



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board
June 3, 2020 @ 4:00 p.m.

Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this meeting will be held via Zoom.

Use the information below to join this meeting:

<https://zoom.us/join> or Call In: 1-669-900-6833

Meeting ID: 857 1351 7127

Password: 652819

The public may participate in the meeting as otherwise permitted under the Brown Act.

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

PLEASE REMEMBER TO STATE YOUR NAME BEFORE COMMENTING OR MAKING A MOTION

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENT

Item #	Description	Presenter	Enclosure	Action	Page #
6.	Election of FRWDB Chair, Vice Chair and Two At-Large Executive Committee Members	Bauer	No	Elect	5
7.	Committee Reports Adult Council – Jeff Hensley Business and Industry Committee – Lydia Zabrycki Executive Committee – Paul Bauer Youth Council – Dennis Montalbano		No	Information	--

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
8.	Approval of the March 4, 2020, Meeting Minutes	Konczal	Yes	Approve	6
9.	April 2020 Financial Report	Konczal	Yes	Accept	12
10.	Administrative Time Off Policy	Konczal	Yes	Affirm	17

CONSENT ITEMS

11. Approve Consent Items (A1 through C7). *Items pulled from consent will be handled with the other regular items at the end of the agenda, including any information items that are pulled.* Approve

CONSENT ITEMS SUBMITTED BY ADULT COUNCIL

A1	Workforce Innovation and Opportunity Act Adult and Dislocated Worker Funding Recommendation for Program Year 2020-2021	Konczal	Yes	Approve	20
A2	California Department of Forestry and Fire Protection Central Valley Forestry Corps Project Funding	Stogbauer	Yes	Approve	26
A3	Third Quarter Workforce Innovation and Opportunity Act Adult Participant Training Report for Program Year 2019-2020	Stogbauer	Yes	Accept	27
A4	Third Quarter Local Performance Results Reports for Program Year 2019-2020	Stogbauer	Yes	Accept	29
A5	Second and Third Quarters Providers of Services' Monitoring Report for Program Year 2019-2020	DeWitt	Yes	Accept	35
A6	Second and Third Quarters Providers of Services' Customer Complaint Report for Program Year 2019-2020	DeWitt	Yes	Accept	37
A7	Second and Third Quarters Job Seeker Customer Satisfaction Report for Program Year 2019-2020	DeWitt	Yes	Accept	39
A8	Program Year 2018-2019 Workforce Innovation and Opportunity Act Local Area Adult and Dislocated Worker Performance Results	Giles	Yes	Accept	42

CONSENT ITEMS SUBMITTED BY BUSINESS & INDUSTRY COMMITTEE

B1	Human Resources Hotline and Business Workshops Award Recommendation	Konczal	Yes	Approve	45
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CONSENT ITEMS SUBMITTED BY YOUTH COUNCIL

C1	Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2020-2021	Konczal	Yes	Approve	48
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Item #	Description	Presenter	Enclosure	Action	Page #
C2	Year-Round Youth Offender Services Request for Proposals Award Recommendation	DeWitt	Yes	Approve	54
C3	Third Quarter Workforce Innovation and Opportunity Act Youth Participant Work Experience Report for Program Year 2019-2020	Stogbauer	Yes	Accept	56
C4	Third Quarter Local Performance Results Report for Program Year 2019-2020	Stogbauer	Yes	Accept	57
C5	Third Quarter Young Adult Satisfaction Report for Program Year 2019-2020	DeWitt	Yes	Accept	64
C6	Third Quarter Providers of Services' Monitoring Report for Program Year 2019-2020	DeWitt	Yes	Accept	66
C7	Third Quarter Providers of Services' Customer Complaint Report for Program Year 2019-2020	DeWitt	Yes	Accept	68

NON-CONSENT ITEMS

12.	First Quarter Community Events	Konczal	Yes	Information	70
13.	Information Sharing	WDB Members	No	Discussion	--
14.	Agenda Items for September 2, 2020, Meeting	Konczal	No	Discussion	--
15.	Meeting Feedback	Konczal	No	Discussion	--

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2020 ATTENDANCE RECORD**

Directors	3/4/2020	6/3/2020	9/2/2020	12/2/2020
Lenora Lacy Barnes	P			
Paul Bauer	P			
Edgar Blunt	P			
Alysia Bonner	--			
Raine Bumatay	P			
Brian Chambers	P			
Fely Guzman	A			
Jeffrey Hensley	P			
Ron Hicks	A			
Mike Karbassi	P			
Richard Keyes	P			
Jenna Lukens	P			
David Mercer	A			
Scott Miller	P			
Dennis Montalbano	P			
Delfino Neira	P			
Tommie Nellon	P			
Joe Olivares	P			
Sal Quintero	P			
Chuck Riojas	P			
Elizabeth Rivinius	A			
Michael Silveira	P			
Vasili Sotiropulos	P			
Shelly Tarver	A			
Stuart VanHorn	P			
Lydia Zabrycki	A			
Ken Price (Counsel)	P			

P = Present

A = Absent

-- = Not a Member at Time of Meeting

* = Special Meeting

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	6
MEETING DATE:	June 3, 2020
ACTION:	ELECT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Paul Bauer, Chair

SUBJECT: Election of the Fresno Regional Workforce Development Board Chair, the Fresno Regional Workforce Investment Board Vice Chair, and two (2) At-Large Members for the Executive Committee

RECOMMENDATION:

Elect the Fresno Regional Workforce Development Board (FRWDB) Chair, the FRWDB Vice Chair, one (1) City of Fresno At-Large Executive Committee member, and one (1) County of Fresno At-Large Executive Committee member.

REASON FOR RECOMMENDATION

Article VII of the FRWDB Bylaws state that the officers of the FRWDB shall consist of a Chair and a Vice-Chair that shall be voted on by the majority of the Directors and serve two (2) year terms. Section 7.02 "Qualifications of Officers" states that "any member of the Board of Directors of the FRWDB is qualified to be an officer of the FRWDB; provided, however, that the Chair and Vice Chair shall be private sector business representatives serving on the Board, in accordance with Section 107(b)(3) of the WIOA."

Article VI Section 6.03 of the FRWDB Bylaws indicates that the Executive Committee shall consist of the Local Board Chair, Vice Chair, one (1) of the County elected officials appointed to the FRWDB by the County of Fresno Board of Supervisors, one (1) of the City elected officials appointed to the FRWDB by the City of Fresno, one (1) at-large Board Member from Fresno City appointees, one (1) at-large Board Member from Fresno County appointees, the appointed chair of the Youth Council, the appointed chair of the Adult Council, and the appointed chair of the Business and Industry Committee. The at-large Executive Committee members shall be voted on by the majority of the Directors and serve two (2) year terms.

The FRWDB Chair will report out the recommendations of the ad hoc nominating committee.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	8
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Approval of the March 4, 2020, Meeting Minutes

RECOMMENDATION:

Approve the minutes of the March 4, 2020, meeting of the Fresno Regional Workforce Development Board.

ATTACHMENT:

March 4, 2020, Meeting Minutes

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD



Workforce Development Board
March 4, 2020 @ 4:00 p.m.

SUMMARY MINUTES

The meeting was called to order at 4:00 p.m.

ROLL CALL: PRESENT – Lacy Barnes (arrived at 4:09 p.m.), Paul Bauer, Edgar Blunt (arrived at 4:19 p.m.), Raine Bumatay, Brian Chambers, Jeff Hensley, Mike Karbassi, Richard Keyes (arrived at 4:13 p.m.), Jenna Lukens, Scott Miller, Dennis Montalbano, Delfino Neira, Tommie Nellon, Joe Olivares, Sal Quintero (arrived at 4:05 p.m.), Chuck Riojas, Michael Silveira, Vasili Sotiropulos, Stuart VanHorn, and Legal Counsel Ken Price.

ABSENT – Fely Guzman, Ron Hicks, David Mercer, Elizabeth Rivinius, Shelly Tarver, and Lydia Zabrycki.

COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF: Chair Bauer informed the Fresno Regional Workforce Development Board (FRWDB) that Blake Konczal, Executive Director, FRWDB, would be joining the meeting telephonically.

Director Quintero arrived (4:05 p.m.)

Chair Bauer welcomed and introduced four (4) Directors who were either new to the FRWDB or was their first FRWDB meeting to attend: Edgar Blunt, Chief Executive Officer of IMAGO; Mike Karbassi, Council Member for District 2, Fresno City Council; Jenna Lukens, Contracts Manager with Fresno Economic Development Corporation (EDC); and Sal Quintero, District 3 Supervisor with the Fresno County Board of Supervisors.

AGENDA CHANGES:
REMOVAL OF ITEMS OR
EMERGENCY ADDITIONS: None.

ABSTENTIONS/
DISCLOSURES OF
POTENTIAL CONFLICTS
OF INTEREST/RECUSALS: Director Karbassi – Item 8.

PUBLIC COMMENTS: None.

Item Description/Action Taken

6. Quarterly Outstanding Achievement Award Winner Video Presentation

Mr. Konczal introduced the Quarterly Outstanding Achievement Award Winner Video, which showcased Ms. Savannah Rodriguez, Youth Participant winner for the Second Quarter of Program Year (PY) 2019-2020.

This was an information item.

Director Barnes arrived (4:09 p.m.)

7. Committee Reports

Business and Industry Committee: In Director Zabrycki's absence, Director Miller provided the Business and Industry Committee (B&I) meeting update.

Director Miller reported that the B&I met on February 5th, at which time they were introduced to two (2) new FRWDB staff members who will be conducting outreach to businesses in rural Fresno County: Juan Carranza and Veronica McAlister. The B&I were presented with two videos, which highlighted the Third Quarter Outstanding Achievement Award adult business award winner, KMY Prosthetics and Orthotics and youth business award winner, Renewal Auto Body and Paint.

Director Keyes arrived (4:13 p.m.)

Director Pereira provided the B&I with a presentation about the West Side Works program at West Hills Community College. Erik Cherkaski, Business Services Manager, FRWDB, and Director Blunt provided a presentation on the FRWDB's Training Forum that was held on October 29, 2019, in which 200 industry representatives attended. Nuvia Varela, Adult and Youth Program Manager, FRWDB, provided the B&I with an overview of the Job Readiness Workshops that she has been conducting.

The B&I also received a report on Rapid Response activities that occurred during the first two (2) quarters of PY 2019-2020, which included a total of 20 companies being contacted regarding Rapid Response services available for their employees.

Executive Committee: Chair Bauer reported that the Executive Committee (Committee) met on January 29th, at which time they received updates regarding two (2) grant applications the FRWDB had been preparing to submit: 1) CalFire Forestry Program – \$1.65 million to train individuals to cut down dead and dying trees and 2) SB1 – Pre-apprentice Construction Training grant application, to be submitted to the California Workforce Development Board. Chair Bauer indicated that the application for the CalFire grant had been submitted and the FRWDB was waiting for notification about that award.

Mr. Konczal added to Chair Bauer's report by informing the Directors that since the January 29th Executive Committee meeting, the FRWDB had received notification that it was awarded the \$1.65 million Cal Fire grant. He added that the FRWDB had also since submitted the SB1 grant application and anticipates receiving notification about that award in April.

Director Blunt arrived (4:19 p.m.)

Director Hensley mentioned that regarding the Cal Fire grant, that there was a joint press conference held after the announcement of the award where Mr. Konczal, Director Quintero, and representatives from Cal Fire and State Center Community College District were present. Director Hensley stated that it was impressive to see how this group communicated as a unit and that this type of collaboration is great for workforce development.

The Committee approved an allocation of \$1.2 million of the City of Fresno California Strategic Growth Council's Transformative Climate Communities funding to train 200 individuals to drive low or zero emission trucks. The Committee recommended the award of a security services contract to Fresno County Private Security to perform security guard services at the Manchester Workforce Connection site. The November 2019 Financial Report and Agency Budget and Expenditures Reports were also presented to the Committee for their acceptance.

Youth Council: Director Montalbano reported that the Youth Council (Council) met on February 20th, at which time they were shown the same video the FRWDB was presented with at today's meeting. He noted that it is important to see the faces of the individuals receiving FRWDB services and to hear about the impact those services have on these individuals' lives.

The Council recommended the ratification of FRWDB Director Edgar Blunt to the Council and reviewed and recommended that the FRWDB accept the standing quarterly reports, which included demographics, complaints and local performance results. Director Montalbano shared with the FRWDB that the Council does a good job of going through all of the reports and that they do ask FRWDB staff about any questions or concerns they may have on a particular report.

Director Montalbano concluded his Council update by sharing about his recent visit to Duncan Polytechnical High School. He indicated that he was quite impressed with the school's heavy duty truck program, noting that the shop and equipment were up-to-date and very well maintained, and that the teachers were enthusiastic about the program and were dedicated to career technical education (CTE). Director Montalbano stressed the importance of CTE in high schools and encouraged Directors to visit Duncan Polytechnical High School if they had never done so.

This was an information item.

8. **Approval of December 4, 2019, Meeting Minutes**

BARNES/OLIVARES – APPROVED THE DECEMBER 4, 2019, MEETING MINUTES (UNANIMOUS, WITH ABSTENTION NOTED ABOVE).

9. **January 2020 Financial Report**

Mr. Konczal presented the January 2020, Financial Report for the FRWDB's acceptance. He noted that there were two (2) grants for which the FRWDB received no cost extensions. Cheryl Beierschmitt, Deputy Director of Fiscal Services, FRWDB, noted that the FRWDB was on track and was forecasting to meet all expenditures for the year.

NEIRA/KEYES – ACCEPTED THE JANUARY 2020 FINANCIAL REPORT. (UNANIMOUS)

10. **Ad-Hoc Nominating Committee**

Chair Bauer informed the FRWDB that at the June 2020 FRWDB meeting, the FRWDB will have to elect a new Chair and Vice Chair, as the terms of the current Chair and Vice Chair are ending. To prepare for the election, Chair Bauer is organizing an Ad-Hoc Nominating Committee, comprised of FRWDB members. He directed FRWDB members to contact him if they were interested in serving on this Ad-Hoc Committee, and indicated that a list of candidates for these open offices would be sent out to Directors before the June 3, 2020, meeting.

This was a discussion item.

11. **Approval of Consent Items (A1 – B7)**

Director Silveira noted that there was an error on item A1, in which a date was incorrectly noted.

BUMATAY/OLIVARES – APPROVED CONSENT ITEMS A1 – B7, WITH ITEM A1 CORRECTED (UNANIMOUS).

12. Fourth Quarter Community Events

Mr. Konczal stated that as part of its membership with the EDC, the FRWDB has eight (8) tickets for the Real Estate Forecast event in April.

This was an information item.

13. Information Sharing

Tim Giles, Deputy Director of Information Systems, FRWDB, distributed a sheet to the FRWDB that showed what services had been provided at the FRWDB's America Jobs Centers of California since the last FRWDB meeting. It showed that 3,258 customers received services, 247 customers started training, 173 started Work Experience, 163 obtained unsubsidized employment, and 15 Scholarship Panels were held. Mr. Konczal requested FRWDB staff gather this information to distribute to Directors at each FRWDB meeting.

Director Bumatay shared that Fresno Adult School will be celebrating its 20th Annual Cesar Chavez Day of Service and Learning. The event will begin at 9:00 a.m. on March 26, 2020, at the Saroyan Theater, and there will be an opportunity to participate in a re-enactment of the UFW March of Chavez at 11:00. A lunch to celebrate and honor the teachers at Chavez Education Center will begin at 12:00 noon. Director Bumatay invited all FRWDB Directors to attend the day's events and indicated she will email out an invitation with the details.

Mr. Konczal reminded the FRWDB that on March 11, 2020, the FRWDB will be holding its annual awards breakfast, where Director Bumatay will be receiving the Workforce Partner of the Year award. Mr. Konczal indicated that Directors had been emailed invitations to the event and asked them to respond to FRWDB staff if they wanted to attend.

Director Riojas reminded Directors about the pre-apprentice trainings that the FRWDB has sponsored and endorsed over the past several years and invited any Directors who are interested, to contact him to visit the pre-apprentice class in session this month. He reported that during the prior week, the Fresno Unified School District ratified a \$44 million project labor agreement that will provide opportunities for work for the pre-apprentice graduates. He also stated that it is anticipated that on March 10th, \$66 million will be ratified for the construction of a west Fresno campus for the State Center Community College District. Director Riojas stated that these projects, along with the airport project labor agreement secured last year, will bring \$240 million in construction work to the area, and because of the efforts of the FRWDB Board, Mr. Konczal, FRWDB staff and the pre-apprenticeship program, this work will be available to the pre-apprentice participants.

Mr. Konczal indicated that next year, major federal funding will be released for the refurbishment of many, if not most, of the water canals that run through the valley. He explained that the FRWDB, with the help of Director Riojas and some organized labor agencies, are working to get the Department of Interior, Bureau of Reclamation to mimic the language for targeted national hiring for the water canal projects that the Rail Authority adopted for the High Speed Rail project.

Director VanHorn shared that in January, the West Hills Community College District (WHCCD) office opened a brand new \$10 million facility in downtown Coalinga. He further shared that WHCCD broke ground in February for the modernization project of its 41,000 square foot Educational Center in Firebaugh, which they hope to open in December 2021. He stated that this updated facility will help increase access to higher education for that part of the county.

Director Quintero shared that a developer approached the County regarding building an Amazon Distribution Center in Calwa, that would initially hire for 500 jobs and, seasonally, up to 1,000 jobs. He indicated that this facility opening will be a great boost to building up that area of Fresno County.

Director Silveira shared that Kaiser Permanente is working with the InterCity Capital Campaign group, who seeks to work with small businesses in offering intensive education opportunities and access to loans to help those businesses grow. He stated that if any FRWDB members are interested or know of small businesses that may want to get involved with this group, to let him know.

