



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council  
November 15, 2018 @ 4:00 p.m.

Workforce Connection - Manchester Center  
3302 N. Blackstone, Room 209  
Fresno, CA 93726

**Mission Statement: To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.**

**PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE**

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST

CHAIR/STAFF REPORT

PUBLIC COMMENTS

Item	Description	Presenter	Enclosure	Action	Page #
1.	May 17, 2018, Youth Council Meeting Minutes	Konczal	Yes	Approve	4
2.	Youth Council Vice Chair	Konczal	Yes	Information	8
3.	City of Fresno Youth Jobs Taskforce	Mendes	Yes	Information	9
4.	Fresno Regional Workforce Development Board Outstanding Achievement Awards	Varela	Yes	Information	10
5.	Manufacturing Internship Program	Varela	Yes	Information	11
6.	Workforce Innovation and Opportunity Act Youth Program Funds for Program Year 2017-2018 Carryover, and Funding Recommendations for Program Year 2018-2019	Stogbauer	Yes	Recommend to Approve	12
7.	Workforce Innovation and Opportunity Act Regional/Local Plan Two Year Modification	Stogbauer	Yes	Recommend to Approve	15
8.	Fresno Regional Workforce Development Board Drug Screening Guidelines for Training-Level Services	Stogbauer	Yes	Recommend to Approve	18
9.	Fourth Quarter Local Performance Results Report for Program Year 2017-2018	Varela	Yes	Recommend to Accept	22
10.	Fourth Quarter Youth Satisfaction Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	28
11.	First Quarter Youth Satisfaction Report for Program Year 2018-2019	DeWitt	Yes	Recommend to Accept	30
12.	Fourth Quarter Providers of Services' Monitoring Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	32

### ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

13.	First Quarter Providers of Services' Monitoring Report for Program Year 2018-2019	DeWitt	Yes	Recommend to Accept	34
14.	Fourth Quarter Providers of Services' Customer Complaint Report for Program Year 2017-2018	DeWitt	Yes	Recommend to Accept	36
15.	First Quarter Providers of Services' Customer Complaint Report for Program Year 2018-2019	DeWitt	Yes	Recommend to Accept	37
16.	Fourth Quarter Youth Demographics Reports for Program Year 2017-2018	Giles	Yes	Information	38
17.	Agenda Items for February 21, 2019, Meeting	Konczal	No	Discussion	--
18.	Meeting Feedback	Konczal	No	Discussion	--

**Fresno Regional Workforce Development Board  
Youth Council  
2018 Attendance Roster**

	2/15/2018	5/17/2018	8/16/2018	11/15/2018
Barnes**	A	P	XX	
Bauer	P	P	XX	
Chambers	P	P	XX	
Holland	--	A	XX	
Martindale	A	P	XX	
Montalbano*	P	A	XX	
Sotiropulos	--	--	XX	
Tutunjian	P	P	XX	
Vuicich	P	P	XX	
Watson	A	A	XX	

\* = Chairperson

\*\* = Vice Chairperson

P = Present

A = Absent

-- = Not a Ratified Member at Time of Meeting

XX = Meeting Cancelled

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	1
MEETING DATE:	November 15, 2018
ACTION:	APPROVE

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** May 17, 2018, Youth Council Meeting Minutes

**RECOMMENDATION:**

Approve the attached minutes of the May 17, 2018, Youth Council meeting.

**ATTACHMENT:**

May 17, 2018, Youth Council Meeting Minutes



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council Meeting  
May 17, 2018

## SUMMARY MINUTES

The meeting was called to order at 4:00 p.m.

ROLL CALL: PRESENT -	Lacy Barnes, Paul Bauer, Brian Chambers, Katherine Martindale, Michelle Tutunjian and Valerie Vuicich
ABSENT -	Araceli Holland, Dennis Montalbano, and Rick Watson
AGENDA CHANGES:	None
ABSTENTIONS/RECUSALS/ DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST:	None
CHAIR/STAFF REPORT:	None
PUBLIC COMMENTS:	None

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### Item Description/Action Taken

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#### 1. February 15, 2018, Youth Council Meeting Minutes

Blake Konczal, Executive Director, Fresno Regional Workforce Development Board (FRWDB), presented the February 15, 2018, meeting minutes for correction and/or approval.

**VUICICH/MARTINDALE – APPROVED THE FEBRUARY 15, 2018, YOUTH COUNCIL MEETING MINUTES (UNANIMOUS).**

#### 2. Ratification of New Youth Council Member

Mr. Konczal stated that Director Vasili Sotiropulos has expressed interest in becoming a member of the Youth Council (Council). Mr. Konczal requested that the Council recommend that the FRWDB ratify the appointment at the June 6, 2018, meeting.

**VUICICH/BAUER – RECOMMENDED THAT THE FRWDB RATIFY VASILI SOTIROPULOS AS A NEW YOUTH COUNCIL MEMBER. (UNANIMOUS)**

#### 3. Youth Program Services Contract Awards for Program Year 2018-2019

Phyllis Stogbauer, Deputy Director of Program Services, FRWDB, presented the Youth Program Services Contract Awards for Program Year (PY) 2018-2019. Ms. Stogbauer explained that the procurement for the current Youth Program Services contracts stipulated a maximum five (5) year contract period, which ends June 30, 2018.

The Request for Proposal (RFP) was released on March 15, 2018, with two (2) mandatory bidders' conferences on March 20, 2018, and March 27, 2018. There were six (6) proposals received by the deadline for the four (4) Service Delivery Areas as follows: one (1) for Area I – Urban North; two (2) for Area II – Urban South; two (2) for Area III – Rural East; and one (1) for Area IV – Rural West.

FRWDB staff completed the initial review and all six (6) proposals met the minimum requirements under the RFP and were forwarded to the rating panel for evaluation. The Rating Panel met on May 10, 2018, to review and rate the proposals. FRWDB staff facilitated the meeting and provided technical assistance to the Rating Panel.

Based on their evaluation and scoring of each proposal, the Rating Panel is recommending contracts awards as follows: Urban North: ResCare Workforce Services, Urban South: Fresno Economic Opportunities Commission, Rural East: Proteus, Inc., and Rural West: West Hills Community College District.

**MARTINDALE/CHAMBERS – RECOMMENDED THAT THE FRWDB APPROVE THE YOUTH PROGRAM SERVICES CONTRACT AWARDS FOR PROGRAM YEAR 2018-2019. (UNANIMOUS)**

**4. Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2018-2019**

Ms. Stogbauer reported that the State of California Employment Development Department released the Workforce Innovation and Opportunity Act (WIOA) formula allocations for PY 2018-2019. The FRWDB received an overall 4.69% increase when compared to the allocations received in PY 2017-2018.

Approval of the recommended funding allocation will result in the following: an increase in carryover funding; an increase in Youth Work Experience pool funds; and maintains additional funds to the Vocational Training Pool. The allocation will also increase all Contractors and Operations Costs prior to PY 2017-2018.

The allocation was an estimate, and if there are any changes FRWDB staff will provide revised allocations for the Council's approval at their August 18, 2018, meeting.

**BAUER/TUTUNJIAN – RECOMMENDED THAT THE FRWDB APPROVE THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH FUNDING RECOMMENDATIONS FOR PROGRAM YEAR 2018-2019. (UNANIMOUS)**

**5. Third Quarter Local Performance Results Report for Program Year 2017-2018**

Ms. Stogbauer presented the Third Quarter Local Performance Results Report for PY 2017-2018 for the Council's recommendation to the FRWDB. Ms. Stogbauer reviewed the Youth Served, Youth Expenditures, Youth Placement, and Certificate of Attainment graphs.

**VUICICH/MARTINDALE – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD QUARTER LOCAL PERFORMANCE RESULTS REPORT FOR PY 2017-2018 (UNANIMOUS).**

**6. Third Quarter Youth Satisfaction Reports for Program Year 2017 - 2018**

Stephen DeWitt, Quality Systems Manager, FRWDB, presented the Third Quarter Youth Satisfaction Reports for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt indicated that the surveys showed a 92% response rate. Mr. DeWitt also reviewed a sampling of the participants' comments.

Council Member Martindale commented that it was great there was such a high response rate.

**MARTINDALE/CHAMBERS – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD QUARTER YOUTH SATISFACTION REPORTS FOR PY 2017-2018 (UNANIMOUS).**

7. **Third Quarter Providers of Services' Monitoring Report for Program Year 2017 - 2018**

Mr. DeWitt presented the Third Quarter Providers of Services' Monitoring Report for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt indicated that all findings had been addressed and FRWDB staff had no issues or concerns.

**MARTINDALE/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD QUARTER PROVIDERS OF SERVICES' MONITORING REPORT FOR PY 2017-2018 (UNANIMOUS).**

8. **Third Quarter Youth Customer Complaint Report for Program Year 2017 - 2018**

Mr. DeWitt presented the Third Quarter Youth Customer Complaint Report for PY 2017-2018 for the Council's recommendation to the FRWDB. Mr. DeWitt reported that no youth program complaints were received during the third quarter.

**MARTINDALE/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD QUARTER YOUTH CUSTOMER COMPLAINT REPORT FOR PY 2017-2018 (UNANIMOUS).**

9. **Third Quarter Youth Demographics Reports for Program Year 2017 - 2018**

Tim Giles, Deputy Director of Information Systems, FRWDB, presented the Third Quarter Youth Demographics Reports for PY 2017-2018. Mr. Giles explained that the report was broken down by enrollments based on gender, age, ethnicity and barriers to employment.

This was an information item.

10. **One-Stop Tour Visits**

A request was made at the Council meeting on February 15, 2018, to discuss visiting more local One-Stops. Director Barnes requested that FRWDB staff send out an email to the Council to survey interest in holding their August 18, 2018, meeting at the Reedley One-Stop. FRWDB staff will report back to the Council to inform them if the meeting will be held in Reedley, or at Manchester based on the responses received.

11. **Agenda Items for August 16, 2018, Meeting**

None.

12. **Meeting Feedback**

Director Barnes apologized for missing the last two (2) meetings and gave an update on Chair Dennis Montalbano's absence.

The meeting was adjourned at 4:29 p.m.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	2
MEETING DATE:	November 15, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Youth Council Vice Chair

## **INFORMATION:**

Due to the recent changes in the Fresno Regional Workforce Development Board (FRWDB) bylaws, suggestions were made at the June 6, 2018, FRWDB meeting to develop protocols for running Committee meetings in a Chair's absence.

