



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board
December 5, 2018 @ 4:00 p.m.
Council of Fresno County Governments
2035 Tulare Street – 2nd Floor
Sequoia Room
Fresno, CA 93721

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

REMINDER: PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENT

Item #	Description	Presenter	Enclosure	Action	Page #
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*Please join us immediately following the meeting for our
Holiday Mixer at the Club One Casino – Event Center.*

6.	Overview of Fresno Regional Workforce Development Board Budget and Contractors	Konczal	Yes	Information	6
7.	Committee Reports Adult Council – Jeff Hensley Business and Industry Committee – Lydia Zabrycki Executive Committee – Paul Bauer Youth Council – Vasili Sotiropulos				
8.	Approval of the June 6, 2018, Meeting Minutes	Konczal	Yes	Approve	9
9.	October 2018 Financial Report	Konczal	Yes	Accept	15

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
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CONSENT ITEMS

10. Approve Consent Items (A1 through B10). *Items pulled from consent will be handled with the other regular items at the end of the agenda, including any information items that are pulled.* Approve

CONSENT ITEMS SUBMITTED BY EXECUTIVE COMMITTEE

A1	Program Year 2018-2019 Agency Budget and Personnel Plan	Konczal	Yes	Approve	21
A2	Update Conflict of Interest Code	Price	Yes	Approve	25
A3	Rapid Response Funding Pool	Stogbauer	Yes	Approve	31

CONSENT ITEMS SUBMITTED BY YOUTH COUNCIL

B1	Workforce Innovation and Opportunity Act Youth Program Funds for Program Year 2017-2018 Carryover and Funding Recommendations for Program Year 2018-2019	Stogbauer	Yes	Approve	33
B2	Workforce Innovation and Opportunity Act Regional/ Local Plan Two Year Modification	Stogbauer	Yes	Approve	36
B3	Fresno Regional Workforce Development Board Drug Screening Guidelines for Training-Level Services	Stogbauer	Yes	Approve	39
B4	Fourth Quarter Local Performance Results Report for Program Year 2017-2018	Varela	Yes	Accept	43
B5	Fourth Quarter Youth Satisfaction Report for Program Year 2017-2018	DeWitt	Yes	Accept	49
B6	First Quarter Youth Satisfaction Report for Program Year 2018-2019	DeWitt	Yes	Accept	51
B7	Fourth Quarter Providers of Services' Monitoring Report for Program Year 2017-2018	DeWitt	Yes	Accept	53
B8	First Quarter Providers of Services' Monitoring Report for Program Year 2018-2019	DeWitt	Yes	Accept	55
B9	Fourth Quarter Providers of Services' Customer Complaint Report for Program Year 2017-2018	DeWitt	Yes	Accept	57
B10	First Quarter Providers of Services' Customer Complaint Report for Program Year 2018-2019	DeWitt	Yes	Accept	58

NON-CONSENT ITEMS

11. Third Quarter Community Events Konczal Yes Information 59

Item #	Description	Presenter	Enclosure	Action	Page #
12.	Information Sharing	WDB Members	No	Discussion	--
13.	Agenda Items for March 6, 2019, Meeting	Konczal	No	Discussion	--
14.	Meeting Feedback	Konczal	No	Discussion	--

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2018 ATTENDANCE RECORD**

Directors	3/7/2018	6/6/2018	9/5/2018 Canceled	12/5/2018
Lenora Lacy Barnes	A	P	XX	
Paul Bauer	P	P	XX	
Andreas Borgeas	A	A	XX	
Raine Bumatay	P	A	XX	
Tony Canales	P	A	XX	
Lee Ann Eager	P	P	XX	
Fely Guzman	P	P	XX	
Jeffrey Hensley	P	P	XX	
Ron Hicks	P	P	XX	
Araceli Holland	A	A	XX	
Richard Keyes	P	A	XX	
David Mercer	A	P	XX	
Scott Miller	P	P	XX	
Dennis Montalbano	P	P	XX	
Delfino Neira	A	P	XX	
Tommie Nellon	P	P	XX	
Joe Olivares	P	P	XX	
Tom Richards	A	A	XX	
Chuck Riojas	P	P	XX	
Smita Rouillard	A	P	XX	
Esmeralda Soria	--	P	XX	
Vasili Sotiropulos	P	A	XX	
Shelly Tarver	P	P	XX	
Stuart VanHorn	P	A	XX	
Lydia Zabrycki	P	P	XX	
Ken Price (Counsel)	P	P	XX	

P = Present

A = Absent

-- = Not a Member at Time of Meeting

* = Special Meeting

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2019 MEETING SCHEDULE**

	Executive Committee 4:00 p.m.	FAWIC Board 4:00 p.m.	Adult Council 4:00 p.m.	Business & Industry Committee 4:00 p.m.	Workforce Development Board 4:00 p.m.	Youth Council 4:00 p.m.
JAN	1/16	1/16	1/24			
FEB				2/06		2/21
MAR					3/06	
APR	4/17	4/17	4/25			
MAY				5/01		5/16
JUN					6/05	
JUL	7/17	7/17	7/25			
AUG				8/07		8/15
SEP					9/04	
OCT	10/16	10/16	10/24			
NOV				11/06		11/21
DEC					12/04	

The FAWIC Board meets immediately after the Executive Committee.

Meetings will be held at the following Fresno locations:

Adult Council, Youth Council – Manchester Workforce Connection, 3302 N. Blackstone Avenue
 Business & Industry Committee – FRWDB Business Services Center, 7475 N. Palm, #105
 Workforce Development Board – 2035 Tulare Street, 2nd Floor Sequoia Room
 FAWIC, Executive Committee – FRWDB Administrative Office, 2125 Kern Street, #208

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	6
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Overview of Fresno Regional Workforce Development Board Budget and Contractors

INFORMATION:

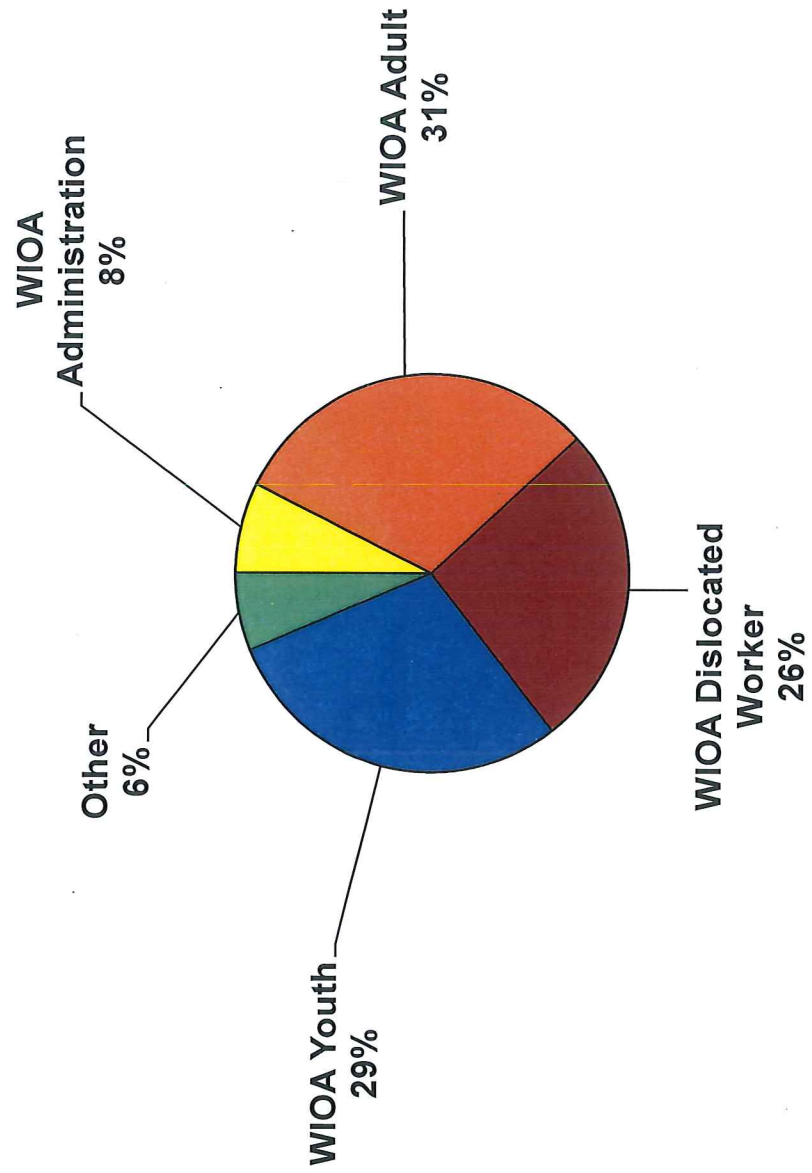
Blake Konczal will review the Fresno Regional Workforce Development Board (FRWDB) budget and will introduce the One-Stop Providers of Services for the Adult/Dislocated Worker and Youth programs.

Video presentations of a FRWDB Adult and Youth participant award winner will be given at the meeting.

ATTACHMENTS:

ATTACHMENT I: 2018-2019 Budget
ATTACHMENT II: List of One-Stop Providers of Services

FRWDB Budget Fiscal Year 2018-2019





Fresno Regional
**Workforce
Development Board**

A proud partner of America's Job Center of CaliforniaSM network.

PROVIDERS OF SERVICES

Adult/Dislocated Worker

Central Labor Council Partnership
Proteus, Inc.
West Hills College

Youth

Arbor Education and Training, LLC
Fresno Economic Opportunities Commission
Proteus, Inc.
West Hills College

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	8
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Approval of the June 6, 2018, Meeting Minutes

RECOMMENDATION:

Approve the minutes of the June 6, 2018, meeting of the Fresno Regional Workforce Development Board.

ATTACHMENT:

June 6, 2018, Meeting Minutes



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board
June 6, 2018 @ 4:00 p.m.

SUMMARY MINUTES

The meeting was called to order at 4:00 p.m.

ROLL CALL: PRESENT – Lacy Barnes, Paul Bauer, Lee Ann Eager, Fely Guzman, Jeff Hensley, Ron Hicks, David Mercer, Scott Miller (arrived at 4:42 p.m.), Dennis Montalbano, Delfino Neira, Tommie Nellon, Joe Olivares, Chuck Riojas, Smita Rouillard, Esmeralda Soria (arrived at 4:06 p.m.), Shelly Tarver, Lydia Zabrycki, and Legal Counsel Ken Price.

ABSENT – Andreas Borgeas, Raine Bumatay, Tony Canales, Araceli Holland, Richard Keyes, Tom Richards, Vasili Sotiropulos, and Stuart Van Horn.

COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF: Chair Bauer welcomed new Director, Esmeralda Soria, to the Fresno Regional Workforce Development Board (FRWDB). Ms. Soria serves as Fresno's District 1 Councilmember and President of the Fresno City Council.

AGENDA CHANGES: None.
REMOVAL OF ITEMS OR EMERGENCY ADDITIONS:

ABSTENTIONS/ DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST/ RECUSALS: Esmeralda Soria – Item 11.

PUBLIC COMMENTS: None.

Item	Description/Action Taken
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6. Committee Reports

Adult Council: Director Hensley reported that the Adult Council (Council) met for a special meeting on May 17th and the meeting was chaired by Director Olivares. The Council recommended approval of the Adult and Dislocated Worker funding allocations for Program Year (PY) 2018-2019, which included a 14% increase between Adult and Dislocated Worker programs, allocated 30% for training (as mandated by the State), maintained Incumbent Worker Training and supportive services pools, and increased funding for the Clean Slate Program. The funding recommendations were based on an estimate provided by the State, which reflected an increase of five percent (5%) over last year. Should the final numbers from the State differ from their original estimate, FRWDB staff will bring back adjusted recommendations to the Council and FRWDB for their approval.

Director Soria arrived (4:06 p.m.)

The Council recommended for acceptance the America's Job Centers of California (AJCC) Hallmarks of Excellence Certification Application/Matrix. Director Hensley noted that local Workforce Boards, in compliance with the Workforce Innovation and Opportunity Act (WIOA), are required to conduct an evaluation of their AJCCs every three (3) years. Director Hensley concluded the report by noting that the Council reviewed and recommended for the FRWDB's acceptance, the standard quarterly reports.

In regards to the PY funding recommendation, Blake Konczal, Executive Director, FRWDB, explained that the reason he believed the FRWDB received a five percent (5%) increase from the State over last year is that the unemployment rate had improved more quickly in other areas of the state than in the Fresno area. He stated that this increase will last only one (1) or two (2) fiscal years at the most and will not become a norm. Regarding the Clean Slate Program, Mr. Konczal noted that last year, the FRWDB ran a pilot program where FRWDB contractor staff worked with the Fresno County Public Defender's Office to help its clients with certain legal issues. The pilot program was very successful, so the FRWDB has renewed the program for the new PY and will double its funding.

Business and Industry Committee: Director Zabrycki reported that the Business and Industry Committee (B&I) met on May 2nd, at which time they recommended that the FRWDB approve the Employer Customer Satisfaction Report. She noted that the report continues to reflect a very high 4.9 out of 5 rating from the FRWDB's employer customers. FRWDB staff presented the Outstanding Business Achievement award videos, highlighting the winning adult and youth employers. This quarter, the adult employer award went to United Western Industries and the youth employer award went to Petco.