14. Agenda Items for June 3, 2020, Meeting

None.

15. Meeting Feedback

None.

The meeting was adjourned at 4:51 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	9
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: April 2020 Financial Report

RECOMMENDATION:

Accept the attached Fresno Regional Workforce Development Board (FRWDB) April 2020 Financial Report.

REASON FOR RECOMMENDATION:

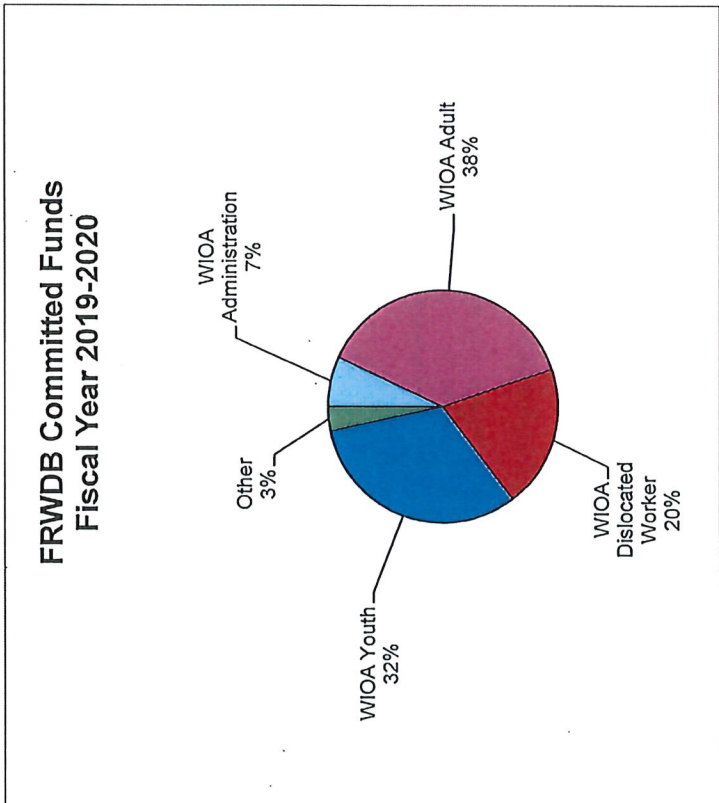
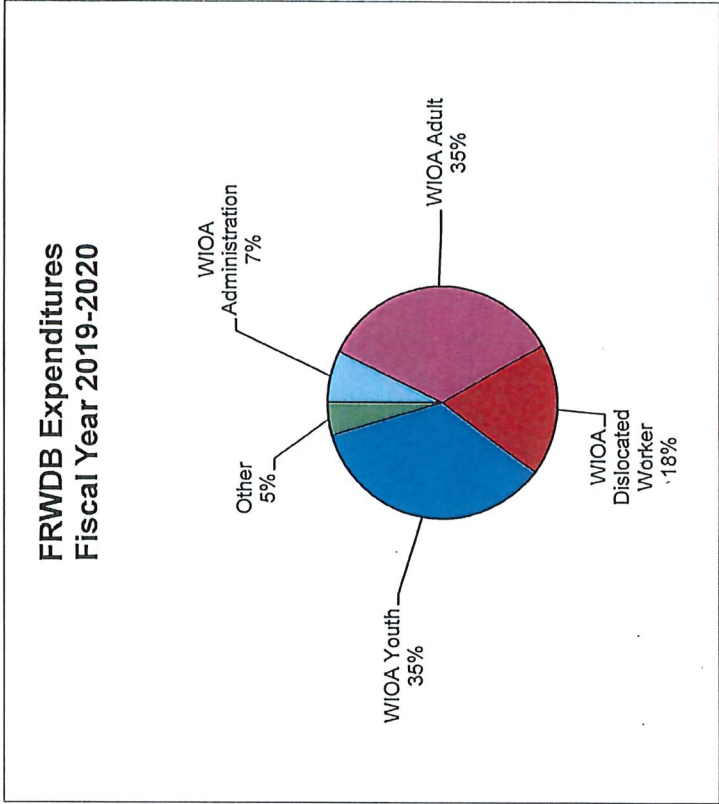
The attached charts display year-to-date financial information through April 30, 2020.

- Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker: Expenditures are running lower than anticipated, primarily due to the unexpended reserved training funds for Program Year (PY) 2018–2019. These reserved training funds are to be expended by June 30, 2020. FRWDB staff is working with Providers to meet the 30% mandated training requirement;
- WIOA Rapid Response: As of April 2020, these fund are 68% expended at \$216,290 of the \$318,935. On March 27, 2020, FRWDB received an extension of Rapid Response Funds for Program Year 2019-2020. These funds now have until June 30, 2021, to be spent;
- Slingshot - Construction Pre-Apprenticeship Pipeline: This was an 18 month grant that received a 90-day no cost extension to March 31, 2020. It was 86% expended at \$215,970 of the \$250,000;
- Workforce Accelerator Fund 7.0: The grant period is May 1, 2019, through September 30, 2020. This grant is 84% expended at \$126,131 of the \$150,000;
- STEPS – Foundation for California Community Colleges: This grant started May 10, 2019, and received a 60-day no cost extension to April 30, 2020. In March of 2020 the extension was rescinded to March 2020. It was 95% expended at \$171,600 of the \$180,800;
- Regional Career Ladders/ETPL Projects: This grant began February 1, 2019, and ended December 31, 2019. It was 100% expended;
- Staff has no concerns with grant expenditures at this time

ATTACHMENT:

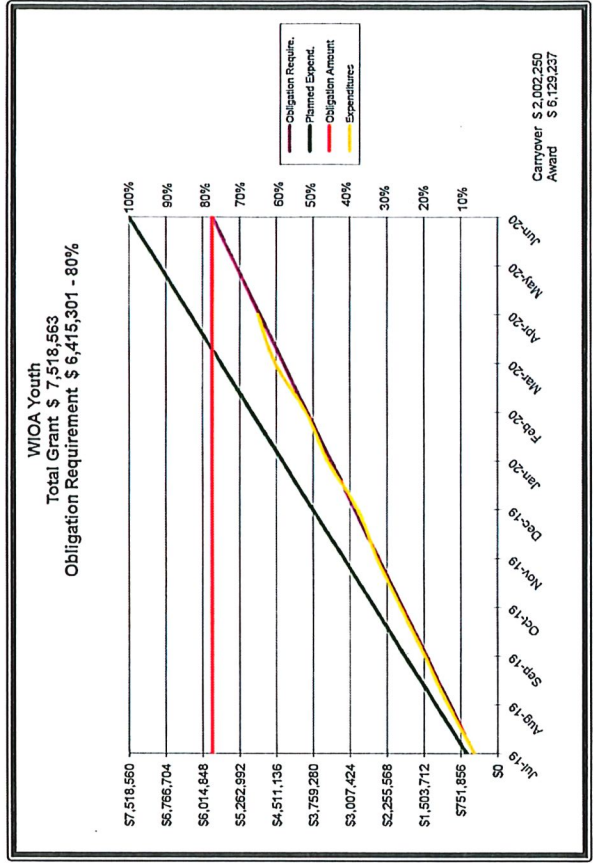
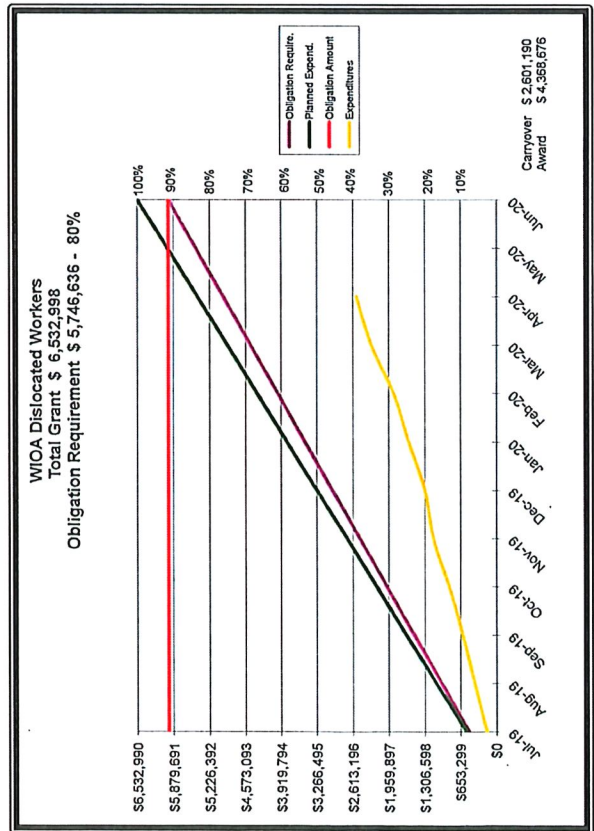
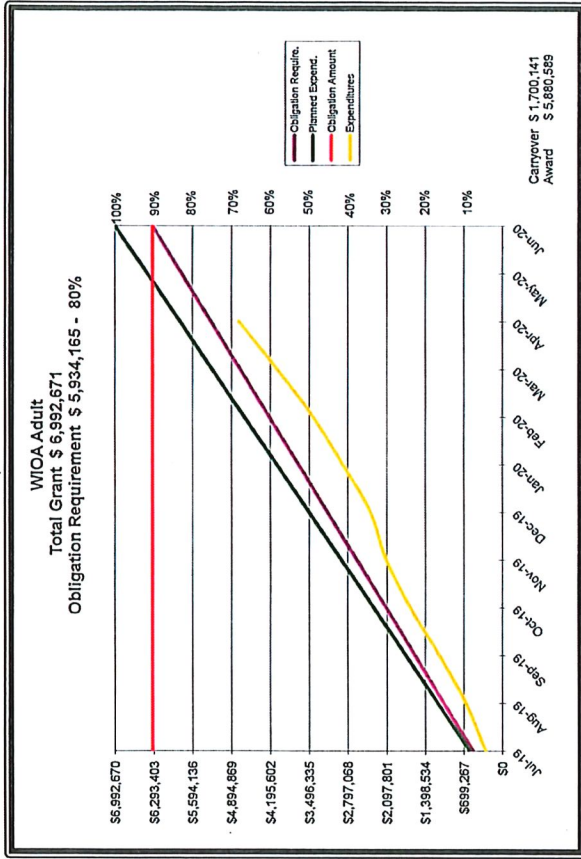
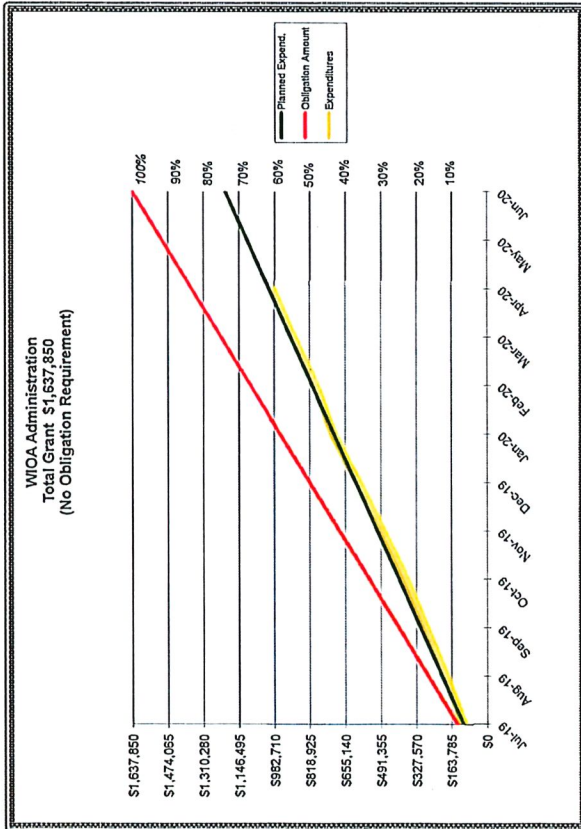
April 2020 Financial Report

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
FINANCIAL REPORTS
April 2020



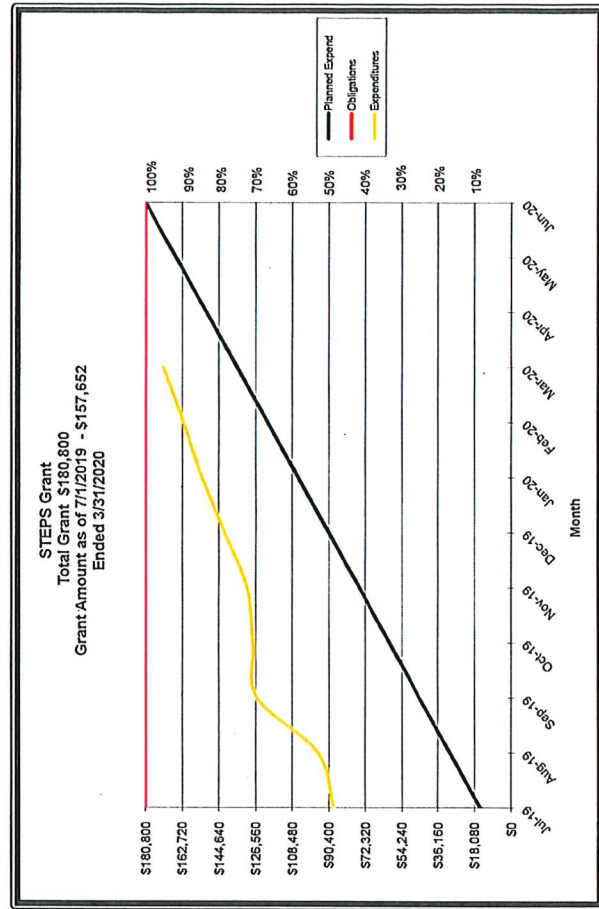
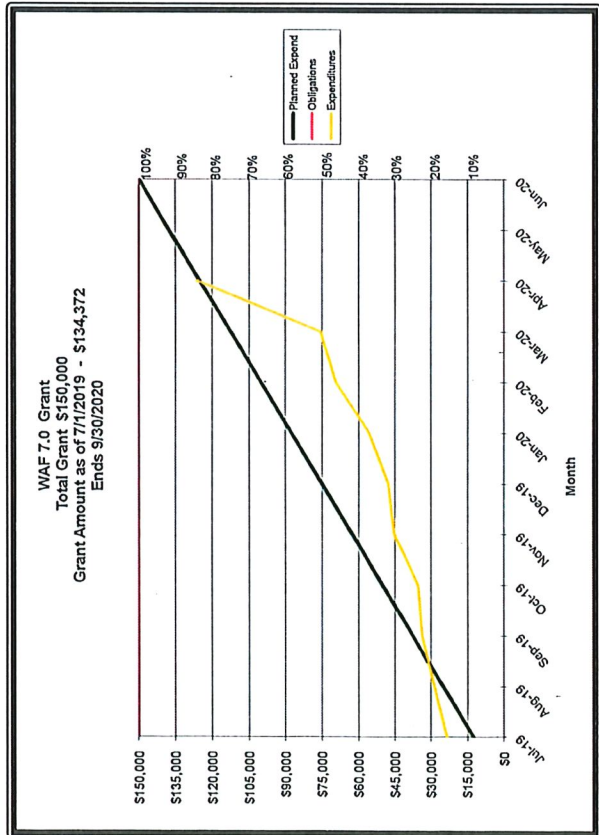
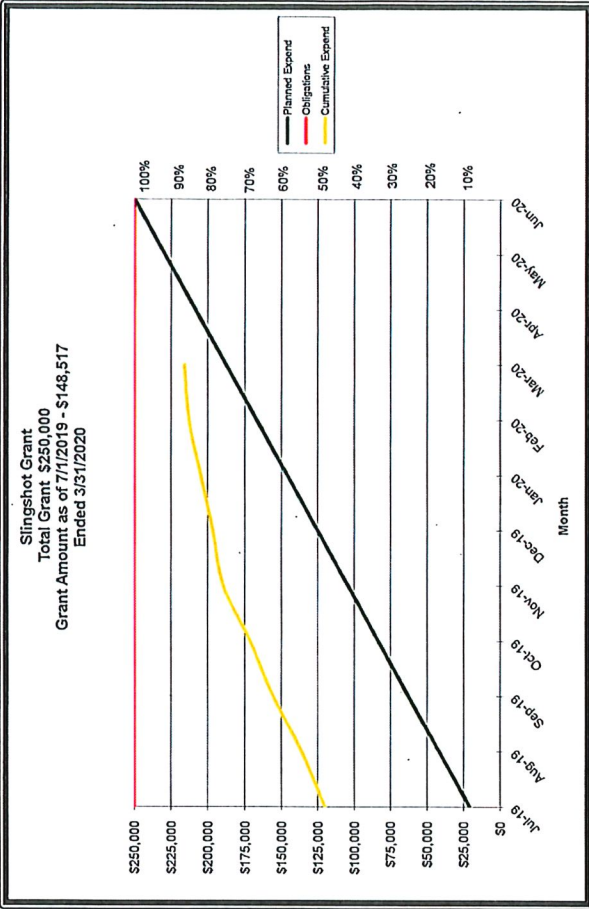
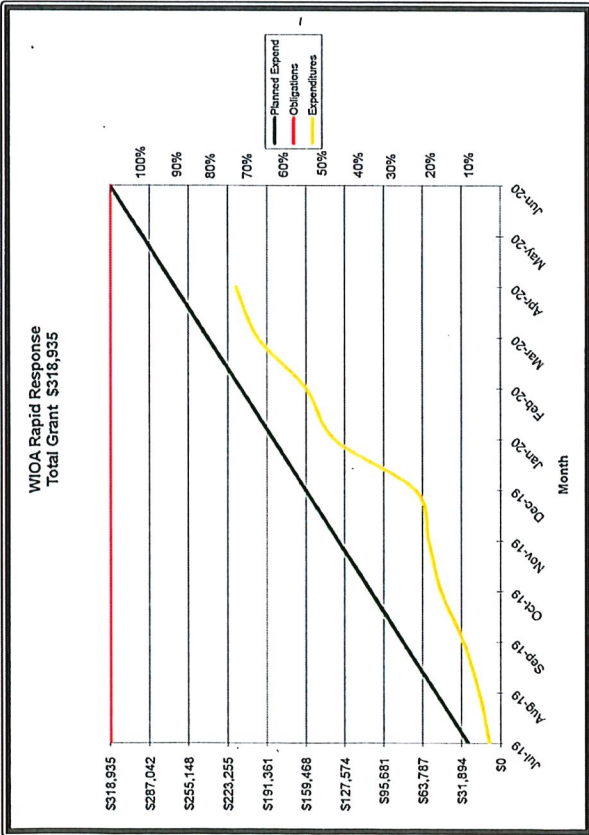
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

