



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council
May 18, 2017 @ 4:00 p.m.

Workforce Connection - Manchester Center
3302 N. Blackstone, Room 209
Fresno, CA 93726

Mission Statement: To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.

PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST

CHAIR/STAFF REPORT

PUBLIC COMMENTS

Item	Description	Presented By	Enclosure	Action	Page #
1.	February 16, 2017, Youth Council Meeting Minutes	Konczal	Yes	Approve	3
2.	Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2017-2018	Konczal	Yes	Recommend to Approve	7
3.	Manufacturing Internship Pilot Program Presentation	Varela	Yes	Information	8
4.	Third Quarter Local Performance Results Report for Program Year 2016-2017	Stogbauer	Yes	Recommend to Accept	9
5.	Third Quarter Youth Satisfaction Reports for Program Year 2016-2017	DeWitt	Yes	Recommend to Accept	15
6.	Third Quarter Providers of Services Monitoring Report for Program Year 2016-2017	DeWitt	Yes	Recommend to Accept	17
7.	Third Quarter Youth Customer Complaint Report for Program Year 2016-2017	DeWitt	Yes	Recommend to Accept	19
8.	Third Quarter Youth Demographics Reports for Program Year 2016-2017	Giles	Yes	Information	20
9.	Agenda Items for August 17, 2017, Meeting	Montalbano	No	Discussion	--
10.	Meeting Feedback	Konczal	No	Discussion	--

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

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**Fresno Regional Workforce Development Board
Youth Council
2017 Attendance Roster**

	2/16/2017	5/18/2017	8/17/2017	11/16/2017
Abshere**	A			
Barnes	P			
Bauer	P			
Chambers	--			
Martindale	P			
Montalbano*	P			
Tutunjian	A			
Vuicich	P			
Watson	P			

* = Chairperson

** = Vice Chairperson

P = Present

A = Absent

-- = Not a Ratified Member at Time of Meeting

XX = Meeting Cancelled

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	1
MEETING DATE:	May 18, 2017
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Blake Konczal, Executive Director
SUBJECT: February 16, 2017, Youth Council Meeting Minutes

RECOMMENDATION:

Approve the attached minutes of the February 16, 2017, Youth Council meeting.

ATTACHMENT:

February 16, 2017, Youth Council Meeting Minutes



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council Meeting
February 16, 2017

SUMMARY MINUTES

The meeting was called to order at 4:02 p.m.

ROLL CALL: PRESENT – Lacy Barnes, Paul Bauer (arrived at 4:12 p.m.), Katherine Martindale
Dennis Montalbano, Valerie Vuicich and Rick Watson

ABSENT – Tom Abshere and Michelle Tutunjian

AGENDA CHANGES: None

ABSTENTIONS/RECUSALS/
DISCLOSURES OF
POTENTIAL CONFLICTS
OF INTEREST: None

CHAIR/STAFF None

PUBLIC COMMENTS: None

Item **Description/Action Taken**

1. **August 18, 2016, Youth Council Meeting Minutes**

BARNES/VUICICH – APPROVED THE AUGUST 18, 2016, YOUTH COUNCIL MEETING MINUTES (UNANIMOUS).

2. **Ratification of New Youth Council Member**

Chair Montalbano stated that Brian Chambers had expressed interest in becoming a member of the Youth Council. Chair Montalbano requested that the Youth Council vote to recommend that the Fresno Regional Workforce Development Board (FRWDB) ratify the appointment.

3. **Manufacturing Update**

Nuvia Varela, Youth Program Manager, FRWDB, gave an update on the Manufacturing Internship Pilot Program that was created to get youth engaged in vocational training and internships. There were sixteen (16) students referred from the Fresno County Career Technical Education / ROP to the Manufacturing Internship Pilot Program. There were four (4) candidates who had successfully completed a paid work experience at either ADCO Manufacturing or Betts Spring Company while attending Reedley College, and earning one (1) credit toward their Certificate of Achievement in Manufacturing.

Director Bauer arrived (4:12 p.m.)

Chair Montalbano asked if it was possible to get one of the students to report about their experiences going through the program. Ms. Varela responded that she would see if one of the students would be available to speak at a future Youth Council meeting.

Ms. Varela added that the goal of the internships was ultimately to get students employment. The internship program is a pilot program, and if it continues to work well could be branched out to other occupations such as automotive.

Mr. Konczal, Executive Director, FRWDB, invited the Youth Council committee members to be a part of the One-Stop Operator Request for Proposal Rating Panel on March 29, 2017, at the Business Services Center. Mr. Konczal added that it would be a good experience to understand how the FRWDB functions.

This was an information item.

4. **Second Quarter Local Performance Results Report for Program Year 2016 - 2017**

Ms. Stogbauer, Deputy Director of Program Services, FRWDB, presented the Second Quarter Local Performance Results Report for Program Year (PY) 2016-2017 for the Council's recommendation to the FRWDB. Ms. Stogbauer stated that the Provider staff continues to work on bringing in more Out-of-School youth to the program.

Director Barnes asked if West Hills Community College District (WHCCD) providers were underperforming, and Ms. Stogbauer responded that the reports are reviewed every month and if a serious issue was found, a corrective action plan would be put in place. Mr. Konczal added that the WHCCD providers have been in contractual compliance at the end of each fiscal year, and there were no issues to report.

Director Martindale thanked the FRWDB staff for the changes made to the graphs which made it easier to decipher the information being presented. Ms. Stogbauer added that under the Workforce Innovation Opportunity Act the performance measures have changed, and will no longer include the literacy/numeracy.

MARTINDALE/WATSON – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER LOCAL PERFORMANCE RESULTS REPORT FOR PY 2016-2017 (UNANIMOUS).

5. **First and Second Quarters Youth Satisfaction Reports for Program Year 2016 - 2017**

Stephen DeWitt, Quality Manager, FRWDB, presented the First and Second Quarters Youth Satisfaction Reports for PY 2016-2017. Mr. DeWitt stated that the reports continued to have a great survey response rate. Mr. DeWitt added that one particularly positive comment was from a client that stated he had gotten his life back on track, and was no longer homeless.

VUICICH/BAUER – RECOMMENDED THAT THE FRWDB ACCEPT THE FIRST AND SECOND QUARTERS YOUTH SATISFACTION REPORTS FOR PY 2016-2017 (UNANIMOUS).

6. **First and Second Quarters Providers of Services Monitoring Report for Program Year 2016 - 2017**

Mr. DeWitt presented the First and Second Quarters Providers of Services Monitoring Report for PY 2016-2017. Mr. DeWitt indicated that all findings have been addressed and FRWDB staff had no issues or concerns.

VUICICH/WATSON – RECOMMENDED THAT THE FRWDB ACCEPT THE FIRST AND SECOND QUARTERS PROVIDERS OF SERVICES MONITORING REPORT FOR PY 2016-2017 (UNANIMOUS).

7. **First and Second Quarters Youth Customer Complaint Report for Program Year 2016 - 2017**

Mr. DeWitt presented the First and Second Quarters Youth Customer Complaint Report for PY 2016-2017 for the Council's recommendation to the FRWDB. Mr. DeWitt was pleased to report that no youth program complaints were received during first and second quarters.

BARNES/MARTINDALE – RECOMMENDED THAT THE FRWDB ACCEPT THE FIRST AND SECOND QUARTERS YOUTH CUSTOMER COMPLAINT REPORT FOR PY 2016-2017 (UNANIMOUS).

8. Fresno County Workforce Investment Act Youth Program Performance Report for Program Year 2015-2016

Tim Giles, Deputy Director of Information Systems, FRWDB, presented the final Local Workforce Investment Area Performance Results for PY 2015-2016. Mr. Giles stated that there was over 100% success rate in all three (3) categories: Placement in Employment or Education, Credential Attainment and Literacy/Numeracy.

MARTINDALE/BARNES – RECOMMENDED THAT THE FRWDB ACCEPT THE FRESNO COUNTY WORKFORCE INVESTMENT ACT YOUTH PROGRAM PERFORMANCE REPORT FOR PY 2015-2016 (UNANIMOUS).

9. Fourth Quarter Youth Federal Mandated Performance Results Report for Program Year 2015 - 2016

Mr. Giles presented the Fourth Quarter Youth Federal Mandated Performance Results Report for PY 2015-2016 for the Council's recommendation to the FRWDB. Mr. Giles reminded the Council that there is a lag time between the mandated reports and the real time reports.