At the recommendation of Director Olivares, Genesis Wilson, co-owner of Dutch Bros. Coffee, was a guest speaker at the B&I meeting. Ms. Wilson shared her thoughts on the challenges of running a small business, such as obtaining funding, hiring and training employees, and expanding her business. Director Zabrycki indicated that it was a very informative presentation.

Director Zabrycki concluded the update by reporting that during the third quarter of PY 2017-2018, the Rapid Response team met with nine (9) companies that were either downsizing or closing and provided information to 92 of the 576 affected employees.

Executive Committee: Chair Bauer reported that the Executive Committee (Committee) met on April 17th, at which time they accepted the February 2018 Agency Budget and Expenditures Report and February 2018 Financial Report. The Committee also recommended that the FRWDB approve the updated Handling and Protection of Personally Identifiable Information (PII) Policy. Mr. Bauer noted that the FRWDB continues to update and improve on its handling of PII to meet federal government requirements. The Committee approved the Workforce Accelerator Fund 6.0 (WAF) Grant Award funding allocations, which will be used for developing new strategies for online job placement and retention follow up services for WIOA participants. Relatedly, the Committee approved a sole source award to Mentored, LLC to actually provide these services under the WAF grant. The Committee also approved the Prop 39 Funding Allocations, which will be used to provide training to unemployed and underemployed clients.

Chair Bauer concluded the report by indicating that the Committee received an update from Mr. Konczal on his involvement with various projects during the previous quarter, and that much of his time was spent on Senate Bill 1 (SB1).

Youth Council: Director Barnes provided the Youth Council update, as she chaired the Youth Council's May 17th meeting in Director Montalbano's absence.

Director Barnes indicated that at the May 17th meeting, the Youth Council recommended that the FRWDB ratify Director Sotiropulos as a member of the Youth Council. The Council recommended that the FRWDB approve the WIOA Youth funding allocations for PY 2018-2019, and they reviewed and made recommendations for the FRWDB's acceptance of the standard quarterly reports. The Council also recommended the approval of the Youth Program Services contract awards for PY 2018-2019, as follows: Urban North – ResCare Workforce Services; Urban South – Fresno Economic Opportunities Commission; Rural East – Proteus, Inc.; and Rural West – West Hills Community College District. Director Barnes noted that she served on the rating panel that met to review and make recommendations for this award and she acknowledged Stephen DeWitt, FRWDB Quality Systems Manager and Phyllis Stogbauer, FRWDB Deputy Director of Program Services and their staff for the time and effort put into this procurement.

This was an information item.

7. **Preview of New Fresno Regional Workforce Development Board Website**

Tim Giles, Deputy Director of Information Systems, FRWDB, provided an overview of the FRWDB's two (2) new websites. Mr. Giles noted that for many years, there had been only one (1) website that covered both Workforce Connection and the FRWDB. Now, there are two (2) sites: one for Workforce Connection (www.workforce-connection.com), and one for the FRWDB (www.frwdb.net). These two (2) sites are very much alike and will allow users to seamlessly navigate from one site to the other. Mr. Giles indicated that for the previous website, many of the modifications had to be done by a programmer, but the new sites are on the WordPress platform, making it possible for FRWDB staff to easily update and add content to the sites.

Mr. Giles clicked through the different menu items and showed the ease in which a user can find Fresno's AJCC locations, information to contact staff, obtain copies of FRWDB's published reports and studies, meeting schedules and agenda items, etc. Director Hicks asked if there has been an increase in traffic on the websites and Mr. Giles indicated that information was not yet available, but would be forthcoming.

This was an information item.

Director Miller arrived (4:42 p.m.)

8. **Election of Fresno Regional Workforce Development Board Chair, Vice Chair, and At-Large Executive Committee Members**

Director Riojas, as a member of the Ad-Hoc Nominating Committee, presented a list of vacant officer positions on the FRWDB and names of the Directors nominated to fill those positions. Mr. Konczal opened the floor to any Director(s) wishing to add their name to the list of nominees. There were no other Directors who expressed interested in the positions. The nominations list included the following positions and nominees: Paul Bauer for the position of Chair, Jeffrey Hensley for the position of Vice Chair, Smita Rouillard for the position of County At-Large Executive Committee member, and Scott Miller for the position of City At-Large Executive Committee member.

NEIRA/OLIVARES – APPROVED THE ELECTION OF FRWDB CHAIR, VICE CHAIR, AND AT-LARGE EXECUTIVE COMMITTEE MEMBERS (UNANIMOUS).

9. **Proposed Bylaws Revision**

Ken Price, Legal Counsel, reminded Directors that the FRWDB is a product of a Joint Powers Agreement (JPA) between the City of Fresno and the County of Fresno, and that the JPA is one of the FRWDB's primary governing documents. In reviewing the JPA, it was realized that the FRWDB Bylaws needed to be updated to reflect somewhat recent changes to the JPA regarding the passage of the WIOA, among a few other changes. Mr. Price indicated that in the agenda packet was a copy of the Bylaws with the proposed changes "red-lined". The packet also contained a summary sheet that highlighted the other changes to the Bylaws, which included updates to citations with respect to changes in federal law and updating the FRWDB's annual meeting date. Another proposed change in the Bylaws was the elimination of Vice Chair positions for the standing committees, with the exception of the Executive Committee, which must have a Vice Chair pursuant to the JPA.

Mr. Konczal noted that on the summary sheet (Attachment II), under Section 3.08, the citation was incorrect. The correct citation under this section is 107c. He noted that the citation in the Bylaws itself was correct and that it was only mis-cited on the summary sheet. He also added that the FRWDB's annual meeting date was changed from August to September to give the FRWDB time to receive and approve its firm budget numbers from the State prior to submittal to the Fresno City Council and Fresno County Board of Supervisors.

Director Neira noted that the Fresno County Board of Supervisors have moved their budget hearings to September and wondered if that would pose an issue. The FRWDB's annual meeting is held the first Wednesday of September, and FRWDB staff will check with the Fresno County Board of Supervisors' office to find out which week they hold their budget meetings.

Directors Barnes and Soria both recommended there be a process in place for Committees/Councils to know how to run a meeting in the absence of a Chair, now that there will no longer be Vice Chairs on the standing committees. Mr. Konczal indicated that anyone on a Committee/Council could run a meeting in the Chair's absence, but that staff would include something in future agenda packets to provide guidance in case of this situation.

OLIVARES/ZABRYCKI – APPROVED THE PROPOSED BYLAWS REVISIONS (UNANIMOUS).

10. **Creation of Career Technical Education Ad-Hoc Committee**

Chair Bauer reported that a Career Technical Education Ad-Hoc Committee had been formed and that he had asked Director Riojas to chair this committee. He indicated that with the FRWDB working on multi-craft training with several valley counties and with the potential funding through SB1, this committee will be able to interface with the FRWDB's regional partners and can make recommendations to the FRWDB on future opportunities. He thanked Director Riojas for agreeing to serve as chair and added that if anyone is interested in serving on this ad-hoc committee, to contact Mr. Konczal.

Mr. Konczal added that individuals from outside of the FRWDB and outside of Fresno will be invited to sit on this Committee.

Director Zabrycki asked about the possible repeal of SB1 and what will happen with the funds the FRWDB has set aside for training under this bill. Mr. Konczal indicated that there had been no anticipated SB1 money included the FRWDB's budget. He noted that Governor Brown's administration is working on a draft Request for Proposals that will go out for public comment later this calendar year and has a tentative release date of sometime at the end of January 2019.

At that time, there will be \$10 million appropriated in this bill and he believes the FRWDB will be in a great position to submit a competitive proposal for some of the available funds.

This was an informational item.

11. **Approval of March 7, 2018, Meeting Minutes**

BARNES/OLIVARES – APPROVED THE MARCH 7, 2018, MEETING MINUTES (UNANIMOUS, WITH THE RECUSAL NOTED ABOVE).

12. **April 2018 Financial Report**

Mr. Konczal presented the April 2018 Financial Report for acceptance, noting that all spending was on track and FRWDB staff had no concerns. The Directors had no questions regarding the Financial Report.

HICKS/NEIRA – ACCEPTED THE APRIL 2018 FINANCIAL REPORT (UNANIMOUS).

13. **Approval of Consent Item (A1 – D7)**

EAGER/GUZMAN – APPROVED CONSENT ITEMS A1 – D7 (UNANIMOUS).

14. **Information Sharing**

Director Bauer presented Mr. Konczal with a certificate recognizing his 16 years with the FRWDB.

15. **Agenda Items for September 5, 2018, Meeting**

None.

16. **Meeting Feedback**

None.

The meeting was adjourned at 5:09 p.m.

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	9
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: October 2018 Financial Report

RECOMMENDATION:

Accept the attached Fresno Regional Workforce Development Board (FRWDB) October 2018 Financial Report.

REASON FOR RECOMMENDATION:

The attached charts display year-to-date financial information through October 31, 2018.

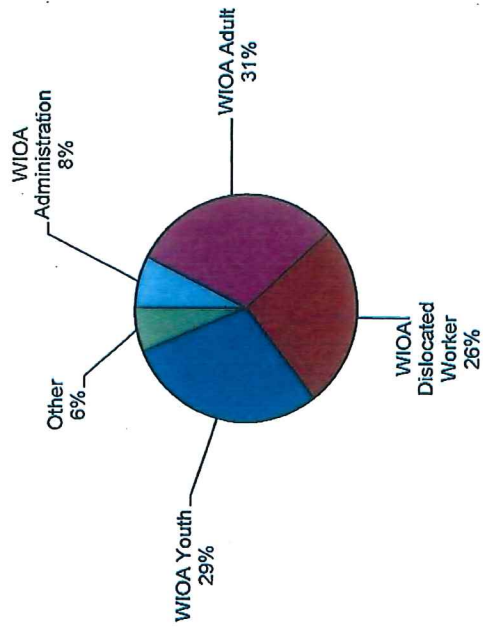
- Staff has no concerns with grant expenditures at this time.
- The Environmental Protection Agency (EPA) grant has been fully expended and ended July 31, 2018. We received a no cost extension to July 31, 2019, for follow-up services.
- CalJobs Touchscreen Technology grant of \$13,000 has been fully expended. It ended September 30, 2018.
- Received Slingshot 2.0 grant funding in the amount of \$250,000 with a term of June 1, 2018, to December 31, 2019.

ATTACHMENT:

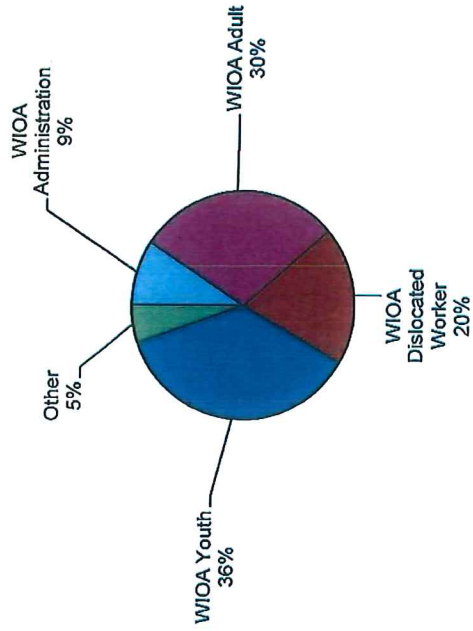
October 2018 Financial Report

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
FINANCIAL REPORTS
October 2018