April 2020



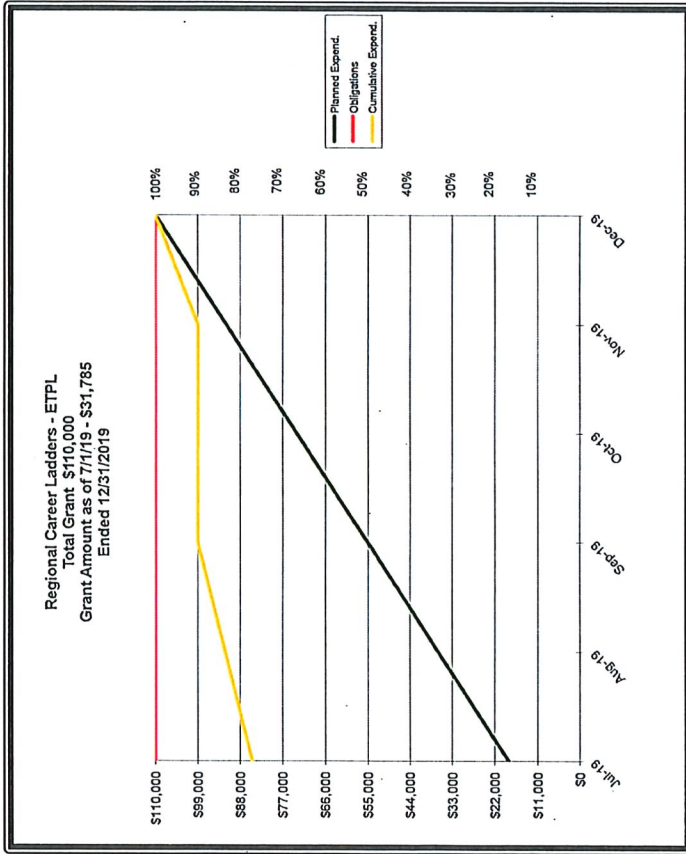
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

April 2020



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

April 2020



FRESNO AREA WORKFORCE INVESTMENT CORPORATION

AGENDA ITEM:	10
MEETING DATE:	June 3, 2020
ACTION:	AFFIRM

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7101 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Blake Konczal, Chief Executive Officer

SUBJECT: Administrative Time off Policy

RECOMMENDATION:

Affirm the Fresno Area Workforce Investment Corporation (FAWIC) Administrative Time off Policy for Emergencies.

This item authorizes the FAWIC Chief Executive Officer to approve Administrative Time Off (ATO) for up to thirty (30) days during emergencies such as a local, state or federally declared state of emergency.

The FAWIC Board of Directors approved this item on April 15, 2020.

REASON FOR RECOMMENDATION:

This policy is needed in order to ensure uninterrupted critical services continued to be delivered to businesses and the community, especially in times of emergencies when program support is vital.

ATTACHMENT:

Administrative Time Off for Emergencies Policy



ADMINISTRATIVE TIME OFF FOR EMERGENCIES

INTRODUCTION

The Fresno Area Workforce Investment Corporation's Administrative Time Off Policy for Emergencies is a form of paid administrative leave authorized by the FAWIC to excuse employees from duty without loss of pay or charge to leave in appropriate circumstances such as during emergencies (i.e. local, state or federally declared emergencies).

AUTHORITY

California Code of Regulations Title 2, Section 599.785.5 (State of Emergency)

POLICY

The FAWIC appoints authorization to the Chief Executive Officer to approve Administrative Time Off (ATO) for up to thirty (30) days during emergencies such as a local, state or federally declared state of emergency. The need for additional ATO will be reviewed and authorized by the FRWDB considering all the conditions identified below. ATO may be approved for:

- (1) employees who can be spared of their usual responsibilities;
- (2) employees whose presence at work during an emergency is not required to assist FAWIC in meeting its immediate operational needs; and/or
- (3) all employees, in the event that the facility is completely shut down, whether by operation of law or by order of the Chief Executive Officer,

when funding sources have approved the use of allocated funds to pay for ATO and when at least one (1) of the following conditions exist:

- (1) the FAWIC is closed during normal work hours due to local, state or federal order;
- (2) the facility is no longer accessible due to severe damage;
- (3) employees are prevented from reporting for work because of the emergency;
- (4) the emergency presents an immediate and grave peril to the employee's own safety, that of an employee's immediate family member, or the employee's principal residence.

All requests or orders for ATO require written approval by the Chief Executive Officer.

Consent Items Submitted by the Adult Council

MISSION:

To procure, oversee, evaluate, and continuously improve a One-Stop system that provides employers with qualified job seekers and a means by which job seekers are able to achieve self-sufficiency.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A1
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Adult Council
SUBJECT: Workforce Innovation and Opportunity Act Adult and Dislocated Worker Funding Recommendations for Program Year 2020-2021

RECOMMENDATION:

Approve Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker funding allocations for Program Year (PY) 2020-2021 as outlined in the attached budget allocation worksheet (Attachment I).

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Employment Development Department (EDD), Workforce Services Division, released WIOA formula allocations for PY 2020-2021 on May 14, 2020 (Attachment II). These allocations are based on the allotment levels issued by the U.S. Department of Labor, Employment and Training Administration to the states on April 23, 2020.

The Fresno Regional Workforce Development Board (FRWDB) received \$11,110,660 of Adult and Dislocated Worker funds, an overall increase of eight percent (8%) compared to last year's allocation of \$10,249,265. The projected carryover for the WIOA Adult program is \$5,637,583, which is a 15% increase compared to \$4,904,937 for PY 2019-2020. This brings the total available funding to \$16,748,243 which results in an overall net increase of 11%.

Approval of the recommended funding allocations will result in the following:

- Maintain 11.65% carryover to PY 2021-2022;
- Allocate 30% of total award for training as mandated by the State of California in SB734. All training funds are allocated to the current plan year Training and Incumbent Worker Training pools;
- Allocate an increase of \$515,113 of anticipated unexpended training funds from PY 2019-2020 to ensure full expenditure of mandated training funds by June 30, 2021;
- Increase Adult and Dislocated Worker sub-contractors by five percent (5%);
- Maintain Supportive Service pools;
- Maintain Participant Workshop pool;
- Decrease \$70,000 (70%) funding for the Fresno County Public Defender's office for the Clean Slate program. This program assists job seekers in filing legal documents to assist them in

addressing legal barriers to employment, i.e., criminal record expungements and back child support payments;

- Maintain \$50,000 for community outreach;
- Maintain \$90,000 to VR Technical Services for Information Technology programming and maintenance;
- Maintain facility site budgets for Provider staff training such as Active Shooter, Customer Center Design, and for marketing and outreach.

FISCAL IMPACT:

Approval of this item will allocate \$16,748,243 of WIOA Adult and Dislocated Worker funds, which will be allocated to FRWDB operational, sub-contracts and participant pools and allocates \$1,294,392 to carryover for PY 2021-2022.

ATTACHMENTS:

ATTACHMENT I: WIOA Adult and Dislocated Worker Allocations Worksheet for PY 2020-2021
ATTACHMENT II: EDD Information Notice WSIN19-45, WIOA Formula Allocations – PY 20-21

	A	B	C	D	E	F	G
1	WIOA ADULT AND DISLOCATED WORKER						
2	ALLOCATIONS FOR PROGRAM YEAR 2020-21						
3							
4							
5			Adult/DW	Adult/DW			
6			Allocation	Allocation	Increase/	%	
7			2019-20	2020-21	(Decrease)	Change	
8							
9							
10	Actual/Estimated Carryover		4,904,937	5,637,583	732,646	15%	
11	Award		10,249,265	11,110,660	861,395	8%	
12	Total Available		15,154,202	16,748,243	1,594,041	11%	
13							
14	Operational Costs						
15	One Stop/Facilities Sites Budget		1,742,203	1,742,203	0	0%	
16	FRWDB Admin Support		1,069,611	1,155,750	0	0%	
17	FRWDB Program Support		1,333,935	1,333,935	0	0%	
18	Assessment Materials		42,630	42,630	0	0%	
19	Employment Study		10,500	10,500	0	0%	
20	Program Income		(277,676)	(277,676)	0	0%	
21	Carryover to Following Year	11.65%	1,194,039	1,294,392	100,353	8%	
22	Total Operational Costs		5,115,242	5,301,734	100,353	2%	
23							
24	Contractors & Participant Pools						
25	CLC - Urban		2,838,731	2,980,668	141,937	5%	
26	Proteus, Inc. - East		562,394	590,514	28,120	5%	
27	West Hills Community College - West		563,745	591,932	28,187	5%	
28	Current Plan Year Training Pool		2,569,005	3,333,198	764,193	30%	
29	Prior Plan Year Training Reserve		2,484,887	3,000,000	515,113	21%	
30	Incumbent Worker Training (IWT) Pool		505,775	505,775	0	0%	
31	Supportive Services		119,483	119,483	0	0%	
32	Participant Workshop Pool		154,940	154,940	0	0%	
33	Pilot Public Defenders Project		100,000	30,000	(70,000)	-70%	
34	VRTS Programming & Maintenance		90,000	90,000	0	0%	
35	Community Outreach		50,000	50,000	0		
36	Business Services Sector Project Pool		0	0	0		
37	Total Contractors & Participant Pools		10,038,960	11,446,510	1,407,550	14%	
38							
39							
40	Total Allocations		15,154,202	16,748,243			
41			0	0			
42							
43			3,074,780	3,333,198			
44	Training Percentage		30%	30%			
45							
46							
47	Note: Due to spreadsheet formula rounding calculations, total(s) may be \$1.00 off.						
48	Prepared By: C. Beierschmitt						
49							



INFORMATION NOTICE

Date: May 14, 2020 Number: WSIN19-45

Expiration Date: 05/15/2022



WIOA FORMULA ALLOCATIONS – PY 20-21

The *Workforce Innovation and Opportunity Act* (WIOA) Title I formula fund allocations for each Local Workforce Development Area (Local Area), for Program Year (PY) 2020-21, have been released. These allocations (Adult, Youth, and Dislocated Worker (DW)) are based on the allotments issued by the U.S. Department of Labor (DOL), to the states per [Training and Employment Guidance Letter 16-19](#), dated April 23, 2020.

The WIOA prescribes a specific method to calculate sub-state hold harmless levels for DW Program funds. As a result, there is an alignment in the WIOA hold harmless provisions across the Youth, Adult, and DW programs. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under the WIOA, hold harmless provisions ensure that each area receives no less than 90 percent of their average percentage share from the two prior years. The local areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all local areas receive at least 90 percent of their average percentage share from the two prior years.

Please be aware that this notice is being issued for planning and budgeting purposes only because the state has not yet received the federal Notice of Award (NOA) for any of the funding streams. Once the NOA has been received, Youth allocations will be released to Local Areas immediately. Youth allotments to the states will be issued in one sum with an effective date of April 1, 2020, under the grant code 301. The Adult and DW allocations will be released as soon as we receive federal and state spending authority for these funds.

The allotment to California and the amounts available for the formula allocation to the local areas are listed below. Attachment 1 reflects the total amount local areas will receive for each of the funding streams during the PY 20-21. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams are allocated.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

PY 20-21 Federal Allotment & Available Formula Allocation

PY 20-21 Title I	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$134,926,913	\$114,687,877
Adult Program	\$129,604,863	\$110,164,134
Dislocated Worker Program	\$142,073,567	\$85,244,141
Total	\$406,605,343	\$310,096,152

If you have any questions, please contact the Financial Management Unit at WSBFinancialManagementUnit@edd.ca.gov.

/s/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division

Attachments are available on the internet:

1. [Youth, Adult, and Dislocated Worker Allotments \(XSLX\)](#)
2. [WIOA Funding SFY 20-21 \(XLSX\)](#)

Workforce Innovation and Opportunity Act
Youth, Adult, and Dislocated Worker Program Activities Allocations
Program Year 2020-21

Display Name	Round 1			Round 2		Grand Total
	Youth	Adult	Dislocated Worker	Adult	Dislocated Worker	
Alameda	\$1,431,220	\$225,359	\$323,167	\$1,124,552	\$1,446,547	\$4,550,845
Anaheim City	\$687,133	\$110,688	\$99,248	\$552,336	\$444,250	\$1,893,655
Contra Costa	\$1,359,201	\$220,658	\$295,905	\$1,101,094	\$1,324,520	\$4,301,378
Foothill	\$501,323	\$86,586	\$91,830	\$432,066	\$411,044	\$1,522,849
Fresno	\$7,134,064	\$1,137,532	\$784,636	\$5,676,336	\$3,512,156	\$18,244,724
Golden Sierra	\$794,045	\$130,117	\$173,497	\$649,290	\$776,599	\$2,523,548
Humboldt	\$311,324	\$44,749	\$43,433	\$223,299	\$194,412	\$817,217
Imperial	\$3,573,342	\$585,084	\$417,248	\$2,919,594	\$1,867,667	\$9,362,935
Kern, Inyo, and Mono	\$6,771,532	\$1,092,408	\$743,565	\$5,451,165	\$3,328,317	\$17,386,987
Kings	\$981,804	\$176,038	\$110,893	\$878,437	\$496,376	\$2,643,548
Long Beach/Pacific Gateway	\$1,877,699	\$288,902	\$177,553	\$1,441,635	\$794,755	\$4,580,544
Los Angeles City	\$13,515,456	\$2,201,132	\$1,489,399	\$10,983,766	\$6,666,796	\$34,856,549
Los Angeles County	\$11,879,473	\$1,890,998	\$1,284,982	\$9,436,164	\$5,751,785	\$30,243,402
Madera	\$936,517	\$154,516	\$101,352	\$771,041	\$453,669	\$2,417,095
Merced	\$2,165,502	\$339,210	\$227,943	\$1,692,671	\$1,020,309	\$5,445,635
Mother Lode	\$348,703	\$67,387	\$58,751	\$336,263	\$262,981	\$1,074,085
Monterey	\$2,526,923	\$415,309	\$362,237	\$2,072,410	\$1,621,430	\$6,998,309
North Bay	\$820,510	\$143,091	\$167,877	\$714,030	\$751,444	\$2,596,952
North Central Counties Consortium	\$1,578,194	\$254,708	\$186,484	\$1,271,003	\$834,730	\$4,125,119
NoRTEC	\$2,707,849	\$450,718	\$332,286	\$2,249,103	\$1,487,367	\$7,227,323
NOVA	\$1,241,288	\$210,173	\$293,056	\$1,048,771	\$1,311,766	\$4,105,054
Oakland City	\$1,147,835	\$192,165	\$154,092	\$958,913	\$689,740	\$3,142,745
Orange	\$2,626,429	\$408,638	\$667,583	\$2,039,121	\$2,988,208	\$8,729,979
Richmond City	\$301,205	\$52,809	\$39,031	\$263,518	\$174,707	\$831,270
Riverside	\$6,470,699	\$1,027,658	\$969,580	\$5,128,059	\$4,339,994	\$17,935,990
Sacramento	\$3,530,244	\$569,971	\$535,544	\$2,844,183	\$2,397,182	\$9,877,124
Santa Ana City	\$828,120	\$135,838	\$81,518	\$677,840	\$364,886	\$2,088,202
Santa Barbara	\$1,339,117	\$161,925	\$171,227	\$808,015	\$766,439	\$3,246,723
San Benito	\$236,297	\$38,027	\$37,332	\$189,754	\$167,105	\$668,515
San Bernardino	\$5,654,633	\$896,733	\$746,749	\$4,474,738	\$3,342,567	\$15,115,420
South Bay	\$1,427,301	\$244,536	\$244,037	\$1,220,246	\$1,092,348	\$4,228,468
Santa Cruz	\$1,149,800	\$168,372	\$160,667	\$840,185	\$719,173	\$3,038,197
San Diego	\$6,189,744	\$969,615	\$1,010,031	\$4,838,421	\$4,521,063	\$17,528,874
SELACO	\$1,087,167	\$169,943	\$169,449	\$848,025	\$758,479	\$3,033,063
San Francisco	\$1,038,078	\$191,916	\$268,592	\$957,669	\$1,202,260	\$3,658,515
San Joaquin	\$3,660,249	\$585,357	\$432,238	\$2,920,960	\$1,934,767	\$9,533,571
San Jose - Silicon Valley	\$1,981,610	\$313,687	\$356,527	\$1,565,312	\$1,595,873	\$5,813,009
San Luis Obispo	\$532,711	\$68,577	\$68,874	\$342,200	\$308,291	\$1,320,653
Solano	\$982,411	\$169,890	\$167,529	\$847,760	\$749,885	\$2,917,475
Sonoma	\$756,936	\$119,549	\$132,331	\$596,553	\$592,337	\$2,197,706
Stanislaus	\$2,953,183	\$476,688	\$352,002	\$2,378,694	\$1,575,617	\$7,736,184
Tulare	\$4,571,373	\$730,517	\$493,406	\$3,645,314	\$2,208,563	\$11,649,173
Verdugo	\$783,399	\$140,656	\$125,024	\$701,879	\$559,627	\$2,310,585
Ventura	\$1,577,149	\$241,745	\$328,902	\$1,206,320	\$1,472,219	\$4,826,335
Yolo	\$719,085	\$91,027	\$88,800	\$454,227	\$397,484	\$1,750,623

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A2
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: California Department of Forestry and Fire Protection Central Valley Forestry Corps Project Funding

RECOMMENDATION:

Award \$1,675,125.92 of funds from the California Department of Forestry and Fire Protection (CalFire) Central Valley Forestry Corps program as outlined in this item.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) was awarded a grant in the amount of \$1,675,125.92 through the CalFire for the period of January 2, 2020, through June 1, 2022. The FRWDB, as the fiscal agent, will partner with Reedley Community College, Fresno Economic Opportunity Commissions' (EOC's) Local Conservation Corps, and the Associate California Loggers. The project continues the training program funded under the Workforce Accelerator Fund 7.0 project, providing Forestry Tech training to an additional 75 youth in the Central Valley. The Central Valley Forestry Corps will foster the health of our forest and address unprecedented tree mortality by engaging in fuel reduction and pest management.