MARTINDALE/BAUER – RECOMMENDED THAT THE FRWDB ACCEPT THE FOURTH QUARTER YOUTH FEDERAL MANDATED PERFORMANCE RESULTS REPORT FOR PY 2015 - 2016 (UNANIMOUS).

10. Second Quarter Youth Demographics Reports for Program Year 2016 - 2017

Mr. Giles presented the Second Quarter Youth Demographics Reports for PY 2016-2017 for the Council's recommendation to the FRWDB. Mr. Giles stated that the report was broken down by enrollments based on gender, age, ethnicity and barriers to employment.

This was an information item.

11. Agenda Items for May 18, 2017, Meeting

None.

12. Meeting Feedback

Mr. Konczal announced that the Workforce Achievements and Excellence Awards held on February 9, 2017, was a success. Mr. Konczal reported that both youth and adult employers were recognized by the Fresno mayor, city councilmen, and a representative from the Board of Supervisor's office.

Ms. Stogbauer announced that the Local and Regional Plans were recently released, and the documents could be viewed by logging onto the www.workforce-connection.com website. Ms. Stogbauer asked that if the Council had any questions or comments about the Local or Regional Plan, to contact FRWDB staff by February 27, 2017.

Ms. Stogbauer added that at the August 18, 2016, Youth Council meeting, there was a request to visit different locations so the Council can view where, and how services are provided. A short tour was provided at the conclusion of the meeting at the Fresno Economic Opportunities Commission One-Stop Center.

Meeting adjourned at 4:55 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	2
MEETING DATE:	May 18, 2017
ACTION:	RECOMMEND TO APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Blake Konczal, Executive Director
SUBJECT: Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2017-2018

RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve Workforce Innovation and Opportunity Act (WIOA) Youth funding allocations for Program Year (PY) 2017-2018 as outlined in the attached budget allocation worksheet.

REASON FOR RECOMMENDATION:

The Employment Development Department (EDD), Workforce Services Division, released estimated WIOA Youth formula allocations for PY 2017-2018 on February 8, 2017, (Attachment I). The estimated allocations were based on the estimated allotment levels issued by the U.S. Department of Labor, Employment and Training Administration to the states in January 2017, and are subject to change based on PY 2017 full-year appropriation to be enacted by Congress.

The FRWDB received \$4,434,754 of WIOA Youth funds for PY 2017-18, a 4.42% decrease compared to last year's allocation of \$4,639,966. The estimated carryover is \$478,025, which is a 4.40% decrease from PY 2016-2017; this brings the total available funding to \$4,912,779.

The WIOA regulations that were implemented on July 1, 2015, mandates that 20% of the total funds available for youth be reserved for Work Experience (WEX) opportunities, which is reflected in the recommended allocations.

FRWDB staff recommends that the Youth Council approve the proposed budget allocations as outlined in Attachment II. Approval of the recommended funding allocations will result in the following:

- 4.42% net reduction for FRWDB Administration/Program support, youth contracted services, vocational training and customer pools.
- \$21,975 decrease to estimated carryover from PY 2016-2017,
- Maintains three percent (3%) carryover to PY 2018-2019, and
- Maintains the mandated 20% to the youth WEX pool,

As noted above, these allocations are based on estimated funding levels. In the event funding levels change, FRWDB staff will provide revised allocations for your approval at the next Youth Council meeting on August 17, 2017.

FISCAL IMPACT:

Approval of this item will allocate \$4,912,779 of WIOA Youth funds. \$4,779,733 will be allocated to contracts and budgets and places \$133,046 for carryover into PY 2018-2019.

ATTACHMENTS:

ATTACHMENT I: EDD Information Notice WSIN 16-37, WIOA Formula Planning Estimate Allocations
– PY 17-18

ATTACHMENT II: WIOA Youth Allocations Worksheet for Program Year 2017-2018



INFORMATION NOTICE

Date: February 8, 2017 Expiration Date: 03/08/2019 Number: WSIN16-37



WIOA FORMULA PLANNING ESTIMATE ALLOCATIONS – PY 17-18

This provides *Workforce Innovation and Opportunity Act* (WIOA) Title I formula estimate allocations for each Local Workforce Development Area (Local Area), for the Adult, Youth, and Dislocated Worker funding streams for Program Year (PY) 2017-18. These allocations are based on the estimated allotment levels issued by the U.S. Department of Labor, Employment and Training Administration to the states in Training and Employment Guidance Letter 14-16, dated January 13, 2017. These allotment levels are provided as an estimate for planning purposes and will change based on the enacted PY 2017 full-year appropriation expected in April 2017. The planning estimates in this notice can provide Local Areas with a general idea of how their funding will change in PY 2017, assuming there are no major increases or decreases enacted by Congress.

The WIOA prescribes a specific method to calculate sub-state hold harmless levels. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under WIOA, hold harmless provisions ensure that each Local Area receives no less than 90 percent of their average percentage share from the two prior years. The Local Areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all Local Areas receive at least 90 percent of their average percentage share from the two prior years.

The allotment to California and the amounts available for the formula allocation to its Local Areas are listed below. Attachment 1 reflects the total amount Local Areas will receive for each of the funding streams for PY 17-18. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams is allocated.

PY 17-18 Title I	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$123,092,430	\$104,628,566
Adult Program	\$118,028,427	\$100,324,163
Dislocated Worker Program	\$152,634,373	\$91,580,625

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

If you have any questions, please contact Laura Caputo from the Financial Management Unit at Laura.Caputo@edd.ca.gov or by phone at 916-653-9150.

/S/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division

Attachment is available on the internet:

1. [Youth, Adult, and Dislocated Worker Activities Program Estimate Allotments](#)
2. [WIOA Estimate Funding SFY 17-18](#)

Workforce Innovation and Opportunity Act

Youth, Adult, and Dislocated Worker Activities Program Estimate Allocations
Program Year 2017-18

