



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Executive Committee
April 19, 2017 @ 4:00 p.m.

Fresno Regional Workforce Development Board
2125 Kern Street, Suite 207
Fresno, California 93721

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

REMINDER: PLEASE TURN OFF CELL PHONE OR PUT IT ON VIBRATE

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

COMMITTEE CHAIR/STAFF COMMENTS

PUBLIC COMMENTS

Item	Description	Presented By	Enclosure	Action	Page #
1.	July 20, 2016, Executive Committee Meeting Minutes	Konczal	Yes	Approve	4
2.	October 19, 2016, Executive Committee Meeting Minutes	Konczal	Yes	Approve	10
3.	Items Referred by Other Committees	Konczal	Yes	Information	14
4.	February 2017 Agency Budget and Expenditures	Konczal	Yes	Accept	15
5.	February 2017 Financial Report	Konczal	Yes	Accept	17
6.	First Quarter Community Events	Konczal	Yes	Information	24
7.	Director's Quarterly Update	Konczal	Yes	Information	25
8.	Referral of Agenda Items to Other Committees	Bauer	Yes	Direct	26
9.	Executive Director Performance Review (Closed Session)	Bauer	No	Discussion	--
10.	Information Sharing	All	No	Discussion	--

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

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Item	Description	Presented By	Enclosure	Action	Page #
11.	July 19, 2017, Agenda Items	Konczal	No	Discussion	--
12.	Meeting Feedback	Konczal	No	Discussion	--

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
2017 ATTENDANCE REPORT**

Canceled

	1/18/2017	4/19/2017	7/19/2017	10/18/2017
Baines	XX			
Bauer	XX			
Borgeas	XX			
Montalbano	XX			
Olson	XX			
Riojas	XX			
Zabrycki	XX			

A = Absent

P = Present

-- = Not a Committee member at time of meeting

* = Special Meeting

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	1
MEETING DATE:	April 19, 2017
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: July 20, 2016, Executive Committee Meeting Minutes

RECOMMENDATION:

Approve the minutes of the July 20, 2016, Executive Committee meeting minutes.

ATTACHMENT:

July 20, 2016, Executive Committee Meeting Minutes



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Executive Committee
July 20, 2016

SUMMARY MINUTES

The meeting was called to order at 4:08 p.m.

ROLL CALL: PRESENT – Oliver Baines, Paul Bauer, Dennis Montalbano, Chuck Riojas, Lydia Zabrycki (arrived at 4:19 p.m.), and Legal Counsel Ken Price

ABSENT – Andreas Borgeas and Aric Olson

AGENDA CHANGES: None

ABSTENTIONS/RECUSALS/
DISCLOSURES OF
POTENTIAL CONFLICTS OF
INTEREST: Oliver Baines, Item 1; Dennis Montalbano, Item 1; and Chuck Riojas, Item 7

COMMITTEE CHAIR/STAFF
COMMENTS: None

PUBLIC COMMENTS: City Manager Vince DiMaggio, Mayor Robert Silva, and Economic Development Director Matt Flood, from the City of Mendota, addressed the Executive Committee (Committee). They explained that with the implementation of the Workforce Innovation and Opportunity Act (WIOA), the State of California has prohibited single standing Employment Development Department (EDD) offices, which means that the EDD office located in Mendota will have to close. The gentlemen asked for the Committee's consideration to have a member of the Fresno Regional Workforce Development Board's (FRWDB's) partner staff co-locate at the Mendota EDD to prevent it from closing. Blake Konczal, Executive Director, FRWDB, stated that FRWDB staff had already been in conversations with EDD about the co-location of staff.

Mr. DiMaggio indicated that in order to stave off the Mendota office's closure, EDD would accept a letter from the FRWDB regarding its intent to co-locate staff at the Mendota office and Mr. Konczal stated that he will prepare such a letter by Friday.

Director Zabrycki arrived (4:19 p.m.)

Item	Description/Action Taken
1.	<p><u>June 1, 2016, Special Executive Committee Meeting Minutes</u></p> <p>Blake Konczal, Executive Director, FRWDB, requested approval of the June 1, 2016, special meeting minutes.</p> <p>RIOJAS/ZABRYCKI – APPROVED THE JUNE 1, 2016, SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES (UNANIMOUS, WITH THE ABSTENTIONS NOTED ABOVE).</p>

2. **Items Referred by Other Committees**

There were no items referred by other Committees.

3. **May 2016 Agency Budget and Expenditures**

Mr. Konczal presented the May 2016 Agency Budget and Expenditures report for the Committee's acceptance. He indicated that all expenditures were on track and staff had no concerns. Director Montalbano asked about the large variance in the Communications line item. Tim Giles, Deputy Director Information Technology, FRWDB, explained that Communications encompasses telephones and data, and indicated that with the relocation of the FRWDB's data center, there had been some stopping and starting of services. He encouraged the Committee to watch this line item over the remainder of the year and that it will return to expected levels. Phyllis Stogbauer, Deputy Director Program Services, FRWDB, added that FRWDB staff cell phone stipends were previously on the Communication line item, but should have been part of the Salary line item. She indicated that this expense has been moved to the correct category, which resulted in a savings to Communications.

BAINES/RIOJAS – ACCEPTED THE MAY 2016 AGENCY BUDGET AND EXPENDITURES REPORT (UNANIMOUS).

4. **May 2016 Financial Report**

Mr. Konczal, referencing the May 2016 Financial Report, indicated that FRWDB staff has no concerns with expenditures. He reminded the Committee of the FRWDB's obligation to expend 80% of its funds to avoid recapture, and of the 20% allowable rollover from one program year to the next.

MONTALBANO/ZABRYCKI – ACCEPTED THE MAY 2016 FINANCIAL REPORT (UNANIMOUS).

5. **Workforce Innovation and Opportunity Act Title I One-Stop Operator/Adult and Dislocated Worker Request for Proposals Statement of Work for Program Year 2017-2018**

Mr. Konczal explained that the FRWDB had begun drafting the Request for Proposals (RFP) to procure for its One-Stop Operator, a procurement which must occur every four (4) years under the WIOA.

To ensure the procurement process is completed in a timely manner to have fully executed contracts in place by July 1, 2017, FRWDB staff requested that the Committee authorize FRWDB staff to release the draft Statement of Work for the One-Stop Operator/Adult and Dislocated Worker RFP. Once released, the draft will go out for public comment throughout Fresno County. With all comments aggregated, the final RFP will go to the Adult Council and then to the full FRWDB for their approval to release the final document.