FRWDB staff is requesting the Adult Council recommend the approval of the following funding allocations, as approved in the grant:

FRWDB Administrative/Program Oversight	\$167,519.99
Reedley College - Vocational Training	201,600.00
Reedley College - Equipment	749,925.93
Fresno EOC Local Conservation Corps - Case Management	150,000.00
Participant Pool - Paid Work Experience	252,000.00
Participant Pool - Supportive Service - Transportation	46,080.00
Associate California Loggers – Employer Outreach	60,000.00
Michael Bernick – Program Evaluation	48,000.00
Total Funding Allocations	<u>\$1,675,125.92</u>

FISCAL IMPACT:

Approval of this item will allocate \$1,675,200 of CalFire funding for program administration and direct program services.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A3
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Third Quarter Workforce Innovation and Opportunity Act Adult Participant Training Report for Program Year 2019-2020

RECOMMENDATION:

Accept the Third Quarter Workforce Innovation and Opportunity Act Adult (WIOA) Participant Training Report for Program Year (PY) 2019-2020.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

In 2012, the State of California passed Senate Bill (SB) 734, which mandated local workforce boards to a training expenditure requirement of their WIOA Adult and Dislocated Worker formula fund allocations for workforce training services. These workforce training services include: Vocational Skills Training, Transitional Jobs (paid work experience) and On-the-Job Training activities. This initially required local boards to expend a minimum of 25% of funding beginning in PY 2012-2013 and increase the mandated expenditure requirement to 30% in PY 2016-2017.

The WIOA formula funding has a two (2) year life cycle, and local areas are mandated to fully expend the required training funding by June 30th of the last program year, e.g., training funds allocated in PY 2017-2018 were required to be fully expended by June 30, 2019. The total training allocation for PY 2017-2018 was \$2,742,578. Final total expenditures as of June 30, 2019, were \$2,656,153, 29.05% of the total allocation, which is 0.95% below the mandated 30% expenditure requirement.

The total training allocation for PY 2018-2019 was \$2,934,887, and PY 2019-2020 was \$3,074,780. The following table provides training allocations and year to date expenditures by provider through March 31, 2020.

Training Expenditure Report			
Provider	Total Available Funds	YTD Expenditures	Percent of Total Available Funds
CLC	\$3,595,749.99	\$1,550,200.90	43%
Proteus, Inc.	\$712,370.15	\$338,717.73	48%
WHCCD	\$714,081.86	\$73,915.55	10%
*Total	\$5,022,202.00	\$1,962,834.18	39%

*Totals do not include Incumbent Worker training pools funds.

The following table provides year to date enrollment data for each of the workforce training services by provider:

Training Enrollment Report						
Provider	Vocational Training		Transitional Jobs		On-the-Job Training	
	YTD Enrolled	Completion Rate	YTD Enrolled	Completions	YTD Enrolled	Completion Rate
CLC	379	113/138	31	24/31	3	2/3
Proteus, Inc.	101	41/50	5	4/5	0	0
WHCCD	38	6/9	4	3/3	0	0

Staff has no concerns expending the total allocation by the June 30, 2020, deadline, if current expenditure rates are maintained through June.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A4
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Adult Council
SUBJECT: Third Quarter Local Performance Results Reports for Program Year 2019-2020

RECOMMENDATION:

Accept the attached Adult and Dislocated Worker Program Providers of Services Local Performance Results Reports for the Third Quarter of Program Year 2019-2020.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Performance issues for each provider are provided below:

CLC: Provider met performance goals for Adult/Dislocated Worker (DW) number served, Adult expenditures, Adult/DW placements, Adult/DW certificate of attainment, and Adult/DW median wage. Provider did not meet performance goals for DW expenditures.

Proteus, Inc.: Provider met performance goals for Adult/DW number served, DW placements, DW certificate of attainment and Adult median wage. Provider did not meet performance goals for Adult/DW expenditures, Adult placements, Adult certificate of attainment, and DW median wage.

WHCCD: Provider met performance goals for DW placement, Adult/DW certificate of attainment and Adult/DW median wage. Provider did not meet performance goals for Adult/DW number served, Adult/DW expenditures, and Adult placement.

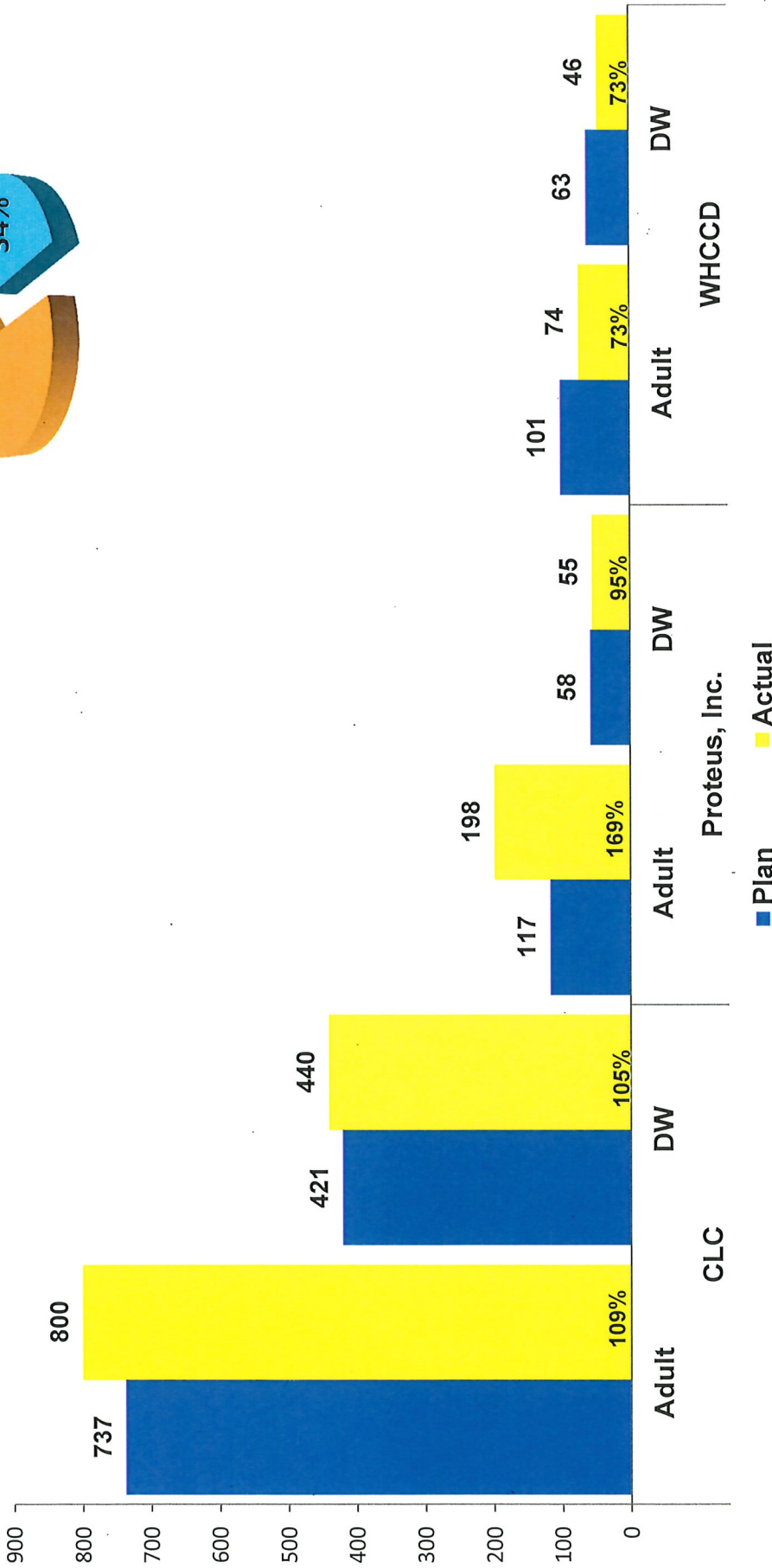
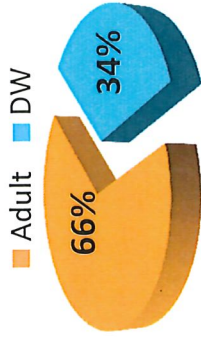
ATTACHMENT:

Adult and Dislocated Worker Program Providers of Services Local Performance Results Reports for the Third Quarter of Program Year 2019-2020

Adult/DW Served

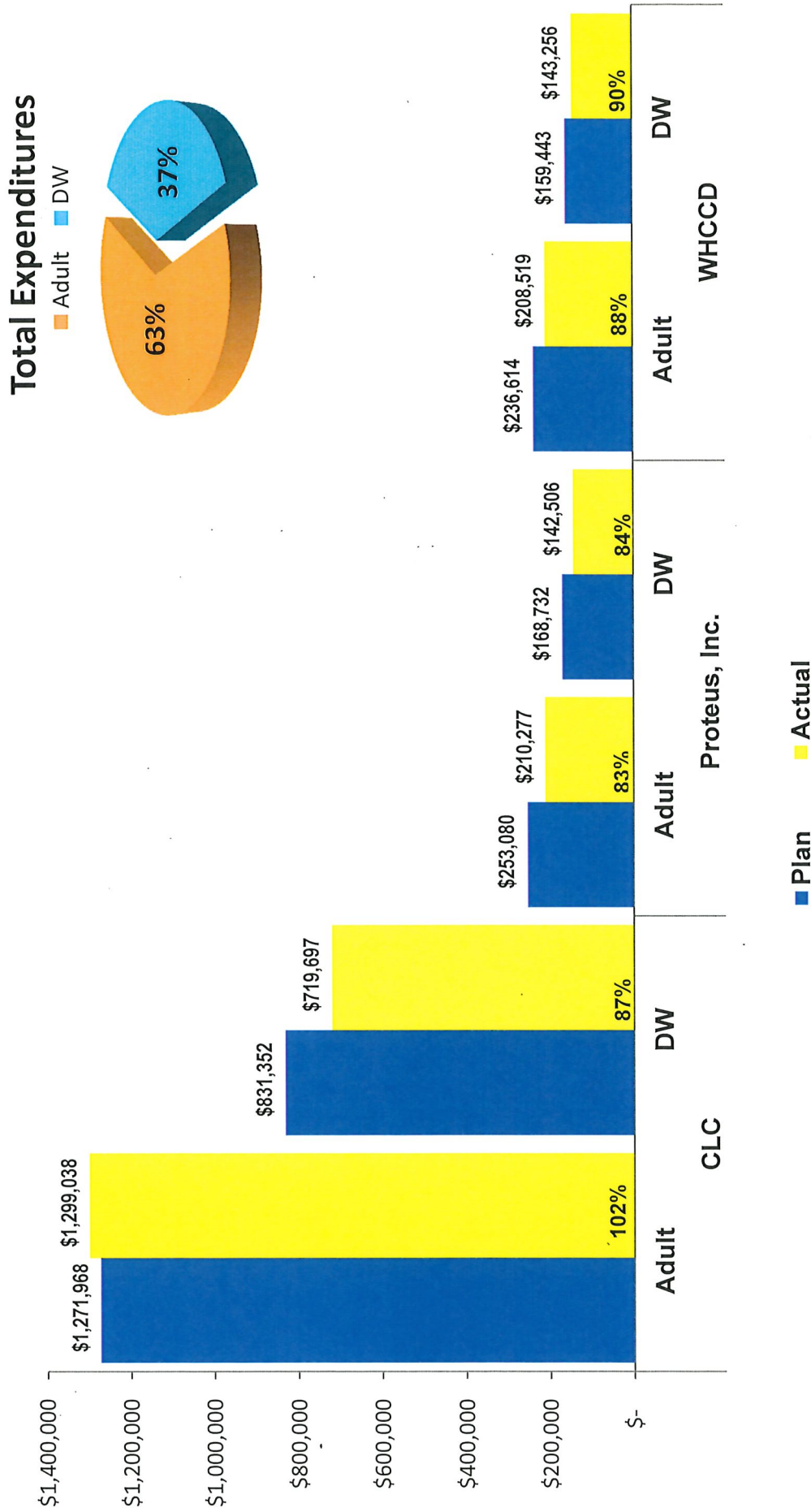
CLC- Central Labor Council
 Proteus - Proteus, Inc.
 WHCCD -West Hills Community College District

Total Served- 1613



Note: Adult/ DW number served goal is 95%.

Adult/ DW Expenditures

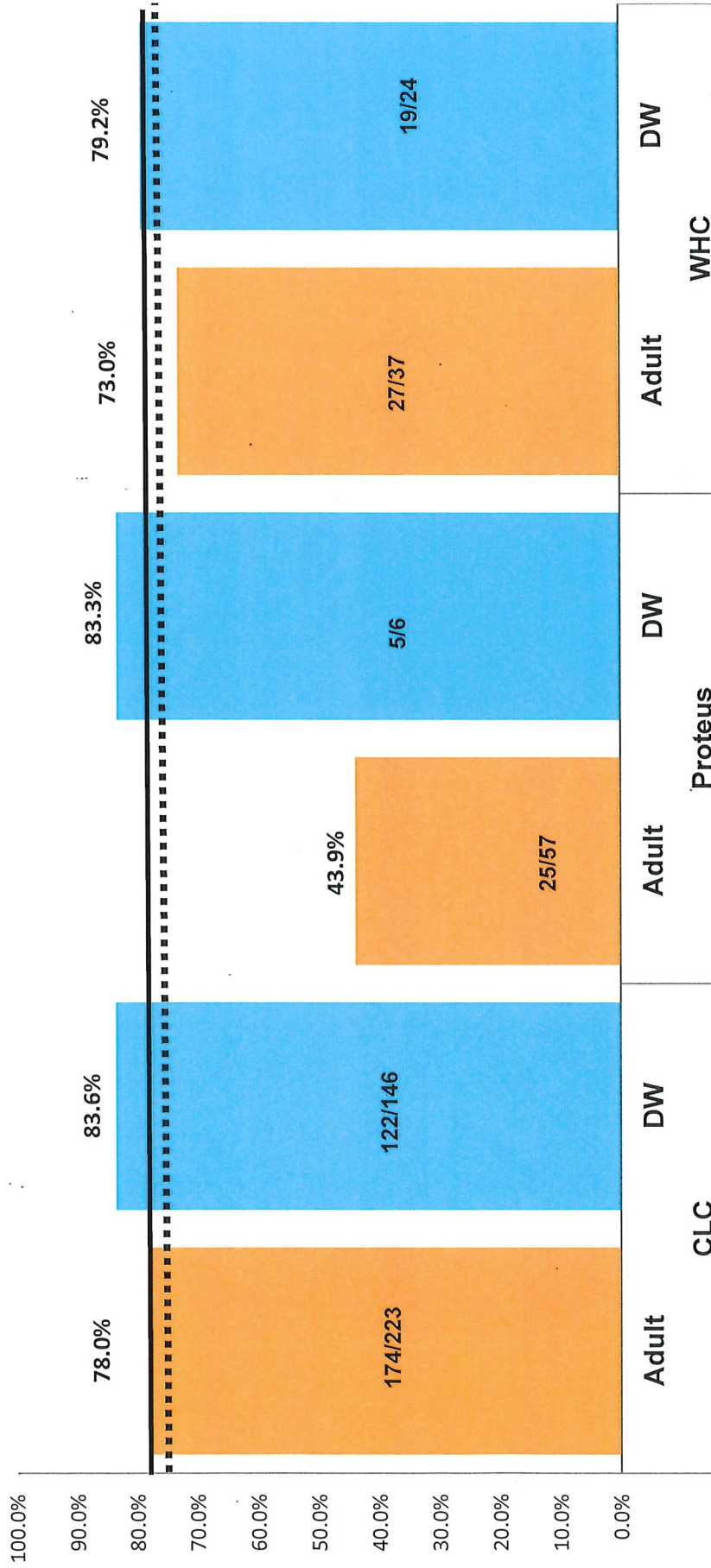


Note: Adult/DW Expenditures goal is 95% to 100%.