Local Area	Round 1			Round 2		Grand Total
	Youth	Adult	Dislocated Worker	Adult	Dislocated Worker	
Alameda	\$1,770,533	\$249,899	\$320,891	\$1,416,096	\$1,818,379	\$5,575,798
Anaheim City	\$826,989	\$119,474	\$100,222	\$677,018	\$567,924	\$2,291,627
Contra Costa	\$1,596,072	\$236,433	\$290,129	\$1,339,787	\$1,644,066	\$5,106,487
Foothill	\$642,445	\$99,233	\$81,699	\$562,323	\$462,959	\$1,848,659
Fresno	\$4,434,754	\$629,026	\$586,889	\$3,564,480	\$3,325,702	\$12,540,851
Golden Sierra	\$956,813	\$140,602	\$165,582	\$796,748	\$938,298	\$2,998,043
Humboldt	\$364,686	\$47,772	\$41,708	\$270,706	\$236,345	\$961,217
Imperial	\$1,721,465	\$256,016	\$280,662	\$1,450,756	\$1,590,421	\$5,299,320
Kern, Inyo, Mono	\$3,802,243	\$550,026	\$496,061	\$3,116,816	\$2,811,010	\$10,776,156
Kings	\$613,404	\$104,676	\$83,430	\$593,162	\$472,773	\$1,867,445
Los Angeles City	\$14,668,846	\$2,133,868	\$1,331,961	\$12,091,918	\$7,547,767	\$37,774,360
Los Angeles	\$11,722,762	\$1,687,539	\$1,217,048	\$9,562,720	\$6,896,604	\$31,086,673
Madera	\$624,691	\$95,764	\$84,246	\$542,666	\$477,397	\$1,824,764
Mendocino	\$211,512	\$32,272	\$29,341	\$182,877	\$166,266	\$622,268
Merced	\$1,277,570	\$181,452	\$174,026	\$1,028,230	\$986,149	\$3,647,427
Monterey	\$1,461,907	\$223,590	\$268,307	\$1,267,010	\$1,520,409	\$4,741,223
Mother Lode	\$376,589	\$66,357	\$57,533	\$376,023	\$326,022	\$1,202,524
North Bay	\$720,898	\$118,959	\$124,195	\$674,100	\$703,774	\$2,341,926
NoRTEC	\$2,288,871	\$330,855	\$293,773	\$1,874,844	\$1,664,715	\$6,453,058
NCC	\$1,000,055	\$139,051	\$144,816	\$787,956	\$820,625	\$2,892,503
NOVA-San Mateo	\$1,496,064	\$226,930	\$294,380	\$1,285,935	\$1,668,152	\$4,971,461
Oakland City	\$1,373,921	\$203,090	\$145,133	\$1,150,841	\$822,417	\$3,695,402
Orange	\$3,163,124	\$441,212	\$628,502	\$2,500,201	\$3,561,509	\$10,294,548
Pacific Gateway	\$1,928,910	\$265,304	\$173,286	\$1,503,390	\$981,957	\$4,852,847
Richmond City	\$359,257	\$56,499	\$37,121	\$320,159	\$210,355	\$983,391
Riverside	\$6,163,335	\$891,341	\$846,711	\$5,050,933	\$4,798,032	\$17,750,352
Sacramento	\$3,597,433	\$515,805	\$498,910	\$2,922,892	\$2,827,155	\$10,362,195
San Benito	\$193,267	\$27,413	\$31,781	\$155,339	\$180,089	\$587,889
San Bernardino	\$5,733,199	\$816,481	\$716,795	\$4,626,725	\$4,061,837	\$15,955,037
San Diego	\$6,987,095	\$960,619	\$1,018,129	\$5,443,509	\$5,769,400	\$20,178,752
San Francisco	\$1,250,588	\$207,425	\$242,570	\$1,175,409	\$1,374,565	\$4,250,557
San Joaquin	\$2,700,790	\$378,724	\$362,794	\$2,146,103	\$2,055,832	\$7,644,243
San Jose - Silicon Valley	\$2,392,024	\$339,679	\$359,487	\$1,924,847	\$2,037,094	\$7,053,131
San Luis Obispo	\$640,085	\$74,021	\$72,412	\$419,454	\$410,334	\$1,616,306
Santa Ana City	\$988,857	\$145,496	\$84,087	\$824,476	\$476,490	\$2,519,406
Santa Barbara	\$1,173,687	\$126,607	\$133,230	\$717,443	\$754,972	\$2,905,939
Santa Cruz	\$962,723	\$127,035	\$133,165	\$719,867	\$754,603	\$2,697,393
SELACO	\$1,120,442	\$159,868	\$141,607	\$905,918	\$802,442	\$3,130,277
Solano	\$934,038	\$154,603	\$160,625	\$876,083	\$910,206	\$3,035,555
Sonoma	\$914,674	\$129,512	\$138,597	\$733,903	\$785,381	\$2,702,067
South Bay	\$1,723,469	\$264,467	\$223,759	\$1,498,645	\$1,267,966	\$4,978,306
Stanislaus	\$2,144,274	\$310,499	\$302,900	\$1,759,495	\$1,716,434	\$6,233,602
Tulare	\$2,305,741	\$329,439	\$326,175	\$1,866,819	\$1,848,323	\$6,676,497
Ventura	\$1,822,429	\$250,449	\$306,321	\$1,419,210	\$1,735,820	\$5,534,229
Verdugo	\$782,068	\$125,198	\$108,401	\$709,458	\$614,272	\$2,339,397
Yolo	\$693,967	\$78,044	\$77,698	\$442,249	\$440,288	\$1,732,246
TOTAL	\$104,628,566	\$15,048,624	\$13,737,095	\$85,275,539	\$77,843,530	\$296,533,354

	A	B	C	D	E	F	G
1	WIOA YOUTH ALLOCATIONS FOR						
2	PROGRAM YEAR 2017-2018						
3						Attachment II	
4			Original				
5			Youth	Youth			
6			Allocation	Allocation	Increase/	%	
7			2016-17	2017-18	(Decrease)	Change	
8							
9							
10							
11	Actual/Estimated Carryover		500,000	478,025	(21,975)	-4.40%	
12	Award		4,639,966	4,434,754	(205,212)	-4.42%	
13	Total Available		5,139,966	4,912,779	(227,187)	-4.42%	
14							
15							
16	<u>Fixed Allocations</u>						
17	Co-location in One-Stops		140,707	134,488	(6,219)	-4.42%	
18	Marketing		10,000	9,558	(442)	-4.42%	
19	Assessment Materials		50,000	47,790	(2,210)	-4.42%	
20	Vocational Training Cost		100,000	95,580	(4,420)	-4.42%	
21	FRWDB IT Support		40,000	38,232	(1,768)	-4.42%	
22	Carryover to Following Year	3.00%	139,199	133,046	(6,153)	-4.42%	
23	Total Fixed		479,906	458,694	(21,212)	-4.42%	
24							
27							
28							
29	<u>Allocations:</u>						
30	Incarcerated Youth		163,262	156,046	(7,216)	-4.42%	
31	FEOC Urban Area Younger		1,002,977	958,645	(44,332)	-4.42%	
32	Arbor Urban Older		949,977	907,988	(41,989)	-4.42%	
33	Proteus - East Younger/Older		561,676	536,850	(24,826)	-4.42%	
34	West Hills - West Younger/Older		371,763	355,331	(16,432)	-4.42%	
35	Work Experience		835,194	798,278	(36,916)	-4.42%	
36	Customer Pools		75,000	71,685	(3,315)	-4.42%	
37	FRWDB Program Support		187,581	179,290	(8,291)	-4.42%	
38	FRWDB Admin Services		512,630	489,972	(22,658)	-4.42%	
39							
40	Total One-Stop		4,660,060	4,454,085	(205,975)	-4.42%	
41							
42							
43	Total Allocations		5,139,966	4,912,779			
44				0			
45							
46							
47							
48							
49	Note: Due to spreadsheet formula rounding calculations, total(s) may be \$1.00 off.						
50							
51							
52							
53							
54							
55							

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	3
MEETING DATE:	May 18, 2017
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Nuvia Varela, Adult/Youth Program Manager
SUBJECT: Manufacturing Internship Pilot Program Presentation

INFORMATION:

A request was made at the Youth Council meeting on February 16, 2017, to have youth involved with the Manufacturing Internship Pilot Program to attend a Youth Council meeting, and discuss their experiences with the program.

Nuvia Varela, Adult/Youth Program Manager, Fresno Regional Workforce Development Board, will provide a brief presentation.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	4
MEETING DATE:	May 18, 2017
ACTION:	RECOMMEND TO ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Phyllis Stogbauer, Deputy Director of Program Services
SUBJECT: Third Quarter Local Performance Results Report for Program Year 2016-2017

RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the attached Youth Program Providers of Services Local Performance Results Report for the Third Quarter of Program Year (PY) 2016-2017.

REASON FOR RECOMMENDATION:

The FRWDB Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Staff comments on performance issues for each provider are provided below:

Youth Served:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Staff has no concerns; Out-of-School (OSY) enrollments are slightly below plan due to recruitment efforts. Provider is now focusing on recruiting qualified OYS participants in the area. Provider has ensured FRWDB staff that they will meet the overall enrollment goal by the end of the fourth quarter.

Youth Offender Services (ResCare): Staff has no concerns.

Youth Expenditures:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns; expenditures are below plan caused by unanticipated staff savings due to a staff member on Leave of Absence. Provider is fully staffed and anticipates being in line with plan by the fourth quarter.

WHCCD: No Concerns.

Youth Offender Services (ResCare): Staff has no concerns; low expenditures are due to staff savings, hiring and allocation process. Provider is fully staffed and has submitted a budget modification to correct over/under expenditures due to staff savings. Provider expects to be aligned by the fourth quarter.

Youth Placement / Certificate of Attainment:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: OSY Certificate of Attainment is below goal due to five (5) participants not wanting to continue receiving services. FRWDB staff has worked with the provider to implement a corrective action plan and is working with provider on engagement strategies. The provider anticipates reaching goal by the fourth quarter.

Youth Offender Services (ResCare): Staff has no concerns.

Youth Literacy/Numeracy Attainment:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Staff has no concerns with the In-School Youth (ISY) reading literacy attainments; Provider has shown some improvement in the math skills attainment for ISY. However, the provider is still below goal for the ISY math skills attainment, and below goal for the OSY reading and math skills attainment. This is primarily due to the number of youth being closed out of the program due to lack of participation without obtaining their required grade gain to meet their literacy/numeracy goals. FRWDB staff has worked with the provider to implement a corrective action plan, and is currently working with the provider on engagement strategies to improve youth participation and increase literacy/numeracy attainments.