**FRWDB Committed Funds
Fiscal Year 2018-2019**

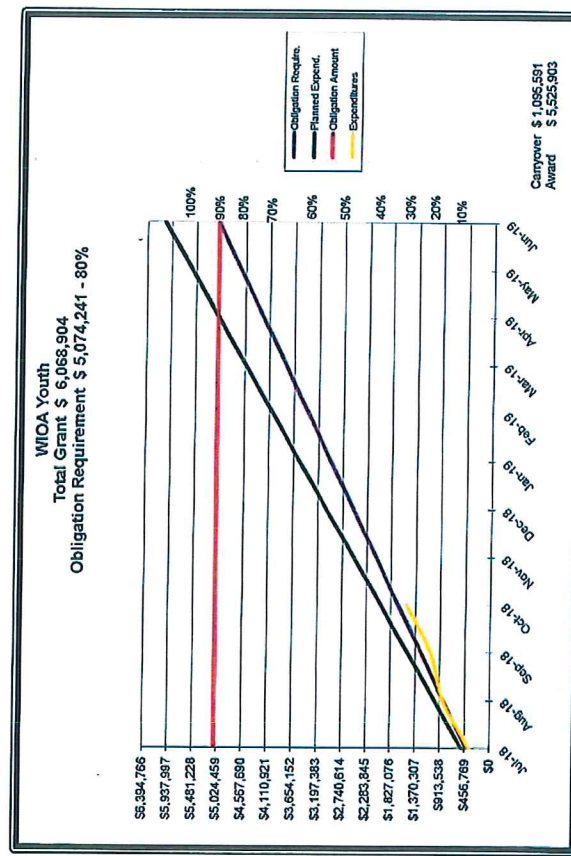
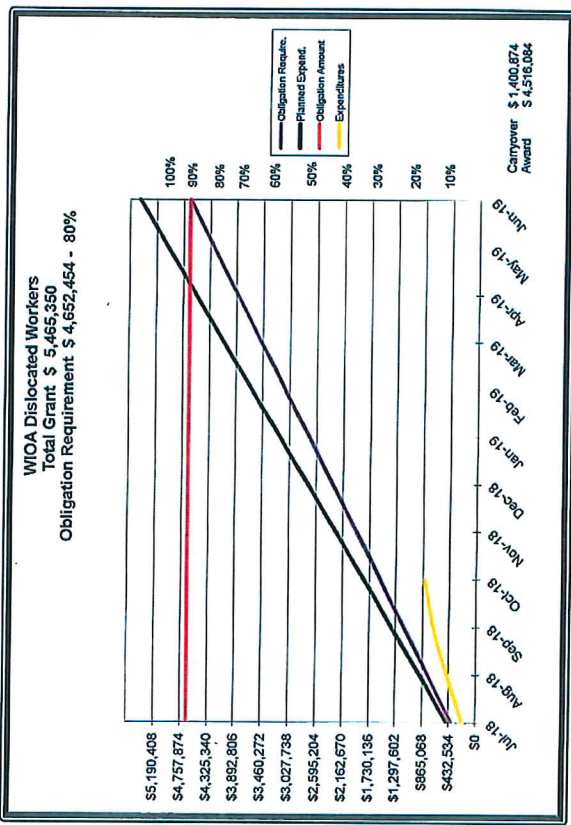
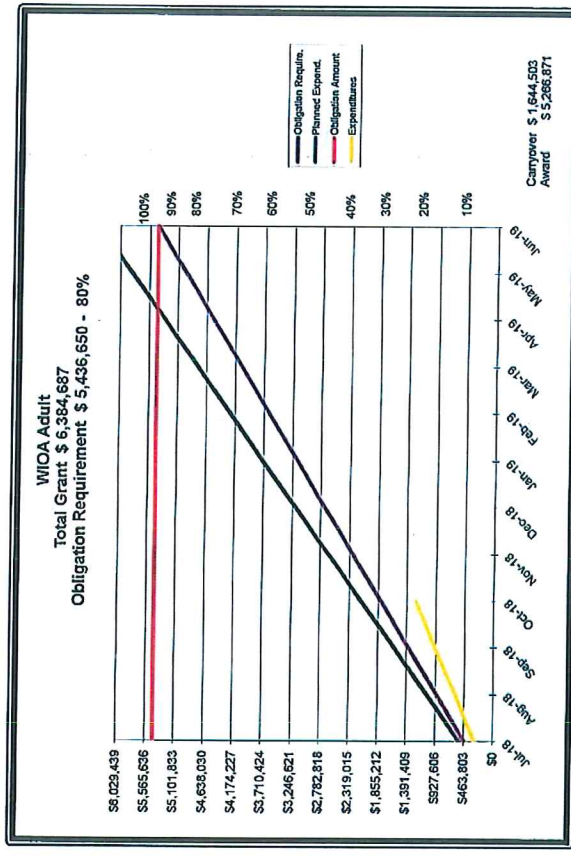
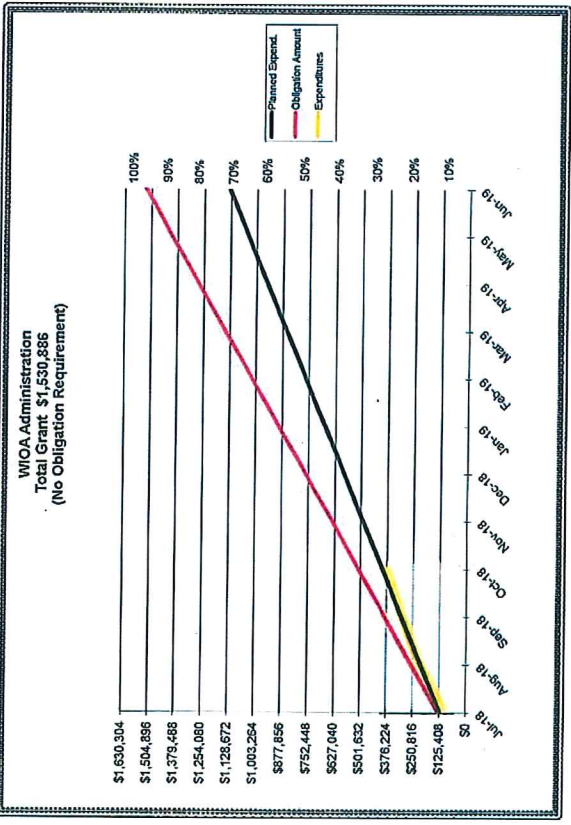


**FRWDB Expenditures
Fiscal Year 2018-2019**



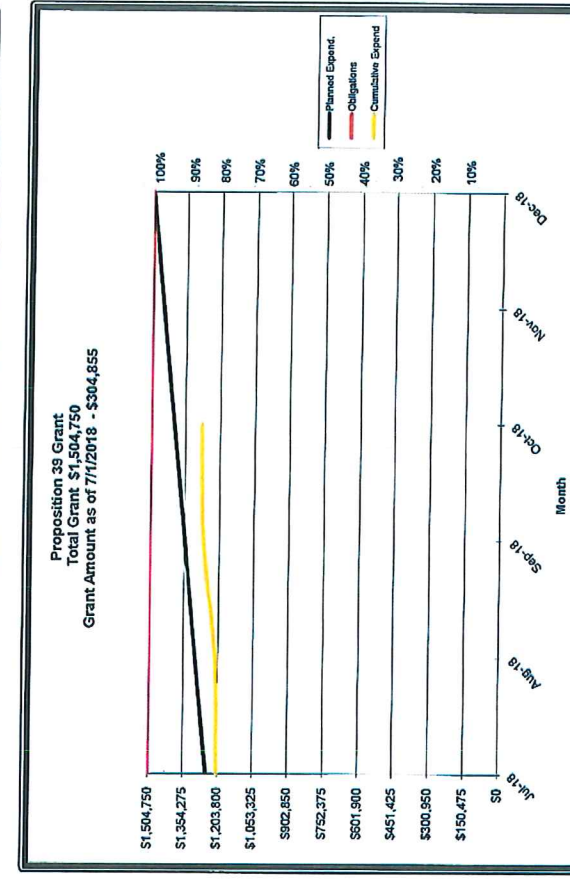
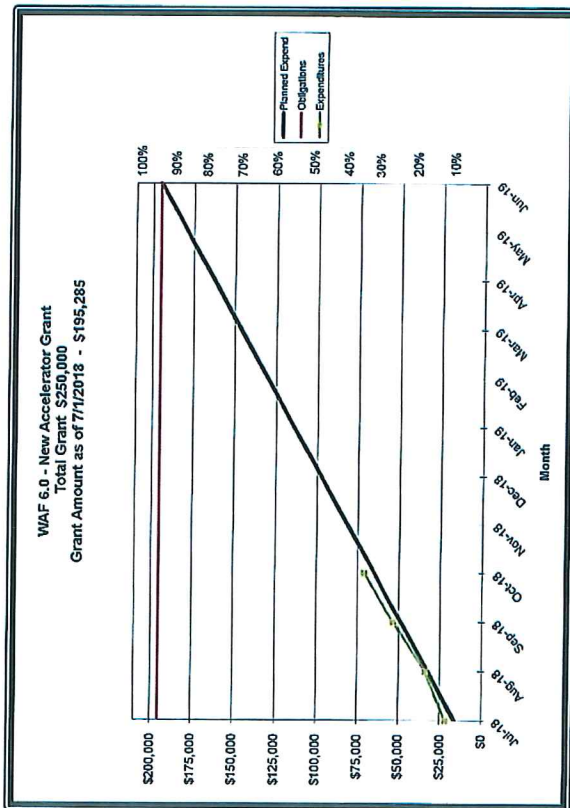
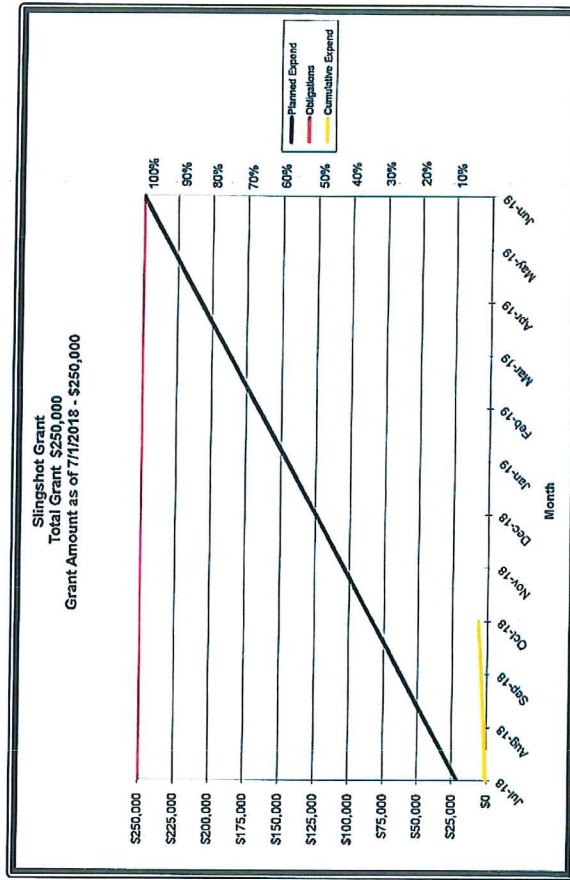
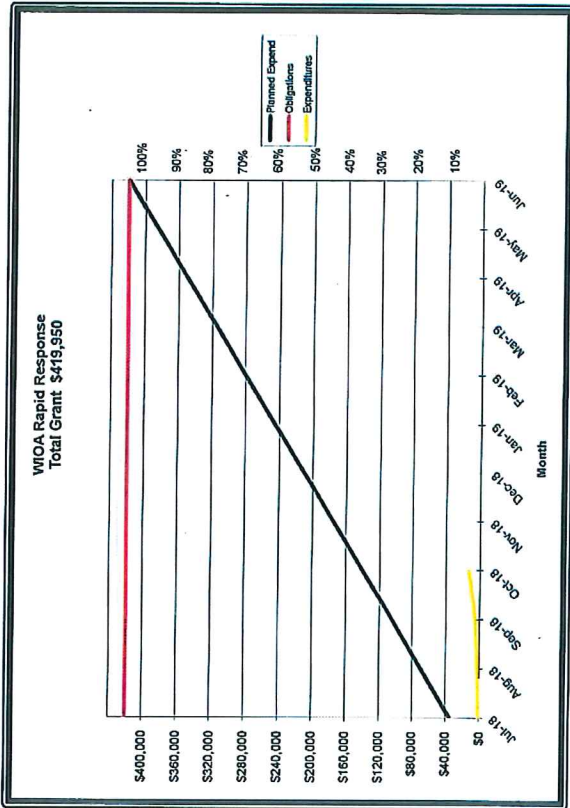
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

October 2018



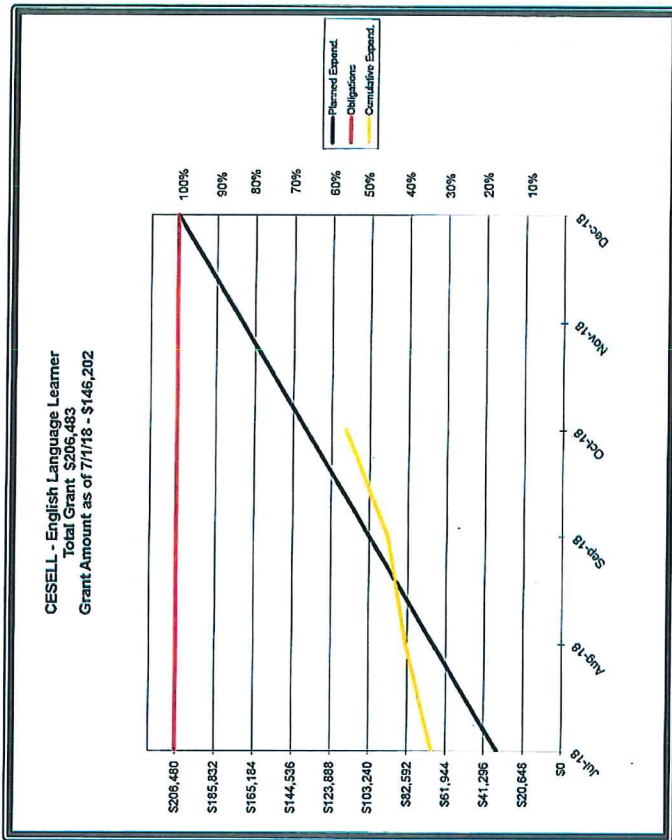
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

October 2018



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

October 2018



**Consent Items
Submitted by the**

**Executive
Committee**

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A1
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Executive Committee
SUBJECT: Program Year 2018-2019 Agency Budget and Personnel Plan

RECOMMENDATION:

Approve the Program Year (PY) 2018-2019 FRWDB Agency Budget and Agency Personnel Plan. Expenditures may exceed individual budget line items as long as total expenditures do not exceed the total budget.