Adult/DW Placement

Placement Goals

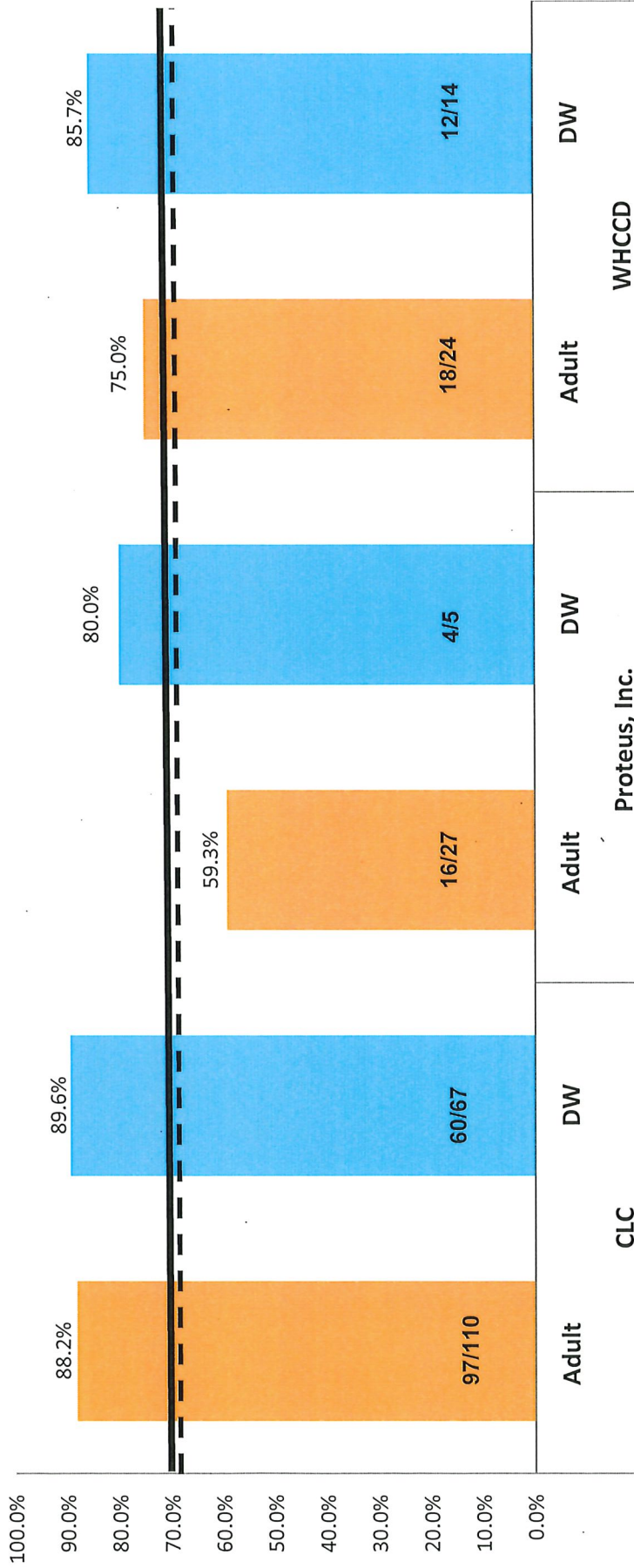
DW 78.5 %
Adult 75.1%



■ Adult ■ DW

Certificate of Attainment Goal
 DW 70% ———
 Adult 68.3% - - - -

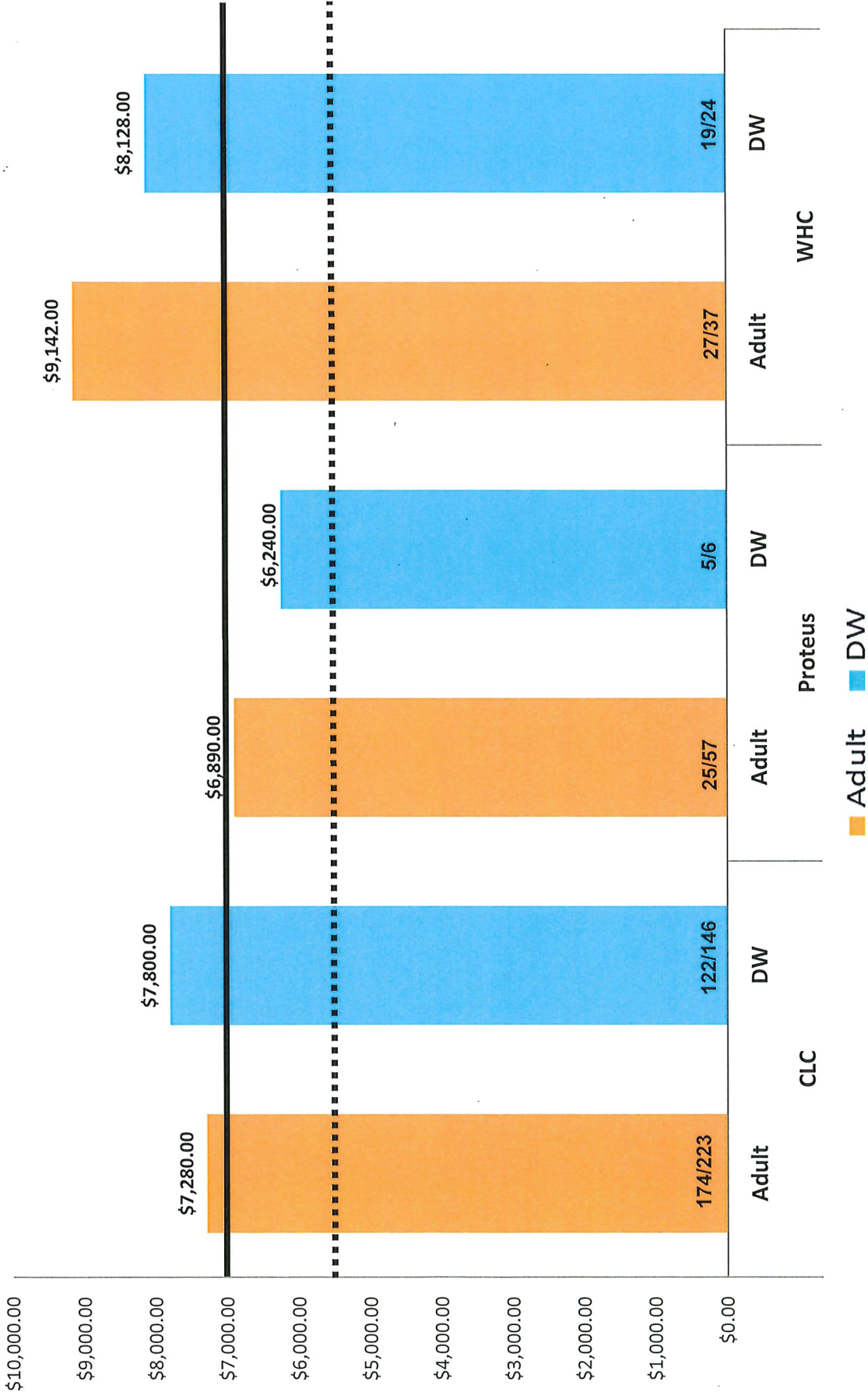
Adult/DW Credential Rate



■ Adult ■ DW

Placement Median Wage Earnings

Goals
 DW \$ 6,900
 Adult \$5,400



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A5
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Adult Council
SUBJECT: Second and Third Quarters Providers of Services' Monitoring Report for Program Year 2019-2020

RECOMMENDATION:

Accept the following Providers of Services' Monitoring Report for the Second and Third Quarters of Program Year 2019-2020.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state, and local regulations and/or policies.

ATTACHMENT:

Adult Provider of Services Monitoring Report – Second and Third Quarters, Program Year 2019-2020

**Adult Providers of Services Monitoring Report
Second and Third Quarters, Program Year 2019-2020**

Program Monitoring:

Programmatic monitoring of the following sub-recipients was completed during the second and third quarter. **None**

Sub-Recipient	Contract # (s)	Results
Proteus, Inc. Program Year (PY) 2019-2020	243	1) Service Code usage issues; 2) Measurable Skills Gain reporting issues; 3) Fundable Activities processing issues Status: Finding 1 – Closed Finding 2 – Conditionally Closed Finding 3 - Conditionally Closed Monthly monitoring in process for the two findings and the conditionally closed PY 2018-2019 finding.

Programmatic monitoring of the following sub-recipients were in process as of the end of the third quarter:

Sub-Recipient	Contract # (s)
West Hills Community College District PY 2019-2020	250

Fiscal Monitoring:

Fiscal monitoring of the following sub-recipients was completed during the second & third quarters:

Sub-Recipient	Contract # (s)	Results
Proteus, Inc. PY 2018-2019 Fiscal Close-out	243, 243-800	No Findings
SER, Inc. PY 2019-2020 Fiscal Annual	730	No Findings
Central Labor Council Partnership PY 2019-2020 Fiscal Annual	213-201/501, 213 Pre- Apprenticeship	No Findings
West Hills Community College District PY 2018-2019 Fiscal Close-out	250, 250-800	No Findings

Fiscal monitoring of the following sub-recipients is in process as of the end of the third quarter:

Sub-Recipient	Contract # (s)
Proteus, Inc. PY 2019-2020 Fiscal Annual	243
West Hills Community College District	250

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A6
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Second and Third Quarters Providers of Services' Customer Complaint Report for Program Year 2019-2020

RECOMMENDATION:

Accept the Adult and Dislocated Worker Customer Complaint Report for the Second and Third Quarters of Program Year (PY) 2019-2020.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

Under the Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

ATTACHMENT:

Adult/Dislocated Worker Customer Complaint Report – Second and Third Quarters, Program Year 2019-2020

Adult/Dislocated Worker Customer Complaint Report

Second and Third Quarters, Program Year 2019-2020

Date	Sub-Recipient	Summary of Customer Complaint	Action Taken	Date of Correction
No complaints received during Second Quarter				
Third Quarter				
19-01	CLC, FRWDB	Requesting reversal of FRWDB denied waiver request; Cosmetology training	Request Denied	3/20/2020
19-02	CLC, FRWDB	Requesting of FRWDB denied waiver request; third training	Investigation in process	

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A7
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Adult Council
SUBJECT: Second and Third Quarter Job Seeker Customer Satisfaction Report for Program Year 2019-2020

RECOMMENDATION:

Accept the Second and Third Quarter Job Seeker Customer Satisfaction Reports for Program Year (PY) 2019-2020.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

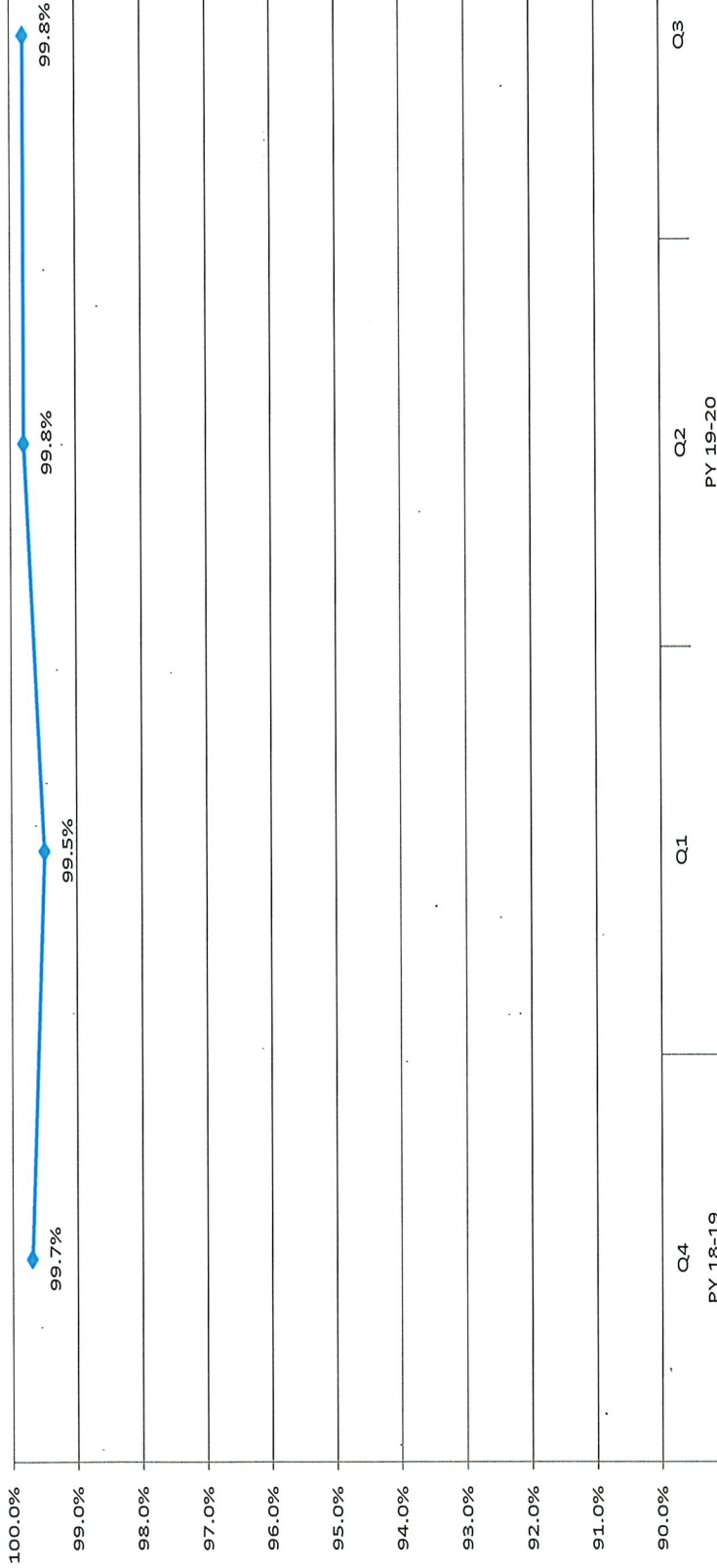
As part of this responsibility, FRWDB staff has implemented the Job Seeker Customer Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to staff on a monthly basis. The data is accumulated, analyzed and reviewed on a quarterly basis and reported to this Council.

FRWDB staff work with service providers to improve the processes used to increase the satisfaction level with our job seekers. These improvements are based on data collected through these satisfaction surveys, monitoring reviews, complaints and monthly operations meetings between provider and FRWDB staff.

ATTACHMENTS:

ATTACHMENT I: Job Seeker Basic Career Services for the Second and Third Quarter of PY 2019-2020
ATTACHMENT II: Individual Career Services for the Second and Third Quarter of PY 2019-2020

Basic Career Services



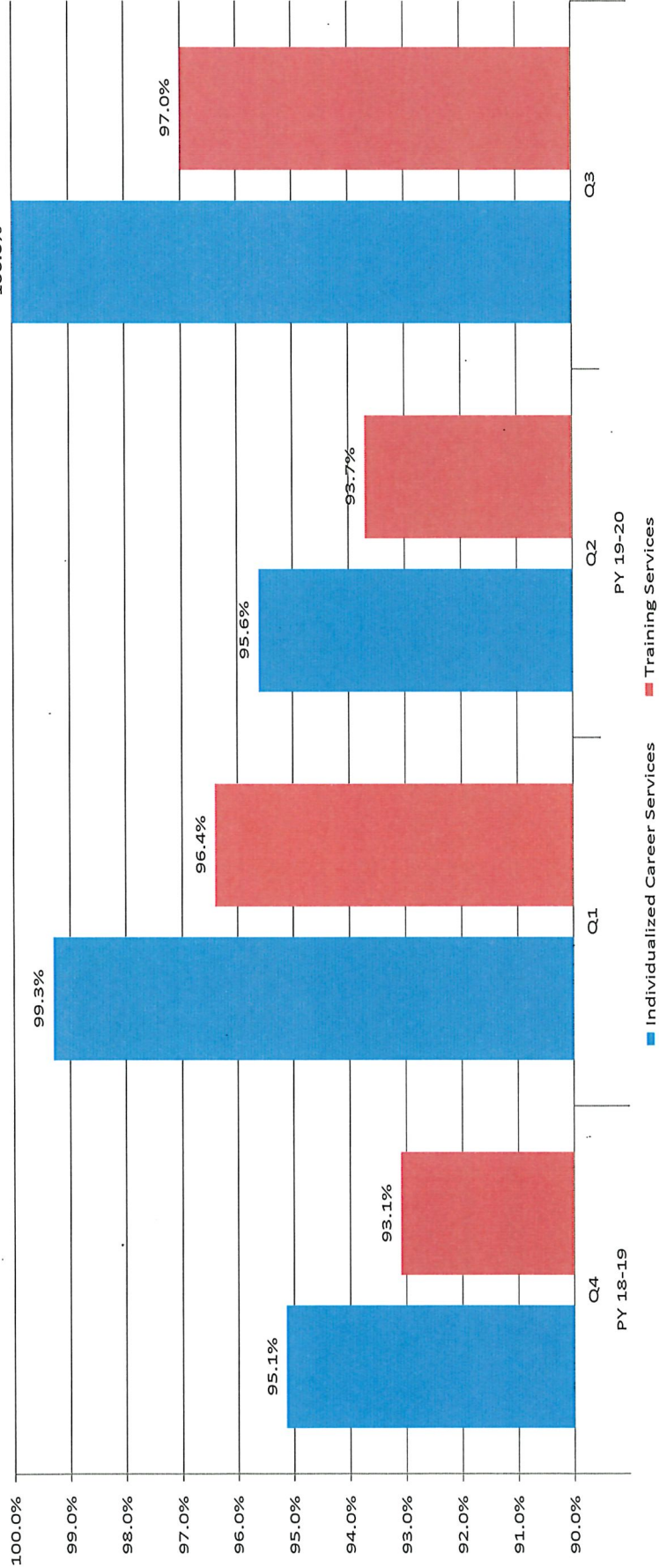
Staff Notes:

	PY 19-20		
	Q1	Q2	Q3
Surveys Received	757	738	636
Number of Users	5,046	7815	8302
Survey Response Rate	15.0%	9.4%	7.7%

Sample of User Comments:

Facilitator was very informative; I wish I had known about this a long time ago; very welcoming; I wish this assistance was like this in other states; Staff are very helpful; Should have Skype/Google Hangouts for long distance interviews with employers; Internet connection needs to be faster; Would like to see more information about services available for Native Americans; I never knew these services were available; Addressed a lot of my questions; Need to have a Spanish speaking facilitator for orientation; Staff kept the orientation lively; Thank you for the help; Staff talk too much (orientation); Our whole family has used Workforce Connection and are very thankful for the services; Surprised to learn of all the services available; A little overwhelming with all the services available; I wish I had known how long the appointments would be, so that I could arrange for sufficient childcare; Workforce is not flexible for persons who work fulltime; The 8 day workshop is not conducive to those who are employed.