Youth Offender Services (ResCare): OSY Reading and Math attainments are below goal due to participants being disengaged; this is primarily due to the number of youth obtaining employment prior to meeting their literacy/numeracy goals. Staff continues to provide additional one-on-one tutorials in addition to an online tutorial to keep participants engaged and on track to meet goals.

ATTACHMENT:

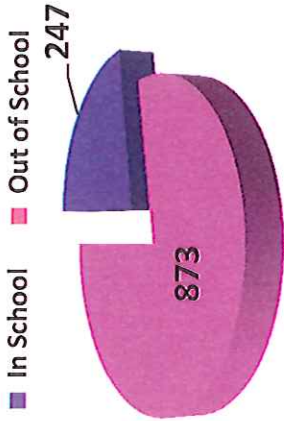
All Youth One System Providers of Services Local Performance Results Report for the Third Quarter of Program Year 2016-2017

FRWDB "All Youth One System"
Year-to-Date Local Performance Results

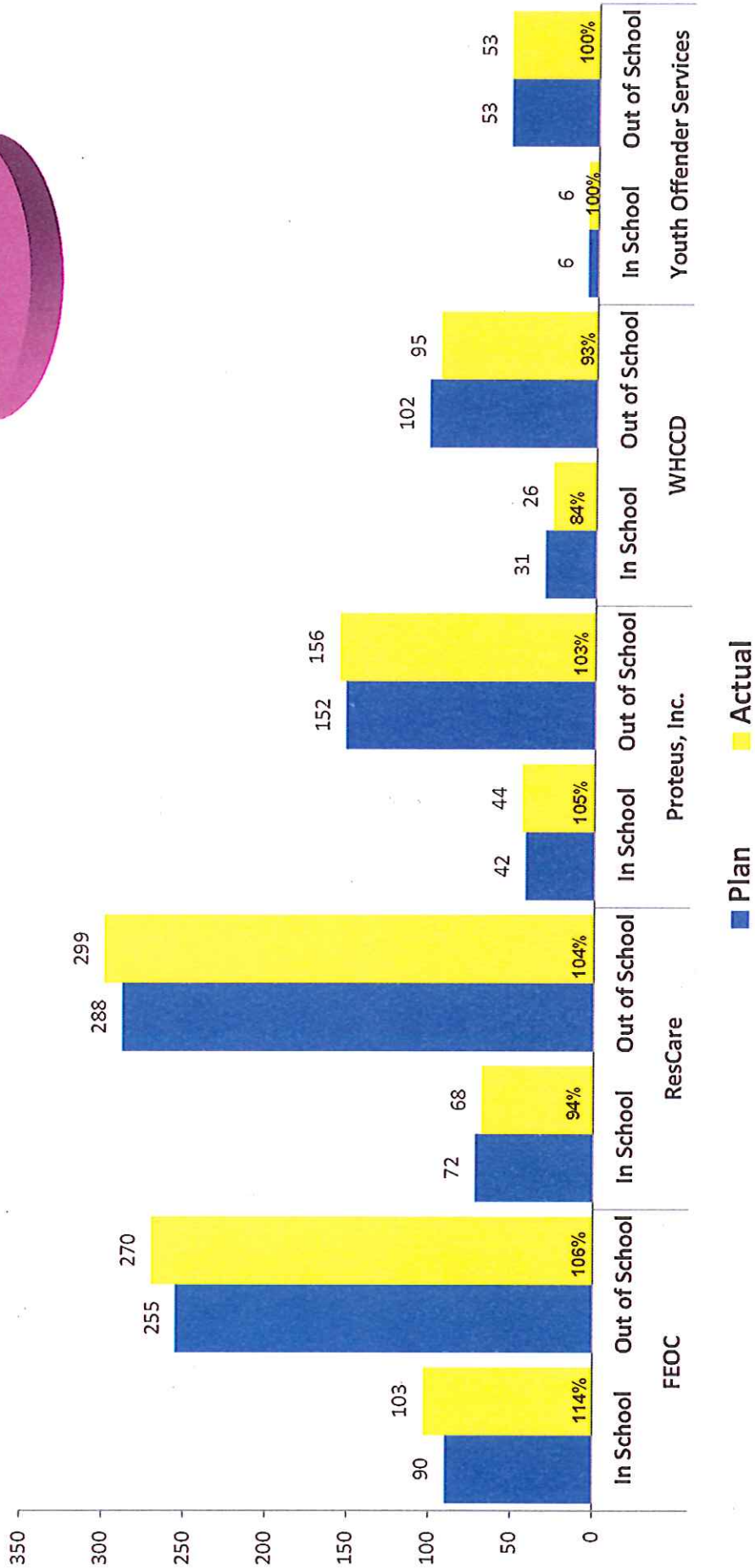


Youth Served

Total Served- 1120



FEOC - Fresno Economic Opportunities Commission
ResCare - ResCare Workforce Services
Proteus - Proteus, Inc.
WHCCD - West Hills Community College District

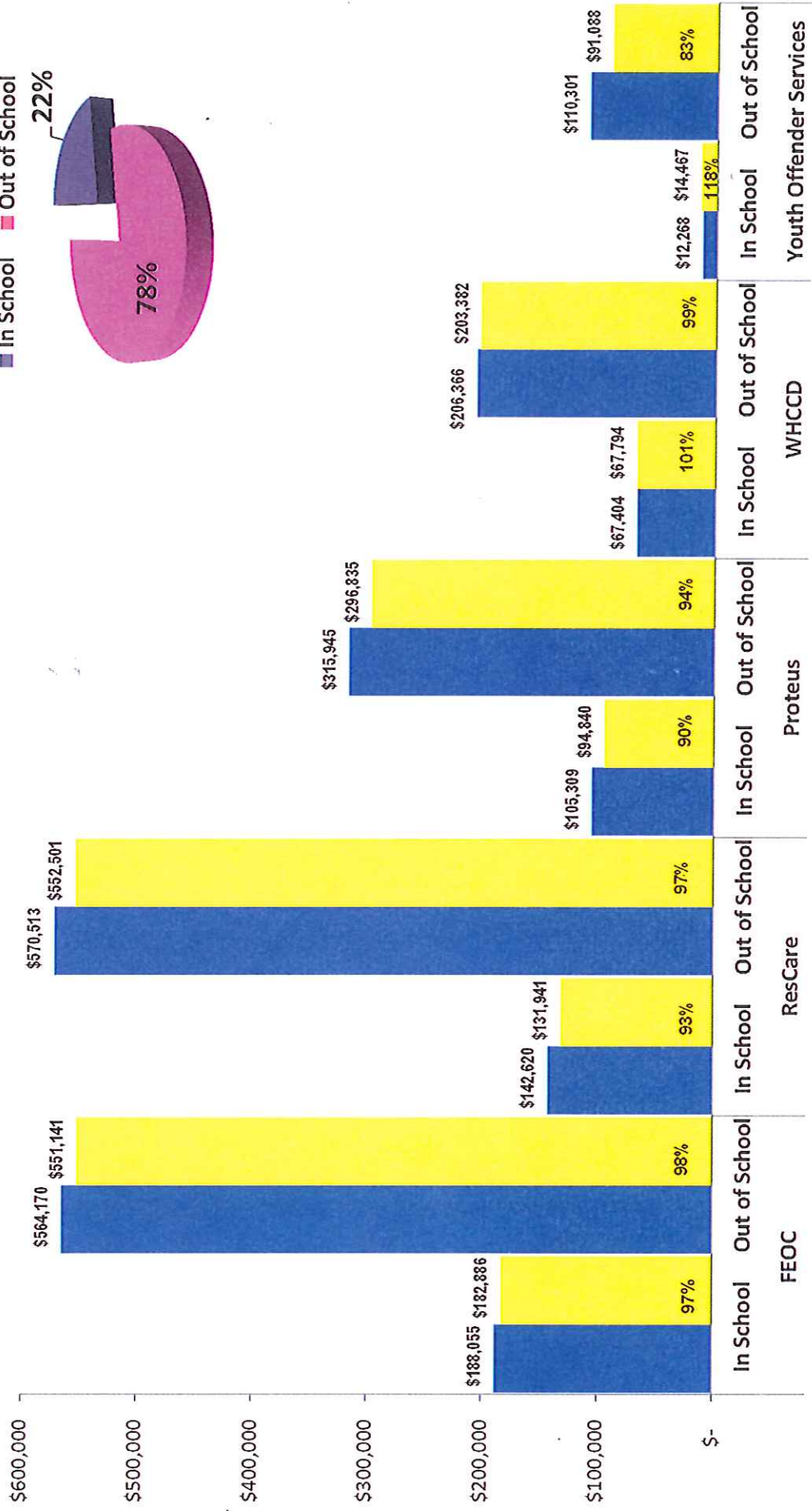
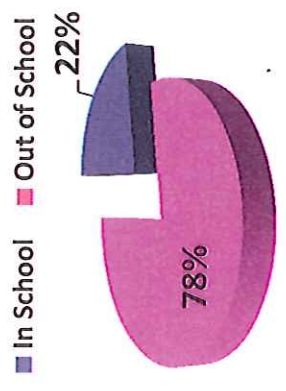