The Executive Committee approved this recommendation on July 18, 2018.

REASON FOR RECOMMENDATION:

The Schedule of Funds, Attachment I, details the total funds, including estimated carryover from PY 2017-2018 and funds available for PY 2018-2019. Overall, it is estimated that funding will increase \$2,247,467. The net increase is partially due to the Workforce Innovation and Opportunity Act Formula Allocations for PY 2018-2019 received on June 5, 2018, from the Employment Development Department, Workforce Services Division, and estimated carryover funds from PY 2017-2018.

Attachment II, Staff Schedule, details staff positions for the agency. The cost for all Fresno Regional Workforce Development Board staff is included in the Agency Budget on Attachment III. These amounts include the cost for Administrative Services, Program Support, Information Technology Support, and One-Stop Site Support.

Attachment III details the proposed Agency Budget for PY 2018-2019 as compared to the prior year and year-to-date expenditures. The attached budget reflects an increase of 1.62% from the PY 2017-2018 budget. The budget includes increases to the following line items:

- Local Mileage by \$2,000
- Insurance by \$2,000
- Utilities by \$2,700
- Furniture and Equipment by \$50,000 (\$27,000 for Firewall, \$5,000 for Microsoft SQL upgrade, and equipment no longer supported by vendor such as \$8,000 for Cisco Network Switch, \$5,450 for phone replacement and \$4,550 for desktop computer replacement)

FISCAL IMPACT:

\$3,560,706

ATTACHMENTS:

Attachment I - Schedule of Funds
Attachment II - Staff Schedule
Attachment III - Agency Budget

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
SCHEDULE OF FUNDS
FY 2018-2019

GRANT	FUNDS AVAILABLE PY 2017-18	ESTIMATED FUNDS AVAILABLE PY 2018-19	INCREASE (DECREASE)
WIOA ADULT	5,643,211	6,359,871	716,660
WIOA DISLOCATED WORKER	5,219,156	6,226,814	1,007,658
WIOA YOUTH	5,943,869	7,408,171	1,464,302
WIOA RAPID RESPONSE (includes Lay off Aversion)	343,226	475,746	132,520
WAF 3.0 WORKFORCE ACCELERATOR	65,163	-	(65,163)
PROPOSITION 39	631,562	319,548	(312,014)
SLINGSHOT	357,518	-	(357,518)
SLINGSHOT STATEWIDE CAPACITY BUILDING	309,906	-	(309,906)
SLINGSHOT CONSTRUCTION PRE-APPRENTICESHIP PIPELINE	-	250,000	250,000
CALJOBS VOS ENHANCEMENT TOUCH SCREEN TECHNOLOGY	13,000	-	(13,000)
EPA BROWNFIELDS	167,144	30,000	(137,144)
CESELL - English Language Learner	206,483	147,000	(59,483)
WAF 6.0 EX OFFENDER	250,000	180,555	(69,445)
TOTAL FUNDING	19,150,238	21,397,705	2,247,467

Prepared by: C. Beierschmitt

STAFF SCHEDULE				
REGULAR POSITIONS	BUDGET FY 17-18	BUDGET FY 18-19	SALARY RANGE FY 17-18	SALARY RANGE FY 18-19
Administrative Services:				
Executive Director	1.00	1.00	\$8,800 to \$12,000	\$8,800 to \$12,000
Deputy Director of Fiscal Services	1.00	1.00	-	5,665 to 8,085
Deputy Director of Information Systems	0.60	0.60	5,665 to 8,085	5,665 to 8,085
Deputy Director of HR/Business Services/Organizational Development	0.25	0.25	5,665 to 8,085	5,665 to 8,085
Deputy Director of Program Services	0.30	0.30	4,982 to 6,360	5,665 to 8,085
Senior Quality Systems Manager	0.50	0.50	4,841 to 6,300	4,841 to 6,300
Marketing Manager	0.10	0.10	4,223 to 5,565	4,223 to 5,565
Accounting Supervisor	0.00	0.00	4,069 to 5,565	4,069 to 5,565
Accountant	1.00	1.00	3,871 to 4,899	3,871 to 4,899
Auditor/Monitor	2.00	2.00	3,871 to 4,666	3,871 to 4,666
Senior Division Secretary	1.00	1.00	3,550 to 5,292	3,550 to 5,292
Senior Contract Administrator	1.00	1.00	3,296 to 4,851	3,296 to 4,851
Contract Administrator	1.00	1.00	-	3,200 to 4,400
Special Projects Program Coordinator	1.00	1.00	3,193 to 4,200	3,193 to 4,200
Office Administrator	1.00	1.00	3,219 to 4,200	3,385 to 4,333
Account Clerk I/II/III	3.00	3.00	2,266 to 3,360	2,266 to 3,360
Total Administration Positions	14.75	14.75		
Program Operations				
Deputy Director of Information Systems	0.22	0.22	\$ 5,665 to \$ 8,085	\$ 5,665 to \$ 8,085
Deputy Director of Program Services	0.70	0.70	4,982 to 6,360	5,665 to 8,085
Senior Quality Systems Manager	0.50	0.50	4,841 to 6,300	4,841 to 6,300
General Services/IT Support Manager	1.00	1.00	4,223 to 5,565	4,841 to 6,300
Youth/Adult Program Manager	1.00	1.00	4,223 to 5,565	4,223 to 5,565
Program Analyst	0.00	0.00	3,193 to 4,200	3,193 to 4,200
Accounting Supervisor	0.00	0.00	4,069 to 5,565	4,069 to 5,565
Computer Programmer	1.00	1.00	4,720 to 5,906	4,720 to 5,906
Government Sector Workforce Coordinator	1.00	1.00	-	3,833 to 4,500
Career Technical Education Coordinator/Specialist	1.50	1.50	3,871 to 4,899	3,871 to 4,899
Facility Specialist II	1.00	1.00	3,059 to 4,211	3,059 to 4,211
General Services Administrative Assistant	1.00	1.00	2,578 to 3,504	2,578 to 3,504
Receptionist	1.00	1.00	2,678 to 3,780	2,678 to 3,780
Total Operations Positions	9.92	9.92		
Business Services				
Deputy Director of HR/Business Services/Org. Develop.	0.75	0.75	\$ 5,665 to \$ 8,085	\$ 5,665 to \$ 8,085
Marketing Manager	0.90	0.90	4,223 to 5,565	4,223 to 5,565
Business Program Consultant	1.00	1.00	3,193 to 4,358	3,917 to 4,899
Business and Workforce Consultant	3.00	3.00	-	3,833 to 4,500
Total Business Services Positions	5.65	5.65		
IT Support				
Deputy Director of Information Systems	0.18	0.18	\$ 5,665 to \$ 8,085	\$ 5,665 to \$ 8,085
Network Administrator	1.00	1.00	4,833 to 6,000	4,833 to 6,000
Network Technician	0.00	0.00	4,600 to 5,800	4,600 to 5,800
Computer Technician	1.00	1.00	2,970 to 4,010	2,970 to 4,010
Total IT Support	2.18	2.18		
TOTAL REGULAR POSITIONS	32.50	32.50		

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
AGENCY BUDGET**

PY 2018-2019

Budget by Line Item	2017-2018 Budget	2018-2019 Budget	Increase/ (Decreases)	Percent Change
51 Salaries	\$ 2,060,045	\$ 2,060,045	0	0.00%
52 Payroll Taxes	192,163	192,163	0	0.00%
53 Fringe Benefits/Staff Parking	574,993	601,093	26,100	4.54%
55 Staff/Board/Service Provider Development	44,250	44,250	0	0.00%
56 Local Mileage	18,875	20,875	2,000	10.60%
60 Communications	21,480	21,480	0	0.00%
61 Insurance	27,000	29,000	2,000	7.41%
62 Maintenance	67,550	67,550	0	0.00%
63 Memberships	20,000	20,000	0	0.00%
64 Miscellaneous	35,100	9,000	(26,100)	-74.36%
65 Office Expense	23,600	23,600	0	0.00%
66 Professional Services - incl. Legal/Audit	165,800	165,800	0	0.00%
67 Advertising	23,250	23,250	0	0.00%
68 Rent and Leases	188,600	188,600	0	0.00%
69 Utilities	20,300	23,000	2,700	13.30%
71 Furniture and Equipment	21,000	71,000	50,000	238.10%
Total	\$ 3,504,006	\$ 3,560,706	\$ 56,700	1.62%

Due to spreadsheet formula rounding calculations, total(s) may be off by \$1 or \$2

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	A2
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Executive Committee
SUBJECT: Update Conflict of Interest Code

RECOMMENDATION:

Approve the updated Conflict of Interest (COI) Code.

The Executive Committee approved this recommendation on July 18, 2018.

REASON FOR RECOMMENDATION:

The Political Reform Act requires every local government agency review its COI Code biennially and to submit a notice to its code reviewing body that specifies if the Code is accurate, or alternatively, that the Code must be amended. The Fresno County Clerk of the Board's office, working on behalf of the Fresno County Board of Supervisors, is the Fresno Regional Workforce Development Board's (FRWDB's) code reviewing body, and requires that all amended COI Codes be submitted to their office by October 1, 2018. The Clerk's office has required that each agency make certain revisions, which are attached for the Board's review and consideration.

ATTACHMENT:

Conflict of Interest Code for Fresno Regional Workforce Development Board (redline version)

CONFLICT OF INTEREST CODE FOR
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard Conflict of Interest Code and may be incorporated by reference in an agency's Conflict of Interest Code. After public notice and hearing, the standard Conflict of Interest Code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the Conflict of Interest Code of the **Fresno Regional Workforce Development Board ("FRWDB")**.

The Form 700s for designated positions, other than **the members of FRWDB Board of Directors along with any alternates ("Board Members" and "Alternate Board Members")** and **FRWDB Executive Director ("Executive Director")**, shall be filed with the FRWDB. The Board Members, ~~Alternate Board Members~~ and Executive Director are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the FRWDB and, upon receipt of these paper Form 700s with waivers, the FRWDB shall

make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The FRWDB shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the FRWDB are hereby superseded.

APPENDIX A
DESIGNATED POSITIONS

Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

- Board Members
 - ~~Alternate Board Members~~
- Executive Director
- Consultants involved in the investment of public funds

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An individual holding one (1) of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

Designated Positions

Disclosure Categories

• FRWDB Board Members	1
• FRWDB Executive Director	1
• Deputy Director of Program Services	1
• Deputy Director of Information Systems	1
• Deputy Director of Business Services, Human Resources and Organizational Development	1
• Quality Systems Manager	1
• Marketing Manager	1
• Program Manager	1
• General Services Manager	1
• Legal Counsel	1

- Consultants*

1

* Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this Code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

APPENDIX B
DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two (2) miles of the boundaries of the jurisdiction or within two (2) miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Disclosure Category 2

Interests in real property located within the jurisdiction or within two (2) miles of the boundaries of the jurisdiction or within two (2) miles of any land owned or used by the agency.

Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two (2) years, or have a claim pending.

Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A3
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Executive Committee
SUBJECT: Rapid Response Funding Pool

RECOMMENDATION:

Approve the allocation of Workforce Innovation and Opportunity Act (WIOA) Rapid Response and Layoff Aversion funds as outlined in this item.

The Executive Committee approved this recommendation on October 17, 2018.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) has received \$350,896 of WIOA Rapid Response and Layoff Aversion funds from the Employment Development Department (EDD), Workforce Services Division, for Program Year (PY) 2018-2019. There is also \$69,054 in carryover funds from PY 17-18, for a total of \$419,950 available funding for PY 18-19.

In PY 2014-2015, the state did a major redesign of the Rapid Response system. Under the new design, Rapid Response funds are allocated in two (2) categories: 1) Rapid Response reactive services, for immediate response to layoffs and business closures, and 2) Layoff Aversion proactive services, to provide services to employers to prevent layoffs and rapid reemployment services in the event of a layoff or business closure.

With the redesign of the system, Rapid Response is no longer an event driven process. It is a proactive Business Engagement approach, which requires: 1) Ongoing efforts to build relationships with employers and other community stakeholders, 2) Knowledge of labor market trends and economic forecasts, 3) Strategic planning, data gathering and analysis designed to anticipate, prepare for, and manage economic transition, 4) Understanding workforce assets and needs, 5) Convening, facilitating, and brokering connections, networks, and partners, and 6) Planning for and responding to layoffs, minimizing their impacts wherever possible.

To ensure that Rapid Response funding is being utilized to meet these deliverables, FRWDB staff is recommending the allocation of Rapid Response funding as follows:

- \$294,950 to the FRWDB to provide oversight and coordination of Rapid Response activities and proactive direct business engagement services.
- Set aside \$125,000 for the procurement of specialized Business Engagement and Layoff Aversion Consultants to work in cooperation with existing FRWDB business services staff to address the needs of industry and support the local workforce development system.