Blake Konczal, Executive Director, FRWDB, will provide an update on the Youth Council Vice Chair.



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	3
MEETING DATE:	November 15, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Melissa Mendes, Career Technical Education Coordinator  
**SUBJECT:** City of Fresno Youth Jobs Taskforce

## **INFORMATION:**

Jose Espinoza, Program Coordinator at the Youth Leadership Institute, and Jovan Mendez, Fresno State student and former Youth Commissioner for the City of Fresno, will provide a presentation on research conducted for the City of Fresno Youth Jobs Taskforce.

The research focuses on federal, state, local, and private funding flowing into Fresno to train and employ local youth. It also highlights the best practices related to youth employment in other jurisdictions.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	4
MEETING DATE:	November 15, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Nuvia Varela, Youth/Adult Program Manager  
**SUBJECT:** Fresno Regional Workforce Development Board Outstanding Achievement Awards

**INFORMATION:**

The Fresno Regional Workforce Development Board Outstanding Business Achievement Award for the Second Quarter has been awarded to Ricardo Vasquez.

A video presentation will be provided at the meeting.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	5
MEETING DATE:	November 15, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Nuvia Varela, Adult/Youth Program Manager  
**SUBJECT:** Manufacturing Internship Program

## INFORMATION:

Through a partnership with the Fresno Regional Workforce Development Board (FRWDB), the Fresno County Career Technical Education / ROP, and the San Joaquin Valley Manufacturing Alliance, the Manufacturing Internship Program was created. This program will continue to build a workforce-ready talent pipeline by connecting youth to the Manufacturing Industry through career exploration and internships.

### Highlights of the Manufacturing Internship Program:

#### Cohort 1 & 2:

Twelve (12) candidates have successfully completed an in-depth screening process where they were pre-screened by manufacturing employers, evaluated on their soft skills, drug-screened and passed background checks. Nine (9) participants completed Manufacturing training and received a Certificate of Achievement in Manufacturing. Ten (10) participants are currently working full-time with wages ranging from \$13.00 – \$17.00 an hour at the following locations:

- Fresno Valves & Casting Inc.
- Quality Concessions
- Xtreme Manufacturing
- Horn Machine Tools
- Pros-Borga Company
- Sunwest Packing
- Aerotek
- ADCO Manufacturing
- Gee Manufacturing

#### Cohort 3:

The Fresno County Career Technical Education / ROP have referred fifty-eight students to the Manufacturing Internship Program. Twelve (12) candidates have successfully completed an in-depth screening process where they were pre-screened by manufacturing employers, evaluated on their soft skills, drug-screened and passed background checks. These candidates have successfully completed their initial career exploration paid work experience at one of the following locations: Lyons Magnus, Quality Concessions, Advanced Medal Works or Betts Company while attending Reedley/Fresno City College earning one (1) credit toward their Certificate of Achievement in Manufacturing. As of August 2018, ten (10) participants started the Manufacturing Training fulltime at Reedley/Fresno City College. The duration of the Manufacturing Training is two (2) semesters. Once the candidates receive a Certificate of Achievement in Manufacturing they will then participate in another paid work experience that will hopefully lead to employment or additional training.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	6
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Deputy Director of Program Services  
**SUBJECT:** Workforce Innovation and Opportunity Act Youth Program Funds for Program Year 2017-2018 Carryover, and Funding Recommendations for Program Year 2018-2019

## RECOMMENDATION:

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve the allocation of additional Workforce Innovation and Opportunity Act (WIOA) Youth funds for Program Year (PY) 2018-2019 in the amount of \$507,097 as outlined below.

## REASON FOR RECOMMENDATION:

The Employment Development Department (EDD), Workforce Services Division, released estimated WIOA formula allocations for PY 2018-2019 on April 26, 2018. The FRWDB received \$5,343,611, which was allocated by the FRWDB at the June 6, 2018, meeting. Then on June 5, 2018, EDD released the revised allocations (Attachment), which increased the estimated award by \$182,292, bringing the total allocation of Youth funds for PY 2018-2019 to \$5,525,903. The Fiscal closeout for PY 2017-2018 has been finalized and the WIOA Youth program has a total of \$1,559,649 of carryover funds, an increase of \$324,805 from the initial estimated amount.

FRWDB staff recommends that the Youth Council approve the proposed revised budget allocations for the additional funding and carryover funds as outlined below.

- \$53,032 increase to the Urban North – Arbor contract. This increases their contract to \$1,003,605 bringing their funding in line with the Urban South youth contract.
- \$5,469 increase to the PY 2018-2019 carryover, resulting in a total carryover amount of \$165,777 to maintain the three percent (3%) allocation of total funding.
- \$32,813 increase to the PY 2017-2018 Work Experience pool, increasing the total pool for the current plan year to \$994,663 to meet the minimum 20% allocation as mandated by the State of California.
- \$50,000 increase to the Supportive Services pool, increasing the pool to \$121,685.
- \$235,783 increase to the Vocational Training pool, increasing the pool to \$385,849.
- \$50,000 to the Fresno County Public Defender's office for the Clean Slate contract. This program assists youth in filing legal documents to assist them in addressing legal barriers to employment, i.e., criminal record expungements and back child support payments.
- \$50,000 for Youth Outreach and Marketing and \$30,000 to update equipment and furniture.

## FISCAL IMPACT:

Approval of this item will allocate an additional \$507,097 of WIOA Youth program funds.

## ATTACHMENT:

EDD Information Notice WSIN 17-41



## INFORMATION NOTICE

Date: June 5, 2018 Number: WSIN17-41

Expiration Date: 07/05/2020



### WIOA FORMULA ALLOCATIONS – PY 18-19

The *Workforce Innovation and Opportunity Act* (WIOA) formula fund allocations for each Local Workforce Development Area (Local Areas), for the Youth, Adult, and Dislocated Worker (DW) funding streams for Program Year (PY) 2018-19, have been released. These allocations are based on the allotments issued by the U.S. Department of Labor (DOL) to the states (refer to DOL Training and Employment Guidance Letter (TEGL) [16-17](#), dated May 21, 2018).

The WIOA prescribes a specific method to calculate sub-state hold harmless levels for DW Program funds. As a result, there is an alignment in the WIOA hold harmless provisions across the Youth, Adult, and DW programs. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under the WIOA, hold harmless provisions ensure that each area receives no less than 90 percent of their average percentage share from the two prior years. The local areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all local areas receive at least 90 percent of their average percentage share from the two prior years.

Please be aware that this notice is being issued for planning and budgeting purposes only because the state has not yet received the federal *Notice of Award* (NOA) for any of the funding streams. Once the NOA has been received, Youth allocations will be released to Local Areas immediately. Youth allotments to the states will be issued in one sum with an effective date of April 1, 2018, under the grant code 301. The Adult and DW allocations will be released as soon as we receive federal and state spending authority for these funds.

The allotment to California and the amounts available for the formula allocation to the local areas are listed below. Attachment 1 reflects the total amount local areas will receive for each of the funding streams during the PY 18-19. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams is allocated.

PY 18-19 Title I	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$122,420,854	\$104,057,726
Adult Program	\$117,884,993	\$100,202,245
Dislocated Worker Program	\$154,748,352	\$92,849,012

*The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*

Workforce Innovation and Opportunity Act  
Youth, Adult, and Dislocated Worker Program Activities Allocations  
Program Year 18-19

Local Area	Round 1			Round 2		Grand Total
	Youth	Adult	Dislocated Worker	Adult	Dislocated Worker	
Alameda	\$1,501,261	\$224,987	\$355,415	\$1,194,329	\$1,682,839	\$4,958,831
Anaheim City	\$716,550	\$109,871	\$103,744	\$583,246	\$491,214	\$2,004,625
Contra Costa	\$1,437,079	\$220,716	\$315,807	\$1,171,658	\$1,495,298	\$4,640,558
Foothill	\$529,924	\$87,067	\$89,777	\$462,188	\$425,079	\$1,594,035
<b>Fresno</b>	<b>\$5,525,903</b>	<b>\$834,893</b>	<b>\$787,481</b>	<b>\$4,431,978</b>	<b>\$3,728,603</b>	<b>\$15,308,858</b>
Golden Sierra	\$828,249	\$129,188	\$183,629	\$685,787	\$869,454	\$2,696,307
Humboldt	\$327,376	\$44,512	\$44,500	\$236,290	\$210,701	\$863,379
Imperial	\$2,616,119	\$408,264	\$392,127	\$2,167,245	\$1,856,662	\$7,440,417
Kern, Inyo, and Mono	\$5,247,779	\$804,545	\$808,548	\$4,270,878	\$3,828,353	\$14,960,103
Kings	\$751,512	\$130,834	\$112,281	\$694,523	\$531,634	\$2,220,784
Long Beach/Pacific Gateway	\$1,649,824	\$240,169	\$183,436	\$1,274,922	\$868,542	\$4,216,893
Los Angeles City	\$12,537,866	\$1,936,203	\$1,472,367	\$10,278,237	\$6,971,448	\$33,196,121
Los Angeles County	\$9,894,978	\$1,511,410	\$1,317,124	\$8,023,228	\$6,236,382	\$26,983,122
Madera	\$751,097	\$118,815	\$104,154	\$630,721	\$493,153	\$2,097,940
Merced	\$1,635,662	\$243,184	\$233,606	\$1,290,925	\$1,106,091	\$4,509,468
Monterey	\$1,859,440	\$293,037	\$374,027	\$1,555,571	\$1,770,960	\$5,853,035
Mother Lode	\$365,046	\$66,943	\$64,281	\$355,362	\$304,362	\$1,155,994
NoRTEC	\$2,359,872	\$370,676	\$346,529	\$1,967,711	\$1,640,761	\$6,685,549
North Bay	\$832,953	\$139,773	\$174,677	\$741,975	\$827,070	\$2,716,448
North Central Counties	\$1,210,688	\$184,022	\$188,167	\$976,870	\$890,944	\$3,450,691
NOVA	\$1,294,817	\$208,637	\$325,188	\$1,107,538	\$1,539,717	\$4,475,897
Oakland City	\$1,195,597	\$191,522	\$165,843	\$1,016,682	\$785,239	\$3,354,883
Orange	\$2,739,256	\$405,651	\$695,236	\$2,153,375	\$3,291,839	\$9,285,357
Richmond City	\$313,505	\$52,322	\$40,670	\$277,749	\$192,568	\$876,814
Riverside	\$6,752,855	\$1,022,248	\$1,003,266	\$5,426,542	\$4,750,313	\$18,955,224
Sacramento	\$3,743,452	\$575,091	\$571,741	\$3,052,836	\$2,707,108	\$10,650,228
San Benito	\$206,274	\$31,428	\$36,686	\$166,829	\$173,701	\$614,918
San Bernardino County	\$5,932,193	\$896,117	\$805,461	\$4,756,981	\$3,813,737	\$16,204,489
San Diego	\$6,479,900	\$973,045	\$1,110,055	\$5,165,350	\$5,255,945	\$18,984,295
San Francisco	\$1,082,742	\$190,554	\$285,694	\$1,011,545	\$1,352,718	\$3,923,253
San Joaquin	\$3,073,539	\$464,740	\$445,386	\$2,467,043	\$2,108,837	\$8,559,545
San Jose - Silicon Valley	\$2,067,738	\$311,586	\$399,161	\$1,654,033	\$1,889,968	\$6,322,486
San Luis Obispo	\$555,324	\$68,071	\$79,650	\$361,352	\$377,130	\$1,441,527
Santa Ana City	\$862,145	\$134,619	\$86,687	\$714,614	\$410,449	\$2,208,514
Santa Barbara	\$1,222,137	\$140,950	\$174,808	\$748,223	\$827,691	\$3,113,809
Santa Cruz	\$1,117,520	\$157,263	\$172,229	\$834,823	\$815,478	\$3,097,313
SELACO	\$939,705	\$142,267	\$155,717	\$755,217	\$737,295	\$2,730,201
Solano	\$1,023,300	\$168,702	\$185,109	\$895,542	\$876,461	\$3,149,114
Sonoma	\$790,012	\$118,759	\$144,486	\$630,425	\$684,119	\$2,367,801
South Bay	\$1,449,639	\$237,043	\$241,924	\$1,258,327	\$1,145,472	\$4,332,405
Stanislaus	\$2,497,091	\$383,265	\$371,744	\$2,034,538	\$1,760,154	\$7,046,792
Tulare	\$3,117,273	\$471,484	\$466,071	\$2,502,846	\$2,206,775	\$8,764,449
Ventura	\$1,630,835	\$237,930	\$357,434	\$1,263,036	\$1,692,397	\$5,181,632
Verdugo	\$653,771	\$111,304	\$121,146	\$590,850	\$573,606	\$2,050,677
Yolo	\$737,928	\$90,133	\$97,243	\$478,465	\$460,433	\$1,864,202
<b>TOTAL</b>	<b>\$104,057,726</b>	<b>\$15,883,840</b>	<b>\$16,190,312</b>	<b>\$84,318,405</b>	<b>\$76,658,700</b>	<b>\$297,108,983</b>

