

Fresno Regional Workforce Development Board

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Blake Konczal, Executive Director

OPERATIONAL DIRECTIVE

FRWDB OD # 04-20

Date Released: April 1, 2020

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: April 1, 2020

Subject: Closing Fundable Activities for PY 2019-2020

Applicable Program: All

Revision History: Initial Release

This Operational Directive obsoletes OD 03-19, Closing Fundable Activities for PY 18-19.

This OD documents the process that is to be followed for closing vouchers for PY 2019-2020.

Effective immediately, all vouchers must be paid in full by the fiscal closeout date of July 31, 2020 to reflect expenditures for PY 2019-2020. Expenditures for any fundable activities that are due to occur after June 30th, 2020 must have a new voucher created in CalJOBS after July 1, 2020. This new voucher will reflect the remaining costs that will occur in the next program year.

If any questions, contact the FRWDB Adult/Youth Program Manager or Deputy Director of Information Systems.