Consent Items Submitted by the Youth Council

MISSION:

To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B1
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Workforce Innovation and Opportunity Act Youth Program Funds for Program Year 2017-2018 Carryover and Funding Recommendations for Program Year 2018-2019

RECOMMENDATION:

Approve the allocation of additional Workforce Innovation and Opportunity Act (WIOA) Youth funds for Program Year (PY) 2018-2019 in the amount of \$507,097 as outlined below.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

The Employment Development Department (EDD), Workforce Services Division, released estimated WIOA formula allocations for PY 2018-2019 on April 26, 2018. The Fresno Regional Workforce Development Board (FRWDB) received \$5,343,611, which was allocated by the FRWDB at the June 6, 2018, meeting. Then on June 5, 2018, EDD released the revised allocations (Attachment), which increased the estimated award by \$182,292, bringing the total allocation of Youth funds for PY 2018-2019 to \$5,525,903. The Fiscal closeout for PY 2017-2018 has been finalized and the WIOA Youth program has a total of \$1,559,649 of carryover funds, an increase of \$324,805 from the initial estimated amount.

FRWDB staff recommends that the Youth Council approve the proposed revised budget allocations for the additional funding and carryover funds as outlined below.

- \$53,032 increase to the Urban North – Arbor contract. This increases their contract to \$1,003,605, bringing their funding in line with the Urban South youth contract.
- \$5,469 increase to the PY 2018-2019 carryover, resulting in a total carryover amount of \$165,777 to maintain the three percent (3%) allocation of total funding.
- \$32,813 increase to the PY 2017-2018 Work Experience pool, increasing the total pool for the current plan year to \$994,663 to meet the minimum 20% allocation as mandated by the State of California.
- \$50,000 increase to the Supportive Services pool, increasing the pool to \$121,685.
- \$235,783 increase to the Vocational Training pool, increasing the pool to \$385,849.
- \$50,000 to the Fresno County Public Defender's office for the Clean Slate contract. This program assists youth in filing legal documents to assist them in addressing legal barriers to employment, i.e., criminal record expungements and back child support payments.
- \$50,000 for Youth Outreach and Marketing and \$30,000 to update equipment and furniture.

FISCAL IMPACT:

Approval of this item will allocate an additional \$507,097 of WIOA Youth program funds.

ATTACHMENT:

EDD Information Notice WSIN 17-41



INFORMATION NOTICE

Date: June 5, 2018 Number: WSIN17-41

Expiration Date: 07/05/2020



WIOA FORMULA ALLOCATIONS – PY 18-19

The *Workforce Innovation and Opportunity Act* (WIOA) formula fund allocations for each Local Workforce Development Area (Local Areas), for the Youth, Adult, and Dislocated Worker (DW) funding streams for Program Year (PY) 2018-19, have been released. These allocations are based on the allotments issued by the U.S. Department of Labor (DOL) to the states (refer to DOL Training and Employment Guidance Letter (TEGL) [16-17](#), dated May 21, 2018).

The WIOA prescribes a specific method to calculate sub-state hold harmless levels for DW Program funds. As a result, there is an alignment in the WIOA hold harmless provisions across the Youth, Adult, and DW programs. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under the WIOA, hold harmless provisions ensure that each area receives no less than 90 percent of their average percentage share from the two prior years. The local areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all local areas receive at least 90 percent of their average percentage share from the two prior years.

Please be aware that this notice is being issued for planning and budgeting purposes only because the state has not yet received the federal *Notice of Award* (NOA) for any of the funding streams. Once the NOA has been received, Youth allocations will be released to Local Areas immediately. Youth allotments to the states will be issued in one sum with an effective date of April 1, 2018, under the grant code 301. The Adult and DW allocations will be released as soon as we receive federal and state spending authority for these funds.

The allotment to California and the amounts available for the formula allocation to the local areas are listed below. Attachment 1 reflects the total amount local areas will receive for each of the funding streams during the PY 18-19. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams is allocated.

PY 18-19 Title I	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$122,420,854	\$104,057,726
Adult Program	\$117,884,993	\$100,202,245
Dislocated Worker Program	\$154,748,352	\$92,849,012

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Workforce Innovation and Opportunity Act
Youth, Adult, and Dislocated Worker Program Activities Allocations
Program Year 18-19

Local Area	Round 1			Round 2		Grand Total
	Youth	Adult	Dislocated Worker	Adult	Dislocated Worker	
Alameda	\$1,501,261	\$224,987	\$355,415	\$1,194,329	\$1,682,839	\$4,958,831
Anaheim City	\$716,550	\$109,871	\$103,744	\$583,246	\$491,214	\$2,004,625
Contra Costa	\$1,437,079	\$220,716	\$315,807	\$1,171,658	\$1,495,298	\$4,640,558
Foothill	\$529,924	\$87,067	\$89,777	\$462,188	\$425,079	\$1,594,035
Fresno	\$5,525,903	\$834,893	\$787,481	\$4,431,978	\$3,728,603	\$15,308,858
Golden Sierra	\$828,249	\$129,188	\$183,629	\$685,787	\$869,454	\$2,696,307
Humboldt	\$327,376	\$44,512	\$44,500	\$236,290	\$210,701	\$863,379
Imperial	\$2,616,119	\$408,264	\$392,127	\$2,167,245	\$1,856,662	\$7,440,417
Kern, Inyo, and Mono	\$5,247,779	\$804,545	\$808,548	\$4,270,878	\$3,828,353	\$14,960,103
Kings	\$751,512	\$130,834	\$112,281	\$694,523	\$531,634	\$2,220,784
Long Beach/Pacific Gateway	\$1,649,824	\$240,169	\$183,436	\$1,274,922	\$868,542	\$4,216,893
Los Angeles City	\$12,537,866	\$1,936,203	\$1,472,367	\$10,278,237	\$6,971,448	\$33,196,121
Los Angeles County	\$9,894,978	\$1,511,410	\$1,317,124	\$8,023,228	\$6,236,382	\$26,983,122
Madera	\$751,097	\$118,815	\$104,154	\$630,721	\$493,153	\$2,097,940
Merced	\$1,635,662	\$243,184	\$233,606	\$1,290,925	\$1,106,091	\$4,509,468
Monterey	\$1,859,440	\$293,037	\$374,027	\$1,555,571	\$1,770,960	\$5,853,035
Mother Lode	\$365,046	\$66,943	\$64,281	\$355,362	\$304,362	\$1,155,994
NoRTEC	\$2,359,872	\$370,676	\$346,529	\$1,967,711	\$1,640,761	\$6,685,549
North Bay	\$832,953	\$139,773	\$174,677	\$741,975	\$827,070	\$2,716,448
North Central Counties	\$1,210,688	\$184,022	\$188,167	\$976,870	\$890,944	\$3,450,691
NOVA	\$1,294,817	\$208,637	\$325,188	\$1,107,538	\$1,539,717	\$4,475,897
Oakland City	\$1,195,597	\$191,522	\$165,843	\$1,016,682	\$785,239	\$3,354,883
Orange	\$2,739,256	\$405,651	\$695,236	\$2,153,375	\$3,291,839	\$9,285,357
Richmond City	\$313,505	\$52,322	\$40,670	\$277,749	\$192,568	\$876,814
Riverside	\$6,752,855	\$1,022,248	\$1,003,266	\$5,426,542	\$4,750,313	\$18,955,224
Sacramento	\$3,743,452	\$575,091	\$571,741	\$3,052,836	\$2,707,108	\$10,650,228
San Benito	\$206,274	\$31,428	\$36,686	\$166,829	\$173,701	\$614,918
San Bernardino County	\$5,932,193	\$896,117	\$805,461	\$4,756,981	\$3,813,737	\$16,204,489
San Diego	\$6,479,900	\$973,045	\$1,110,055	\$5,165,350	\$5,255,945	\$18,984,295
San Francisco	\$1,082,742	\$190,554	\$285,694	\$1,011,545	\$1,352,718	\$3,923,253
San Joaquin	\$3,073,539	\$464,740	\$445,386	\$2,467,043	\$2,108,837	\$8,559,545
San Jose - Silicon Valley	\$2,067,738	\$311,586	\$399,161	\$1,654,033	\$1,889,968	\$6,322,486
San Luis Obispo	\$555,324	\$68,071	\$79,650	\$361,352	\$377,130	\$1,441,527
Santa Ana City	\$862,145	\$134,619	\$86,687	\$714,614	\$410,449	\$2,208,514
Santa Barbara	\$1,222,137	\$140,950	\$174,808	\$748,223	\$827,691	\$3,113,809
Santa Cruz	\$1,117,520	\$157,263	\$172,229	\$834,823	\$815,478	\$3,097,313
SELACO	\$939,705	\$142,267	\$155,717	\$755,217	\$737,295	\$2,730,201
Solano	\$1,023,300	\$168,702	\$185,109	\$895,542	\$876,461	\$3,149,114
Sonoma	\$790,012	\$118,759	\$144,486	\$630,425	\$684,119	\$2,367,801
South Bay	\$1,449,639	\$237,043	\$241,924	\$1,258,327	\$1,145,472	\$4,332,405
Stanislaus	\$2,497,091	\$383,265	\$371,744	\$2,034,538	\$1,760,154	\$7,046,792
Tulare	\$3,117,273	\$471,484	\$466,071	\$2,502,846	\$2,206,775	\$8,764,449
Ventura	\$1,630,835	\$237,930	\$357,434	\$1,263,036	\$1,692,397	\$5,181,632
Verdugo	\$653,771	\$111,304	\$121,146	\$590,850	\$573,606	\$2,050,677
Yolo	\$737,928	\$90,133	\$97,243	\$478,465	\$460,433	\$1,864,202
TOTAL	\$104,057,726	\$15,883,840	\$16,190,312	\$84,318,405	\$76,658,700	\$297,108,983

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B2
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Workforce Innovation and Opportunity Act Regional/Local Plan Two Year Modification

RECOMMENDATION:

Authorize Fresno Regional Workforce Development Board (FRWDB) staff to release the draft Workforce Innovation and Opportunity Act (WIOA) Regional and Local Plans for public comment in a timeline required to meet submission deadlines as mandated by the California Workforce Development Board (State Board).

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

WIOA Sections 106 and 107 and California UI Code Sections 14221-14222 require that local boards submit a comprehensive four (4) year regional and local plan to the State Board. Under WIOA, a biennial update of regional and local plans is required in order to ensure plans remain current and account for "changes in labor market and economic conditions or in other factors affecting the implementation of the local plan" (29 U.S. Code § 3123).

The State Board has also made changes to the State Plan that requires that the Local Boards update their plans to keep them consistent with the policy direction of the State Plan for the following areas:

Modifications required to align the Regional Plan with the State Plan include the following areas:

- 1) Coordinate and integrate reentry and workforce services to the formerly incarcerated and other justice-involved individuals;
- 2) Multi-Craft Core Curriculum (MC3) pre-apprenticeship partnerships; and
- 3) Regional self-assessments using Indicators of Regional Coordination and Alignment.

Modifications required to align the Local Plan with the State Plan include the following areas:

- 1) Department of Social Services CalFresh programs;
- 2) Local Child Support Agencies to provide workforce services to unemployed, underemployed, and payment-delinquent non-custodial parents;
- 3) Programs that serve individuals with disabilities, including detail on strategies to implement Competitive Integrated Employment;
- 4) Requirements pertaining to services for English Language Learners, the Foreign Born, and Refugees; and
- 5) Other changes to regional and local plans made pursuant to changes in labor market and economic conditions or in other factors affecting the implementation of local or regional plans are submitted as modifications to the regional or local plan they propose to modify.

The directive mandates that each Local Board must hold public meetings for stakeholders to ensure opportunities to participate in and provide feedback on the local and regional plans as part of the initial development of the plan modifications.

These meetings were scheduled beginning on October 3, 2018. FRWDB staff sent meeting notifications to the FRWDB and Council members, as well as other local agencies and community based organizations including the following:

- 1) Organizations providing services to the re-entry population;
- 2) English learners, as well as adult education partners, refugee resettlement agencies, immigration services providers;
- 3) Human Service program leads and providers;
- 4) Community college and other education partners; and
- 5) Disability organizations associated with the Department of Rehabilitation.

As outlined in the draft directive, the Plan must be submitted to the State Board no later than March 15, 2019. In the event local approval cannot be achieved by the submission deadline, the Local Board must submit one (1) copy of the unsigned plan by the due date, and a signed copy must be submitted no later than August 1, 2019. Accordingly, FRWDB staff drafted an initial timeline (attached) for the development and submission of the Plan in order to meet the required deadlines.

WIOA mandates that the draft Plan be released for a 30 day public comment period. To ensure the process is completed and the Plans finalized in time to meet the initial submission deadline of March 15, 2019, the schedule does not allow for the additional time for the draft Plans to be approved by the various Committees, Councils and the FRWDB prior to being released for public comment. Therefore, FRWDB staff is requesting that the Youth Council recommend that the FRWDB authorize staff to release the draft Plan as reflected in the attached timeline. Upon completion of the public comment period, the final Plan will be submitted to the FRWDB at the March 6, 2019, meeting for final approval.