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	7
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Deputy Director of Program Services  
**SUBJECT:** Workforce Innovation and Opportunity Act Regional/Local Plan Two Year Modification

## RECOMMENDATION:

Recommend the Fresno Regional Workforce Development Board (FRWDB) authorize staff to release the draft WIOA Regional and Local Plans for public comment in a timeline required to meet submission deadlines as mandated by the California Workforce Development Board (State Board).

## REASON FOR RECOMMENDATION:

WIOA Sections 106 and 107 and California UI Code Sections 14221-14222 require that local boards submit a comprehensive four (4) year regional and local plan to the state board. Under WIOA, a biennial update of regional and local plans is required in order to ensure plans remain current and account for “changes in labor market and economic conditions or in other factors affecting the implementation of the local plan” (29 U.S. Code § 3123).

The State Board has also made changes to the State Plan which requires that the Local Boards update their plans to keep them consistent with the policy direction of the State Plan for the following areas:

Modifications required to align the Regional Plan with the state plan include the following areas:

- 1) Coordinate and integrate reentry and workforce services to the formerly incarcerated and other justice-involved individuals,
- 2) Multi-Craft Core Curriculum (MC3) pre-apprenticeship partnerships, and
- 3) Regional self-assessments using Indicators of Regional Coordination and Alignment.

Modifications required to align the Local Plan with the state plan include the following areas:

- 1) Department of Social Services CalFresh programs,
- 2) Local Child Support Agencies to provide workforce services to unemployed, underemployed, and payment-delinquent non-custodial parents,
- 3) Programs that serve individuals with disabilities, including detail on strategies to implement Competitive Integrated Employment,
- 4) Requirements pertaining to services for English Language Learners, the Foreign Born, and Refugees, and
- 5) Other changes to regional and local plans made pursuant to changes in labor market and economic conditions or in other factors affecting the implementation of local or regional plans are submitted as modifications to the regional or local plan they propose to modify.

The directive mandates that each local board must hold public meetings for stakeholders to ensure opportunities to participate in and provide feedback on the local and regional plans as part of the initial development of the plan modifications.

These meetings were scheduled beginning on October 3, 2018. FRWDB staff sent meeting notifications to the FRWDB and council members, as well as other local agencies and community based organizations including the following:

- 1) Organizations providing services to the re-entry population,
- 2) English learners, as well as adult education partners, refugee resettlement agencies, immigration services providers,
- 3) Human Service program leads and providers,
- 4) Community college and other education partners, and
- 5) Disability organizations associated with the Department of Rehabilitation.

As outlined in the draft directive, the plan must be submitted to the State Board no later than March 15, 2019. In the event local approval cannot be achieved by the submission deadline, the Local Board must submit one (1) copy of the unsigned plan by the due date, and a signed copy must be submitted no later than August 1, 2019. Accordingly, FRWDB staff drafted an initial timeline (Attached) for the development and submission of the plan in order to meet the required deadlines.

WIOA mandates that the draft plan be released for a 30 day public comment period. To ensure the process is completed and the Plans finalized in time to meet the initial submission deadline of March 15, 2019, the schedule does not allow for the additional time for the draft plans to be approved by the various Committees, Councils and the FRWDB prior to being released for public comment. Therefore, FRWDB staff is requesting that the Youth Council recommend that the FRWDB authorize staff to release the draft Plan as reflected in the attached timeline. Upon completion of the public comment period, the final plan will be submitted to the FRWDB at the March 6, 2019, meeting for final approval.

**ATTACHMENT:**

2017-2021 WIOA Regional/Local Plan Timeline



**Fresno Regional Workforce Development Board  
Workforce Innovation and Opportunity Act  
2017-2021 WIOA Regional/Local Plan Timeline**

<b>Activities</b>	<b>Dates</b>
1. Local Plan Forums	
<ul style="list-style-type: none"> <li>• Employment and Training Programs Improving services to English Language Learners and Foreign Born Individuals</li> </ul>	10/3/18
<ul style="list-style-type: none"> <li>• Partnership with Local Child Support Agencies to Serve Non-Custodial Parents</li> </ul>	10/10/18
<ul style="list-style-type: none"> <li>• Serving Persons with Disabilities Through Competitive Integrated Employment</li> </ul>	10/18/18
<ul style="list-style-type: none"> <li>• Collaborating with CalFresh</li> </ul>	10/24/18
<ul style="list-style-type: none"> <li>• Community Forum on Local Workforce Planning</li> </ul>	11/1/18
2. Central Regional Community Stakeholder Sessions	
<ul style="list-style-type: none"> <li>• "Indicators" Self-Assessment – Fresno County</li> </ul>	10/25/18
<ul style="list-style-type: none"> <li>• Community Forum – Kings County</li> </ul>	11/6/18
<ul style="list-style-type: none"> <li>• Re-entry: Service Delivery – Tulare County</li> </ul>	11/7/18
<ul style="list-style-type: none"> <li>• Re-entry: Partnership – Madera County</li> </ul>	11/8/18
<ul style="list-style-type: none"> <li>• MC3 – Fresno Regional Meeting (add meeting in other regions)</li> </ul>	10/23/18
3. Finalize Initial Local Plan Narratives	11/15/18 – 12/20/18
4. Release for Public Comment	1/7/19 – 2/5/19
5. WDB Final Approval	3/6/19
6. Final to State	3/14/19
7. Fresno Board of Supervisors Approval	TBD
8. Fresno City Council Approval	TBD
9. Final with Signatures to State	7/29/19

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	8
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council

**FROM:** Phyllis Stogbauer, Deputy Director of Program Services

**SUBJECT:** Fresno Regional Workforce Development Board Drug Screening Guidelines for Training-Level Services

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve the attached Policy Bulletin regarding drug screening guidelines for training-level services.

## **REASON FOR RECOMMENDATION:**

Section 181 (f) of Title I of the Workforce Innovation Opportunity Act (WIOA), specifically states the authority to require participants to undergo drug screening as a precondition to receiving workforce services. Based on the WIOA guidance, the FRWDB legal counsel conducted research regarding the ability of the FRWDB to impose drug screening practices for WIOA participants requesting WIOA funded training-level services.

Based on the outcome of the research, FRWDB staff has drafted a Policy Bulletin for the implementation of a local drug screening policy. The draft Policy Bulletin has been attached for your review and recommendation.

Upon your recommendation and the final approval of the FRWDB, all WIOA providers of services will be required to implement the policy and procedures as outlined in the approved Policy Bulletin.

## **ATTACHMENT:**

The Draft FRWDB Policy Bulletin – Drug Screening for Training-Level Services

# Fresno Regional Workforce Development Board

A proud member of America's Job Center of California<sup>SM</sup> Network

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Blake Konczal, Executive Director

## POLICY BULLETIN

<b>FRWDB PB #</b>	<b>Date Released: TBD</b>
<b>To: All Fresno Regional Workforce Development Board Providers of Services</b>	
<b>From: Blake Konczal, Executive Director</b>	
<b>Effective Date: TBD</b>	
<b>Subject: Drug Screening for Training-Level Services</b>	
<b>Applicable Program:</b>	
<b>Revision History: Initial Release</b>	

The purpose of this policy is to provide guidance to Providers of Services regarding mandatory drug screening for Workforce Innovation and Opportunity Act (WIOA) training-level participants.

If FRWDB determines that a negative/pass drug screen is a condition of employment in an occupational field, WIOA funds shall not be used by any FRWDB Provider of Service to pay for training in that occupational field, subject to the terms of this policy. To determine whether a negative/pass drug screen is a condition of employment in an occupational field, FRWDB will survey a minimum of five (5) employers in the occupational field.