Placement Satisfaction



Staff Notes:

	PY 18-19				PY 19-20			
	Q4		Q1		Q2		Q3	
	Non-Training	Training	Non-Training	Training	Non-Training	Training	Non-Training	Training
Surveys Received by Type	45	65	28	52	41	44	41	75
Clients Closed & Placed by Type	59	82	34	66	53	59	47	97
Survey Response Rate	76.3%	79.3%	82.3%	78.8%	77.4%	74.6%	87.2%	77.3

Participant Feedback:

Individualized Career Services: Used skills I already had; Assessments did not help me; Workshops were more for office jobs, not helpful for the type of career I was looking for; Workshops were helpful, Served as wake up call; I don't understand why I had to take assessments since I have a BS, they were of no use to me; Job referrals received were of no help, secured employment on my own; Staff was great; Have recommended WFC to others.

Training Services: Decided not to pursue trucking after training, needed an easier occupation; Not enough behind the wheel time; Found employment on my own; Disagreed with the results of the assessments; Did not secure employment in my training field after applying for multiple openings.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A8
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Program Year 2018-2019 Workforce Innovation and Opportunity Act Local Area Adult and Dislocated Worker Performance Results

RECOMMENDATION:

Accept the attached Adult and Dislocated Worker Workforce Innovation and Opportunity Act (WIOA) Local Area Performance Results for Program Year (PY) 2018-2019.

The Adult Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The WIOA has six (6) primary indicators of performance: Employment Rate 2nd Quarter (Q2) after Exit, Employment Rate 4th Quarter (Q4) after Exit, Median Earnings, Credential Attainment, Measurable Skill Gains, and Effectiveness in Serving Employers. Currently, the State of California has released negotiated goals for local areas for the first four indicators. The last two measures are new and as such are being phased in.

The State of California released WSIN19-24, Final Program Year 2018 WIOA Annual Performance Report on December 30, 2019. This Information Notice informs local areas of the availability of the Final Program Year 2018 WIOA Annual Performance Report as made available by the California Workforce Development Board. The report, for the first time, included local performance results.

This period of reporting is the first full year for which performance outcomes could be obtained for all WIOA measures. "Baseline" indicates no goals have been developed yet due to the measure being new. The cohort periods for the various indicators are as follows:

Employment Rate Q2: 07/01/2017 - 06/30/2018
 Employment Rate Q4: 01/01/2017 - 12/31/2017
 Median Earnings: 07/01/2017 - 06/30/2018
 Credential Rate: 01/01/2017 - 12/31/2017
 Measurable Skill Gains (MSG): 07/01/2018 - 06/30/2019 (real-time)

Local Area WIOA performance results for PY 2018-2019 are as follows:

Adult	2018 Final Goals	2018 Final Results	Achieved
Employment Q2	72.6%	78.2%	108%
Employment Q4	68.0%	75.5%	111%
Median Earnings Q2	\$4,900	\$6,014	123%
Credential Rate	63.2%	84.4%	134%
MSG		62.3%	Baseline

Dislocated Worker	2018 Final Goals	2018 Final Results	Achieved
Employment Q2	76.0%	83.8%	110%
Employment Q4	71.4%	85.8%	120%
Median Earnings Q2	\$6,400	\$7,466	117%
Credential Rate	64.9%	88.1%	136%
MSG		61.7%	Baseline

Consent Items Submitted by the Business & Industry Committee

MISSION:

To actively support and engage the Fresno business and industry community with Workforce Innovation and Opportunity Act resources and facilities through information and education to stimulate job growth and job retention.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B1
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Business and Industry Committee
SUBJECT: Human Resources Hotline and Business Workshops Award Recommendation

RECOMMENDATION:

Award a sole source agreement for Human Resources Hotline Services and Business Workshops to Sierra HR Partners for Program Year (PY) 2020-2021, with options for up to four (4) additional renewals, for a total term not to exceed five (5) years.

The Business and Industry Committee approved this recommendation on May 6, 2020.

REASON FOR RECOMMENDATION:

On February 4, 2020, the Fresno Regional Workforce Development Board (FRWDB) released a Request for Quotes (RFQ) to provide Human Resources Hotline and Business Workshops services. Two (2) proposals were received by the March 4, 2020, due date.

For the procurement to be considered competitive, a minimum of three (3) proposals must be received. As such, this procurement was deemed failed. As outlined in the RFQ and the FRWDB Procurement Policy, the FRWDB has the following options: 1) Re-procure the services, 2) take no further action and let the current contract and services end on June 30, 2020, or 3) award a Sole Source Contract.

On March 17, 2020, a rating panel met to review both proposals; both proposals received more than the minimum 70 points required. The Rating Panel and FRWDB staff recommended that a sole source contract be awarded to Sierra HR Partners, who received the highest number of points.

FISCAL IMPACT:

Approval of this item will allocate approximately \$15,400 for Human Resources Hotline and Business Workshops for PY 2020-2021. Funds are included in the FRWDB budget.

ATTACHMENT:

Rating Panel Results

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
REQUEST FOR QUOTES - Program Year 2020-2021
Human Resources Hotline and Business Workshops/Seminars
Business Workshops and Seminars
QUOTE RATING SUMMARY**

Name of Bidder: California Employers Association
Quote No.: 415586

Evaluation Criteria	Possible Points	Points Awarded
References, Experience, Background	35.0	31.7
Scope of Services	40.0	34.0
Cost of Services	25.0	16.5
Total Points	<u>100.0</u>	<u>82.2</u>

Name of Bidder: Sierra HR Partners
Quote No.: 415585

Evaluation Criteria	Possible Points	Points Awarded
References, Experience, Background	35.0	35.0
Scope of Services	40.0	40.0
Cost of Services	25.0	24.0
Total Points	<u>100.0</u>	<u>99.0</u>

As described in Section 1 (J) on page 9 of the RFQ, this competition is classified as failed.

Consent Items Submitted by the Youth Council

MISSION:

To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	C1
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2020-2021

RECOMMENDATION:

Approve Workforce Innovation and Opportunity Act (WIOA) Youth funding allocations for Program Year (PY) 2020-2021 as outlined in the attached budget allocation worksheet (Attachment I).

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Employment Development Department (EDD), Workforce Services Division, released WIOA formula allocations for PY 2020-2021 on May 14, 2020 (Attachment II). These allocations are based on the allotment levels issued by the U.S. Department of Labor, Employment and Training Administration to the states on April 23, 2020.

The Fresno Regional Workforce Development Board (FRWDB) received \$7,134,064 of WIOA Youth funds for PY 2020-2021, a 16.39% increase compared to last year's allocation of \$6,129,237. The estimated carryover is \$1,591,983, which is a 24.25% decrease from PY 2019-2020; this brings the total available funding to \$8,726,047.

The WIOA regulations implemented on July 1, 2015, mandates that 20% of the total funds available for youth be reserved for Work Experience (WEX) opportunities, which is reflected in the recommended allocations.

Approval of the recommended funding allocations will result in the following:

- Increase the current three percent (3%) set aside for carryover to five percent (5%) carryover for PY 2021-2022;
- Maintain the current PY 2020-2021 WEX Pool for WIOA mandated 20% for WEX funding;
- Decrease the prior plan year WEX reserve for PY 2019-2020 by \$1,681 based on current estimated expenditures of the mandated WEX funds;
- Increase Youth sub-contractors by five percent (5%);
- Maintain the Vocational Training pool;

- Decrease \$35,000 (70%) funding for the Fresno County Public Defender's office for the Clean Slate program. This program assists job seekers in filing legal documents to assist them in addressing legal barriers to employment, i.e., criminal record expungements and back child support payments;
- Maintain Supportive Services pool;
- Maintain Participant Workshop pool;
- Maintain \$50,000 for Soft Skills Training pool;
- Maintain \$50,000 for community outreach; and
- Maintain facility site budgets for Provider staff training such as Active Shooter, Customer Center Design, and for marketing, furniture and equipment update.

FISCAL IMPACT:

Approval of this item will allocate \$8,726,047 of WIOA Youth funds, which will be allocated to FRWDB operational, sub-contracts and participant pools. The \$356,703 will be allocated to carryover for PY 2021-2022.

ATTACHMENTS:

ATTACHMENT I: WIOA Youth Allocations Worksheet for PY 2020-2021

ATTACHMENT II: EDD Information Notice WSIN19-45, WIOA Formula Allocations – PY 20-21

	A	B	C	D	E	F	G
1	WIOA YOUTH ALLOCATIONS FOR						
2	PROGRAM YEAR 2020 - 2021						
3							
4			Youth	Youth			
5			Allocation	Allocation	Increase/	%	
6			2019-20	2020-21	(Decrease)	Change	
7							
8							
9	Actual/Estimated Carryover		2,101,692	1,591,983	(509,709)	-24.25%	
10	Award		6,129,237	7,134,064	1,004,827	16.39%	
11	Total Available		8,230,929	8,726,047	495,118	6.02%	
12							
13	Operational Costs						
14	Facility/Site Budgets		460,513	460,513	0	0.00%	
15	FRWDB Admin Support		612,924	612,924	0	0.00%	
16	FRWDB Program Support		943,554	943,554	0	0.00%	
17	Assessment Materials		55,494	55,494	0	0.00%	
18	Carryover to Following Year	5%	183,877	356,703	172,826	93.99%	
19	Total Operational Costs		2,256,362	2,429,188	172,826	7.66%	
20							
21	Contractors & Participant Pools						
22	ResCare - Incarcerated Youth		326,730	343,067	16,337	5.00%	
23	ResCare - Urban North		1,103,966	1,159,164	55,198	5.00%	
24	Fresno EOC - Urban South		1,103,966	1,159,164	55,198	5.00%	
25	Proteus - Rural East		618,231	649,143	30,912	5.00%	
26	West Hills Community College - Rural West		409,196	429,656	20,460	5.00%	
27	Current Plan Year Work Experience Pool		1,103,263	1,284,132	180,869	16.39%	
28	Prior Plan Year Work Experience Reserve		546,681	545,000	(1,681)	-0.31%	
29	Vocational Training Pool		435,849	435,849	0	0.00%	
30	Pilot Public Defenders Project		50,000	15,000	(35,000)	-70.00%	
31	Participant Workshop Pool		55,000	55,000	0		
32	Soft Skills Training Pool		50,000	50,000	0		
33	Community Outreach		50,000	50,000	0		
34	Supportive Services		121,685	121,685	0	0.00%	
35	Total Contractors & Participant Pools		5,974,567	6,296,859	322,292	5.39%	
36							
37							
38	Total Allocations		8,230,929	8,726,047			
39			0	0			
40							
41			1,103,263	1,284,132			
42	Work Experience Training Percentage		20%	20%			
43							
44							
45	Note: Due to spreadsheet formula rounding calculations, total(s) may be \$1.00 off.						
46	Prepared By: C. Beierschmitt						
47							



INFORMATION NOTICE

Date: May 14, 2020 Number: WSIN19-45

Expiration Date: 05/15/2022



WIOA FORMULA ALLOCATIONS – PY 20-21

The *Workforce Innovation and Opportunity Act* (WIOA) Title I formula fund allocations for each Local Workforce Development Area (Local Area), for Program Year (PY) 2020-21, have been released. These allocations (Adult, Youth, and Dislocated Worker (DW)) are based on the allotments issued by the U.S. Department of Labor (DOL), to the states per [Training and Employment Guidance Letter 16-19](#), dated April 23, 2020.

The WIOA prescribes a specific method to calculate sub-state hold harmless levels for DW Program funds. As a result, there is an alignment in the WIOA hold harmless provisions across the Youth, Adult, and DW programs. These hold harmless provisions were established to help mitigate year-to-year volatility in funding levels. Under the WIOA, hold harmless provisions ensure that each area receives no less than 90 percent of their average percentage share from the two prior years. The local areas that receive more than 100 percent of their average percentage share from the previous two years will be proportionately reduced by the amount of total funding necessary to ensure that all local areas receive at least 90 percent of their average percentage share from the two prior years.

Please be aware that this notice is being issued for planning and budgeting purposes only because the state has not yet received the federal Notice of Award (NOA) for any of the funding streams. Once the NOA has been received, Youth allocations will be released to Local Areas immediately. Youth allotments to the states will be issued in one sum with an effective date of April 1, 2020, under the grant code 301. The Adult and DW allocations will be released as soon as we receive federal and state spending authority for these funds.

The allotment to California and the amounts available for the formula allocation to the local areas are listed below. Attachment 1 reflects the total amount local areas will receive for each of the funding streams during the PY 20-21. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams are allocated.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

PY 20-21 Federal Allotment & Available Formula Allocation

PY 20-21 Title I	Total Federal Allotment	Amount Available for Formula Allocation
Youth Program	\$134,926,913	\$114,687,877
Adult Program	\$129,604,863	\$110,164,134
Dislocated Worker Program	\$142,073,567	\$85,244,141
Total	\$406,605,343	\$310,096,152

If you have any questions, please contact the Financial Management Unit at WSBFinancialManagementUnit@edd.ca.gov.

/s/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division

Attachments are available on the internet:

1. [Youth, Adult, and Dislocated Worker Allotments \(XSLX\)](#)
2. [WIOA Funding SFY 20-21 \(XLSX\)](#)

Workforce Innovation and Opportunity Act
Youth, Adult, and Dislocated Worker Program Activities Allocations
Program Year 2020-21

Display Name	Round 1			Round 2		Grand Total
	Youth	Adult	Dislocated Worker	Adult	Dislocated Worker	
Alameda	\$1,431,220	\$225,359	\$323,167	\$1,124,552	\$1,446,547	\$4,550,845
Anaheim City	\$687,133	\$110,688	\$99,248	\$552,336	\$444,250	\$1,893,655
Contra Costa	\$1,359,201	\$220,658	\$295,905	\$1,101,094	\$1,324,520	\$4,301,378
Foothill	\$501,323	\$86,586	\$91,830	\$432,066	\$411,044	\$1,522,849
Fresno	\$7,134,064	\$1,137,532	\$784,636	\$5,676,336	\$3,512,156	\$18,244,724
Golden Sierra	\$794,045	\$130,117	\$173,497	\$649,290	\$776,599	\$2,523,548
Humboldt	\$311,324	\$44,749	\$43,433	\$223,299	\$194,412	\$817,217
Imperial	\$3,573,342	\$585,084	\$417,248	\$2,919,594	\$1,867,667	\$9,362,935
Kern, Inyo, and Mono	\$6,771,532	\$1,092,408	\$743,565	\$5,451,165	\$3,328,317	\$17,386,987
Kings	\$981,804	\$176,038	\$110,893	\$878,437	\$496,376	\$2,643,548
Long Beach/Pacific Gateway	\$1,877,699	\$288,902	\$177,553	\$1,441,635	\$794,755	\$4,580,544
Los Angeles City	\$13,515,456	\$2,201,132	\$1,489,399	\$10,983,766	\$6,666,796	\$34,856,549
Los Angeles County	\$11,879,473	\$1,890,998	\$1,284,982	\$9,436,164	\$5,751,785	\$30,243,402
Madera	\$936,517	\$154,516	\$101,352	\$771,041	\$453,669	\$2,417,095
Merced	\$2,165,502	\$339,210	\$227,943	\$1,692,671	\$1,020,309	\$5,445,635
Mother Lode	\$348,703	\$67,387	\$58,751	\$336,263	\$262,981	\$1,074,085
Monterey	\$2,526,923	\$415,309	\$362,237	\$2,072,410	\$1,621,430	\$6,998,309
North Bay	\$820,510	\$143,091	\$167,877	\$714,030	\$751,444	\$2,596,952
North Central Counties Consortium	\$1,578,194	\$254,708	\$186,484	\$1,271,003	\$834,730	\$4,125,119
NoRTEC	\$2,707,849	\$450,718	\$332,286	\$2,249,103	\$1,487,367	\$7,227,323
NOVA	\$1,241,288	\$210,173	\$293,056	\$1,048,771	\$1,311,766	\$4,105,054
Oakland City	\$1,147,835	\$192,165	\$154,092	\$958,913	\$689,740	\$3,142,745
Orange	\$2,626,429	\$408,638	\$667,583	\$2,039,121	\$2,988,208	\$8,729,979
Richmond City	\$301,205	\$52,809	\$39,031	\$263,518	\$174,707	\$831,270
Riverside	\$6,470,699	\$1,027,658	\$969,580	\$5,128,059	\$4,339,994	\$17,935,990
Sacramento	\$3,530,244	\$569,971	\$535,544	\$2,844,183	\$2,397,182	\$9,877,124
Santa Ana City	\$828,120	\$135,838	\$81,518	\$677,840	\$364,886	\$2,088,202
Santa Barbara	\$1,339,117	\$161,925	\$171,227	\$808,015	\$766,439	\$3,246,723
San Benito	\$236,297	\$38,027	\$37,332	\$189,754	\$167,105	\$668,515
San Bernardino	\$5,654,633	\$896,733	\$746,749	\$4,474,738	\$3,342,567	\$15,115,420
South Bay	\$1,427,301	\$244,536	\$244,037	\$1,220,246	\$1,092,348	\$4,228,468
Santa Cruz	\$1,149,800	\$168,372	\$160,667	\$840,185	\$719,173	\$3,038,197
San Diego	\$6,189,744	\$969,615	\$1,010,031	\$4,838,421	\$4,521,063	\$17,528,874
SELACO	\$1,087,167	\$169,943	\$169,449	\$848,025	\$758,479	\$3,033,063
San Francisco	\$1,038,078	\$191,916	\$268,592	\$957,669	\$1,202,260	\$3,658,515
San Joaquin	\$3,660,249	\$585,357	\$432,238	\$2,920,960	\$1,934,767	\$9,533,571
San Jose - Silicon Valley	\$1,981,610	\$313,687	\$356,527	\$1,565,312	\$1,595,873	\$5,813,009
San Luis Obispo	\$532,711	\$68,577	\$68,874	\$342,200	\$308,291	\$1,320,653
Solano	\$982,411	\$169,890	\$167,529	\$847,760	\$749,885	\$2,917,475
Sonoma	\$756,936	\$119,549	\$132,331	\$596,553	\$592,337	\$2,197,706
Stanislaus	\$2,953,183	\$476,688	\$352,002	\$2,378,694	\$1,575,617	\$7,736,184
Tulare	\$4,571,373	\$730,517	\$493,406	\$3,645,314	\$2,208,563	\$11,649,173
Verdugo	\$783,399	\$140,656	\$125,024	\$701,879	\$559,627	\$2,310,585
Ventura	\$1,577,149	\$241,745	\$328,902	\$1,206,320	\$1,472,219	\$4,826,335
Yolo	\$719,085	\$91,027	\$88,800	\$454,227	\$397,484	\$1,750,623

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	C2
MEETING DATE:	June 3, 2020
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Year-Round Youth Offender Services Request for Proposals Award Recommendation

RECOMMENDATION:

Approve a sole-source contract to Arbor E&T, LLC d/b/a ResCare Workforce Services to provide year-round youth offender services.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board (FRWDB) staff released a Request for Proposals (RFP) for Year-Round Youth Offender Services on February 6, 2020, with a proposal submission deadline of 3:00 p.m. on March 6, 2020. As outlined in the RFP, in order to be deemed a competitive procurement, at least three (3) responsive proposals for the same scope of services must be received by the RFP deadline. There were two (2) proposals received (Arbor E&T, LLC d/b/a ResCare Workforce Services and Fresno Economic Opportunities Commission) by the March 6, 2020, deadline; therefore, the solicitation was deemed a failed competition.

