

# **Fresno Regional Workforce Development Board**

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*Blake Konczal, Executive Director*

## **OPERATIONAL DIRECTIVE**

**FRWDB OD # 24-06 Revision D**

**Date Released: January 27, 2020**

**To: All Fresno Regional Workforce Development Board Providers of Services**

**From: Blake Konczal, Executive Director**

**Effective Date: January 27, 2020**

**Subject: Resource Room Dress Code**

**Applicable Program: Adult, Dislocated Worker**

**Revision History: Initial Release – 8/18/06; Rev B – 11/19/10; Rev C 11/18/16**

This Revision D separates the dress code to a unique form #, UNI-004 and adds the Spanish version of the dress code, UNI-004sp.

Effective immediately, all One-Stop staff are to ensure the dress code is adhered to by all customers.

The FRWDB General Services Unit will be responsible for posting the Dress Code in a prominent location with each One-Stop.

Providers of services and One-Stop Partners are to provide copies of the appropriate form to each customer.

If any questions, please contact the FRWDB Quality Manager.

### **Forms:**

UNI-001, Resource Room Dress Code

UNI-001SP, Resource Room Dress Code – Spanish