

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
Title I Budget Summary**

CLC Partnership
Name of Agency

2018-2019
Program Year

- ☒ OSCC
☒ Adult Programs
☐ Dislocated Workers Programs

Urban 201
Agreement Number

	A	B	C	D	E
Service Provider Operational Budget:	*Admin	Basic Career Services	Individualized Career Services	Follow-Up Career Services	Total Agreement Amount
1. Salaries	55,081	224,942	601,708	151,966	1,033,697
2. Payroll Taxes	4743	19,433	51,949	13,134	89,259
3. Fringe Benefits	6,859	27,151	70,120	18,794	122,924
4. Other Operational Expenses	22,629	30,904	92,694	25,390	171,617
4a. Equipment Purchase	0	0	0	0	0
5. Workshop Supplies	0	294	776	268	1,338
Total Agreement Budget	89,312	302,724	817,247	209,552	1,418,835
					1,418,835

Note: Rounding errors cannot exceed \$5.00

*** OSCC only**

Prepared By: Eva Gutierrez
Title: Fiscal/Contracts Analyst
Date: 5/29/2018

- ☒ Computer Spreadsheet
☐ Manually Prepared

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
Title I Budget Summary**

CLC Partnership
Name of Agency

2018-2019
Program Year

- ☒ OSCC
☐ Adult Programs
☒ Dislocated Workers Programs

Urban 501
Agreement Number

	A	B	C	D	E
Service Provider Operational Budget:	*Admin	Basic Career Services	Individualized Career Services	Follow-up Career Services	Total Agreement Amount
1. Salaries	46,777	191,469	524,740	133,418	896,404
2. Payroll Taxes	4028	16,507	45,291	11,515	77,341
3. Fringe Benefits	5,843	22,112	60,749	16,012	104,716
4. Other Operational Expenses	19,757	27,332	82,479	22,516	152,084
4a. Equipment Purchase	0	0	0	0	0
5. Workshop Supplies	0	244	686	232	1,162
Total Agreement Budget	76,405	257,664	713,945	183,693	1,231,707
					1,231,707

Note: Rounding errors cannot exceed \$5.00

*** OSCC only**

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Fresno Regional Workforce Development Board

CLC Partnership “One Stop Contract Coordinator”

PY 18/19

Statement of Work

What will be done?

Central Labor Council Partnership (CLCP), with over 30 years of combined experience, will provide a proven portfolio of services and resources to all FRWDB visitors at the Basic Career Services level. Our work will result in a positive experience for all visitors and increase their opportunity for employment as they utilize available resources to pursue their employment endeavors. Basic Career Services are, by definition, self-directed activities, and largely about accessing and effectively using information. Based on federal regulations, State guidelines, and local policies, Basic Career Services include:

- A general orientation to One-Stop Center/America's Job Center of California (AJCC) services and separate orientations for the FRWDB targeted industry sectors;
- CASAS/basic skills assessment; initial assessment by the center's Self-Reliance Team (SRT);
- A well-organized process and comprehensive employment resources are key elements for generating One-Stop Center use by participants and for implementing an effective referral process. Participants are encouraged to make their needs, interests and desires known. This begins in an orientation process, where staff distributes an "Interest Checklist." Based on responses, participants may be referred to appropriate non-WIOA programs and services. For some participants, the need for services other than WIOA may be clear without requesting WIOA services. For instance, participants who express primary needs for academic education, non-vocational counseling, health services, legal aid, public assistance, or other services will be referred to local organizations providing these services. Our referral agencies include One-Stop partners, government-sponsored programs, community-based and non-profit projects, faith-based organizations, health centers, legal assistance providers, counseling services, adult education agencies, and a wide range of other community-based resources. When it is determined that WIOA services are needed, the SRT will make such referrals.
- Determination of eligibility for WIOA Individualized Career Service;
- Labor market and employment statistics information;
- Performance information on local training providers, performance information on the One-Stop System;
- Information on supportive services and referral to such services;
- Information regarding filing for unemployment compensation;
- Resource Room services (including Internet access to search for job information and training programs).

CLCP will provide exceptional Basic Career Services specifically by:

- Working in conjunction with the One Stop Provider of Services to effectively outreach and recruit to identify eligible candidates for program participation;
- Ensuring resource room visitors have access to the necessary employment and training resources as well as partner agency resources to ensure they can succeed with their self-directed employment search;
- Creating a positive employment search environment for all One Stop visitors;
- Actively engaging and collaborating with local elected officials, local government staff, community organizations and business assistance agencies in order to provide visitors with a broad spectrum of services, leverage non-WIOA resources, and ensure the local One-Stop system is productive and becomes fully integrated into the larger public, private, and community services delivery system; and
- Partnering closely with FRWDB management & staff to ensure all Basic Career Services and outcomes are consistent with policies, goals, and objectives established by the Board.

Who will do it?