FRWDB staff conducted Phase I of the rating process. Both proposals met all of the minimum requirements of the RFP and were forwarded to the rating team for the Phase II evaluation.

The Phase II rating team met on March 19, 2020, to review and rate the proposals. FRWDB staff facilitated the meeting and provided technical assistance to the rating team. Both proposals received scores that exceeded the minimum 70 points required to be considered for contract award. Arbor E&T, LLC d/b/a ResCare Workforce Services received a total score of 98.7 and the Fresno Economic Opportunities Commission received a total score of 87.7. Based on the rating scores, the rating team is recommending a sole-source contract be awarded to Arbor E&T, LLC d/b/a ResCare Workforce Services to begin services July 1, 2020, with an option to award an additional four (4) annual renewals based on available funding and a review of the previous year's performance.

The rating summary with a break out of the points awarded to each of the bidders has been attached for your review. A copy was posted to the FRWDB website on March 20, 2020.

FISCAL IMPACT:

FRWDB approval of this item will allocate a maximum of \$327,000 of Workforce Innovation and Opportunity Act Youth Funds for Program Year 2020-2021.

ATTACHMENT:

FRWDB Year-Round Youth Offender Program Proposal Rating Summary

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
 Youth Offender Year-Round Program Services
 REQUEST FOR PROPOSALS - PY 2020-2021
 RATING SUMMARY**

Name of Bidder: **Rescare Workforce Services**
 Quote No.: **415589**

	Points Possible	Total Points
Mandated Program Components	40	39.0
Program Management	35	34.7
Cost Reasonableness	25	25.0
	100.0	98.7

Name of Bidder **Fresno EOC**
 Quote No.: **415591**

	Points Possible	Total Points
Mandated Program Components	40	35.0
Program Management	35	32.7
Cost Reasonableness	25	20.0
	100.0	87.7

Per the Youth Offender Year-Round Program Services, page 10, Section J. 3b, only those proposals receiving 70 points or more will be considered for future funding.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	C3
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Youth Council

SUBJECT: Third Quarter Workforce Innovation and Opportunity Act Youth Participant Work Experience Report for Program Year 2019-2020

RECOMMENDATION:

Accept the Third Quarter Workforce Innovation and Opportunity Act (WIOA) Youth Participant Work Experience Report for Program Year (PY) 2019-2020.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The WIOA places a priority on providing youth with occupational learning opportunities through Work Experience (WEX). These work experiences include: paid WEX, pre-apprenticeship programs, job shadowing, and on-the-job training activities. Beginning July 1, 2015, local boards were required to begin implementing new WEX requirements, which included a mandated minimum expenditure requirement of 20%.

The WIOA formula funding has a two (2) year life cycle, and local areas are mandated to fully expend the required WEX funding by June 30th of the last program year, e.g., WEX funds allocated in PY 2017-2018 were required to be fully expended by June 30, 2019. The total WEX allocation for PY 2018-2019 was \$997,704.54. Final total expenditures as of December 31, 2019, were 997,704.54. This was 20% of the total allocation and met the mandated expenditure requirement.

Total allocations for PY 2019-2020 is \$1,106,526, which must be expended by June 30, 2021. The following table provides work experience allocations and year-to-date expenditures by provider through March 31, 2020.

Work Experience Expenditure Report			
Provider	Total Available Funds	YTD Expenditures	Percent of Total Expended Funds
FCEOC	\$342,935	\$171,856.80	50%
ResCare	\$444,431	\$271,704.10	61%
Proteus, Inc.	\$192,047	\$66,693.03	35%
WHCCD	\$127,113	\$35,191.23	28%
Total	\$1,106,526	\$545,445.16	49%

Staff has no concerns expending the total allocation by the June 30, 2021, deadline.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	C4
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Third Quarter Local Performance Results Report for Program Year 2019-2020

RECOMMENDATION:

Accept the attached Youth Program Providers of Services Local Performance Results Report for the Third Quarter of Program Year (PY) 2019-2020.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Performance issues for each provider are provided below:

FEOC: Provider met performance goals for the following areas: In-School Youth (ISY)/Out of School Youth (OSY) numbers served, ISY expenditures, OSY placements, and OSY certificate of attainment. Provider did not meet performance goals for the following areas: OSY expenditures, ISY placements, and ISY certificate of attainment. The Median Wage baseline was exceeded.

ResCare: Provider met performance goals for the following areas: ISY/OSY numbers served, OSY expenditures, ISY/OSY placements, and ISY/OSY certificate of attainment. Provider did not meet performance goals for ISY expenditures. The Median Wage baseline was exceeded.

Proteus, Inc.: Provider met performance goals for the following areas: ISY/OSY numbers served, ISY/OSY expenditures, ISY/OSY placements, and ISY/OSY certificate of attainment. The Median Wage baseline was exceeded.

WHCCD: Provider met performance goals for ISY Placements. Provider did not meet performance goals for the following areas: ISY/OSY numbers served, ISY/OSY expenditures, OSY placement, and ISY/OSY certificate of attainment. The Median Wage baseline was exceeded.

Youth Offender Services (ResCare): Provider met performance goals for the following areas: ISY/OSY numbers served, ISY/OSY expenditures, ISY/OSY placements, and ISY/OSY certificate of attainment. The Median Wage baseline was exceeded.

Median Wage currently under negotiation for PY 2019-2020. The proposed base line is \$2,817.00.

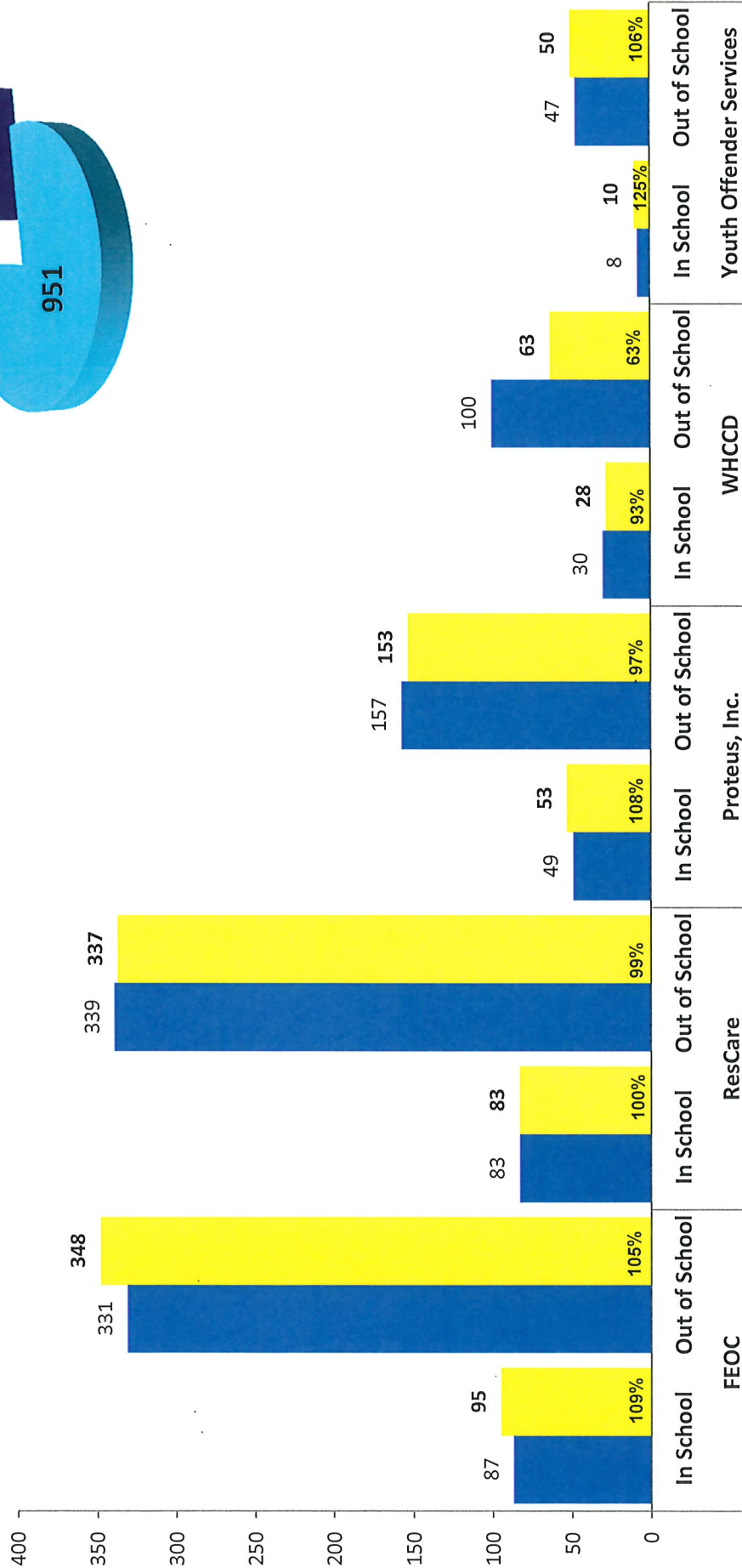
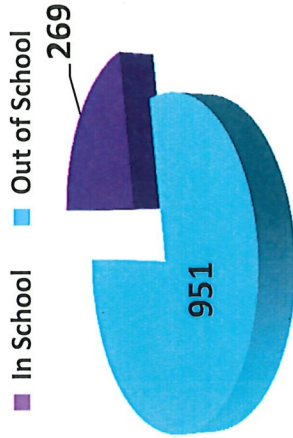
ATTACHMENT:

Young Adult Services Providers of Services Local Performance Results Report for the Third Quarter of Program Year 2019-2020

Youth Served

FEOC - Fresno Economic Opportunities Commission
 ResCare - ResCare Workforce Services
 Proteus - Proteus, Inc.
 WHCCCD - West Hills Community College District

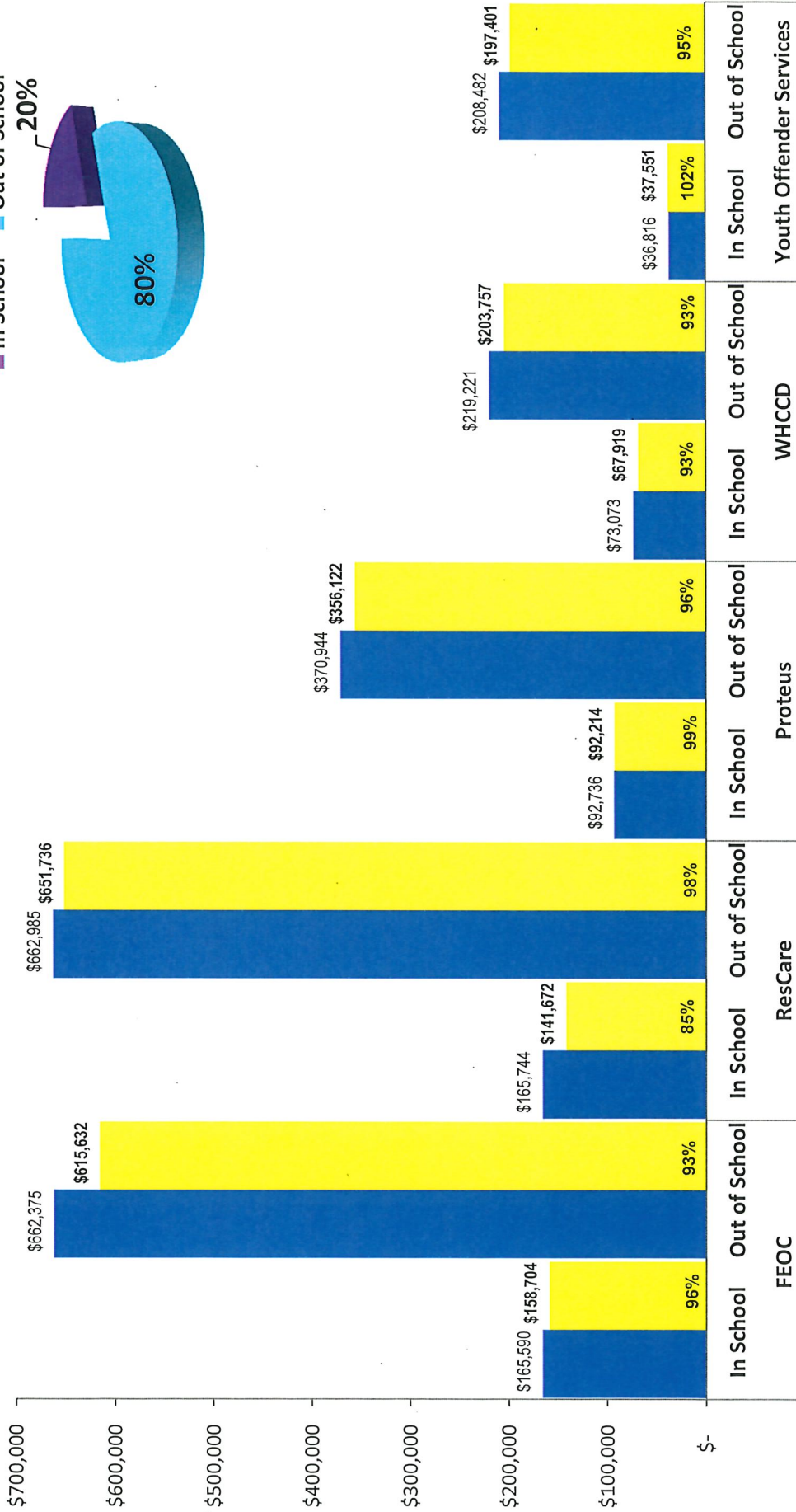
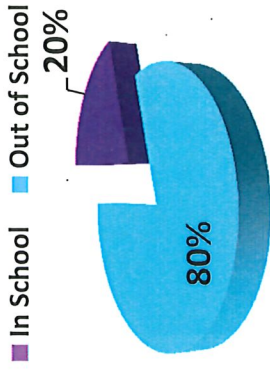
Total Served- 1220



Note: Number served goal is 95%

Youth Expenditures

Total Expenditures



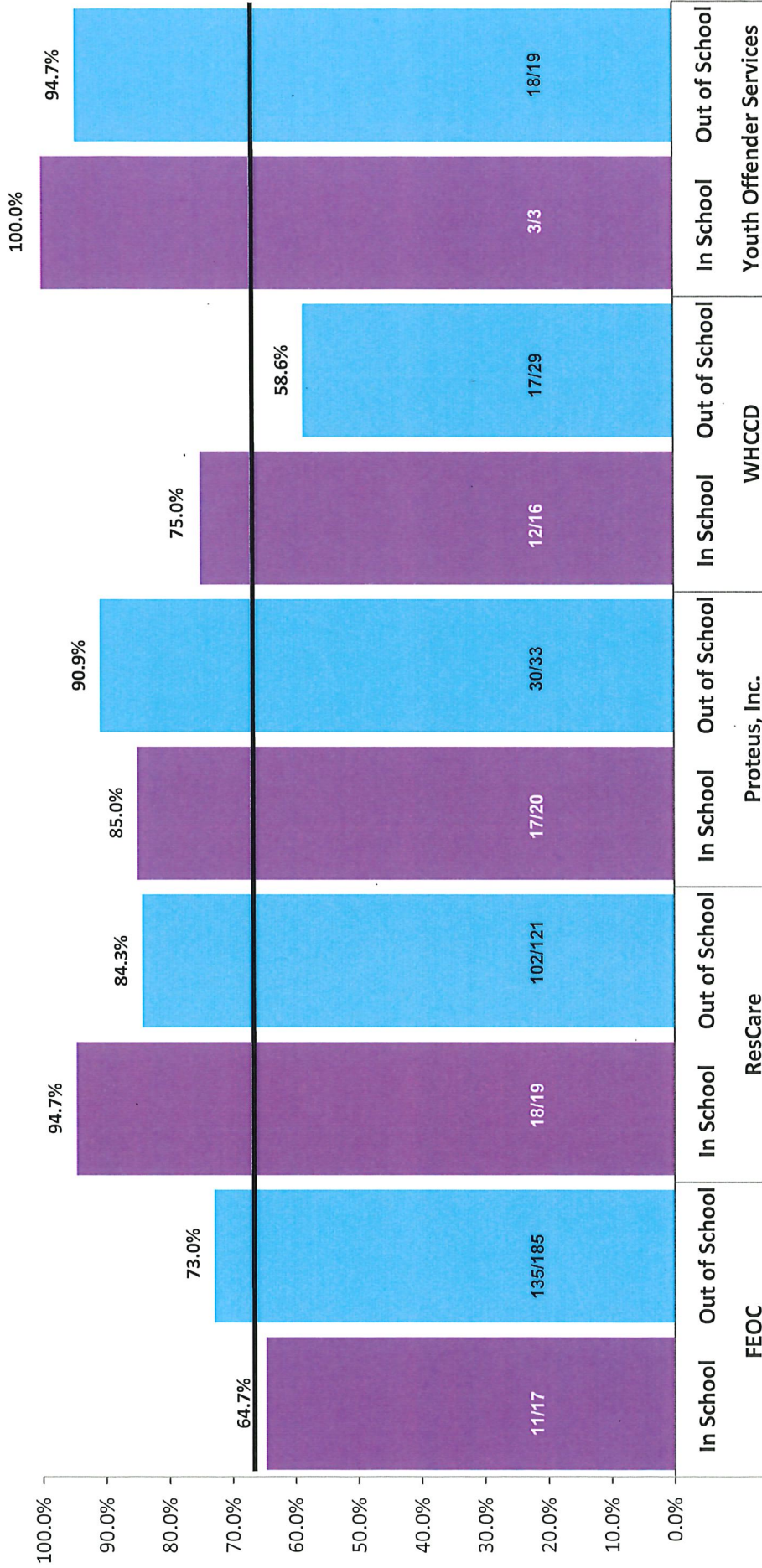
Note: WIOA mandates a minimum of 75% Out-of-School Expenditures and a maximum of 25% In-school Expenditures. The expenditures goal range is 95% to 100%.

