

# Fresno Regional Workforce Development Board

A proud member of America's Job Center of California<sup>SM</sup> Network

2125 Kern Street, Suite 208 • Fresno, California 93721 • 559.490.7100 • Fax 559.490.7199 •  
www.workforce-connection.com

Blake Konczal, Executive Director

## OPERATIONAL DIRECTIVE

FRWDB OD # 32-18

Date Released: November 2, 2018

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: July 1, 2018

Subject: PY 2018-2019 Youth System Performance Goals

Applicable Program: Youth

Revision History: Initial Release

This Operational Directive (OD) supersedes OD 05-18, PY 2017-2018 WIOA Youth System Performance Goals.

This OD documents the State Mandated and Local Youth Performance Goals for PY 2018-2019 as a result of negotiations with the California Workforce Development Board.

### State Mandated Performance Goals for Fresno County

Performance Measure	State Requirement	Local Requirement
2 <sup>nd</sup> Quarter Placement Post-Exit Education & Employment Rate	61.0%	65.5%
4 <sup>th</sup> Quarter Placement Post-Exit Education & Employment Rate	59.5%	64.0%
Credential Attainment Rate	58.7%	65.0%
Measurable Skills Gain	45.0%	45.0%

Refer to Operational Directive 14-18, Follow-up Process, for a further detailed description of these performance measures. Provider of services will be held accountable for achieving or exceeding these performance measures.

### Fresno County Local Performance Goals

Youth Measures	Requirement
Number Served	95%
Expenditures	95% to 100%
Work Experience Expenditures	95% to 100%
Training Related Employment	70%

Refer to Operational Directive 14-18, Follow-up Process, for a further detailed description of these performance measures.

Provider of services will be held accountable for achieving the State Mandated, Local Requirement and the Fresno County Local Performance Goals at participant closure.

Additionally, when the final State reports are completed for each program year, the provider must also achieve the Local Requirement for the State Mandated goals. It is understood that there is a significant time lag from closure to the final report for a program year.

## **Definitions**

- Number Served – The number served and the variance of actual to plan as defined in the provider’s Participant Plan. The provider will be held accountable for performance to plan.
- Expenditures – Amount expended and the variance of actual to plan as defined in the provider’s annual expenditure plan. Provider will be held accountable for performance to plan.
- Work Experience Expenditures – Amount expended and the variance of actual to plan as defined in the provider’s annual work based training expenditure plan. Provider will be held accountable for performance to plan.
- 2<sup>nd</sup> Quarter Placement Post-Exit Education & Employment Rate – Youth participants who are in education or training activities or in unsubsidized employment during the 2<sup>nd</sup> quarter after exit from the program.
- 4<sup>th</sup> Quarter Employment Post-Exit Education & Employment Rate – Youth participants who are in education or training activities or in unsubsidized employment during the 4<sup>th</sup> quarter after exit from the program.
- Credential Attainment Rate – Youth participants enrolled in an education or training program that attain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent, during participation in or within 1 year after exit from program.
  - **Limitation** for secondary school Diploma or GED – A participant who has attained a secondary school diploma or its recognized equivalent (GED) is included in the percentage of participants who have attained a secondary school diploma or recognized equivalent **ONLY** if the participant also is employed or is enrolled in an education or training program leading to a recognized postsecondary credential within 1 year from the program.
- Measurable Skills Gain – Youth participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving documented academic, technical, occupational, or other forms of progress.
- Training Related Employment – The number of older, out of school youth who have successfully completed a WIOA funded training program compared to the total number of older, out of school youth who were employed in a field related to their training at the time of exit.

**Cost Per Participant**

The total number of participants to be served in each area will be determined based on the approved cost per participant (CPP) for the Service Area and the total contract award. The following table provides the approved CPP for each of the Youth service areas.

Service Area	CPP
Urban	<b>\$2,250</b>
Youth Offender	<b>\$2,500</b>
Rural West	<b>\$2,500</b>
Rural East	<b>\$2,500</b>

To ensure full capacity of the WIOA system is maintained, providers will be required to manage enrollments and exits to ensure a linear enrollment of Youth are maintained throughout the program year. All Youth providers must enroll a minimum of 75% of out-of-school youth to ensure the minimum expenditure requirement is met.

**Corrective Action Process**

FRWDB staff will request corrective action plans as needed, based on the initial Local Performance Goals Report after the completion of the first month of each quarter. Corrective action must include cause, actions to be taken and timeline to correct non-performance by the end of the quarter. The staff notes at the end of the quarter report will reflect the results (or lack thereof) of the corrective actions taken by the provider.

If there are any questions, please contact the FRWDB Program Manager.