CLCP has been a OSCC (formerly, One Stop Operator) for the FRWDB for the past 15 years. CLCP combines decades of performance from three diverse cross-sector partners formed into one organization for delivering comprehensive, cost effective, and high quality Basic Career Services (formerly, Self-Directed Services). CLCP is a collaboration of the Fresno, Madera, Tulare and Kings Counties Central Labor Council (FMTKCLC), ProPath Inc. and Regenerate California Innovation (RCI) formerly Relational Culture Institute. We also currently provide WIOA Adult and Dislocated Worker and Foster Youth employment services in San Mateo County. Partner ProPath, Inc. has provided JTPA/WIA/WIOA funded employment and training services to the public for over 29/yr without a break in service. We have successfully served over 100,000 participants and managed over \$120 million in program funding without a disallowed cost. ProPath currently is an advisor to the California EDD which develops the program directives for the current WIOA One-Stop system statewide. ProPath consults on the design and development of WIOA directives that assist in the delivery of the services statewide. ProPath has performed every aspect of the One-Stop delivery system, including One-Stop Center design and State certifications and operation. Within the last three years we have opened two One-Stop centers in San Mateo California which included everything from site selection to opening day operation. ProPath has provided employment and training services to adult groups including: economically disadvantaged, displaced/laid-off workers, felons on probation or parole, veterans discharged from military service, senior citizens and social services recipients. ProPath is providing One-Stop services to the South Bay WDB (29/yr), Orange County WDB (19/yr) and collaborating with CLCP serving the FRWDB (15/yr) Kern, Inyo, Mono WDB, Stanislaus County WDB, San Joaquin County, Motherlode Employment and Training, Merced County WDB, Madera WDB, Kings County WDB, Tulare County WDB, Foothill WDB, Santa Ana WDB, and Anaheim WDB. and NOVA WDB (3/yr), ProPath has contracted with numerous other WIB/WDB's including: Los Angeles, San Mateo,

Alameda, Contra Costa, East San Gabriel Valley, Mid-Valley Consortium, LA Works, San Jose, and Foothill Consortium.

Partner FMTKCLC has been continuously operating and headquartered in Fresno for more than 117 years, and now represents more than 105,000 workers from over 55 unions within its four-county service area. Partner RCI has engaged in faith-based community-economic development in Fresno since 1989, and recently formed a partnership with Fresno Metro Ministry, a 48 year old Fresno based 501c3 organization, to establish overlapping local networks of faith, community, and neighborhood based groups, public agencies and institutions, and business and agricultural firms now numbering in the hundreds.

Who will receive services?

CLCP will ensure there is a clear separation of duties between the OSCC staff and the Career Services (Provider of Services) staff which is depicted in the attached organizational chart. The OSCC staff responsible for Basic Career Services will report directly to the Partners of the CLCP and not the Career Services Director who oversees Individualized Career and Training services.

As the Urban OSCC, CLCP will serve visitors seeking access to employment and training resources. Visitors include Fresno County residents 18 or older. CLCP will assist visitors with accessing resources and information necessary to conduct their self-directed employment search as well as resources to assist with addressing barriers to employment. CLCP will provide access to employment opportunities in high-growth/high-demand industry sectors as identified to One Stop visitors. CLCP supports the objectives of partner organizations and ensures their programs are factored into Partner referrals at the Basic Career Services level.

Where will it be done?

CLCP will continue delivering services at the Urban/Manchester One-Stop (3302 N Blackstone Ave, Fresno) as it has for the last 9/hrs. The majority of WIOA services will be provided here, however, CLCP is committed to making services easily accessible throughout the region. Currently, CLCP staff is on-site weekly at Fresno Adult School and monthly at Clovis Adult School and Central Unified Adult School to inform students about basic career services, individualized career and training services.

Fresno Regional Workforce Development Board

CLC Partnership “Provider of Services”

PY 18/19 Adult and Dislocated Worker Programs

Statement of Work

What will be done?

Central Labor Council Partnership (CLCP), with over 30 years of combined experience, will provide a proven portfolio of services and resources to all FRWDB enrolled participants. Our work will result in increased in demand skills and higher employment among workers, and optimal staffing at area businesses so they can focus on building a more diversified, robust, and high growth economy for Fresno County. We will do this specifically by:

- Working in conjunction with the One Stop Contract Coordinator (OSCC) to effectively outreach and recruit to identify eligible candidates for program participation;
- Coordination with education & training institutions to accommodate the training needs of eligible enrolled participants;
- Providing oversight & documentation of Provider of Services performance metrics for Adults and Dislocated Workers;
- Providing exceptional Individualized Career Services ensuring participants are prepared for employment based on established career goal(s) and appropriate training referrals to eligible, registered participants in the WIOA Adult and Dislocated Worker programs;
- Focusing on the WIOA Performance Measures and the overall success of the County's workforce development system relying on not just initial placements, but on the long-term success of WIOA-registered participants in the labor market. Post closure and exit follow-up is crucial to ensuring that closed/exited participants are succeeding on-the-job. CLCP strives to identify effective approaches to promote participants' retention on the job. Among these approaches is a new workshop that focuses on job retention skills and the use of social media, which, if approved by the FRWDB, could provide an efficient mechanism for outreaching to participants in the follow-up/retention period. For participants experiencing difficulties, CLCP intervenes to provide counseling, services, or resources necessary to promote successful job retention and career development. Informing participants about the variety of employment opportunities in the FRWDB targeted industry sectors so they can prepare for possible employment with companies that have been determined by FRWDB leadership and staff as high-growth and high-demand;
- Actively engaging and collaborating with local elected officials, local government staff, community organizations and business assistance agencies in order to identify appropriate resources in order to provide enrolled program participants with a broad spectrum of services, leverage non-WIOA resources, and to ensure awareness and understanding of WIOA Adult and Dislocated Worker Programs as a resource/service to the community.