ATTACHMENT:

2017-2021 WIOA Regional/Local Plan Timeline

**Fresno Regional Workforce Development Board
Workforce Innovation and Opportunity Act
2017-2021 WIOA Regional/Local Plan Timeline**

Activities	Dates
1. Local Plan Forums	
<ul style="list-style-type: none"> • Employment and Training Programs Improving services to English Language Learners and Foreign Born Individuals 	10/3/18
<ul style="list-style-type: none"> • Partnership with Local Child Support Agencies to Serve Non-Custodial Parents 	10/10/18
<ul style="list-style-type: none"> • Serving Persons with Disabilities Through Competitive Integrated Employment 	10/18/18
<ul style="list-style-type: none"> • Collaborating with CalFresh 	10/24/18
<ul style="list-style-type: none"> • Community Forum on Local Workforce Planning 	11/1/18
2. Central Regional Community Stakeholder Sessions	
<ul style="list-style-type: none"> • "Indicators" Self-Assessment – Fresno County 	10/25/18
<ul style="list-style-type: none"> • Community Forum – Kings County 	11/6/18
<ul style="list-style-type: none"> • Re-entry: Service Delivery – Tulare County 	11/7/18
<ul style="list-style-type: none"> • Re-entry: Partnership – Madera County 	11/8/18
<ul style="list-style-type: none"> • MC3 – Fresno Regional Meeting (add meeting in other regions) 	10/23/18
3. Finalize Initial Local Plan Narratives	11/15/18 – 12/20/18
4. Release for Public Comment	1/7/19 – 2/5/19
5. WDB Final Approval	3/6/19
6. Final to State	3/14/19
7. Fresno Board of Supervisors Approval	TBD
8. Fresno City Council Approval	TBD
9. Final with Signatures to State	7/29/19

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B3
MEETING DATE:	December 5, 2018
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Fresno Regional Workforce Development Board Drug Screening Guidelines for Training-Level Services

RECOMMENDATION:

Approve the attached Policy Bulletin regarding drug screening guidelines for training-level services.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

Section 181 (f) of Title I of the Workforce Innovation Opportunity Act (WIOA), specifically states the authority to require participants to undergo drug screening as a precondition to receiving workforce services. Based on the WIOA guidance, the Fresno Regional Workforce Development Board (FRWDB) legal counsel conducted research regarding the ability of the FRWDB to impose drug screening practices for WIOA participants requesting WIOA funded training-level services.

Based on the outcome of the research, FRWDB staff has drafted a Policy Bulletin for the implementation of a local drug screening policy. The draft Policy Bulletin has been attached for your review and approval.

Upon your approval, all WIOA Providers of Services will be required to implement the policy and procedures as outlined in the approved Policy Bulletin.

ATTACHMENT:

Draft FRWDB Policy Bulletin – Drug Screening for Training-Level Services

Fresno Regional Workforce Development Board

A proud member of America's Job Center of CaliforniaSM Network

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www.workforce-connection.com

Blake Konczal, Executive Director

POLICY BULLETIN

FRWDB PB #

Date Released: TBD

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: TBD

Subject: Drug Screening for Training-Level Services

Applicable Program:

Revision History: Initial Release

The purpose of this policy is to provide guidance to Providers of Services regarding mandatory drug screening for Workforce Innovation and Opportunity Act (WIOA) training-level participants.

If FRWDB determines that a negative/pass drug screen is a condition of employment in an occupational field, WIOA funds shall not be used by any FRWDB Provider of Service to pay for training in that occupational field, subject to the terms of this policy. To determine whether a negative/pass drug screen is a condition of employment in an occupational field, FRWDB will survey a minimum of five (5) employers in the occupational field.

Prior to acceptance into any WIOA training-level program (in an occupational field that mandates negative/pass drug screen as a condition of employment as identified in the employer survey) FRWDB or Provider of Service staff must receive and review the results of a drug screening test and must deem the test results acceptable according to the guidance provided by this policy bulletin. A positive/failed result may prohibit or delay admission into WIOA training-level services defined below for any of the occupational fields identified in an employer survey. The term "training-level services" consists of:

- 1) Gateway to Pre-Apprenticeships;
- 2) Multi- Craft Pre-Apprenticeship; and,
- 3) Individual Training Accounts (ITA) provided to participants enrolled in WIOA-funded training-level activities at eligible training providers and programs included on the State's Eligible Training Provider List.

FRWDB contracts with a drug screening laboratory to provide drug screening to participants that require a drug screen and to review and certify the results of the drug screens. FRWDB will be responsible for all costs of the drug screens covered by this policy, and no charges will be passed on to participants or Providers of Services.

Participants will be screened with the standard 5-panel drug test, which screens for the following controlled substances:

- Marijuana
- Cocaine
- Opiates
- Amphetamines/Methamphetamines
- Phencyclidine

Participants must only test once throughout their period of participation in training-level services, and a negative/pass drug screen result will be valid until the participant exits the training-level services program. For example, if a participant is in a training activity that requires the issuance of multiple training vouchers (ITAs) throughout his/her course of study, he/she will only be required to take and pass one (1) drug screen. However, if a participant completes the training-level services and re-enrolls, he/she must take and pass an additional drug screen.

Participants who test positive/fail shall be temporarily suspended from receiving WIOA-funded training-level services for a period of:

- 1) Sixty (60) calendar days following the first positive/fail drug screen; or
- 2) One (1) calendar year following the second or any successive positive drug screen.

All participants have the right to appeal the results of a drug screen administered for the purposes of providing training-level services. Any participant that wishes to appeal the results of a drug screen must do so in writing within thirty (30) calendar days of receipt of drug screen results.

Participants who test positive/fail for the use of illegal substances must be referred to a local Alcohol and/or Drug Abuse Service Agency. Before a participant returns to continue training-level services with WIOA, FRWDB must receive verification along with a recommendation from the local Alcohol and/or Drug Abuse Service Agency regarding the participant's successful completion of the appropriate Agency program. FRWDB requires the participant to follow recommendations from the Agency before FRWDB or any Provider of Services will provide any training-level services.

There are two (2) categories of special exemptions to the policy delineated above:

SPECIAL EXEMPTION 1: A participant applying for the **Gateway to Pre-Apprenticeships** who tests positive/fail may be enrolled into the training program **if and only if** the participant agrees in writing to participate in a drug counselling program and to submit to random drug testing during the period of training.

If a participant fails to participate in the counselling program or fails any random drug test during the training period, FRWDB may dismiss the participant from the training at its discretion.

SPECIAL EXEMPTION 2: A participant enrolled in an **ITA** in an occupational field that requires a negative/pass on a drug screen as a condition of employment is exempt from taking a FRWDB-funded drug screening test as required under this policy, provided that the participant has previously taken a drug screen provided by the training institution in which he/she is participating. In order to be acceptable under this Special Exemption 2, the previously taken drug screen must have:

- a.) Tested the participant for at least the same controlled substances required by this policy.
- b.) Been completed within thirty (30) calendar days of the start date of the training funded by the ITA.

Provider of Services staff must enter a case note in FRWDB's case management software that indicates that the participant is exempted from the drug screening policy because the training institution has already performed a pre-training drug screen.

No personal identifying information of a participant's drug screening results obtained pursuant to this policy may be shared with an employer without the express written consent of the participant. The participant's consent must be documented and kept in the participant's WIOA confidential file. In the case of a positive/fail result for a particular participant, FRWDB staff or the relevant Provider of Services staff must prepare a generic case note in CalJOBS stating only that the participant is not qualified for employment for which the training is intended to prepare the participant.

Pursuant to this Policy Bulletin, no participant shall be denied WIOA services because of the results of a drug test. FRWDB or Provider of Services staff will inform participants who receive a negative/pass drug screen of employment and training opportunities in sectors and job categories that do not require a drug screening as a condition of employment. FRWDB is not obligated to fund training for a participant for employment in an occupational field or job category for which the participant would be unqualified.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B4
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Fourth Quarter Local Performance Results Report for Program Year 2017-2018

RECOMMENDATION:

Accept the attached Youth Program Providers of Services Local Performance Results Report for the Fourth Quarter of Program Year (PY) 2017-2018.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Staff comments on performance issues for each provider are provided below:

Youth Served:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Provider is below plan for the In-School Youth (ISY). Staff has no concerns.

Youth Offender Services (ResCare): Staff has no concerns.

Youth Expenditures:

FEOC: Expenditures are slightly below plan caused by unanticipated staff savings due to the hiring process. FRWDB staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Staff has no concerns.

Youth Offender Services (ResCare): Staff has no concerns. Expenditures are below plan caused by lower ISY staff allocations.

Youth Placement:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Staff has no concerns.

Youth Offender Services (ResCare): Staff has no concerns.

Certificate of Attainment:

FEOC: Staff has no concerns.

ResCare: Staff has no concerns.

Proteus, Inc.: Staff has no concerns.

WHCCD: Provider is below goal for the Out-of-School youth due to four (4) participants attaining full-time employment before attaining their certificate. One (1) participant did not pass the High School Equivalency Program due to academic/medical reasons. Provider will continue to encourage participants during the twelve month follow-up to work on their educational goals.

Youth Offender Services (ResCare): Staff has no concerns.

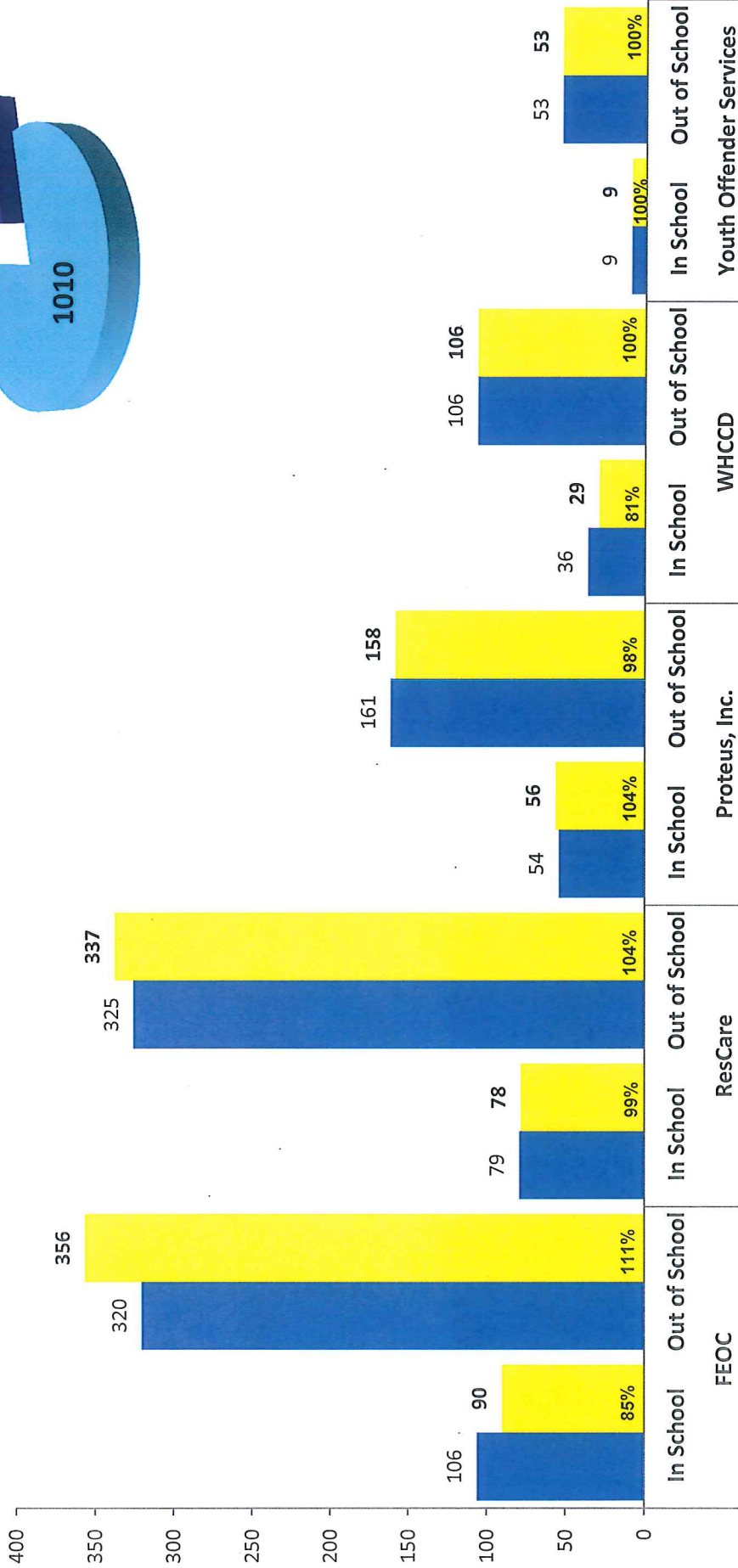
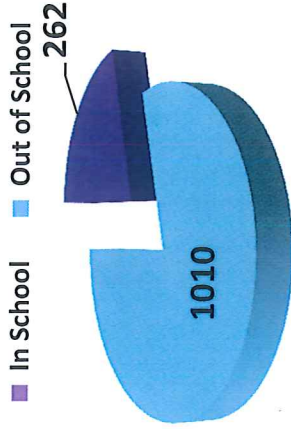
ATTACHMENT:

All Youth One System Providers of Services Local Performance Results Report for the Fourth Quarter of Program Year 2017-2018

Youth Served

FEOC - Fresno Economic Opportunities Commission
 ResCare - ResCare Workforce Services
 Proteus - Proteus, Inc.
 WHCCD - West Hills Community College District

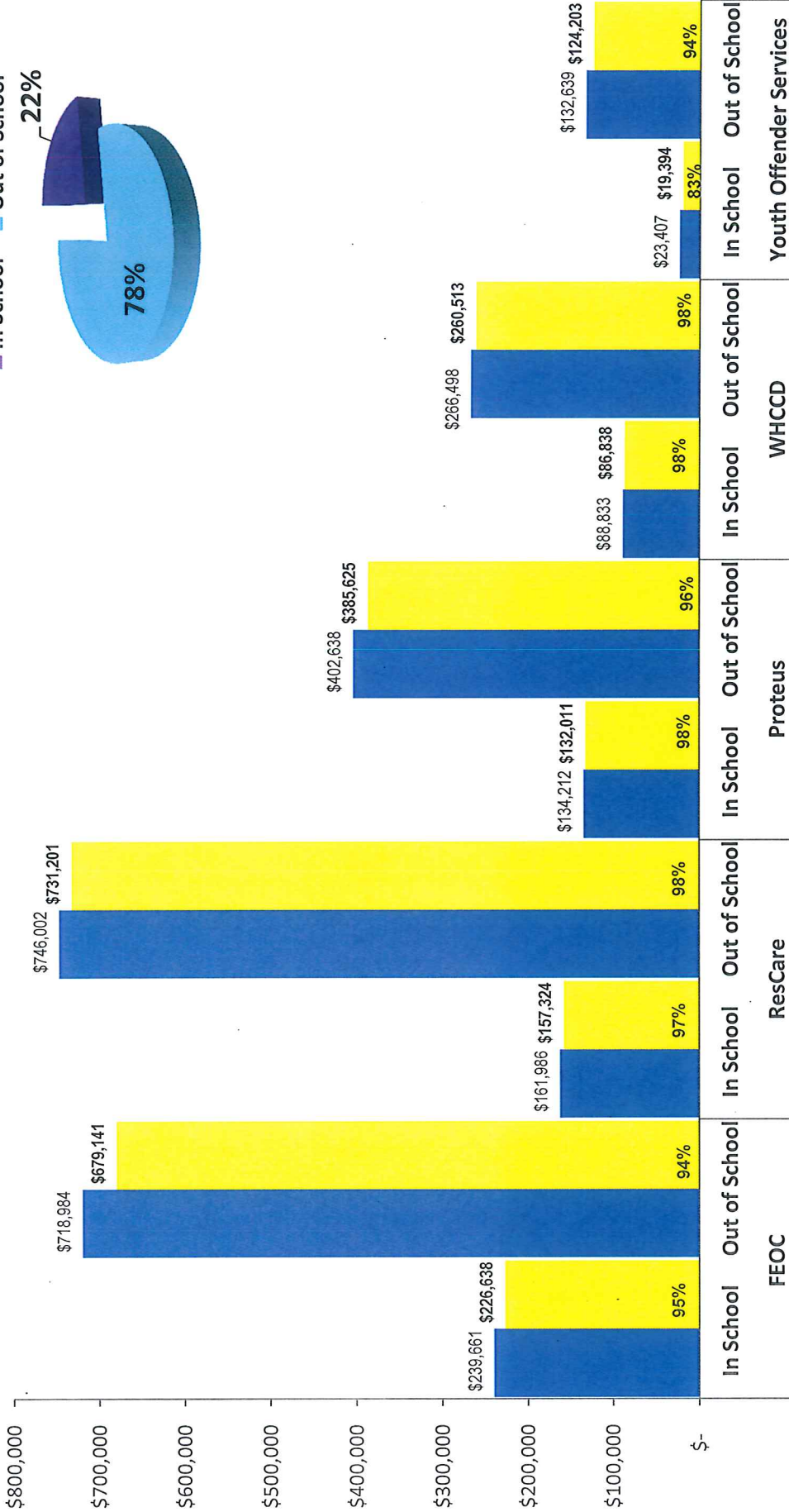
Total Served- 1272



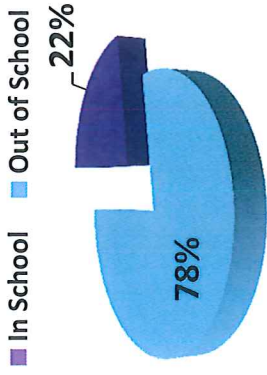
■ Plan ■ Actual

Note: Number served goal is 95%

Youth Expenditures



Total Expenditures

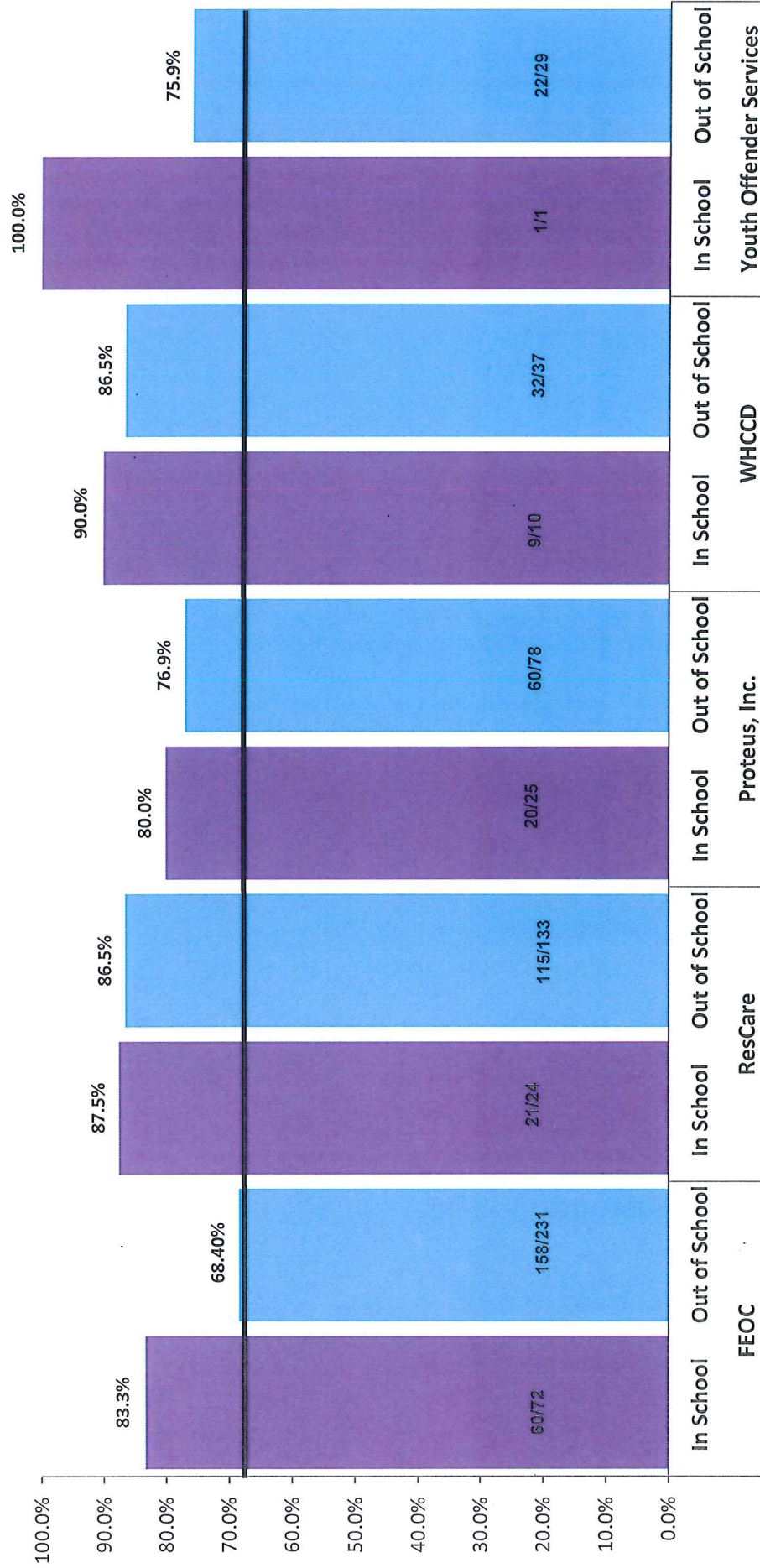


Note: WIOA mandates a minimum of 75% Out-of-School expenditures and a maximum of 25% In-school expenditures. The expenditures goal range is 95% to 100%.

Youth Placement

Goals

Placement 68%

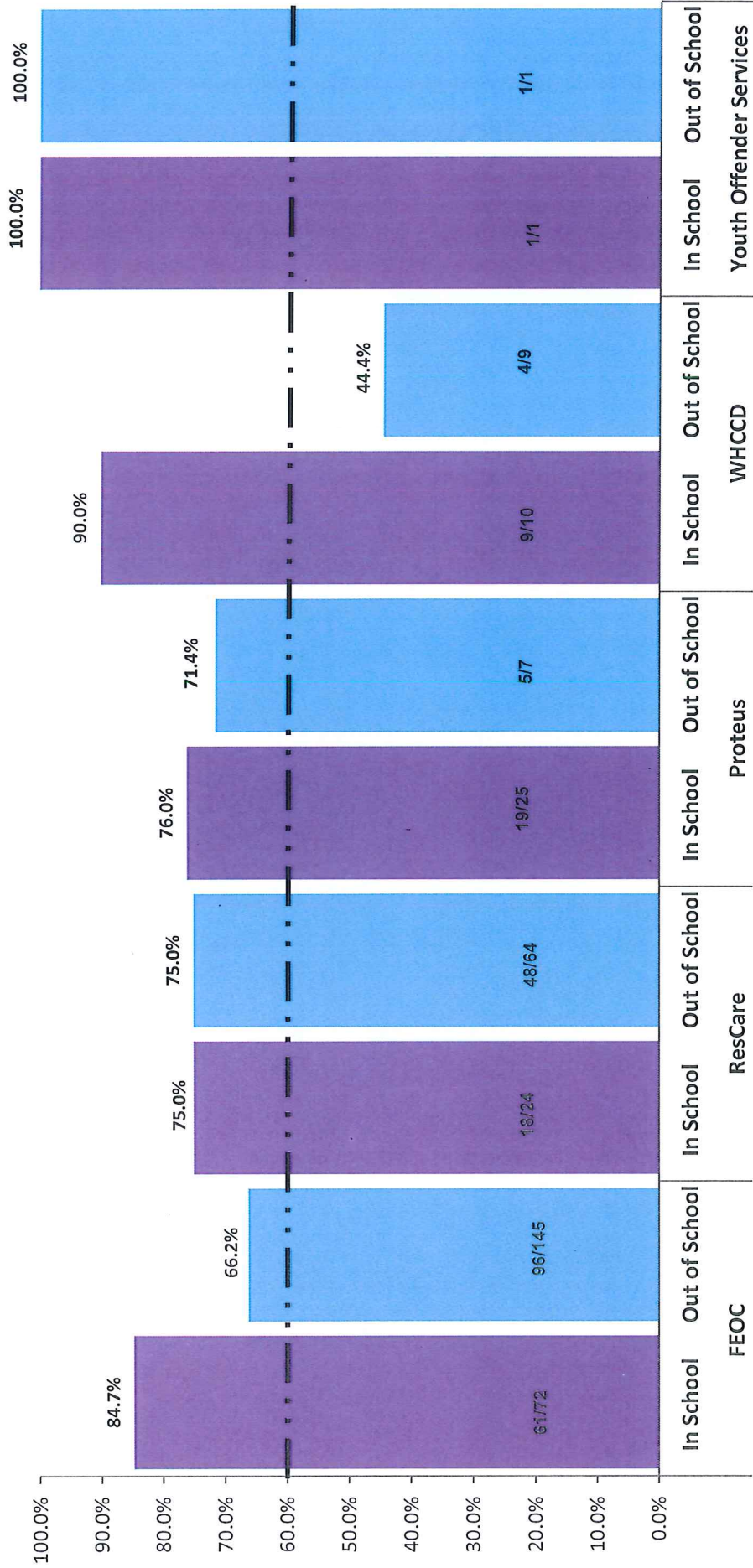


■ In School ■ Out of School

Youth Certificate of Attainment

Goals

Certificate of Attainment 60%  



 In School  Out of School

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B5
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Fourth Quarter Youth Satisfaction Report for Program Year 2017-2018

RECOMMENDATION:

Accept the Youth Customer Satisfaction Report for the Fourth Quarter of Program Year (PY) 2017-2018. The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

In the Five Year Plan, approved by the Fresno Regional Workforce Development Board (FRWDB) at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