RIOJAS/MONTALBANO – AUTHORIZED FRWDB STAFF TO RELEASE THE DRAFT WIOA ONE-STOP OPERATOR/ADULT AND DISLOCATED WORKER RFP STATEMENT OF WORK FOR PROGRAM YEAR 2017-2018 (UNANIMOUS).

6. **Workforce Innovation and Opportunity Act Regional and Local Strategic Plan**

Mr. Konczal explained that under the WIOA, the FRWDB not only has to submit its Local Strategic Plan to the state, but it now must also be part of a regional plan with the eight (8) Valley counties from San Joaquin to Kern. In order to ensure that the plans are submitted to the state by the deadline, FRWDB staff requested the Committee's authorization to release the draft plans for public comment.

RIOJAS/BAINES – AUTHORIZED FRWDB STAFF TO RELEASE THE WIOA REGIONAL AND LOCAL PLANS FOR PUBLIC COMMENT (UNANIMOUS).

7. **Five County Craft Path Project Contract Award**

Ms. Stogbauer presented for the Committee's approval, the allocation and award of additional funding in the amount of \$300,000 for the Five County Craft Path Project. Ms. Stogbauer explained that in Program Year (PY) 2014-2015, the FRWDB received a grant in the amount of \$550,000 to provide training to unemployed and underemployed clients across a five (5) county area. The state has awarded the FRWDB an additional \$300,000 to train an additional 66 participants in this program. Approval of this item would allocate \$184,800 to the Fresno Madera Tulare Kings Building Trades Council, \$56,800 to the Merced County Workforce Development Board, and the remaining \$58,400 for administration and supportive services.

Mr. Konczal added that at the suggestion of FRWDB Director LeeAnn Eager, FRWDB staff is in the process of creating a unified training calendar for Fresno that will cover construction training that is being funded by a number of sources. Various partnering agencies will have access to this master calendar that will cover an 18 month period.

RIOJAS/ZABRYCKI – APPROVED THE FIVE COUNTY CRAFT PATH PROJECT CONTRACT AWARD (UNANIMOUS, WITH ABSTENTION NOTED ABOVE).

8. **Renewal of Human Resources Hotline and Business Workshops Contract**

Christine Nutting, Deputy Director Business Services, FRWDB, explained that in 2014, the FRWDB Business and Industry Committee approved a contract with Sierra HR Partners, a certified Human Resources (HR) consulting firm, to provide an HR Hotline and HR-related workshops for employers. These services have been very successful and well-used during the initial contract and first renewal periods. FRWDB staff requested that the Committee recommend that the FRWDB approve a contract for PY 2016-2017 to Sierra HR Partners to continue the HR hotline and workshop services.

Director Montalbano asked how the FRWDB gets the word out about these services and Janis Parker, Marketing and Communications Manager, FRWDB, indicated that the FRWDB maintains a database of over 3,200 businesses and that e-blasts are sent out to these businesses twice a week about the HR services and workshops, among other items, that are available.

Director Zabrycki, who chairs the Business and Industry Committee, indicated that the workshops are well attended.

RIOJAS/MONTALBANO – RECOMMENDED THAT THE FRWDB APPROVE THE RENEWAL OF HUMAN RESOURCES HOTLINE AND BUSINESS WORKSHOPS CONTRACT (UNANIMOUS).

9. **Second Quarter Community Events**

Mr. Konczal presented a list of events that FRWDB Directors and staff have the opportunity to attend during the months of October through December 2016. For the Second Quarter, there were two (2) events on the list: The Greater Fresno Area Chamber of Commerce's Eggs and Issues Breakfast in October and the Ag Awards Luncheon in November.

This was an information item.

10. **Director's Quarterly Update**

Mr. Konczal provided the Committee with an overview of his activities for the months of April through June 2016. He stated that the biggest project he has recently been involved with is the Department of Labor's America's Promise Grant, which is being funded by H1B Visa fees. This grant will provide for training 1,200 workers in the manufacturing sector. The FRWDB is assisting in writing an eight (8) county grant in which the FRWDB would act as fiscal agent for \$6,000,000 over four (4) years.

Mr. Konczal continued his update, stating that efforts continue to ensure that the multi-craft construction training taking place from San Joaquin to Kern county is being done in an expeditious way.

Mr. Konczal stated that he, along with other FRWDB staff and partners, have had a number of speaking proposals accepted for upcoming conferences. Groups will be presenting at the California Workforce Association's Meeting of the Minds conference in Monterey, and also at the National Community College conference taking place in Atlanta.

Mr. Konczal stated that he also continues to work on getting all FRWDB appointments completed through the Fresno County Board of Supervisors.

Mr. Konczal concluded his update by informing the Committee that lease negotiations for the Manchester Center comprehensive One-Stop location have been finalized. The negotiation involves moving some of the One-Stop facilities to another site on the first floor of the mall, and a reduction of approximately 10,000 square feet on the second floor, which will result in a savings for the FRWDB.

This was an information item.

11. **Referral of Agenda Items to Other Committees**

None.

12. **Information Sharing**

Director Baines shared with the Committee that in April, the Fresno City Council passed its version of the national targeted hiring policy. He stated that he wanted to publicly acknowledge the hard work of Mr. Konczal and Director Riojas on getting the policy passed at the state level for High Speed Rail. He indicated that the staff at the City of Fresno are very excited about this new local policy.

Director Zabrycki shared that while at a High Speed Rail meeting in Sacramento, the FRWDB was recognized for its work surrounding apprenticeship programs. She indicated that she was very proud of that recognition.

Mr. Konczal shared that as a direct result of the FRWDB's Valley Grow grant project, the owner of a small valley farm was able to obtain a loan from the United States Department of Agriculture for a new water system that cost \$48,000. Mr. Konczal indicated that this is the first of about a dozen small farms that have been assisted by the FRWDB's program to navigate the USDA system.

13. October 19, 2016, Agenda Items

None.

14. Meeting Feedback

None.

Meeting adjourned at 4:47 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	2
MEETING DATE:	April 19, 2017
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: October 19, 2016, Executive Committee Meeting Minutes

RECOMMENDATION:

Approve the minutes of the October 19, 2016, Executive Committee meeting minutes.