Note: Number served goal is 95%



Youth Expenditures

Total Expenditures



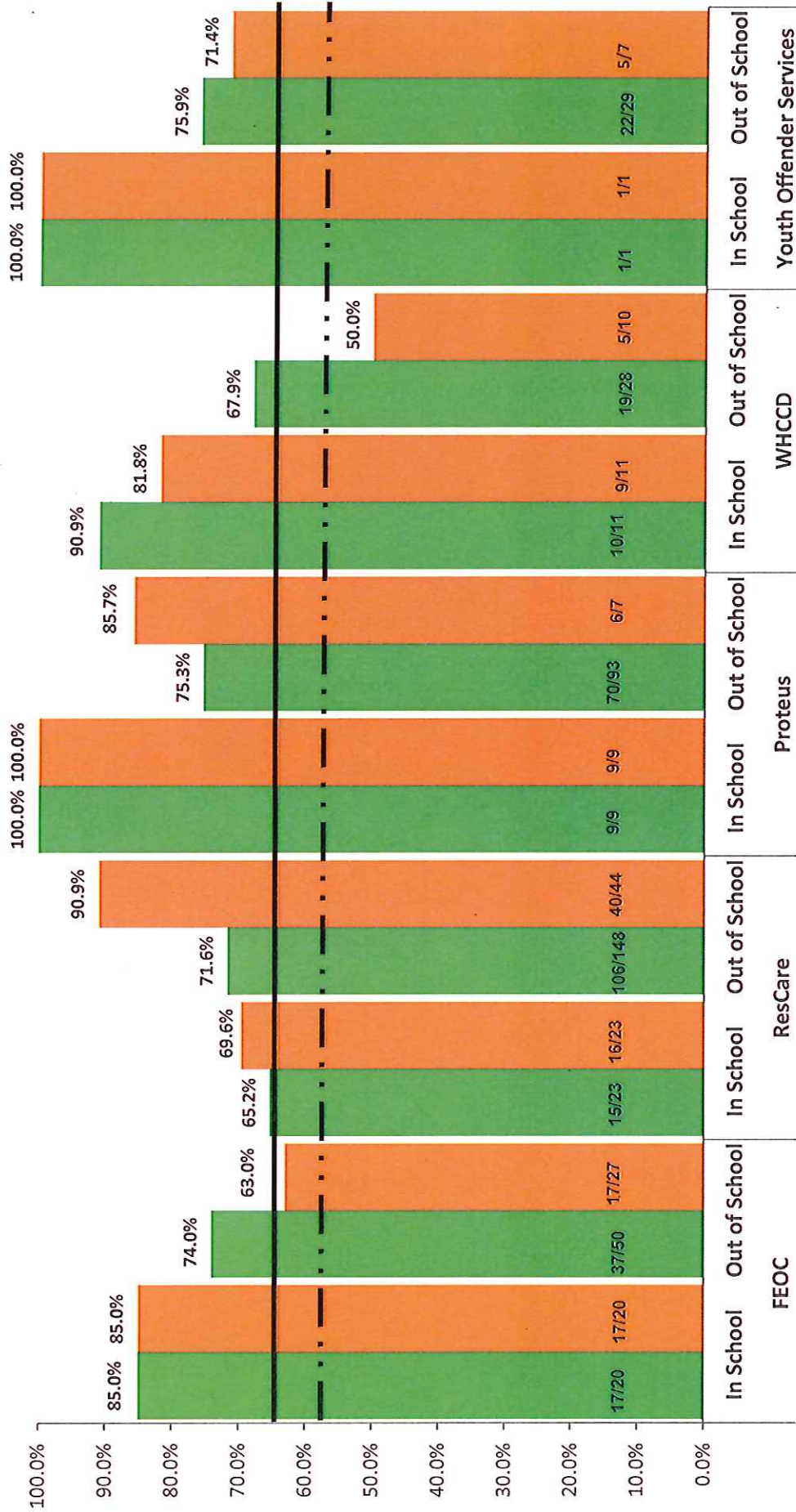
Note: WIOA mandates a minimum of 75% Out-of-School Expenditures, and a maximum of 25% In-school Expenditures. The expenditures goal range is 95% to 100%.

Goals

Placement 65%

Certificate of Attainment 57%

**Youth Placement/
Certificate of Attainment**



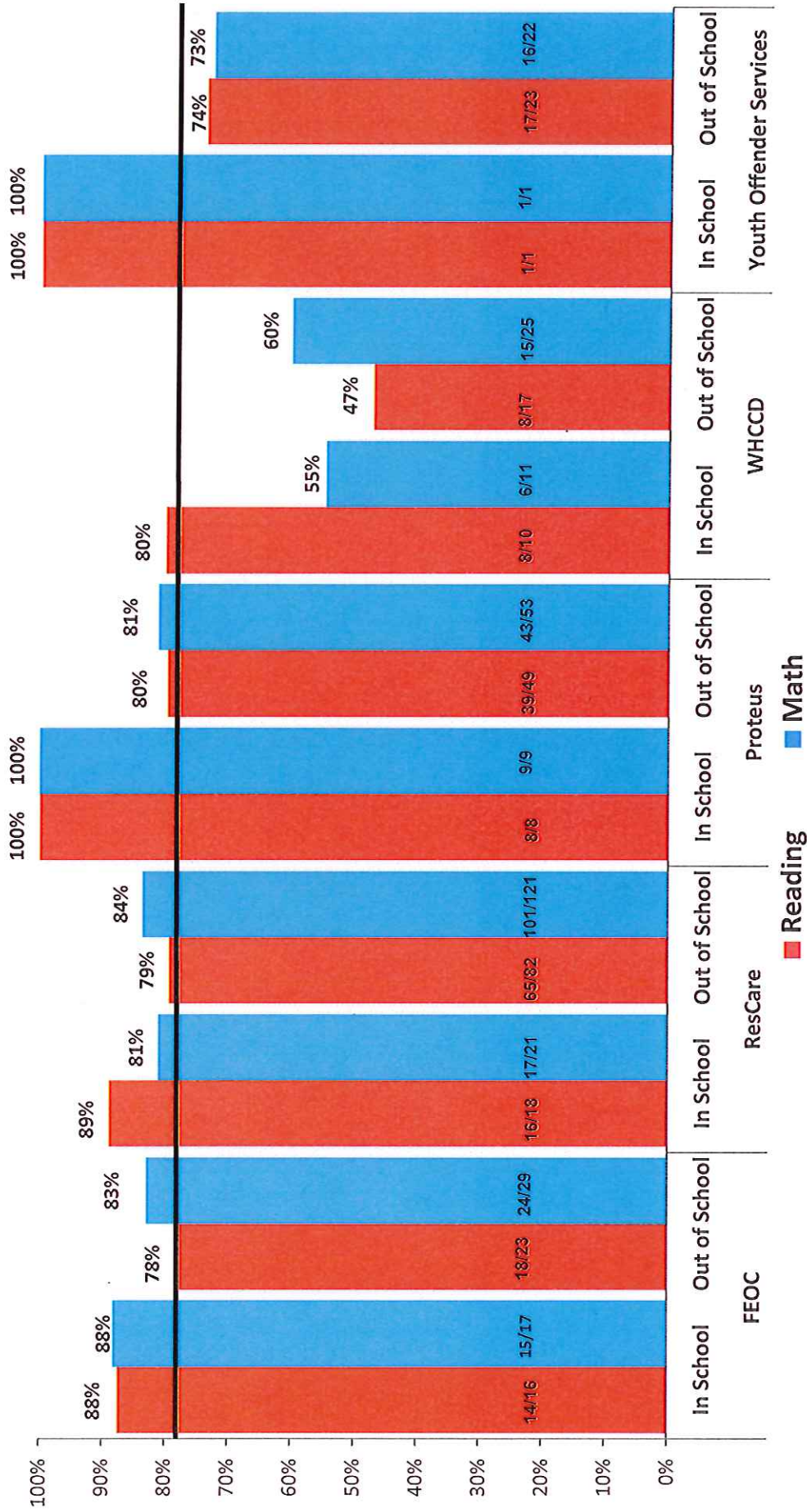
■ Placement ■ Certificate Of Attainment



Youth Literacy/Numeracy Attainment

Goal

Literacy Attainment 78%



Note: Literacy/Numeracy Attainment is successful attainment of a two (2) grade level increase, or reaching 10th grade in either math or reading, in whichever subject(s) they are deficient.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	5
MEETING DATE:	May 18, 2017
ACTION:	RECOMMEND TO ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Stephen DeWitt, Quality Systems Manager
SUBJECT: Third Quarter Youth Satisfaction Reports for Program Year 2016-2017

RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Youth Customer Satisfaction Report for the Third Quarter of Program Year (PY) 2016-2017.

REASON FOR RECOMMENDATION:

In the Five Year Plan, approved by the FRWDB at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

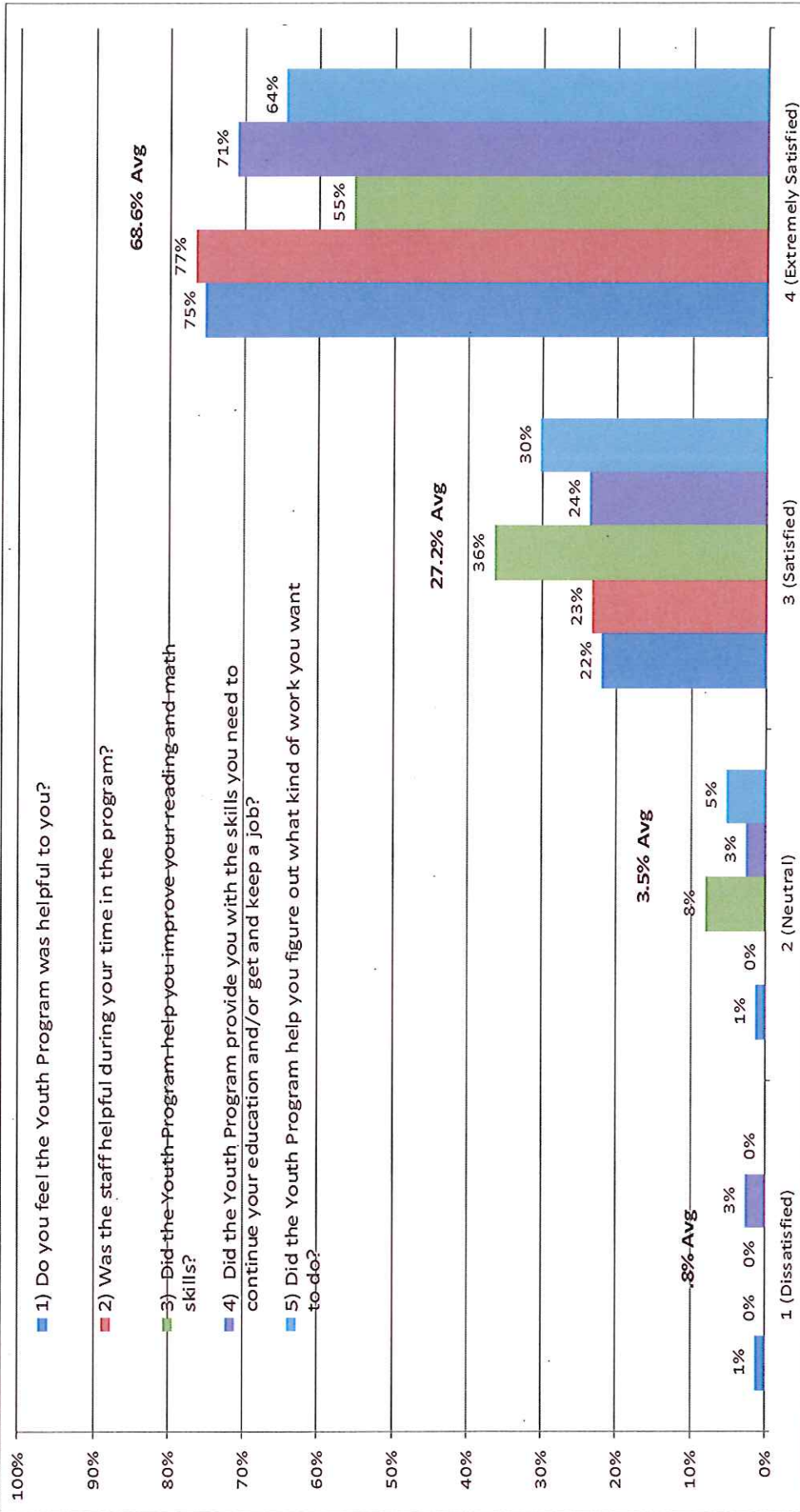
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

ATTACHMENT:

Third Quarter Youth Customer Satisfaction Report for Program Year 2016 - 2017

Third Quarter Youth Customer Satisfaction Report for Program Year 2016 – 2017



Surveys Received	77
Participants Closed	102
Survey Response Rate	75.5%

Participant Comments:

Staff assisted and encouraged me to enroll in college; amazing program; more work experience hours would be great; thankful for the services; disliked taking lessons (tutorials); program helped me with college and to find employment; you can get rid of the tutorials; I was happy with the services I received; the process is too long and there are too many appointments; I was treated with respect.

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	6
MEETING DATE:	May 18, 2017
ACTION:	RECOMMEND TO ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Stephen DeWitt, Quality Systems Manager
SUBJECT: Third Quarter Providers of Services Monitoring Report for Program Year 2016-2017

RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Providers of Services Monitoring Report for the Third Quarter of Program Year 2016-2017.

REASON FOR RECOMMENDATION:

FRWDB staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of January 1, 2017, through March 31, 2017.

ATTACHMENT:

Youth Providers of Services Monitoring Report Third Quarter, Program Year 2016-2017

**Youth Providers of Services Monitoring Report
Third Quarter, Program Year 2016-2017**

Program Monitoring:

Program monitoring of the following providers was completed:

Service Provider	Contract #(s)	Results
Rescare Workforce Services	320	1) Service Codes usage issue Finding Closed

Program monitoring of the following providers are in process at the end of the third quarter:

Service Provider	Contract # (s)
Fresno Economic Opportunities Commission	310
West Hills Community College District	390

Fiscal Monitoring:

Fiscal monitoring of the following providers was completed:

Service Provider	Contract #(s)	Results
Rescare Workforce Services PY 16-17 Annual Fiscal Review	320, 324	No Findings
Fresno Economic Opportunities Commission PY 16-17 Annual Fiscal Review	310	No Findings
Proteus, Inc. PY 16-17 Annual Fiscal Review	343	No Findings
West Hills Community College District PY 16-17 Annual Fiscal Review	390	No Findings

Fiscal monitoring of the following providers is in process at the end of the third quarter: NONE

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	7
MEETING DATE:	May 18, 2017
ACTION:	RECOMMEND TO ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Stephen DeWitt, Quality Systems Manager
SUBJECT: Third Quarter Youth Customer Complaint Report for Program Year 2016-2017

RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Youth Customer Complaint Report for the Third Quarter of Program Year (PY) 2016-2017.

REASON FOR RECOMMENDATION:

Under the FRWDB Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Third Quarter of PY 2016-2017.