- Partnering closely with FRWDB management & staff to ensure Individualized Career Services and outcomes are consistent with policies, goals, and objectives established by the Board.

Who will do it?

CLCP has been a Provider of Services for the FRWDB for the past 15 years. CLCP combines decades of performance from three diverse cross-sector partners formed into one organization for delivering comprehensive, cost effective, and high quality Adult and Dislocated Worker services. CLCP is a collaboration of the Fresno, Madera, Tulare and Kings Counties Central Labor Council (FMTKCLC), ProPath Inc. and Regenerate California Innovation (RCI) formerly Relational Culture Institute. We also currently provide WIOA Adult and Dislocated Worker and Foster Youth employment services in San Mateo County. Partner ProPath, Inc. has provided JTPA/WIA/WIOA funded employment and training services to the public for over 29/yrs without a break in service. We have successfully served over 100,000 participants and managed over \$120 million in program funding without a disallowed cost. ProPath currently is an advisor to the California EDD which develops the program directives for the current WIOA One-Stop system statewide. ProPath consults on the design and development of WIOA directives that assist in the delivery of the services statewide. ProPath has performed every aspect of the One-Stop delivery system, including One-Stop Center design and State certifications and operation. Within the last three years we have opened two One-Stop centers in San Mateo California which included everything from site selection to opening day operation. ProPath has provided employment and training services to adult groups including: economically disadvantaged, displaced/laid-off workers, felons on probation or parole, veterans discharged from military service, senior citizens and social services recipients. ProPath is providing One-Stop services to the South Bay WDB (29/yrs), Orange County WDB (19/yrs) and collaborating with CLCP serving the FRWDB (15/yrs) and NOVA WDB (3/yrs), Kern, Inyo, Mono WDB, Stanislaus County WDB, San Joaquin County, Motherlode Employment and Training, Merced County WDB, Madera WDB, Kings County WDB, Tulare County WDB, Foothill WDB, Santa Ana WDB, and Anaheim WDB. ProPath has contracted with numerous other WIB/WDB's including: Los Angeles, San Mateo, Alameda, Contra Costa, East San Gabriel Valley, Mid-Valley Consortium, LA Works, San Jose, and Foothill Consortium. Partner FMTKCLC has been continuously operating and headquartered in Fresno for more than 117 years, and now represents more than 105,000 workers from over 55 unions within its four-county service area. Partner RCI has engaged in faith-based community-economic development in Fresno since 1989, and recently formed a partnership with Fresno Metro Ministry, a 48 year old Fresno based 501c3 organization, to establish overlapping local networks of faith, community, and neighborhood based groups, public agencies and institutions, and business and agricultural firms now numbering in the hundreds.

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directly to the Partners of the CLCP and not the Career Services Director who oversees Individualized Career and Training services.

As the Urban Provider of Service, CLCP will serve participants seeking Individualized and/or Training services administered via Career Services (Provider Services) staff. Participants include Fresno County residents 18 or older who are unemployed or underemployed and meet the WIOA Priority of Services Requirements (low income, basic skills deficient, or receiving public assistance as outlined in FRWDB OD #11-15). Individuals served under the WIOA Dislocated Worker program meet the statutory eligibility requirements, such as being laid off from their jobs and unlikely to return to their previous industry or occupation. CLCP will assist enrolled participants (qualified candidates) in identifying and applying for employment vacancies for businesses of all sizes. CLCP will target employment opportunities in high-growth/high-demand industry sectors identified by the FRWDB and will support/assist the FRWDB, Business Services Center's Business Workforce Consultants on an as needed basis. Services for businesses will be linked to economic development efforts and includes identification of current and future staffing needs; referrals for business growth and retention strategies; and outplacement assistance. CLCP supports the objectives of partner organizations and ensures their programs are factored into Partner referrals at the Individualized Career Services level.

Where will it be done?

CLCP will continue delivering services at the Urban/Manchester One-Stop (3302 N Blackstone Ave, Fresno) as it has for the last 9/ys. The majority of WIOA services will be provided here, however, CLCP is committed to making services easily accessible throughout the region. Currently, CLCP staff is on-site weekly at Fresno Adult School and monthly at Clovis Adult School and Central Unified Adult School to inform students about basic career services, individualized career and training services and to provide assistance/services to enrolled participants that may be attending those schools.