ATTACHMENT:

October 19, 2016, Executive Committee Meeting Minutes



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Executive Committee
October 19, 2016

SUMMARY MINUTES

The meeting was called to order at 4:03 p.m.

ROLL CALL: PRESENT – Paul Bauer, Dennis Montalbano (arrived at 4:36 p.m.), Aric Olson, Chuck Riojas, and Legal Counsel Ken Price

ABSENT – Oliver Baines, Andreas Borgeas and Lydia Zabrycki

AGENDA CHANGES: Legal Counsel Price indicated that an item concerning the Fresno Regional Workforce Development Board's (FRWDB's) Conflict of Interest Code needed to be added to the agenda.

ABSTENTIONS/RECUSALS/
DISCLOSURES OF
POTENTIAL CONFLICTS OF
INTEREST:

Aric Olson, Item 1

COMMITTEE CHAIR/STAFF
COMMENTS:

Blake Konczal, Executive Director, FRWDB, shared that he was recently in Georgia for a conference and that people from a number of different states knew about the FRWDB and its construction training program.

PUBLIC COMMENTS: None

Item	Description/Action Taken
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2. Items Referred by Other Committees

There were no items referred by other Committees.

5. Economic Sector and Skills Gap Analysis Presentation

Mr. Konczal introduced Doug Svensson, President, Applied Development Economics (ADE), who provided a PowerPoint Presentation on the regional economic sector and skills gap analysis that was performed by ADE. ADE did similar analyses for each of the counties represented in the Central California Workforce Collaborative (CCWC), which is comprised of the eight (8) Workforce Development Boards (WDBs) from Fresno, Kern-Inyo-Mono, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare Counties. ADE will aggregate the data from each of the county reports into a regional report.

Mr. Svensson highlighted key information from the three (3) parts of the Fresno County study: Economic Trends and Job Growth, Labor Force Characteristics, and Matching Job Opportunities with the Labor Force.

Economic Trends and Job Growth: This portion of the analysis showed trends in job growth, labor force and unemployment in Fresno County, which has been at about ten percent (10%) on an annual average basis over the past 15 years. The analysis reflected that the population growth for Fresno County is expected to exceed the state growth levels, due to the affordable housing and the anticipation of the High Speed Rail project being up and running by 2025. It also showed the five (5) year history of job growth in key industry sectors, along with the projected growth in these sectors over the next ten (10) years.

Labor Force Characteristics: This part of the analysis showed a number of characteristics of the current labor force such as age distribution, ethnic breakdown, citizenship status, and educational attainment (no high school diploma, high school diploma/GED, some college, and college), including veterans and disabled persons. Mr. Konczal noted that for a majority of good entry level jobs, having a high school diploma is a pre-requisite. He stated that it makes sense that the FRWDB continue to have programs in place to assist and encourage its job seekers to obtain their high school diploma or GED.

Director Montalbano arrived (4:36 p.m.). Quorum established.

Matching Job Opportunities with the Labor Force: Mr. Svensson indicated that projected over the next ten (10) years, there will be approximately 140,000 job openings in Fresno County across the major occupational groups. Mr. Konczal noted that ADE's report is in sync with the FRWDB's adoption of an industry sector focus.

Director Montalbano indicated that there is a substantial shortage of automotive mechanics and suggested that this occupation be included in the analysis. The Committee received a copy of the presentation.

This was an information item.

Emergency Addition

Legal Counsel Price indicated that the FRWDB's Conflict of Interest Code needed to be modified to reflect the agency's name change from Fresno Regional Workforce Investment Board to Fresno Regional Workforce Development Board. The FRWDB's Bylaws did not need to be changed, only the Conflict of Interest Code.

RIOJAS/OLSON – RECOMMENDED THAT THE FRWDB APPROVE THE MODIFIED CONFLICT OF INTEREST CODE (UNANIMOUS).

1. **July 20 2016, Executive Committee Meeting Minutes**

Blake Konczal, Executive Director, FRWDB, requested approval of the July 20, 2016, meeting minutes. Director Montalbano questioned the notation of his abstention from Item 1. Legal Counsel Price asked FRWDB staff to review the recording from the July 20, 2016, meeting and indicated that the July 20, 2016, minutes would be presented for approval and correction, if needed, at the January 18, 2017, Executive Committee meeting.

3. **August 2016 Agency Budget and Expenditures**

Mr. Konczal presented the August 2016 Agency Budget and Expenditures report for the Committee's acceptance. He indicated that there were some variances in the personnel and lease line items, but that FRWDB staff had no concerns. The Committee had no questions about the report.

RIOJAS/OLSON – ACCEPTED THE AUGUST 2016 AGENCY BUDGET AND EXPENDITURES REPORT (UNANIMOUS).

4. **August 2016 Financial Report**

Mr. Konczal presented the August 2016 Financial Report for the Committee's acceptance and indicated that FRWDB staff had no concerns with the regular funding stream or the grants.

OLSON/MONTALBANO – ACCEPTED THE AUGUST 2016 FINANCIAL REPORT (UNANIMOUS).

6. **Third Quarter Community Events**

Mr. Konczal presented a list of events that FRWDB Directors and staff have the opportunity to attend during the months of January through March 2017. For the Third Quarter, there was one (1) event on the list: The Greater Fresno Area Chamber of Commerce's Annual Installation Dinner in January.

This was an information item.

7. **Director's Quarterly Update**

Mr. Konczal provided the Committee with an overview of his activities for the months of July through September 2016. He stated that of major note was the grant application the FRWDB submitted for the Department of Labor's America's Promise Grant. The FRWDB submitted its application in partnership with the eight (8) WDBs, six (6) community college districts, community action agencies, and the Building Trades Councils across the Valley. The Department of Labor plans to announce the grant award by December 31, 2016. Mr. Konczal also indicated that the first manufacturing training cohort, funded by the Slingshot grant, will begin in the first quarter of 2017.

Mr. Konczal shared that the multi-craft construction training will have another cohort beginning at the end of October and that there will be opportunities for further construction skills training when the new funding rounds start in February.

Mr. Konczal concluded his update by informing the Committee that in addition to writing the FRWDB's new five (5)-year plan, the FRWDB is being mandated by the state to write a regional plan with the other eight (8) valley WDBs.

This was an information item.

