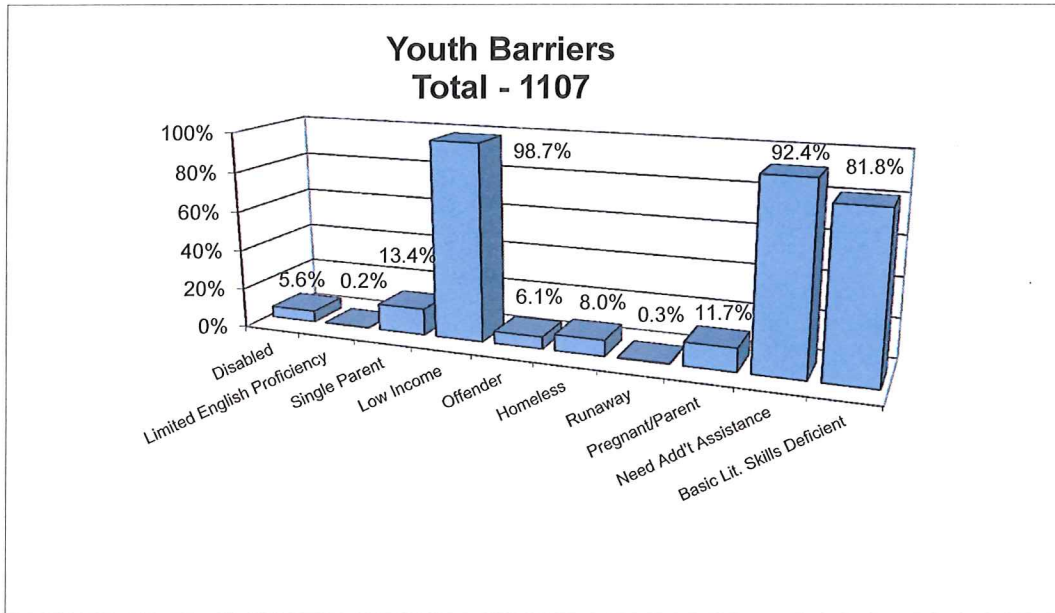


## Youth Demographics Third Quarter, Program Year 2017-2018



TANF - Temporary Assistance for Needy Families  
 GA - General Assistance, RCA - Refugee Cash Assistance, SSI - Supplemental Security Income  
 UI - Unemployment Insurance

