

Fresno Regional Workforce Development Board

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Blake Konczal, Executive Director

OPERATIONAL DIRECTIVE

FRWDB OD # 16-20

Date Released: October 6, 2020

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: October 6, 2020

Subject: Healthy Forest Special Project Process

Applicable Program: Central Valley Forestry Corps

Revision History: Initial Release

This Operational Directive (OD) describes the critical requirements and processes to be followed when working on this special project.

The project will train the next generation of forestry workers to address the natural disasters occurring within our forests.

This training consists of three phases:

- Phase I - Four weeks of Introduction to Forestry Technician Workshop conducted by Fresno EOC Local Conservation Corps (LCC)
- Phase II - Eight weeks of Integrated Fuels Management conducted by Reedley College
- Phase III - Eight weeks of Transitional Jobs/Work Experience with Fresno LCC as Employer of Record

Population(s) to be Served:

- Adult
- Dislocated Worker
- Older Youth (18 -24)

Eligibility Criteria:

- 18 years of age or older
- Have a high school diploma or equivalent
- Drug-free
- Physically fit for the job
- Unemployed, underemployed, or recently laid off

Assessment Requirements:

- WorkKeys®: Must be assessed and achieve levels of Applied Math – 3, Workplace Documents – 3 and Graphic Literacy – 4.
- O*Net Code (45-4021.00, Fallers)
- CASAS: as required for eligibility.

Grant Codes to Be Used for Eligibility:

- Cal Fire (Forestry Corps) – 196 and
 - Select Local Funded Grant eligibility on the application and add grant 196
- Adult – 201 or
- Dislocated Worker – 501 or
- Youth – 301.

WIOA Services (Service Provider Data Entry under WIOA):

- Enter service codes under grant codes: 201, 501, or 301
 - Assessments
 - Individual Employment Plan
 - Case Management
 - Mandated Workshops
 - Job Search
 - Job Placement
 - Supportive Services

Forestry Corps Services (Service Provider Data Entry under Grant Code 196):

- Introduction to Forestry Technician Workshop (Phase I)
 - Service Code 134 for adults or 439 for youth
 - Service Provider agency code and office code
 - FCEOC Local Conservation Corps – Provider
 - Forestry Workshop - Program
- Integrated Fuels Management Training (Phase II)
 - Service Code 328 for adult or Service Code 438 for youth
 - No enrollment costs
 - Service Provider agency code and office code
 - State Center Community College – Provider
 - Integrated Fuels Management – Program
 - Location – Reedley College

Co-enrolled WIOA Services/Forestry Corps Services (FRWDB Data Entry and Implementation under Grant Code 196):

- Transitional Jobs/Work Experience (Phase III)

Cal Fire (Forestry Corps) Enrolled Only:

- FRWDB will enter all data on CalJOBS for Cal Fire (Forestry Corps) enrolled only participants

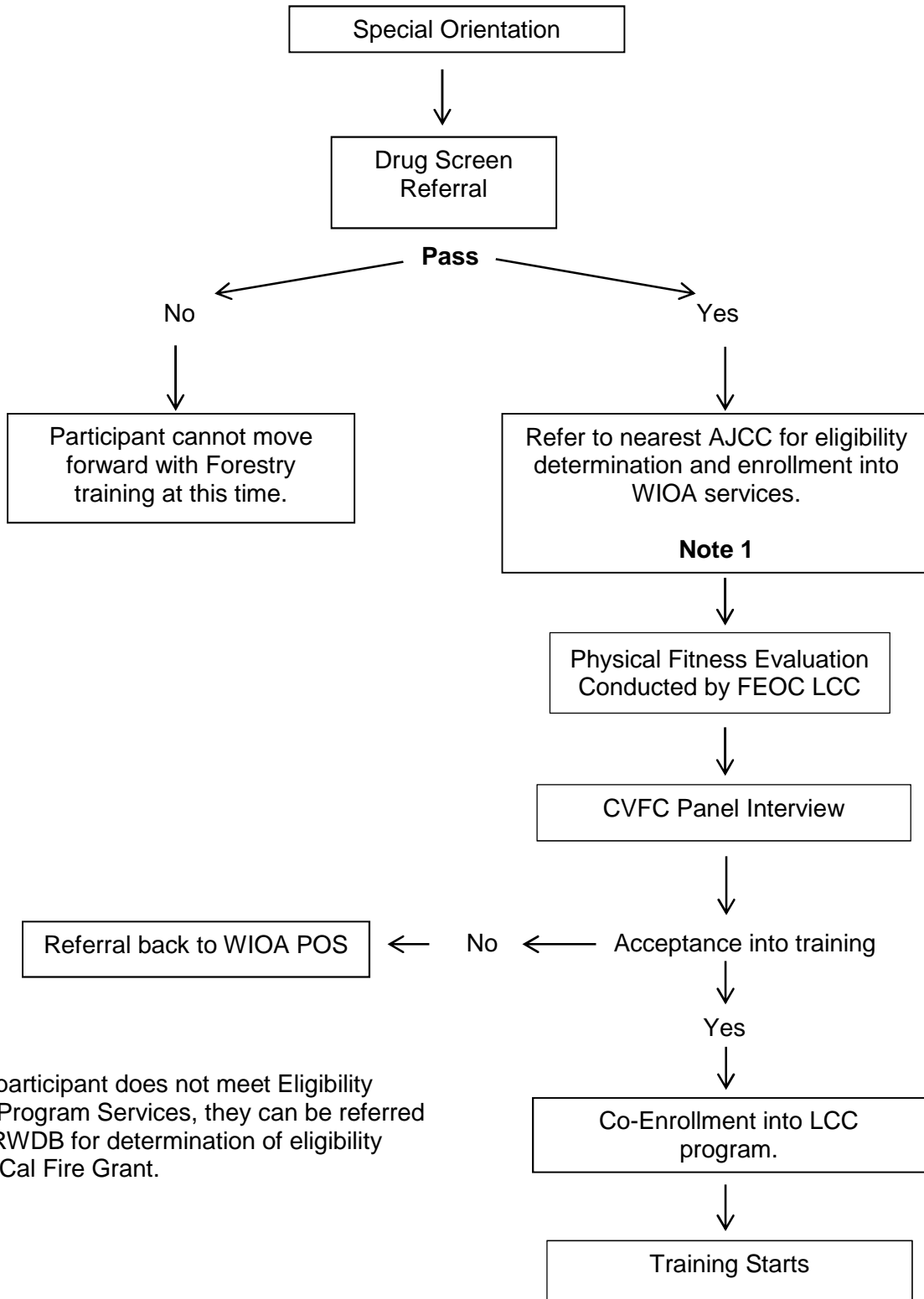
Fresno County Process Changes: (See Process Flow on Page 3)

The following processes are waived for this project:

- School Visits
- Scholarship Panel Interviews
- FRWDB staff may authorize additional process waivers on a case-by-case basis based on individual need. Follow OD 27-09, Waiver Request Process.

If you have any questions, contact the FRWDB Special Projects Program Coordinator.

Central Valley Forestry Corps Training Flow



Note 1: If participant does not meet Eligibility for WIOA Program Services, they can be referred back to FRWDB for determination of eligibility under the Cal Fire Grant.