8. **Referral of Agenda Items to Other Committees**

None.

9. **Information Sharing**

None.

10. **January 18, 2017, Agenda Items**

None.

11. **Meeting Feedback**

None.

Meeting adjourned at 5:02 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	3
MEETING DATE:	April 19, 2017
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: Items Referred by Other Committees

INFORMATION:

The Fresno Regional Workforce Development Board (FRWDB) Executive Committee requires all committees to have two standing agenda items, "Items Referred by Other Committees" and "Referral of Agenda Items to Other Committees", in order to increase all committees' members' awareness of FRWDB programs and activities.

ITEMS REFERRED:

There were no items referred to the Executive Committee.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	4
MEETING DATE:	April 19, 2017
ACTION:	ACCEPT

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TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: February 2017 Agency Budget and Expenditures

RECOMMENDATION:

Accept the attached Agency Budget and Expenditures report for February 2017.

REASON FOR RECOMMENDATION:

The attached tables provide the status of the agency budget as of February 28, 2017. The first table displays the line item budget versus expenditures and the second table shows budget versus expenditures by function. Staff costs are less than year-to-date budget due to the combination of three (3) staff positions that were not filled within the first six (6) months and staff direct time being allocated to other special grant funding, created a reduction in current expenses. Another consideration to staff costs being lower is due to anticipated benefit costs rising during budget planning; however, these costs remained comparable. Professional Services' year-to-date budget was lower than actual services provided, particularly for Human Resources and grant writing costs. Expenditures can exceed individual budget line items as long as total expenditures do not exceed the total budget; therefore, staff has no concerns with expenditures at this time.

ATTACHMENT:

FRWDB Agency Budget and Expenditures – February 2017

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
AGENCY BUDGET AND EXPENDITURES**

February 2017

	Budget by Line Item	Total Budget	YTD Budget	YTD Expenditures	Variance	Percent Variance
51	Salaries	\$ 1,977,150	1,318,100	\$ 985,713	\$332,387	25.22%
52	Payroll Taxes	180,307	120,205	\$ 90,143	\$30,062	25.01%
53	Fringe Benefits	544,635	363,090	\$ 273,231	\$89,859	24.75%
55	Staff/Board/Service Provider Development	44,250	29,500	\$ 13,861	\$15,639	53.01%
56	Local Mileage	18,875	12,583	\$ 7,220	\$5,363	42.62%
60	Communications	21,480	14,320	\$ 12,460	\$1,860	12.99%
61	Insurance	27,000	24,972	\$ 22,293	\$2,679	10.73%
62	Maintenance	67,550	51,302	\$ 46,753	\$4,549	8.87%
63	Memberships	20,000	17,400	\$ 19,800	(\$2,400)	-13.79%
64	Miscellaneous	35,100	23,400	\$ 35,219	(\$11,819)	-50.51%
65	Office Expense	23,600	15,733	\$ 13,825	\$1,908	12.13%
66	Professional Services	134,000	89,333	\$ 140,217	(\$50,884)	-56.96%
67	Advertising	48,220	32,147	\$ 7,911	\$24,236	75.39%
68	Rent & Leases	211,800	141,200	\$ 86,449	\$54,751	38.78%
69	Utilities	20,300	13,533	\$ 12,390	\$1,143	8.45%
71	Furniture and Equipment	29,000	22,364	\$ 17,256	\$5,108	22.84%
	Total	\$ 3,403,267	\$ 2,289,183	\$ 1,784,741	\$504,442	22.04%

	Summary by Budget	Total Budget	YTD Budget	YTD Expenditures	Variance	Percent Variance
	Administrative Services/Program Support	\$ 2,868,888	\$ 1,936,417	\$ 1,505,577	430,840	22.25%
	Information Technology	315,040	201,995	187,462	14,533	7.19%
	One-Stop Staff	219,339	150,771	91,701	59,070	39.18%
	Total	\$ 3,403,267	\$ 2,289,183	\$ 1,784,741	504,442	22.04%

Due to spreadsheet formula rounding calculations, totals may be off by \$1.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	5
MEETING DATE:	April 19, 2017
ACTION:	ACCEPT

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TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: February 2017 Financial Report

RECOMMENDATION:

Accept the Fresno Regional Workforce Development Board (FRWDB) February 2017 Financial Report.

REASON FOR RECOMMENDATION:

The attached charts display year-to-date financial information through February 28, 2017. Staff has no concerns with grant expenditures at this time.

Obligation Requirements: The Workforce Investment Act allows Local Workforce Investment Areas two (2) years to expend the Adult, Dislocated Worker and Youth allocations, provided that 80 percent of the allocation is obligated at the end of the first year. Under Sections 128 (c) and 133 (c) of WIA, the Governor may recapture funds from the Local Workforce Investment Areas that fail to obligate at least 80 percent of their Title I allocations by the end of the first program year.