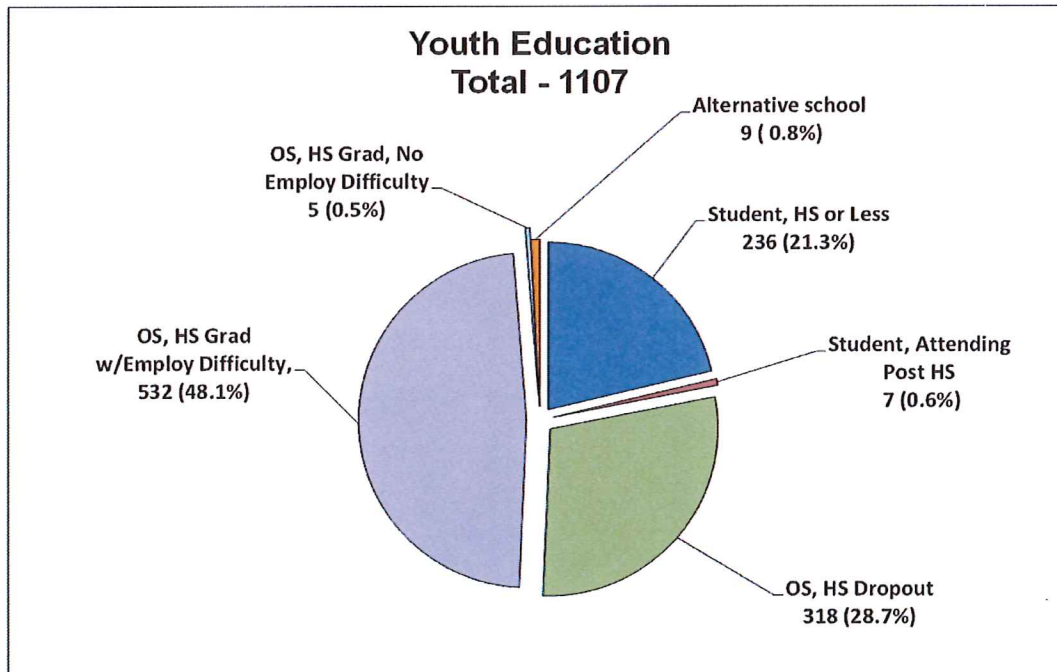
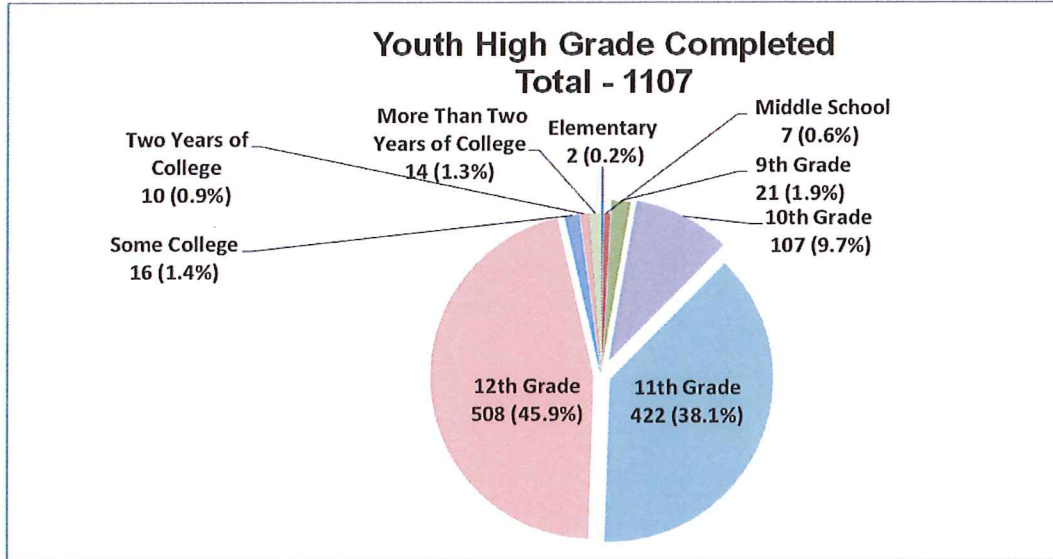
## Youth Demographics Third Quarter, Program Year 2017-2018



### Additional Assistance Barriers

1. Is at risk of dropping out of school
2. Gang Involved
3. Has experienced recent traumatic events, is a victim of abuse, or resides in an abusive environment
4. Has completed a substance abuse program
5. Poor Employment History (Older Youth ONLY)
6. Family Barriers (any one of the following):
  - a. Has a family history of long term unemployment;
  - b. During the past two years, parents/guardians have been unable to find and maintain full time stable employment;
  - c. Has a family history of long-term public assistance
7. Resides in a non-traditional family setting (any one of the following):
  - a. Being raised in a single parent household, without access to the financial and parenting support of another adult in the home;
  - b. Being raised by a guardian, relative or non-parent responsible for youth's care;
  - c. Parent is currently in jail or in prison or has been in jail or in prison for six (6) months of the past two (2) years

## Youth Demographics Third Quarter, Program Year 2017-2018



OS, HS Grad - Out-of-School, High School Graduate  
 OS, HS Grad, No Employ Difficulty - Out-of School, High School Graduate with no employment difficulty  
 OS, HS Grad w/Employ Difficulty - Out-of School, High School Graduate with employment difficulty  
 OS, HS Dropout - Out-of-School, High School Dropout