Prior to acceptance into any WIOA training-level program (in an occupational field that mandates negative/pass drug screen as a condition of employment as identified in the employer survey) FRWDB or Provider of Service staff must receive and review the results of a drug screening test and must deem the test results acceptable according to the guidance provided by this policy bulletin. A positive/failed result may prohibit or delay admission into WIOA training-level services defined below for any of the occupational fields identified in an employer survey. The term "training-level services" consists of:

- 1) Gateway to Pre-Apprenticeships;
- 2) Multi- Craft Pre-Apprenticeship; and,
- 3) Individual Training Accounts (ITA) provided to participants enrolled in WIOA-funded training-level activities at eligible training providers and programs included on the State's Eligible Training Provider List.

FRWDB contracts with a drug screening laboratory to provide drug screening to participants that require a drug screen and to review and certify the results of the drug screens. FRWDB will be responsible for all costs of the drug screens covered by this policy, and no charges will be passed on to participants or Providers of Services.

Participants will be screened with the standard 5-panel drug test, which screens for the following controlled substances:

- Marijuana
- Cocaine
- Opiates
- Amphetamines/Methamphetamines
- Phencyclidine

Participants must only test once throughout their period of participation in training-level services, and a negative/pass drug screen result will be valid until the participant exits the training-level services program. For example, if a participant is in a training activity that requires the issuance of multiple training vouchers (ITAs) throughout his/her course of study, he/she will only be required to take and pass one (1) drug screen. However, if a participant completes the training-level services and re-enrolls, he/she must take and pass an additional drug screen.

Participants who test positive/fail shall be temporarily suspended from receiving WIOA-funded training-level services for a period of:

- 1) Sixty (60) calendar days following the first positive/fail drug screen; or
- 2) One (1) calendar year following the second or any successive positive drug screen.

All participants have the right to appeal the results of a drug screen administered for the purposes of providing training-level services. Any participant that wishes to appeal the results of a drug screen must do so in writing within thirty (30) calendar days of receipt of drug screen results.

Participants who test positive/fail for the use of illegal substances must be referred to a local Alcohol and/or Drug Abuse Service Agency. Before a participant returns to continue training-level services with WIOA, FRWDB must receive verification along with a recommendation from the local Alcohol and/or Drug Abuse Service Agency regarding the participant's successful completion of the appropriate Agency program. FRWDB requires the participant to follow recommendations from the Agency before FRWDB or any Provider of Services will provide any training-level services.

There are two (2) categories of special exemptions to the policy delineated above:

**SPECIAL EXEMPTION 1:** A participant applying for the **Gateway to Pre-Apprenticeships** who tests positive/fail may be enrolled into the training program **if and only if** the participant agrees in writing to participate in a drug counselling program and to submit to random drug testing during the period of training.

If a participant fails to participate in the counselling program or fails any random drug test during the training period, FRWDB may dismiss the participant from the training at its discretion.

SPECIAL EXEMPTION 2: A participant enrolled in an ITA in an occupational field that requires a negative/pass on a drug screen as a condition of employment is exempt from taking a FRWDB-funded drug screening test as required under this policy, provided that the participant has previously taken a drug screen provided by the training institution in which he/she is participating. In order to be acceptable under this Special Exemption 2, the previously taken drug screen must have:

- a.) Tested the participant for at least the same controlled substances required by this policy.
- b.) Been completed within thirty (30) calendar days of the start date of the training funded by the ITA.

Provider of Services staff must enter a case note in FRWDB's case management software that indicates that the participant is exempted from the drug screening policy because the training institution has already performed a pre-training drug screen.

No personal identifying information of a participant's drug screening results obtained pursuant to this policy may be shared with an employer without the express written consent of the participant. The participant's consent must be documented and kept in the participant's WIOA confidential file. In the case of a positive/fail result for a particular participant, FRWDB staff or the relevant Provider of Services staff must prepare a generic case note in CalJOBS stating only that the participant is not qualified for employment for which the training is intended to prepare the participant.

Pursuant to this Policy Bulletin, no participant shall be denied WIOA services because of the results of a drug test. FRWDB or Provider of Services staff will inform participants who receive a negative/pass drug screen of employment and training opportunities in sectors and job categories that do not require a drug screening as a condition of employment. FRWDB is not obligated to fund training for a participant for employment in an occupational field or job category for which the participant would be unqualified.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

<b>AGENDA ITEM:</b>	<b>9</b>
<b>MEETING DATE:</b>	<b>November 15, 2018</b>
<b>ACTION:</b>	<b>RECOMMEND TO ACCEPT</b>

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**TO:** Youth Council  
**FROM:** Nuvia Varela, Adult/Youth Program Manager  
**SUBJECT:** Fourth Quarter Local Performance Results Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the attached Youth Program Providers of Services Local Performance Results Report for the Fourth Quarter of Program Year (PY) 2017-2018.

**REASON FOR RECOMMENDATION:**

The FRWDB Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Staff comments on performance issues for each provider are provided below:

**Youth Served:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Provider is below plan for the In-School Youth (ISY). Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns.

**Youth Expenditures:**

**FEOC:** Expenditures are slightly below plan caused by unanticipated staff savings due to the hiring process. FRWDB staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns. Expenditures are below plan caused by lower ISY staff allocations.

**Youth Placement:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Staff has no concerns.

**Youth Offender Services (ResCare):** Staff has no concerns.

**Certificate of Attainment:**

**FEOC:** Staff has no concerns.

**ResCare:** Staff has no concerns.

**Proteus, Inc.:** Staff has no concerns.

**WHCCD:** Provider is below goal for the Out-of-School youth due to four (4) participants attaining full-time employment before attaining their certificate. One (1) participant did not pass the High School Equivalency Program due to academic/medical reasons. Provider will continue to encourage participants during the twelve month follow-up to work on their educational goals.

**Youth Offender Services (ResCare):** Staff has no concerns.

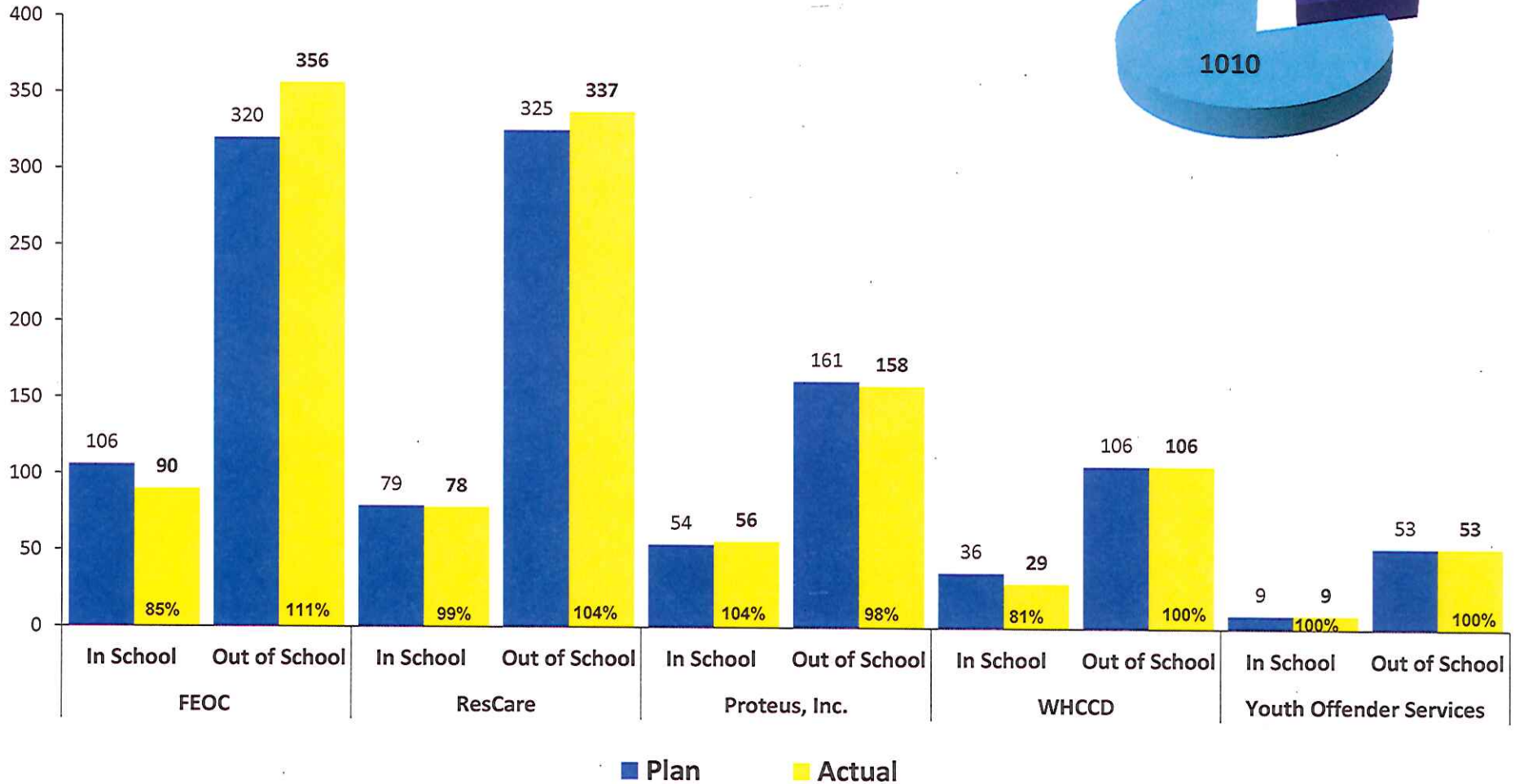
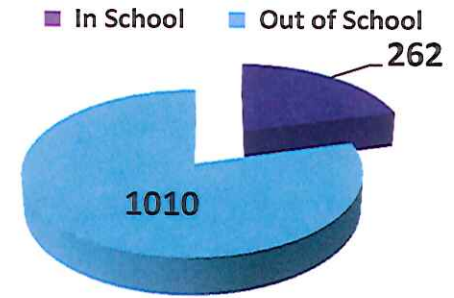
**ATTACHMENT:**

All Youth One System Providers of Services Local Performance Results Report for the Fourth Quarter of Program Year 2017-2018

# Youth Served

FEOC - Fresno Economic Opportunities Commission  
 ResCare - ResCare Workforce Services  
 Proteus - Proteus, Inc.  
 WHCCD - West Hills Community College District