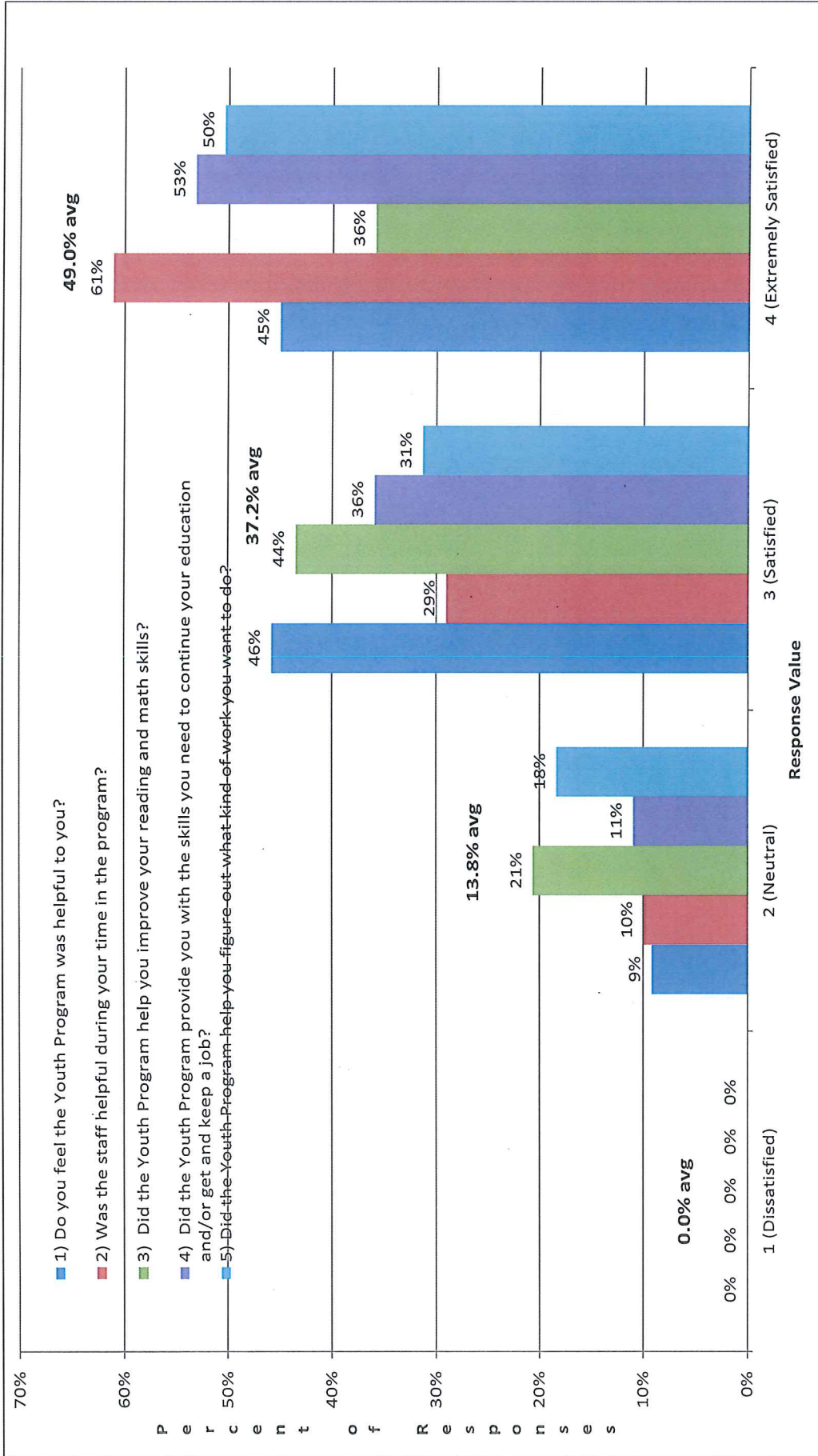
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

ATTACHMENT:

Fourth Quarter Youth Customer Satisfaction Report for Program Year 2017-2018

Fourth Quarter Youth Customer Satisfaction Report for Program Year 2017 – 2018



Surveys Received	108
Participants Closed	156
Survey Response Rate	69.2%

Participant Comments:

I was able to complete my high school diploma and obtain a job because of this program; because of this program I have started my career in the medical field; would like to have office hours past 5pm.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B6
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: First Quarter Youth Satisfaction Report for Program Year 2018-2019

RECOMMENDATION:

Accept the Youth Customer Satisfaction Report for the First Quarter of Program Year (PY) 2018-2019.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

In the Five Year Plan, approved by the Fresno Regional Workforce Development Board (FRWDB) at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

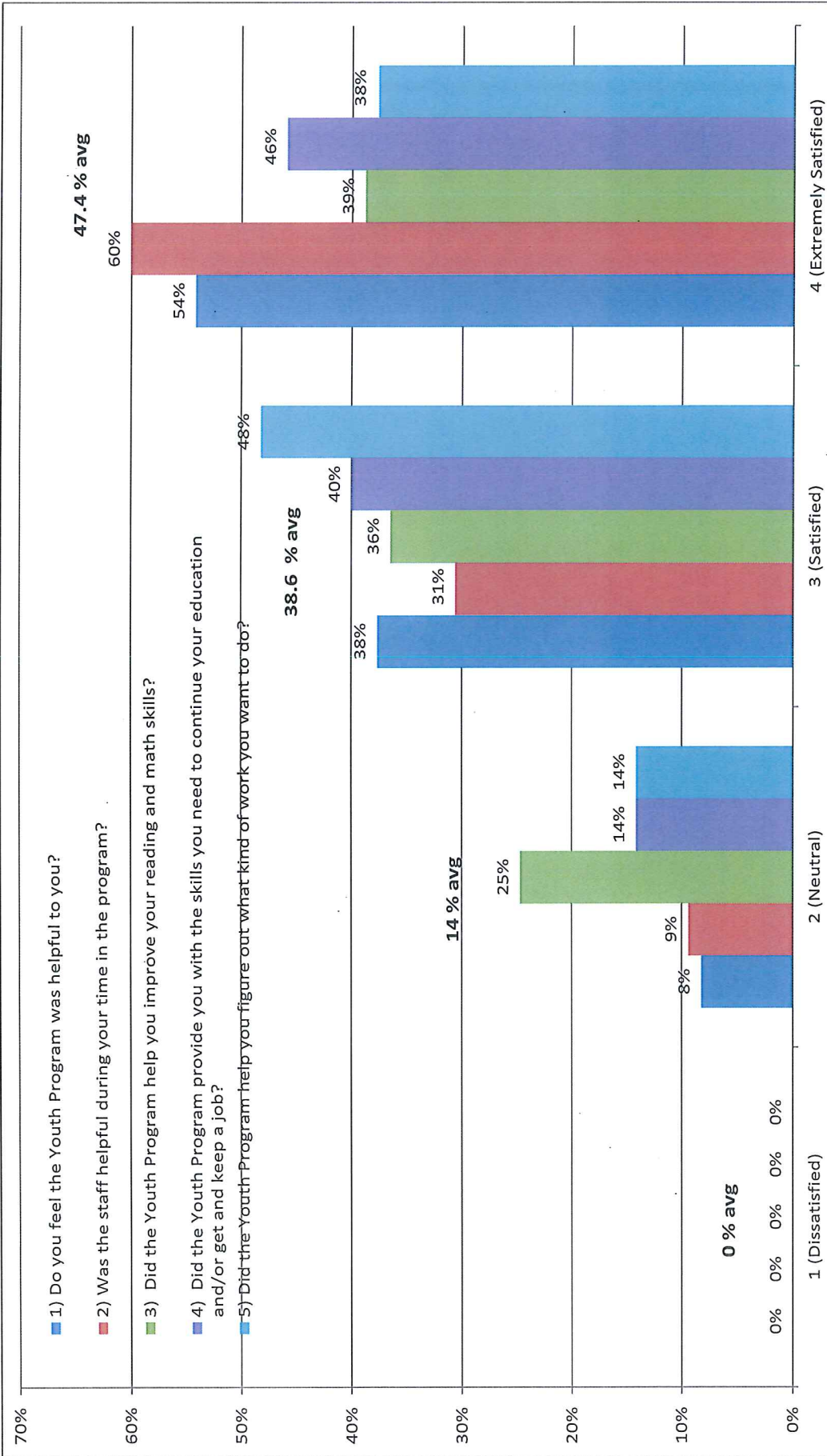
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

ATTACHMENT:

First Quarter Youth Customer Satisfaction Report for Program Year 2018-2019

First Quarter Youth Customer Satisfaction Report for Program Year 2018 – 2019



Surveys Received	83
Participants Closed	83
Survey Response Rate	100%

Participant Comments:

Great program; the program has helped me become job ready; the office is too cold; thanks to this program, I am now employed; I am very thankful for all the guidance I received; the program helped me gain knowledge for entering the working world; I have been able to complete my HS diploma and secure employment.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B7
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Fourth Quarter Providers of Services' Monitoring Report for Program Year 2017-2018

RECOMMENDATION:

Accept the following Providers of Services' Monitoring Report for the Fourth Quarter of Program Year 2017-2018.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of April 1, 2018, through June 30, 2018.

ATTACHMENT:

Youth Providers of Services' Monitoring Report Fourth Quarter, Program Year 2017-2018

**Youth Providers of Services Monitoring Report
Fourth Quarter, Program Year 2017-2018**

Program Monitoring:

Program monitoring of the following sub-recipients was completed during the fourth quarter:

Sub-Recipient	Contract #(s)	Results
Rescare Workforce Services PY 17-18 Youth Offender Program	324	1) Job Ready Process issue 2) Individual Service Plan issues 3) Data entry issues All Findings Closed
Fresno Economic Opportunities Commission PY 16-17 (follow-up), PY 17-18	310	PY 16-17: Follow-up Results: Improvement in compliance seen, but insufficient to close findings. PY 17-18: 1) Eligibility issue 2) Individual Service Strategy Issues 3) Data Entry issues 4) Service Code Usage issues 5) Participant Contact issues Several organizational and internal process changes implemented; findings conditionally closed pending results from monthly on-site reviews.

*Program monitoring of the following sub-recipients are in process at the end of the fourth quarter: **None***

Fiscal Monitoring:

*Fiscal monitoring of the following sub-recipients was completed during the fourth quarter: **None***

*Fiscal monitoring of the following sub-recipients is in process at the end of the fourth quarter: **None***

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B8
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: First Quarter Providers of Services' Monitoring Report for Program Year 2018-2019

RECOMMENDATION:

Accept the following Providers of Services' Monitoring Report for the First Quarter of Program Year 2018-2019.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of July 1, 2018, through September 30, 2018.

ATTACHMENT:

Youth Providers of Services' Monitoring Report First Quarter, Program Year 2018-2019

**Youth Providers of Services Monitoring Report
First Quarter, Program Year 2018-2019**

Program Monitoring:

Program monitoring of the following sub-recipients was completed during the first quarter:

Sub-Recipient	Contract #(s)	Results
Rescare Workforce Services	320	1) Assessment Issues Finding Closed

Program monitoring of the following sub-recipients are in process at the end of the first quarter:

Sub-Recipient	Contract #(s)
Fresno Economic Opportunities Commission PY 16-17 Follow-up; PY 17-18 Follow-up	310

Fiscal Monitoring:

Fiscal monitoring of the following sub-recipients was completed during the first quarter:

Sub-Recipient	Contract #(s)	Results
Rescare Workforce Services PY 17-18 Fiscal Closeout	320, 324	No Findings

Fiscal monitoring of the following sub-recipients is in process at the end of the first quarter:

Sub-Recipient	Contract #(s)
Proteus, Inc. PY 17-18 Fiscal Closeout	333

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B9
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Fourth Quarter Providers of Services' Customer Complaint Report for Program Year 2017- 2018

RECOMMENDATION:

Accept the following Youth Customer Complaint Report for the Fourth Quarter of Program Year (PY) 2017-2018.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

Under the Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Fourth Quarter of PY 2017-2018.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B10
MEETING DATE:	December 5, 2018
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: First Quarter Providers of Services' Customer Complaint Report for Program Year 2018- 2019

RECOMMENDATION:

Accept the following Youth Customer Complaint Report for the First Quarter of Program Year (PY) 2018-2019.

The Youth Council approved this recommendation on November 15, 2018.

REASON FOR RECOMMENDATION:

Under the Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the First Quarter of PY 2018-2019.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	11
MEETING DATE:	December 5, 2018
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.workforce-connection.com

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Third Quarter Community Events

INFORMATION:

The following events will occur in the third quarter of Program Year 2018-2019.

Month	Event	Description	Cost
January 2019	Fresno County Economic Development Corporation – Business Expansion and Retention (BEAR) Breakfast	Table of six (6) and recognition at the event.	Included in Membership
January 2019	Greater Fresno Area Chamber of Commerce – Annual Installation Dinner	Four (4) VIP tickets and recognition on the Chamber's website.	Included in Membership

FISCAL IMPACT:

Funds have been budgeted in the FRWDB Agency Budget to attend this event.