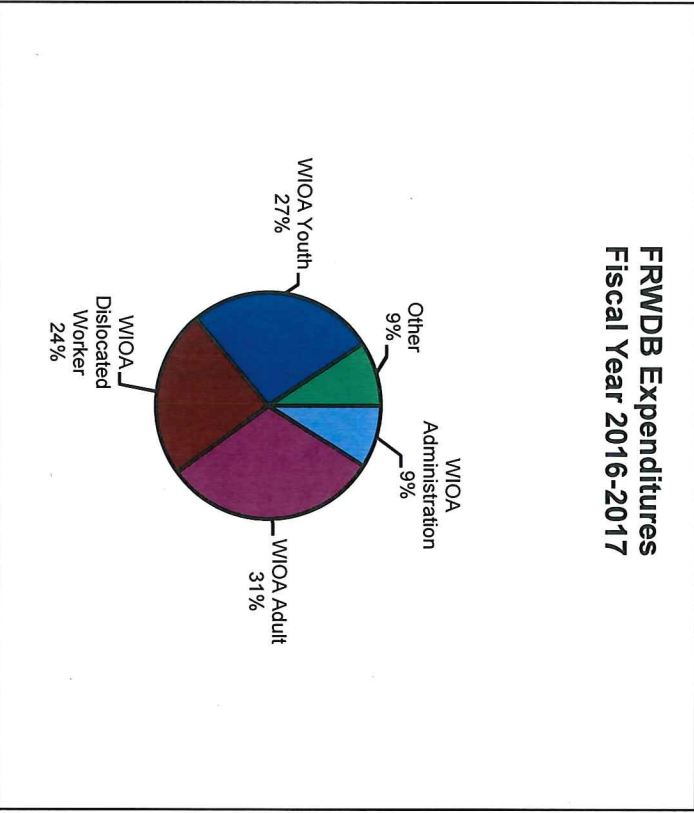
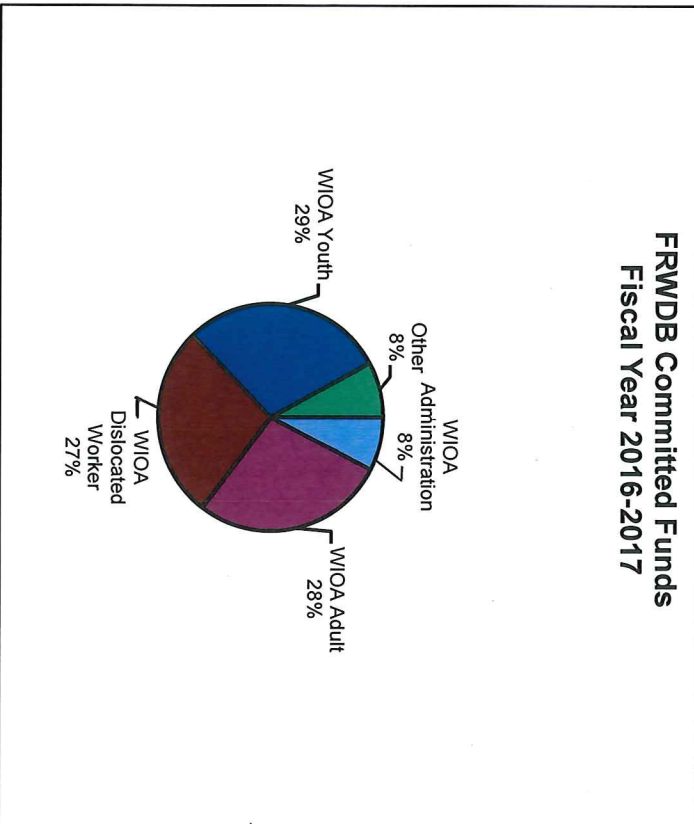
To maximize the resources available to Local Workforce Development Areas (Local Areas) to continue their Workforce Innovation and Opportunity Act (WIOA) transition work, the requirement for Local Areas to obligate at least 80 percent of their WIOA program dollars by the end of the Program Year (PY) 2015-2016 is being waived. This waiver only applies to PY 2015-2016 funds, which must be fully expended by June 30, 2017, to avoid recapture; policy guidance on funds utilization requirements was issued in Directive WSD15-08 dated November 18, 2015.

ATTACHMENT:

February 2017 Financial Report

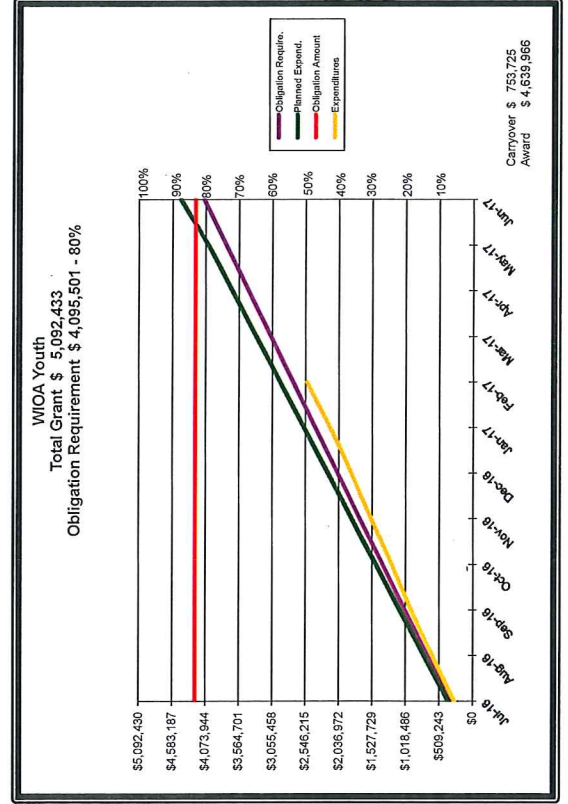
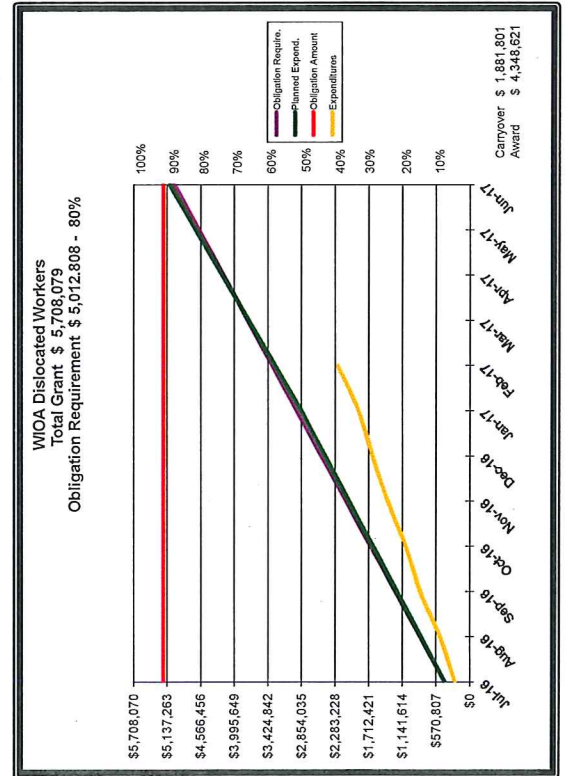
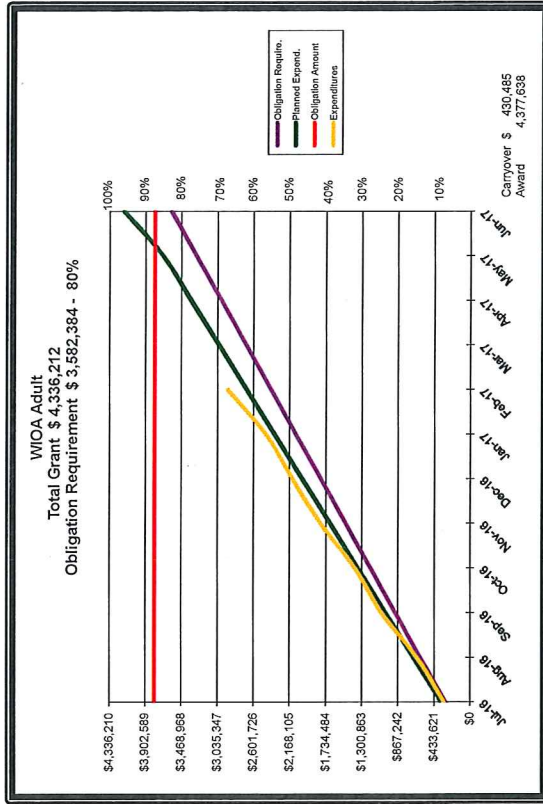
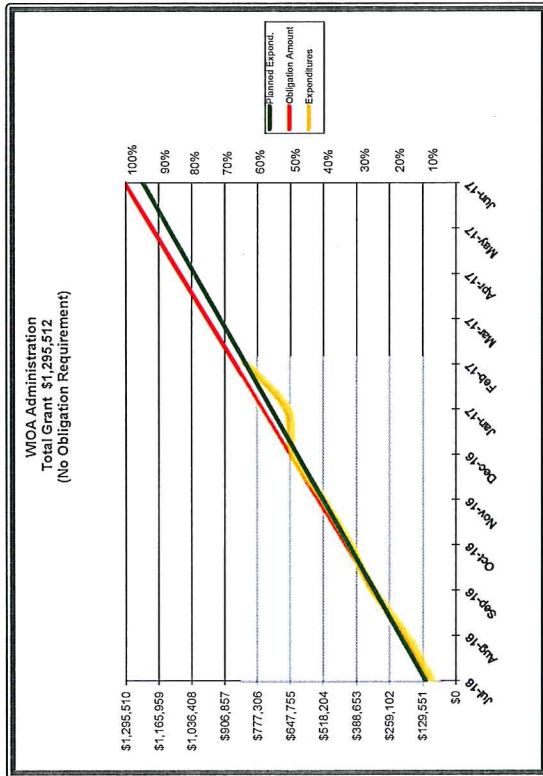
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