## Total Served- 1272

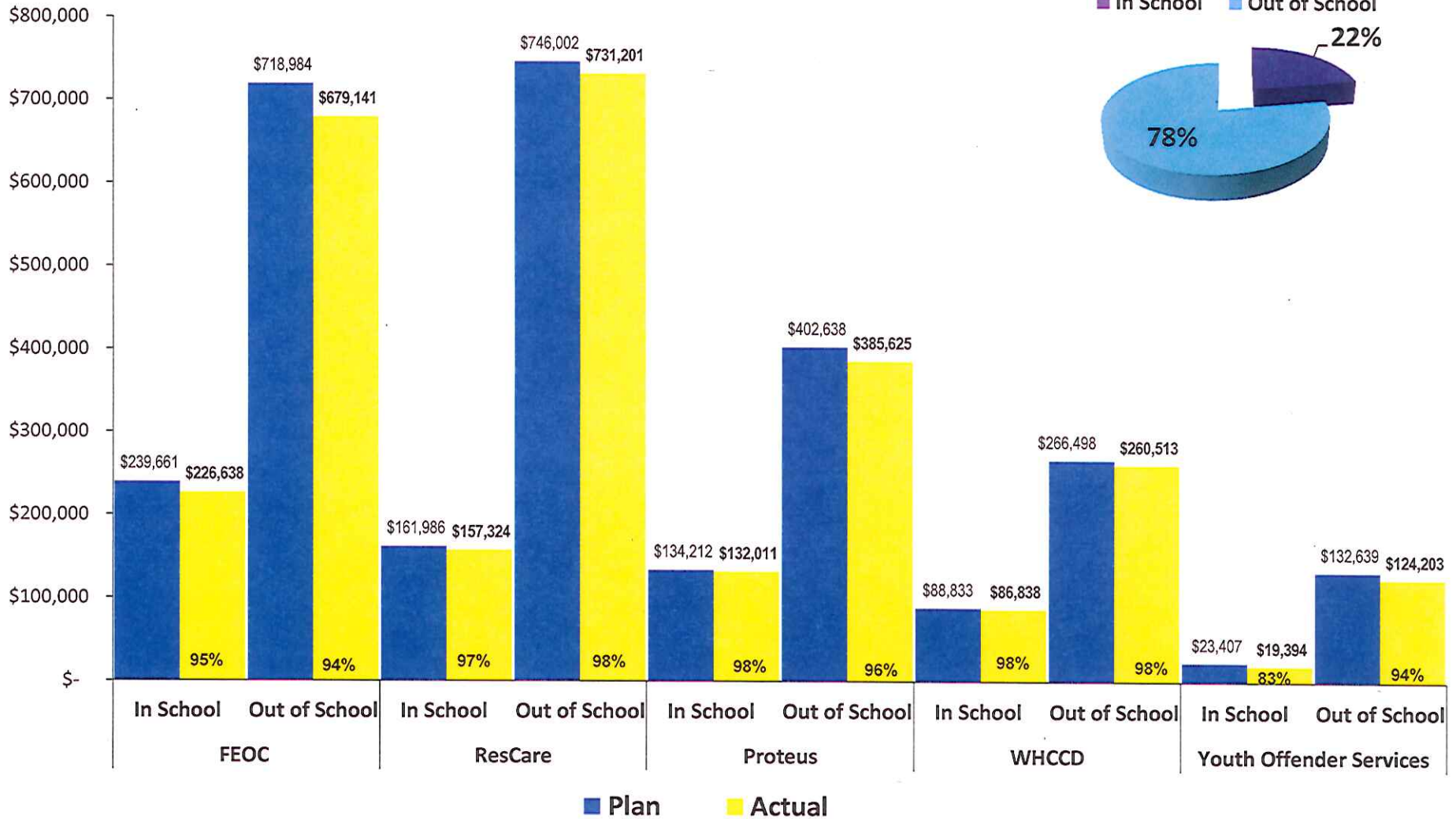


Note: Number served goal is 95%

ATTACHMENT



### Youth Expenditures



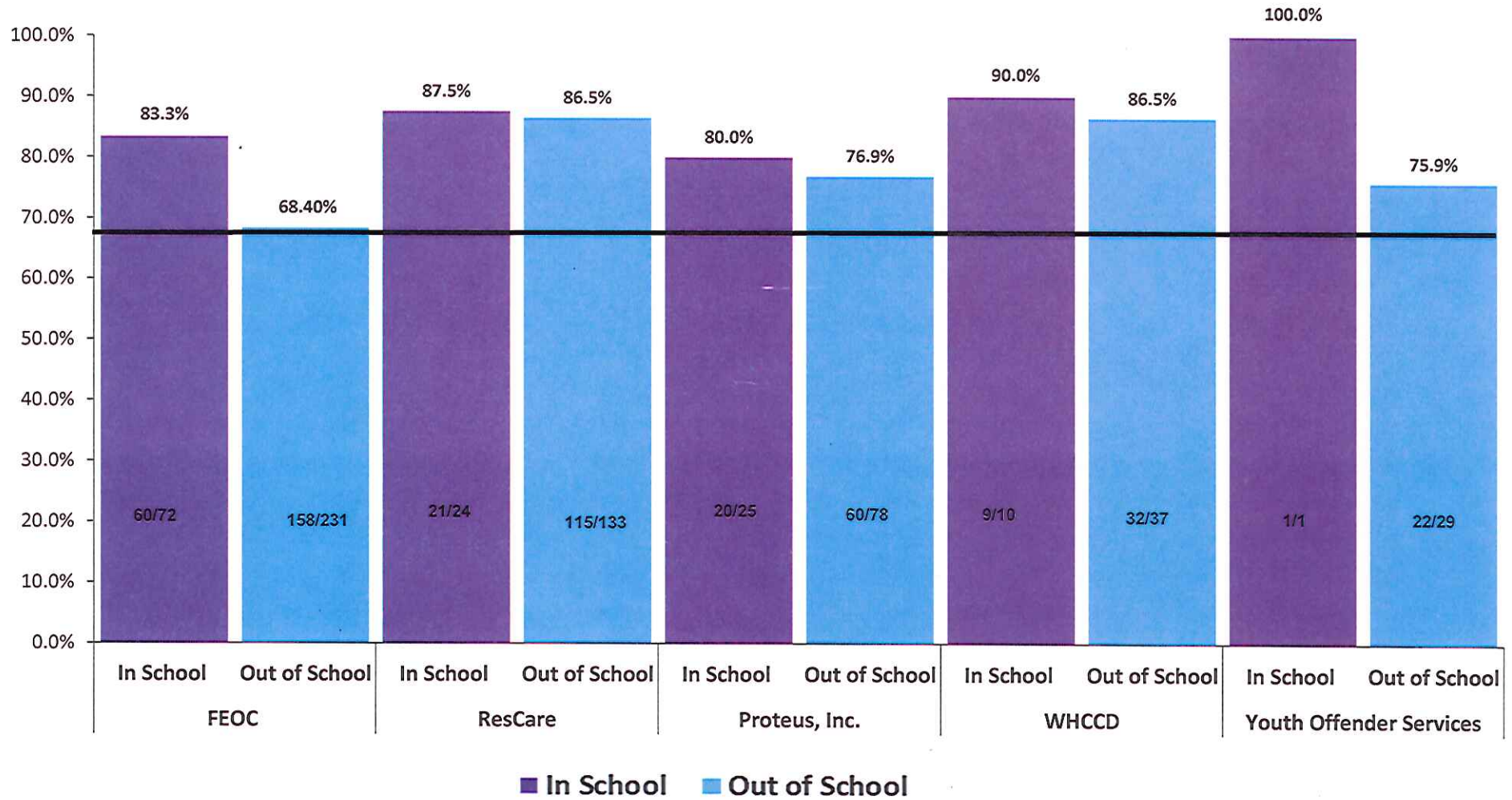
Note: WIOA mandates a minimum of 75% Out-of-School expenditures and a maximum of 25% In-school expenditures. The expenditures goal range is 95% to 100%.

### Youth Placement

Goals


Placement 68% 

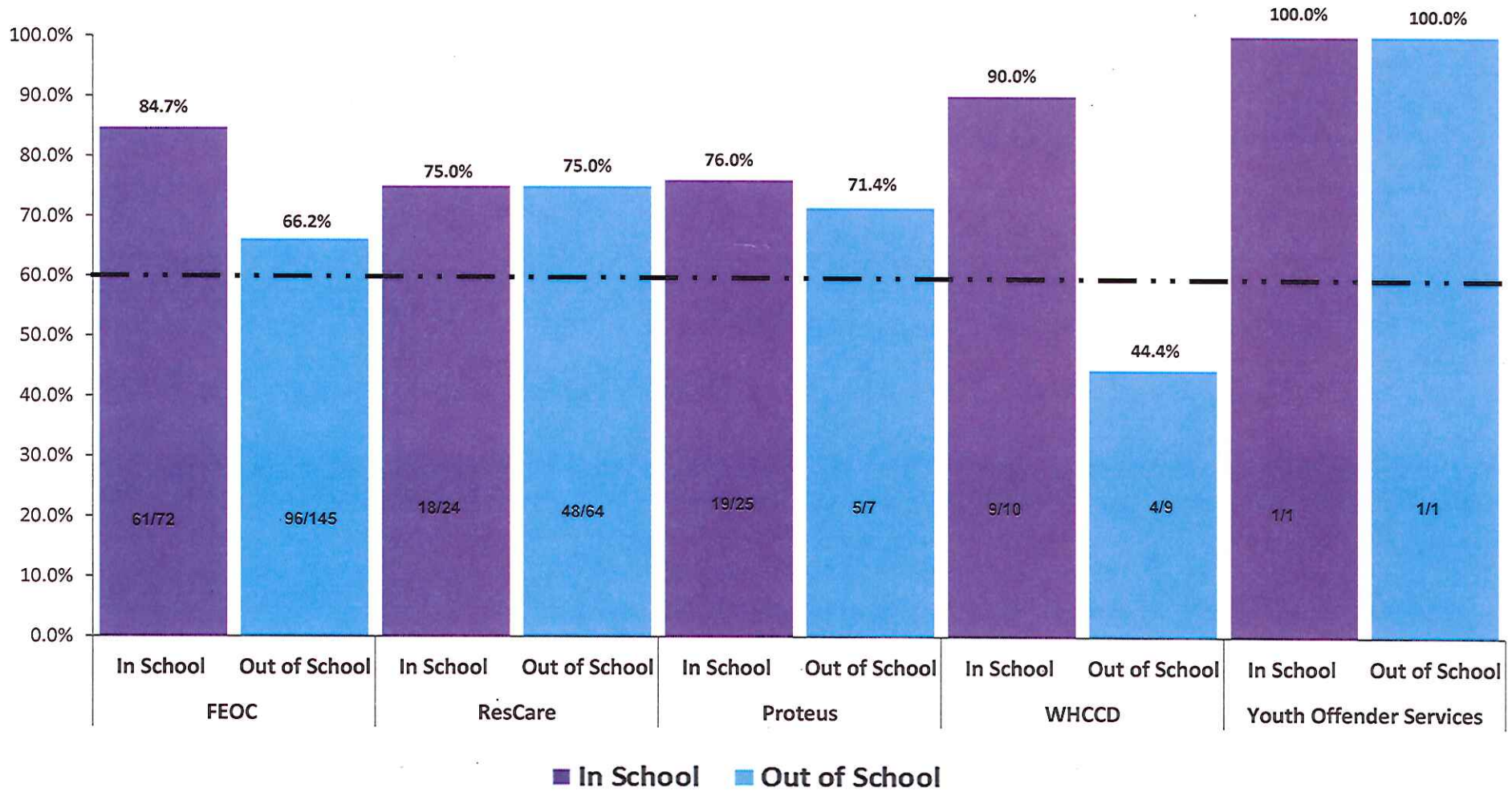
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## Youth Certificate of Attainment

Goals

Certificate of Attainment 60% 



**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	10
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Fourth Quarter Youth Satisfaction Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Youth Customer Satisfaction Report for the Fourth Quarter of Program Year (PY) 2017-2018.