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	8
MEETING DATE:	May 18, 2017
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Youth Council
FROM: Tim Giles, Deputy Director of Information Technology
SUBJECT: Third Quarter Youth Demographics Reports for Program Year 2016-2017

INFORMATION:

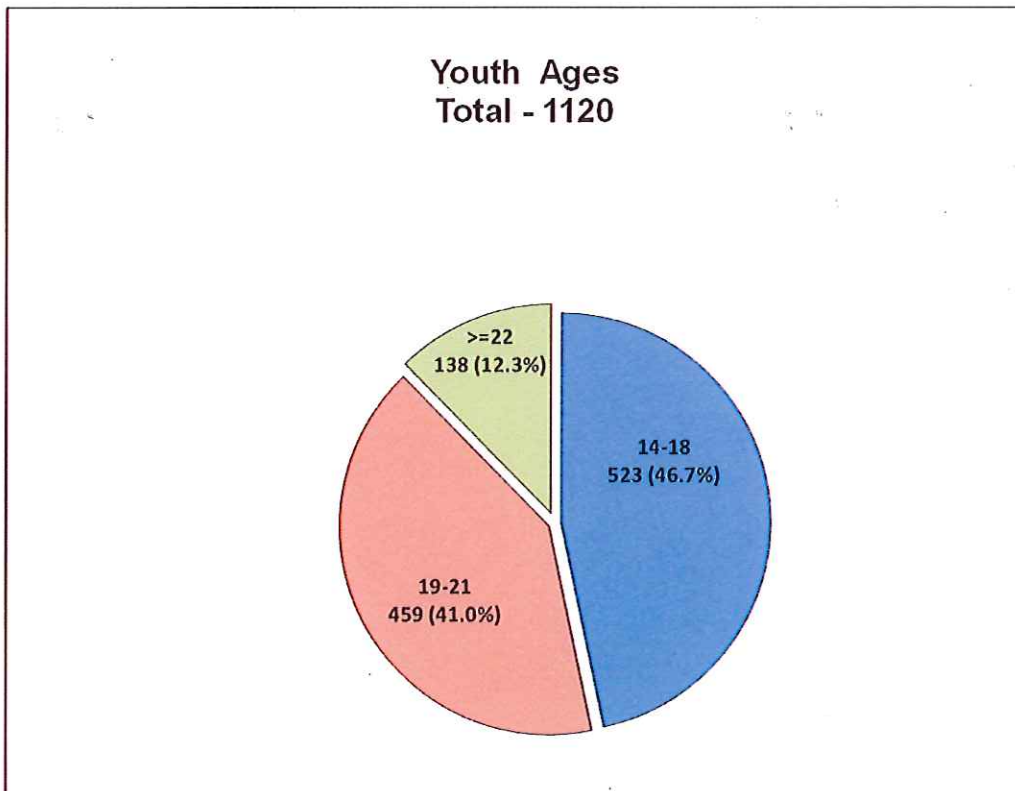
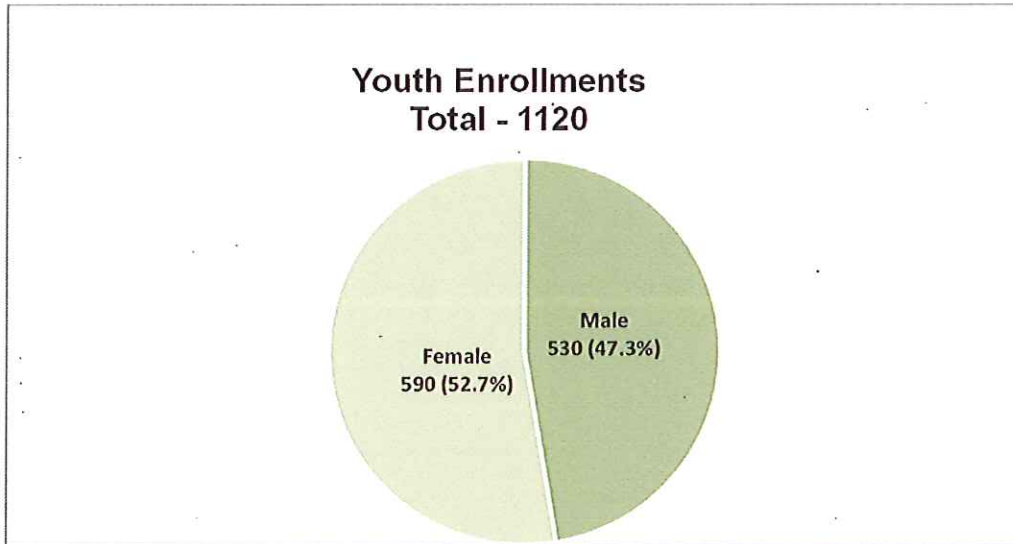
Per the Youth Council's direction, the Fresno Regional Workforce Development Board (FRWDB) staff provides cumulative quarterly reports of various demographics for the FRWDB's youth enrollments. Attached are the reports for the Third Quarter of Program Year 2016-2017.

ATTACHMENT:

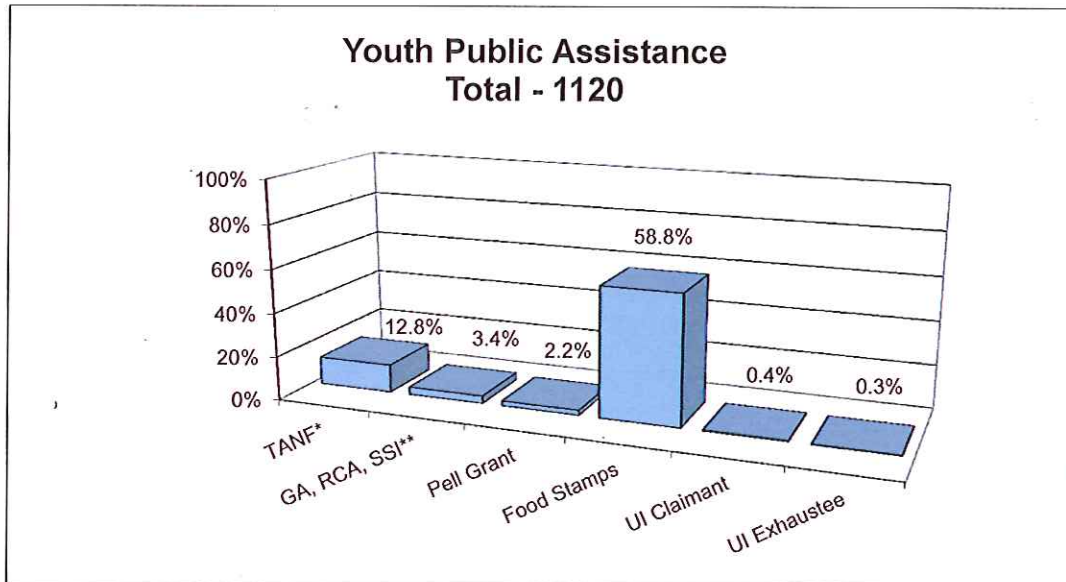
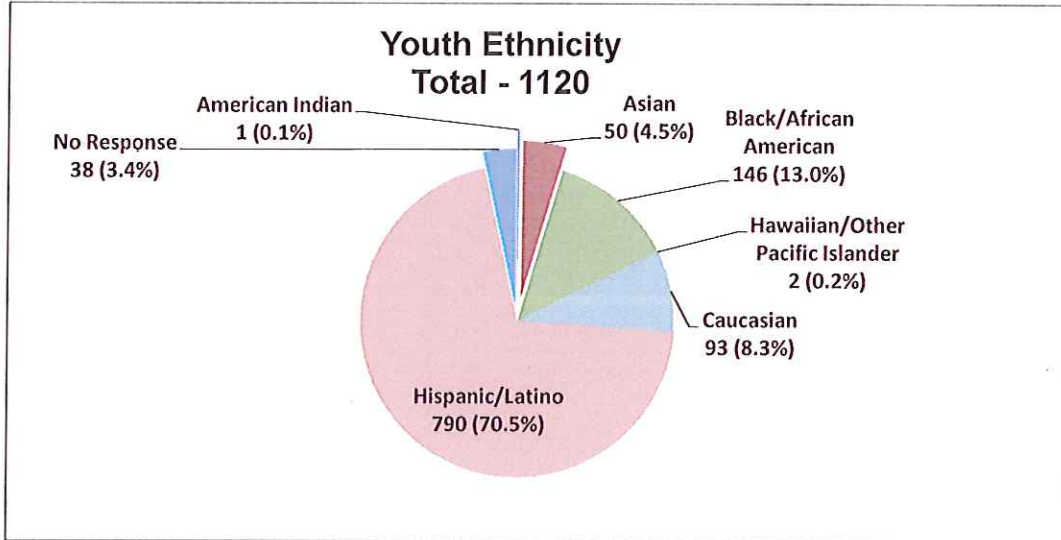
Youth Demographics Third Quarter, Program Year 2016-2017