February 2017



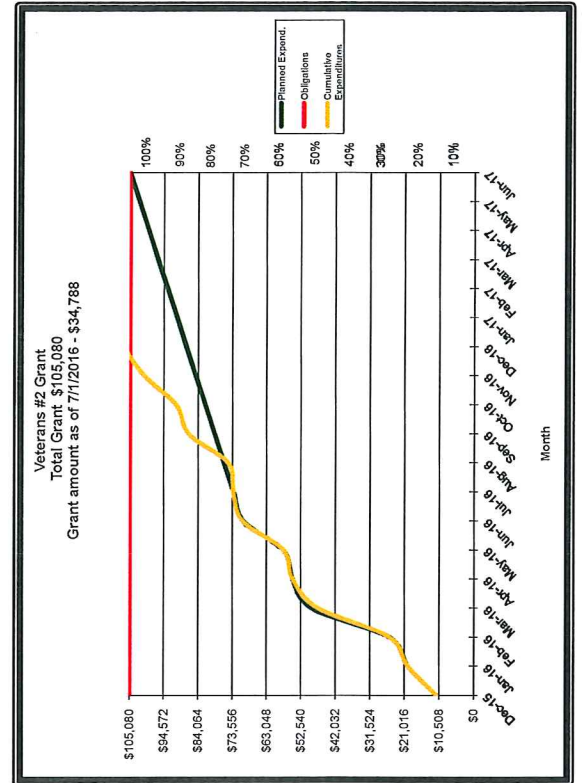
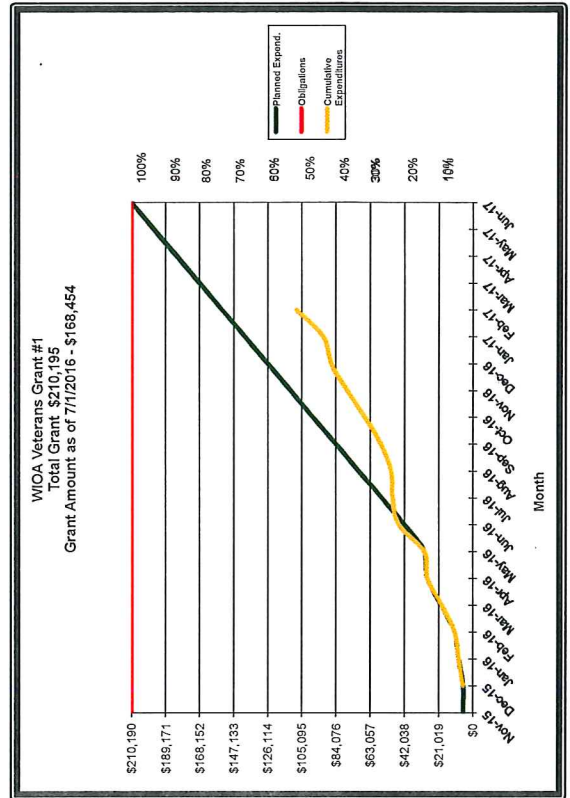
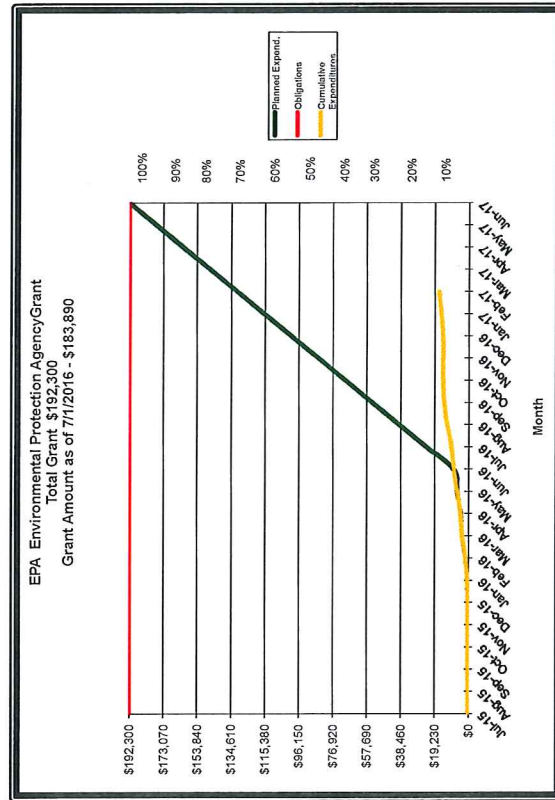
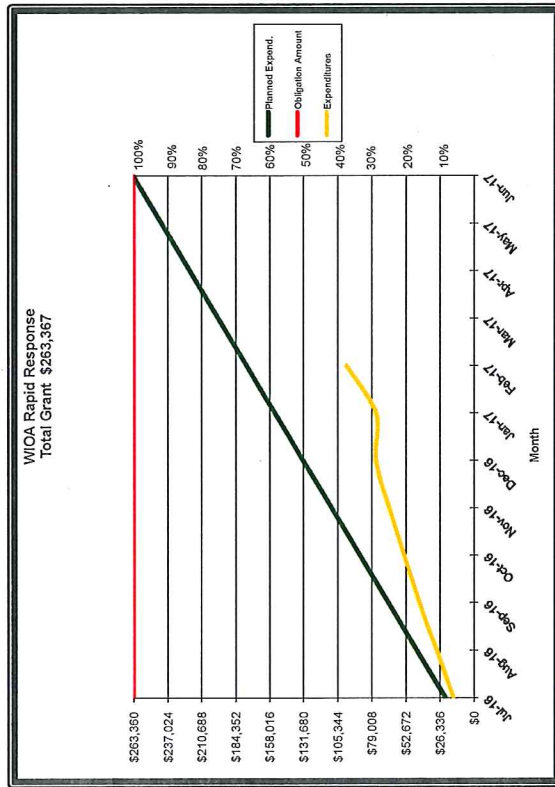
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February 2017