**REASON FOR RECOMMENDATION:**

In the Five Year Plan, approved by the FRWDB at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

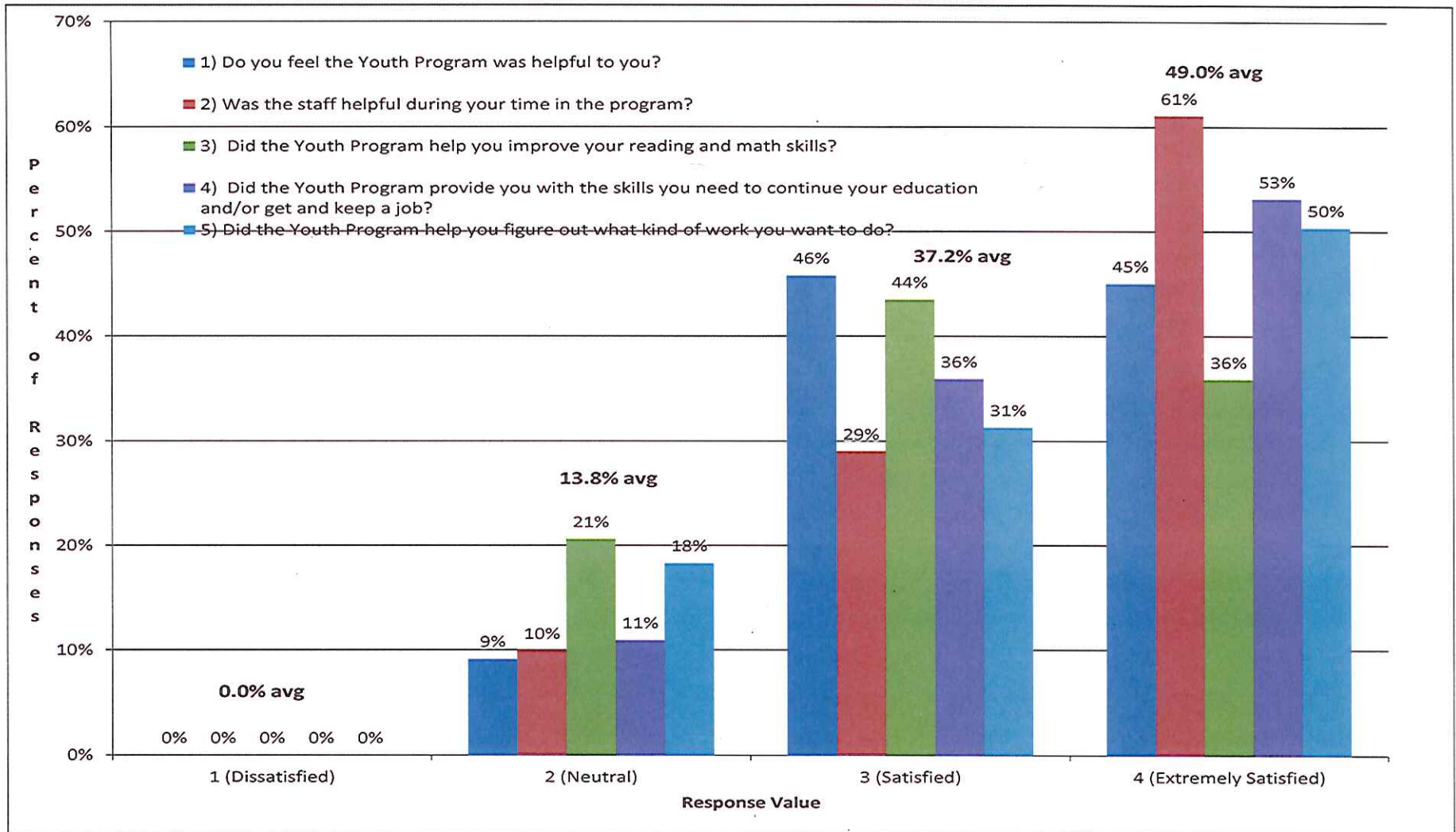
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

**ATTACHMENT:**

Fourth Quarter Youth Customer Satisfaction Report for Program Year 2017-2018

## Fourth Quarter Youth Customer Satisfaction Report for Program Year 2017 – 2018



Surveys Received	<b>108</b>
Participants Closed	<b>156</b>
Survey Response Rate	<b>69.2%</b>

### Participant Comments:

I was able to complete my high school diploma and obtain a job because of this program; because of this program I have started my career in the medical field; would like to have office hours past 5pm.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

<b>AGENDA ITEM:</b>	<b>11</b>
<b>MEETING DATE:</b>	<b>November 15, 2018</b>
<b>ACTION:</b>	<b>RECOMMEND TO ACCEPT</b>

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** First Quarter Youth Satisfaction Report for Program Year 2018-2019

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Youth Customer Satisfaction Report for the First Quarter of Program Year (PY) 2018-2019.

**REASON FOR RECOMMENDATION:**

In the Five Year Plan, approved by the FRWDB at its meeting on June 5, 2013, the Youth Council had included the action that the FRWDB would develop and implement the measurement and reporting of our youth participants' satisfaction beginning in PY 2013-2014.

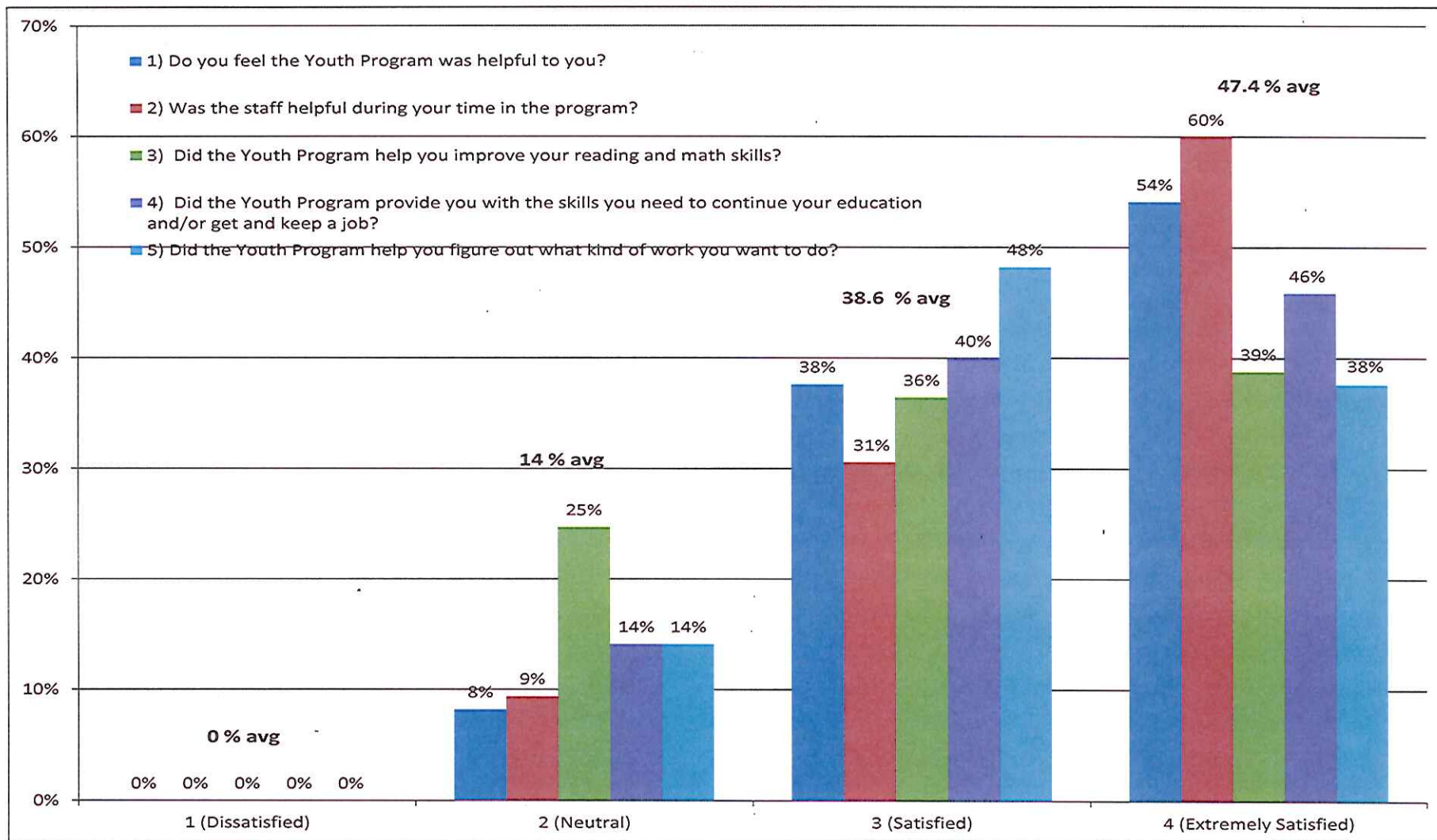
The data collected is intended to provide additional insight into possible improvements to the All Youth One System program, as perceived by our participants.