Youth Demographics Third Quarter, Program Year 2016-2017

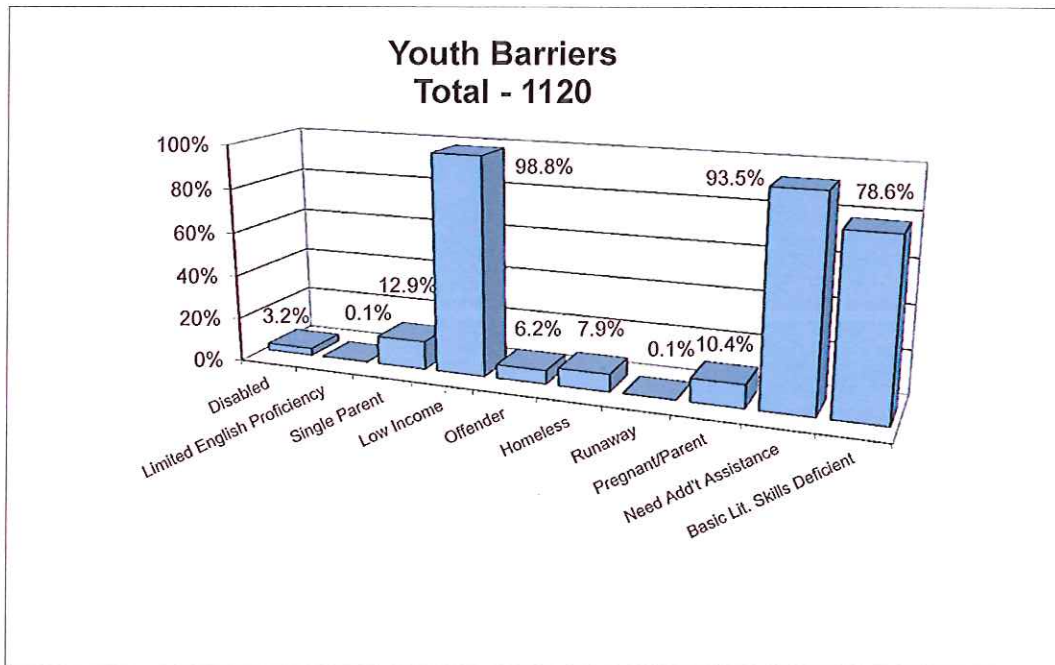


Youth Demographics Third Quarter, Program Year 2016-2017



TANF - Temporary Assistance for Needy Families
 GA - General Assistance, RCA - Refugee Cash Assistance, SSI - Supplemental Security Income
 UI - Unemployment Insurance

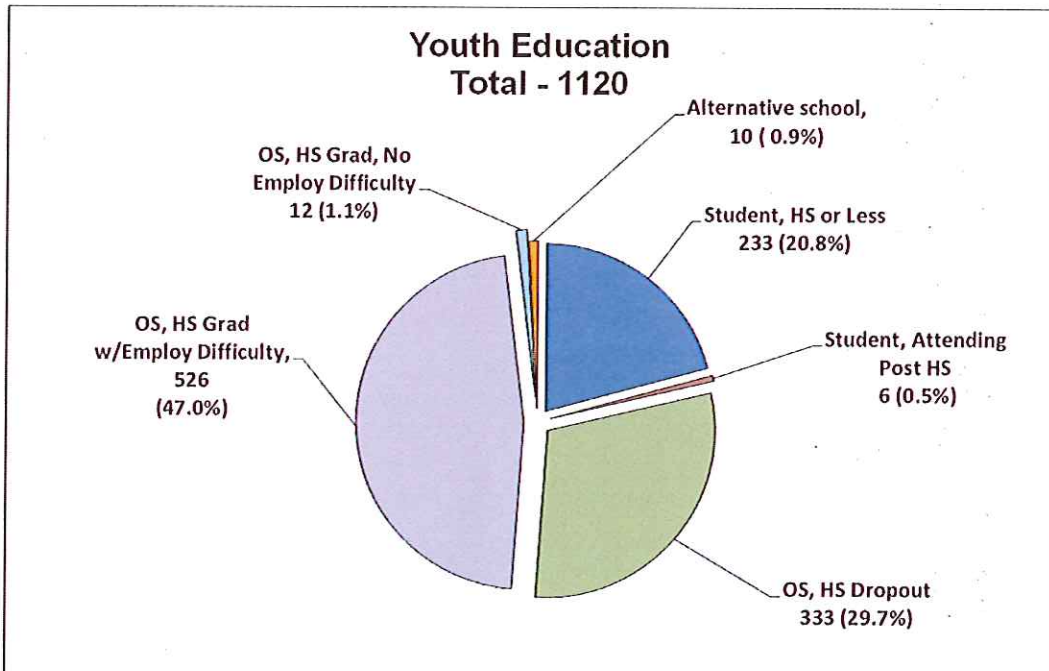
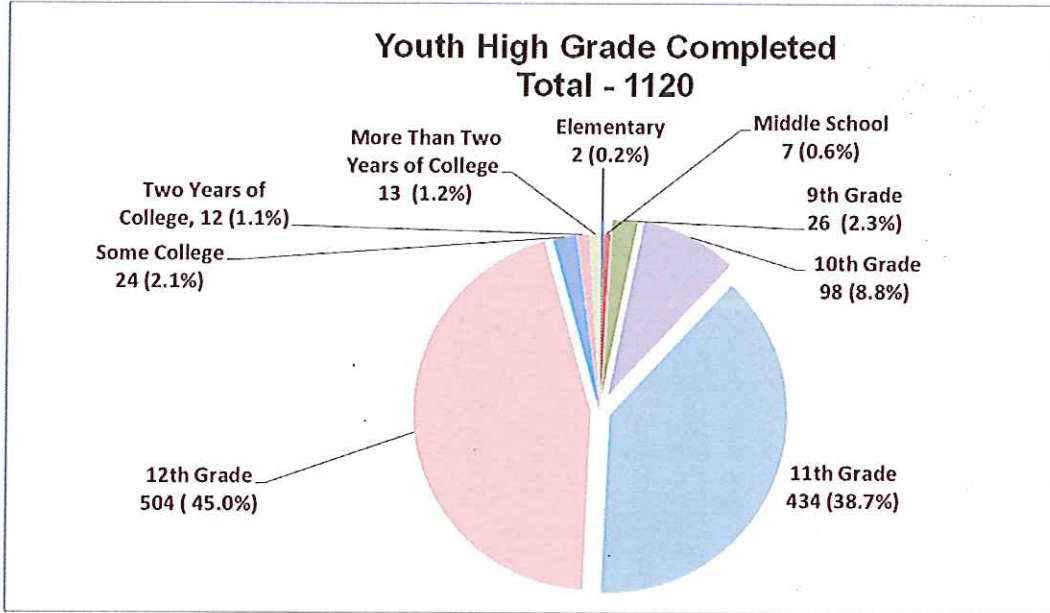
Youth Demographics Third Quarter, Program Year 2016-2017



Additional Assistance Barriers

1. Is at risk of dropping out of school
2. Gang Involved
3. Has experienced recent traumatic events, is a victim of abuse, or resides in an abusive environment
4. Has completed a substance abuse program
5. Poor Employment History (Older Youth ONLY)
6. Family Barriers (any one of the following):
 - a. Has a family history of long term unemployment;
 - b. During the past two years, parents/guardians have been unable to find and maintain full time stable employment;
 - c. Has a family history of long-term public assistance
7. Resides in a non-traditional family setting (any one of the following):
 - a. Being raised in a single parent household, without access to the financial and parenting support of another adult in the home;
 - b. Being raised by a guardian, relative or non-parent responsible for youth's care;
 - c. Parent is currently in jail or in prison or has been in jail or in prison for six months of the past two (2) years

Youth Demographics Third Quarter, Program Year 2016-2017



OS, HS Grad - Out-of-School, High School Graduate
 OS, HS Grad, No Employ Difficulty - Out-of School, High School Graduate with no employment difficulty
 OS, HS Grad w/Employ Difficulty - Out-of School, High School Graduate with employment difficulty
 OS, HS Dropout - Out-of-School, High School Dropout