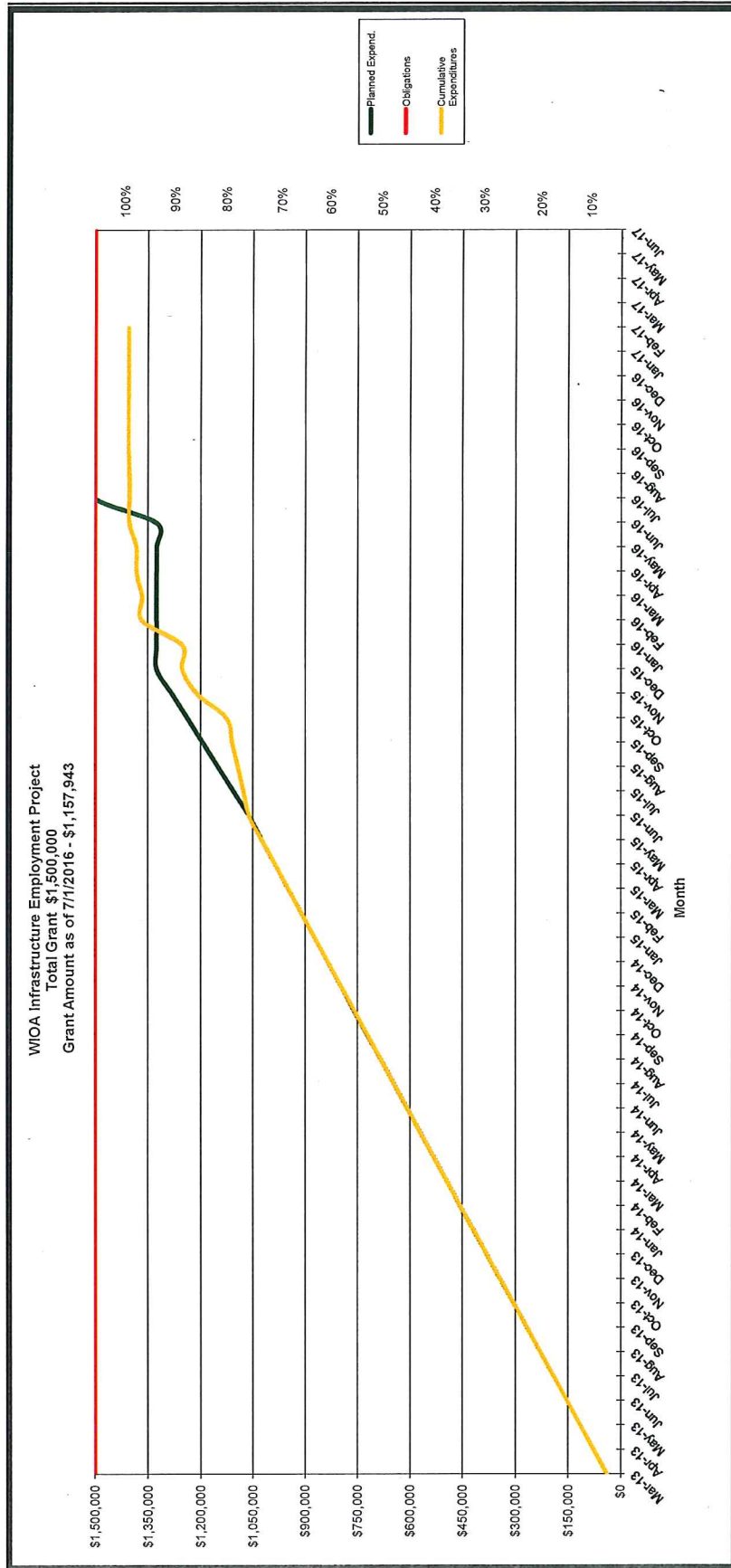
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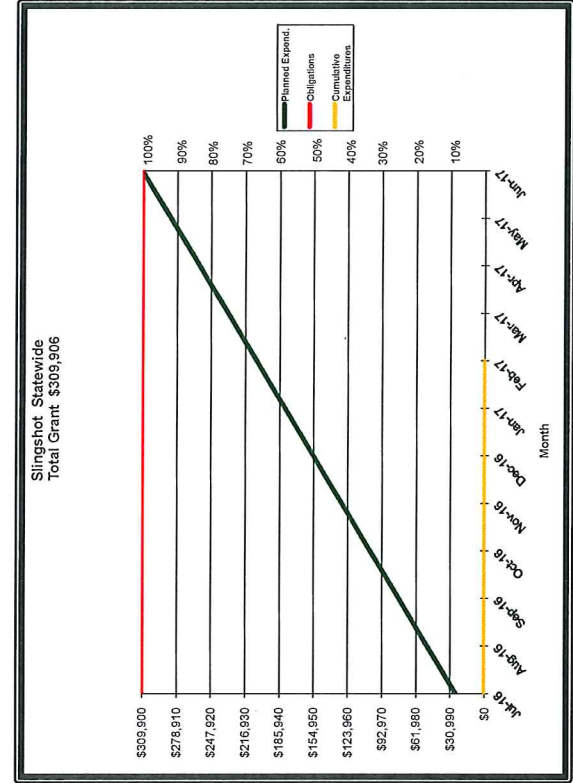
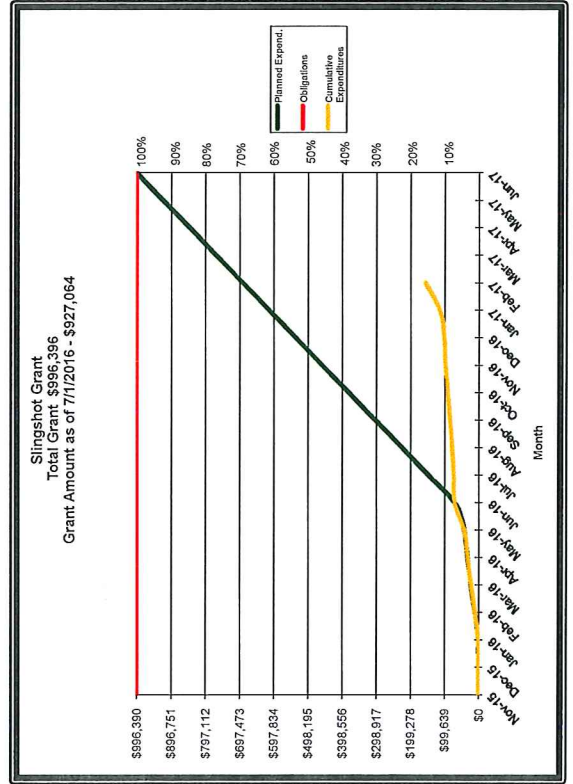
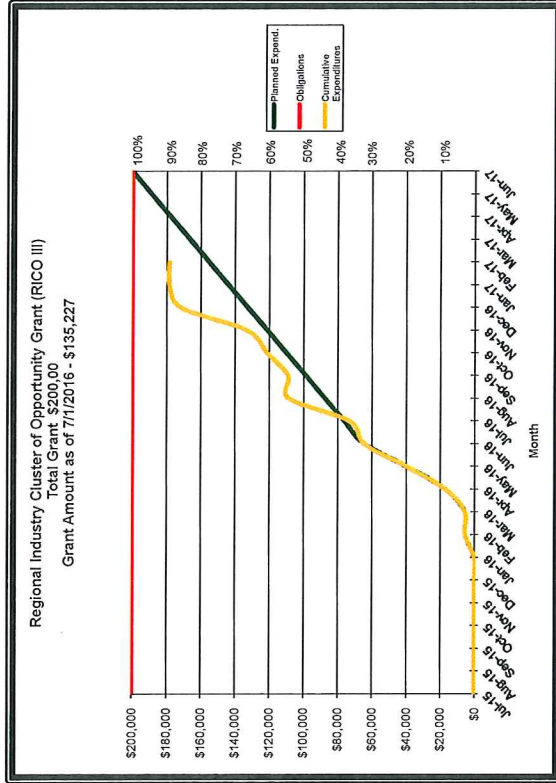
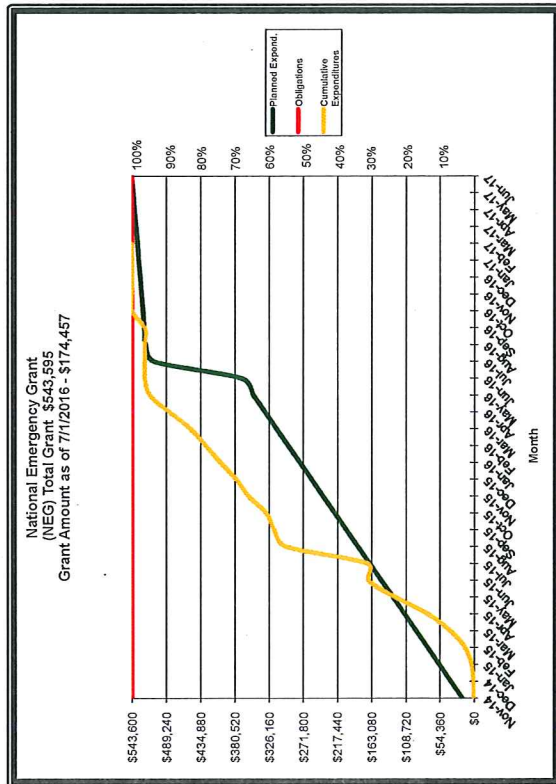
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FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	6
MEETING DATE:	April 19, 2017
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: First Quarter Community Events

INFORMATION:

The following event will occur in the first quarter of Program Year 2017-2018:

September	Greater Fresno Area Chamber of Commerce – State of the County Breakfast	Two (2) VIP tickets and recognition on promotional materials.	Included in Chairman’s Circle Membership
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FISCAL IMPACT:

Funds have been budgeted in the Fresno Regional Workforce Development Board Agency Budget to attend this event.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	7
MEETING DATE:	April 19, 2017
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Blake Konczal, Executive Director
SUBJECT: Director's Quarterly Update

INFORMATION:

Updates will be provided on various subjects.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	8
MEETING DATE:	April 19, 2017
ACTION:	DIRECT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Executive Committee
FROM: Paul Bauer, Chair
SUBJECT: Referral of Agenda Items to Other Committees

RECOMMENDATION:

Discuss and direct staff regarding the referral of agenda items from this meeting to one or more of the other standing committees of the Fresno Regional Workforce Development Board.

REASON FOR RECOMMENDATION:

This item is intended to allow the Executive Committee to collectively decide which of the items you just discussed should be referred to another committee(s) and the reason they are being referred (information, action, etc.).