In collaboration with the sub-contracted Youth Service Providers, FRWDB staff designed the tools and process that would be used. Since that time, the process, tools and reports have been updated to reflect input from the Youth Council and FRWDB.

**ATTACHMENT:**

First Quarter Youth Customer Satisfaction Report for Program Year 2018-2019

## First Quarter Youth Customer Satisfaction Report for Program Year 2018 – 2019



Surveys Received	<b>83</b>
Participants Closed	<b>83</b>
Survey Response Rate	<b>100%</b>

### Participant Comments:

Great program; the program has helped me become job ready; the office is too cold; thanks to this program, I am now employed; I am very thankful for all the guidance I received; the program helped me gain knowledge for entering the working world; I have been able to complete my HS diploma and secure employment.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	12
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Fourth Quarter Providers of Services' Monitoring Report for Program Year 2017-2018

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Providers of Services' Monitoring Report for the Fourth Quarter of Program Year 2017-2018.

**REASON FOR RECOMMENDATION:**

FRWDB staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of April 1, 2018, through June 30, 2018.

**ATTACHMENT:**

Youth Providers of Services' Monitoring Report Fourth Quarter, Program Year 2017-2018



**Youth Providers of Services Monitoring Report  
Fourth Quarter, Program Year 2017-2018**

**Program Monitoring:**

*Program monitoring of the following sub-recipients was completed during the fourth quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare Workforce Services PY 17-18 Youth Offender Program	324	1) Job Ready Process issue 2) Individual Service Plan issues 3) Data entry issues  <b>All Findings Closed</b>
Fresno Economic Opportunities Commission PY 16-17 (follow-up), PY 17-18	310	<b>PY 16-17: Follow-up Results:</b> Improvement in compliance seen, but insufficient to close findings.  <b>PY 17-18:</b> 1) Eligibility issue 2) Individual Service Strategy Issues 3) Data Entry issues 4) Service Code Usage issues 5) Participant Contact issues  Several organizational and internal process changes implemented; findings conditionally closed pending results from monthly on-site reviews.

*Program monitoring of the following sub-recipients are in process at the end of the fourth quarter: **None***

**Fiscal Monitoring:**

*Fiscal monitoring of the following sub-recipients was completed during the fourth quarter: **None***

*Fiscal monitoring of the following sub-recipients is in process at the end of the fourth quarter: **None***

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

<b>AGENDA ITEM:</b>	<b>13</b>
<b>MEETING DATE:</b>	<b>November 15, 2018</b>
<b>ACTION:</b>	<b>RECOMMEND TO ACCEPT</b>

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** First Quarter Providers of Services' Monitoring Report for Program Year 2018-2019

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Providers of Services' Monitoring Report for the First Quarter of Program Year 2018-2019.

**REASON FOR RECOMMENDATION:**

FRWDB staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of July 1, 2018, through September 30, 2018.

**ATTACHMENT:**

Youth Providers of Services' Monitoring Report First Quarter, Program Year 2018-2019

**Youth Providers of Services Monitoring Report  
First Quarter, Program Year 2018-2019**

**Program Monitoring:**

*Program monitoring of the following sub-recipients was completed during the first quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare Workforce Services	320	1) Assessment Issues  <b>Finding Closed</b>

*Program monitoring of the following sub-recipients are in process at the end of the first quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>
Fresno Economic Opportunities Commission PY 16-17 Follow-up; PY 17-18 Follow-up	310

**Fiscal Monitoring:**

*Fiscal monitoring of the following sub-recipients was completed during the first quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare Workforce Services PY 17-18 Fiscal Closeout	320, 324	<b>No Findings</b>

*Fiscal monitoring of the following sub-recipients is in process at the end of the first quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>
Proteus, Inc. PY 17-18 Fiscal Closeout	333

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	14
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO ACCEPT

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---

**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** Fourth Quarter Providers of Services' Customer Complaint Report for Program Year 2017- 2018

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Youth Customer Complaint Report for the Fourth Quarter of Program Year (PY) 2017-2018.

## **REASON FOR RECOMMENDATION:**

Under the FRWDB Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Fourth Quarter of PY 2017-2018.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	15
MEETING DATE:	November 15, 2018
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Quality Systems Manager  
**SUBJECT:** First Quarter Providers of Services' Customer Complaint Report for Program Year 2018- 2019

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Youth Customer Complaint Report for the First Quarter of Program Year (PY) 2018-2019.

**REASON FOR RECOMMENDATION:**

Under the FRWDB Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the First Quarter of PY 2018-2019.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	16
MEETING DATE:	November 15, 2018
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Tim Giles, Deputy Director of Information Technology  
**SUBJECT:** Fourth Quarter Youth Demographics Reports for Program Year 2017-2018

**INFORMATION:**

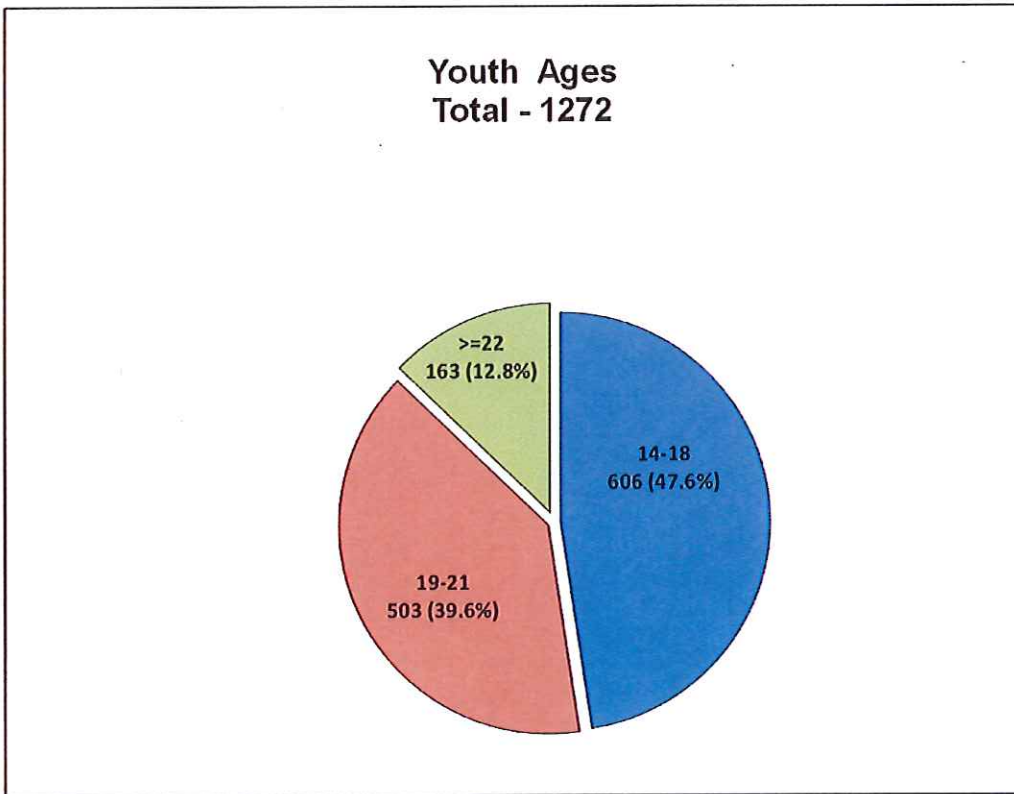
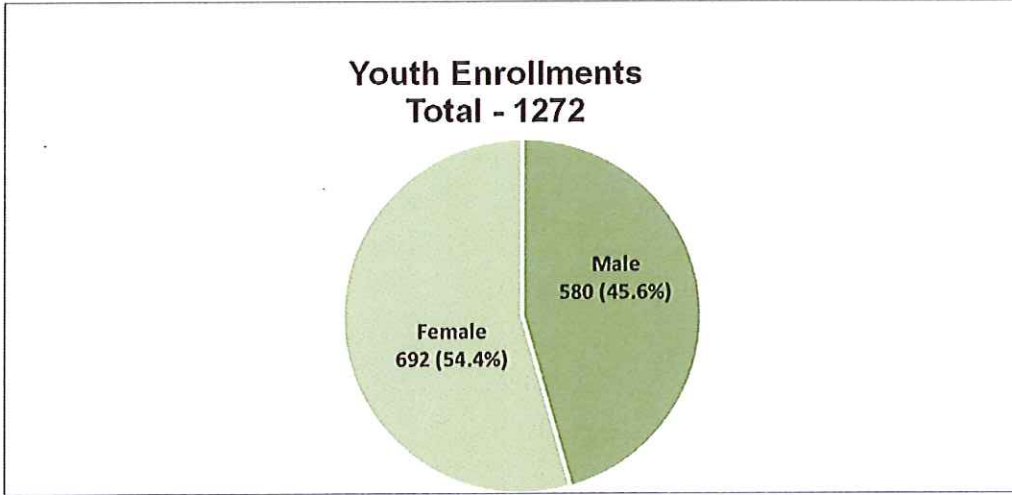
Per the Youth Council's direction, the Fresno Regional Workforce Development Board (FRWDB) staff provides cumulative quarterly reports of various demographics for the FRWDB's youth enrollments. Attached are the reports for the Fourth Quarter of Program Year 2017-2018.