■ Plan ■ Actual

Youth Placement in Employment or Education

Goals

Placement 65.5%

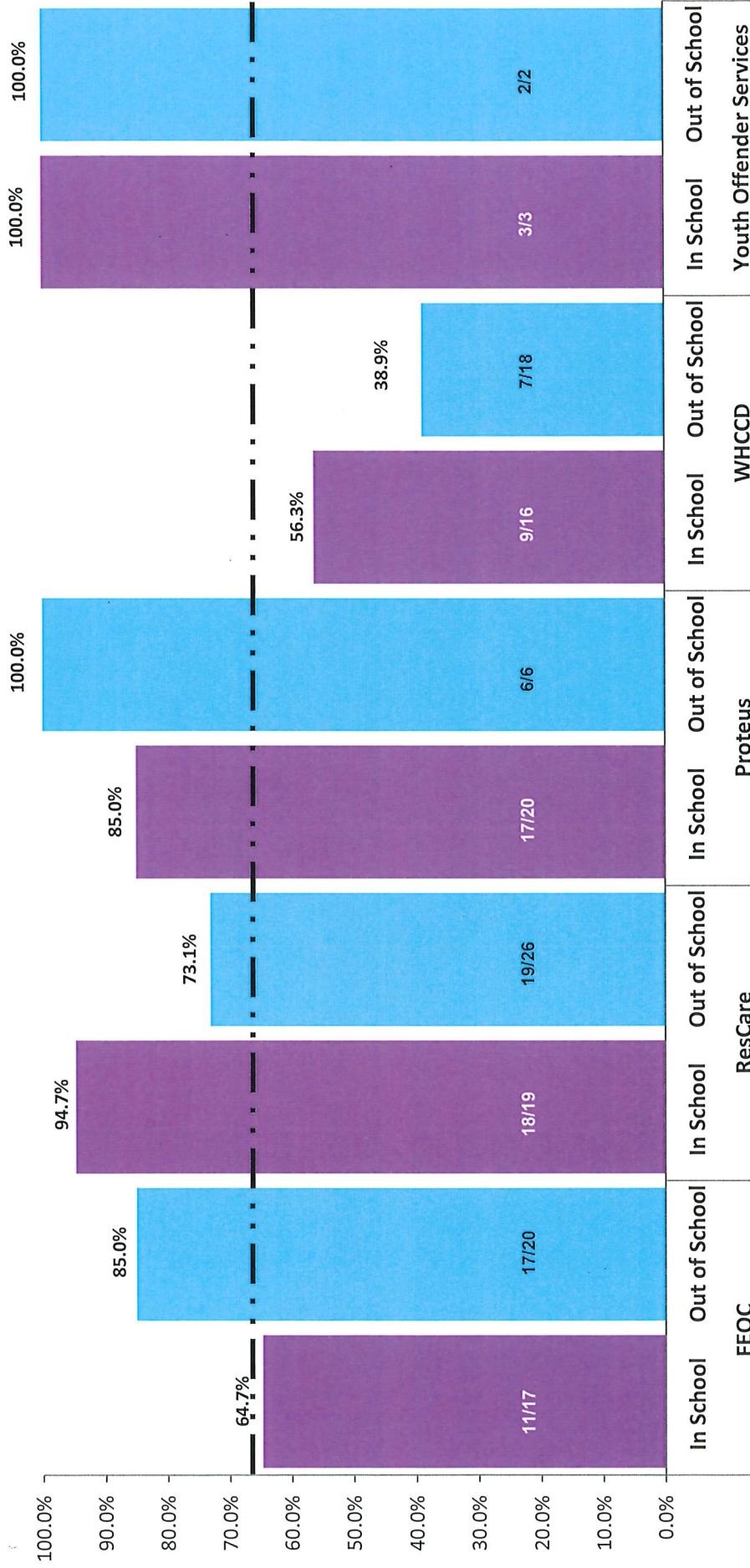


■ In School ■ Out of School

Youth Certificate of Attainment

Goals

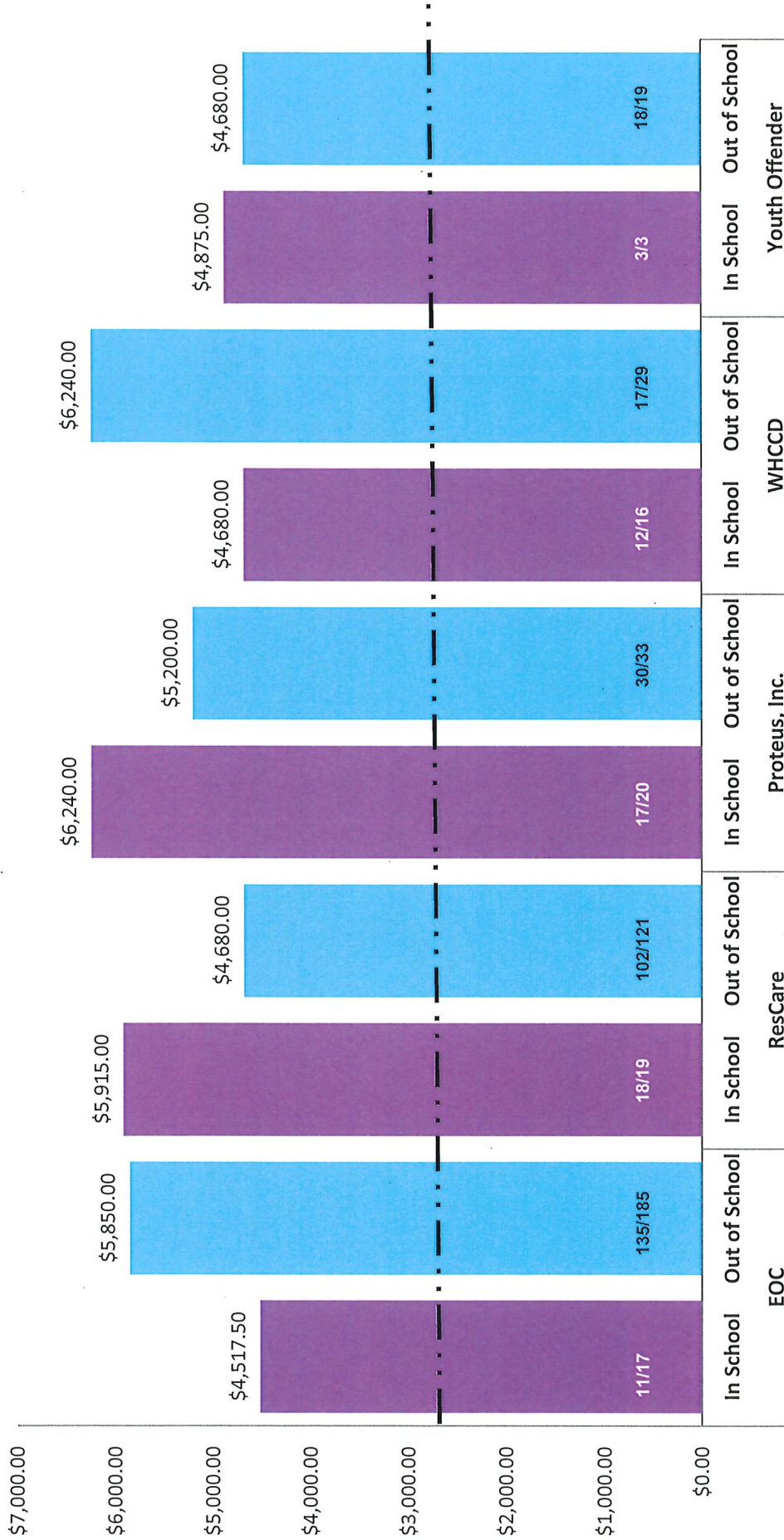
Certificate of Attainment 65%



In School Out of School

Youth Median Wage

Baseline
Median Wage \$ 2,817



■ In School ■ Out of School

Note: The proposed Base Line for PY 2019-2020 is \$2,817.00.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	C5
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Third Quarter Young Adult Satisfaction Report for Program Year 2019-2020

RECOMMENDATION:

Accept the Third Quarter Youth Program Satisfaction Report for Program Year (PY) 2019-2020.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

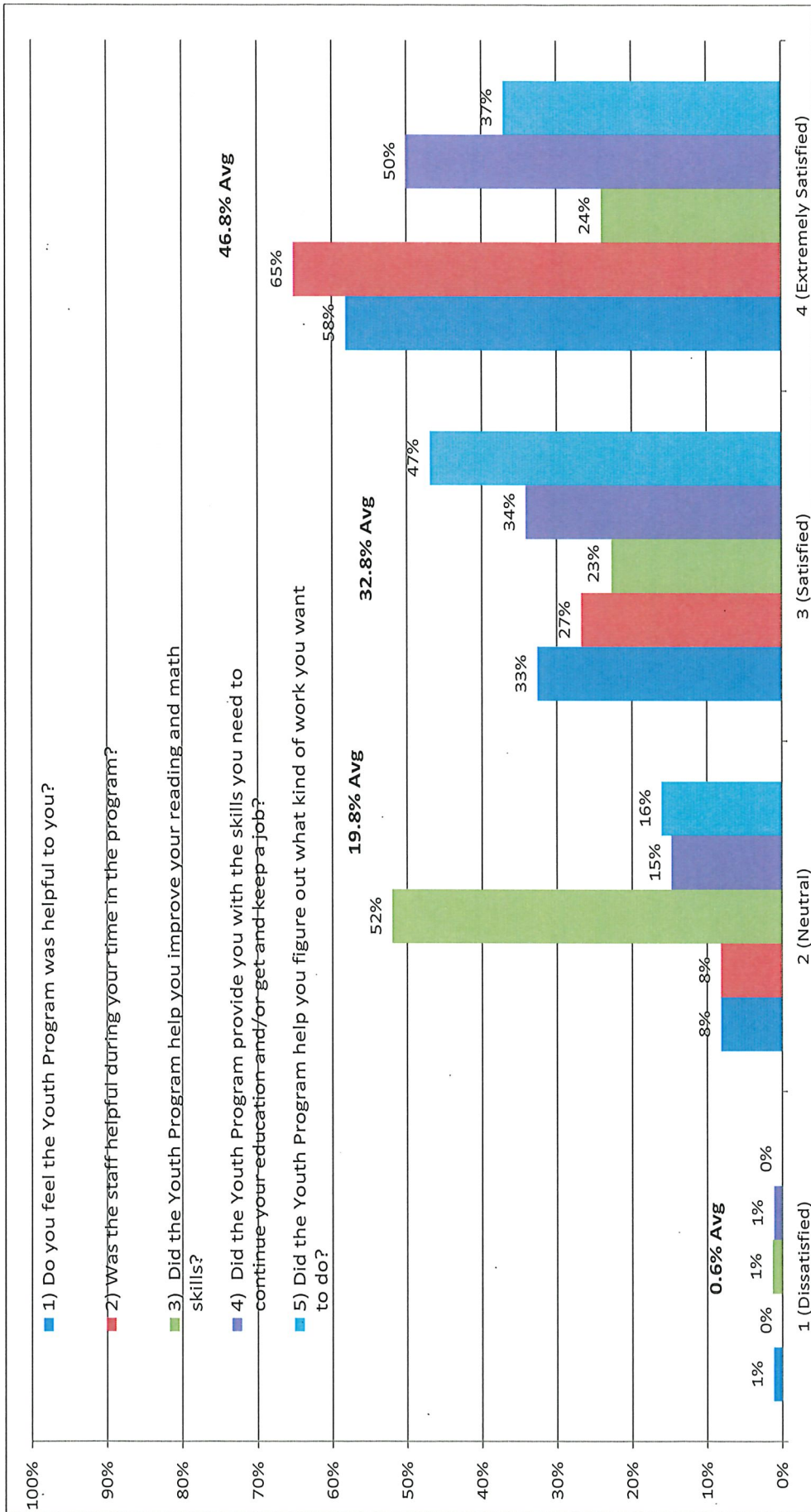
As part of this responsibility, FRWDB staff has implemented the Youth Program Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to staff on a monthly basis. The data is aggregated, analyzed and reviewed on a quarterly basis and reported to this Council.

FRWDB staff work with service providers to improve the processes used to increase the satisfaction level with our youth and young adult participants. These improvements are based on data collected through these satisfaction surveys, monitoring reviews, complaints and monthly operations meetings between providers and FRWDB staff.

ATTACHMENT:

Youth Program Satisfaction Report for the Third Quarter of PY 2019-2020

Third Quarter Young Adult Customer Satisfaction Report for Program Year 2019 – 2020



Surveys Received	86
Participants Closed	106
Survey Response Rate	81%

Participant Comments:

Don't change anything, ACA always available when I needed her; I appreciate all the work and services; the staff and facility helps me feel comfortable

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	C6
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Third Quarter Providers of Services' Monitoring Report for Program Year 2019-2020

RECOMMENDATION:

Accept the following Providers of Services' Monitoring Report for the Third Quarter of Program Year 2019-2020.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of January 1, 2020, through March 31, 2020.

ATTACHMENT:

Youth Providers of Services' Monitoring Report Third Quarter, Program Year 2019-2020

**Youth Providers of Services Monitoring Report
Third Quarter, Program Year 2019-2020**

Program Monitoring:

Program monitoring of the following sub-recipients was completed during the third quarter:

Sub-Recipient	Contract #(s)	Results
Proteus, Inc. Program Year (PY) 2019-2020	333	1) Assessment Documentation issues. Finding Closed

Program monitoring of the following sub-recipients was in process at the end of the third quarter:

Sub-Recipient	Contract #(s)
Fresno Economic Opportunities Commission PY 2019-2020	310
West Hills Community College District PY 2018-2019	243

Fiscal Monitoring:

Fiscal monitoring of the following sub-recipients was completed during the third quarter:

Sub-Recipient	Contract #(s)	Results
Proteus, Inc. PY 2018-2019 Fiscal Close Out	333	No Findings
Rescare Workforce Services PY 2019-2020 Fiscal Annual	320, 324	No Findings
Fresno Economic Opportunities Commission PY 2019-2020 Fiscal Annual	310	No Findings
SER, Inc. PY 2019-2020 Fiscal Annual	730	No Findings

Fiscal monitoring of the following sub-recipients was in process at the end of the third quarter:

Sub-Recipient	Contract #(s)
Proteus, Inc. PY 2019-2020 Fiscal Annual	333
West Hills Community College District PY 2019-2020 Fiscal Annual	243

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	C7
MEETING DATE:	June 3, 2020
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Youth Council
SUBJECT: Third Quarter Providers of Services' Customer Complaint Report for Program Year 2019-2020

RECOMMENDATION:

Accept the following Youth Customer Complaint Report for the Third Quarter of Program Year (PY) 2019-2020.

The Youth Council approved this recommendation on May 21, 2020.

REASON FOR RECOMMENDATION:

Under the Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Third Quarter of PY 2019-2020.

Non-Consent

Agenda Items

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	12
MEETING DATE:	June 3, 2020
ACTION:	INFORMATION

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: First Quarter Community Events

INFORMATION:

The following event will occur in the first quarter of Program Year 2020-2021:

Month	Event	Description	Cost
July, but subject to change	Fresno County Economic Development Corporation – Real Estate Forecast	Eight (8) tickets to the event.	Included in Membership

FISCAL IMPACT:

Funds have been budgeted in the Fresno Regional Workforce Development Board Agency Budget to attend this event.