**ATTACHMENT:**

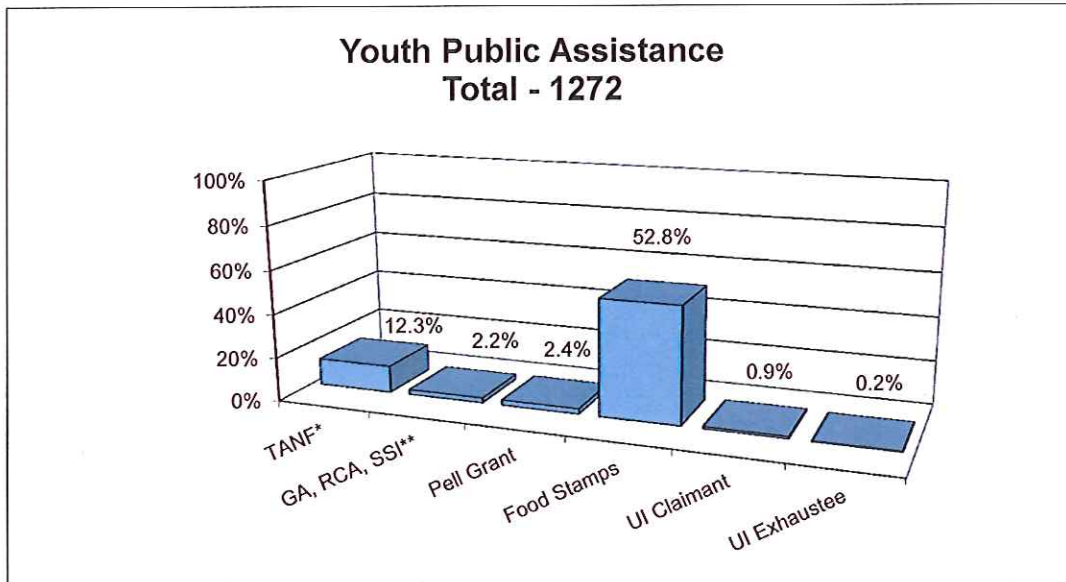
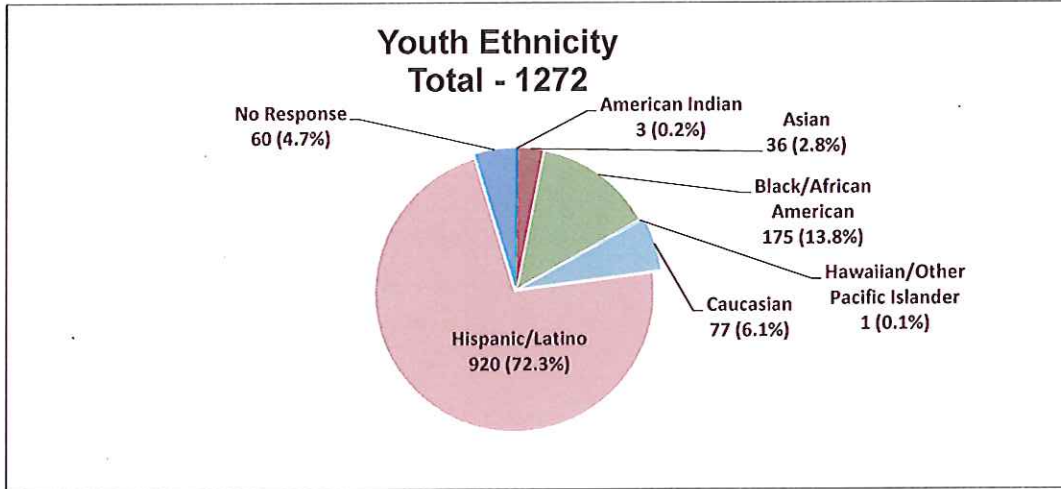
Youth Demographics Fourth Quarter, Program Year 2017-2018



## Youth Demographics Fourth Quarter, Program Year 2017-2018



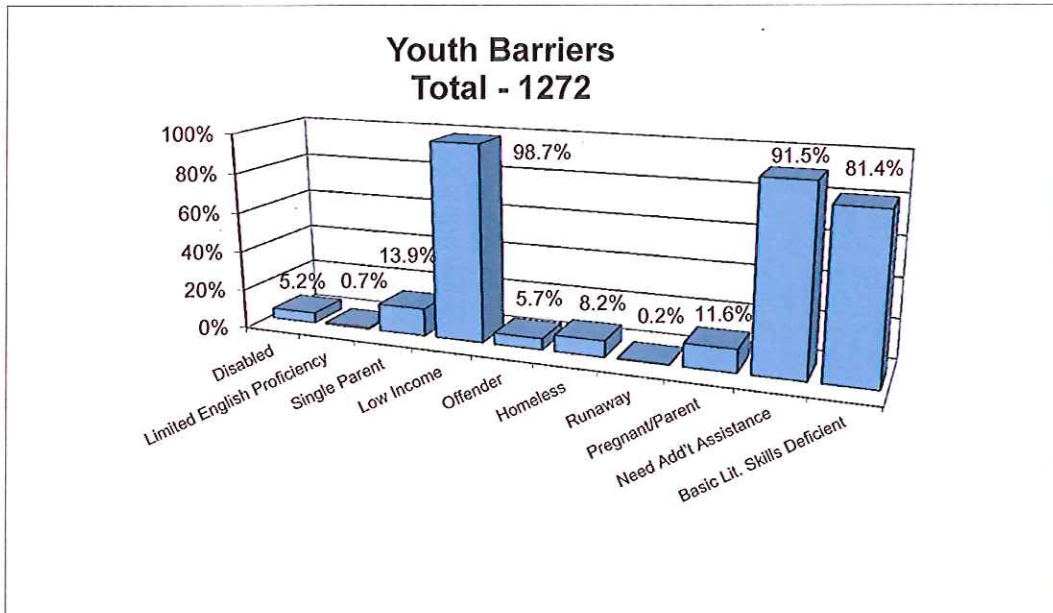
## Youth Demographics Fourth Quarter, Program Year 2017-2018



TANF - Temporary Assistance for Needy Families  
 GA - General Assistance, RCA - Refugee Cash Assistance, SSI - Supplemental Security Income  
 UI - Unemployment Insurance



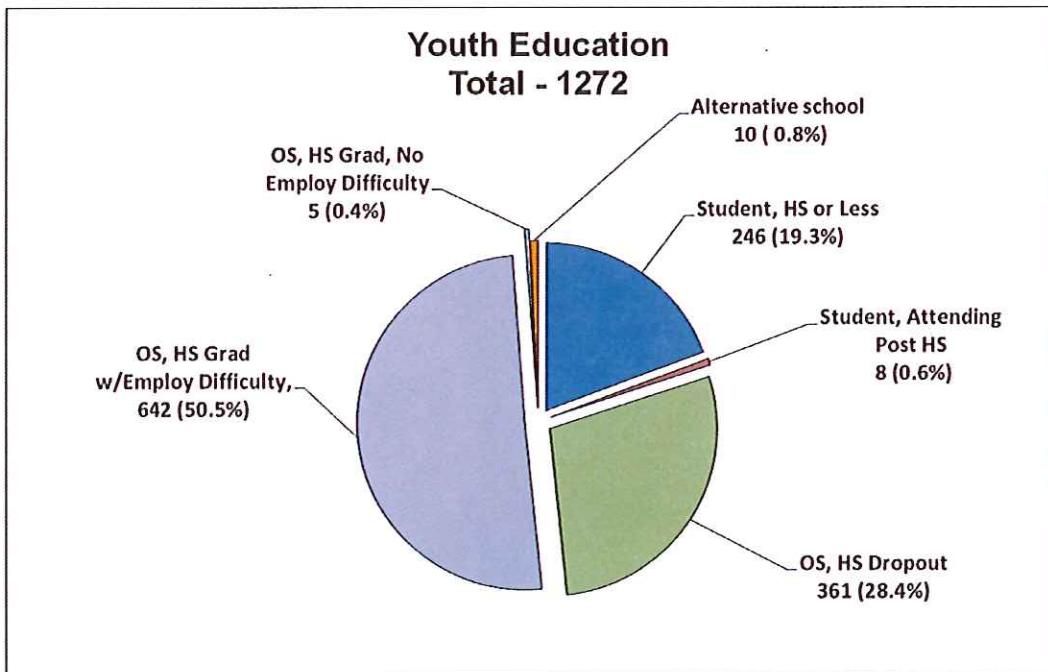
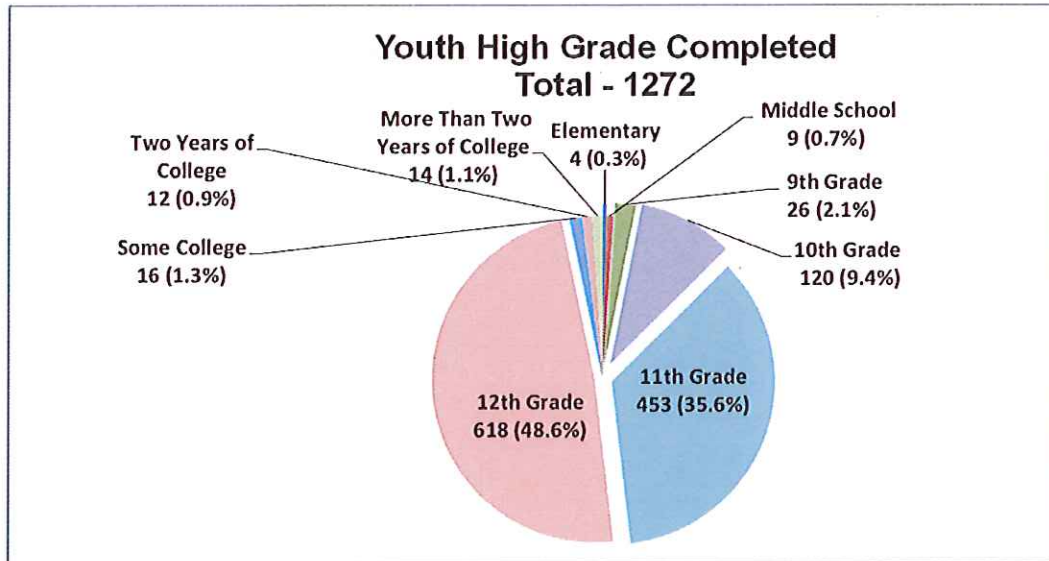
## Youth Demographics Fourth Quarter, Program Year 2017-2018



### Additional Assistance Barriers

1. Is at risk of dropping out of school
2. Gang Involved
3. Has experienced recent traumatic events, is a victim of abuse, or resides in an abusive environment
4. Has completed a substance abuse program
5. Poor Employment History (Older Youth ONLY)
6. Family Barriers (any one of the following):
  - a. Has a family history of long term unemployment;
  - b. During the past two (2) years, parents/guardians have been unable to find and maintain full time stable employment;
  - c. Has a family history of long-term public assistance
7. Resides in a non-traditional family setting (any one of the following):
  - a. Being raised in a single parent household, without access to the financial and parenting support of another adult in the home;
  - b. Being raised by a guardian, relative or non-parent responsible for youth's care;
  - c. Parent is currently in jail or in prison or has been in jail or in prison for six (6) months of the past two (2) years

## Youth Demographics Fourth Quarter, Program Year 2017-2018



OS, HS Grad - Out-of-School, High School Graduate  
 OS, HS Grad, No Employ Difficulty - Out-of School, High School Graduate with no employment difficulty  
 OS, HS Grad w/Employ Difficulty - Out-of School, High School Graduate with employment difficulty  
 OS, HS Dropout - Out-of-School, High School Dropout