



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board

March 3, 2021 @ 4:00 p.m.

**Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this meeting will be held via Zoom.**

**Use the information below to join this meeting:**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82204527778?pwd=QVNjTFZoNzIzQ1ZRbEFqbjZsWDBwUT09>**

**or Join by Phone: 1-669-900-6833**

**Meeting ID: 822 0452 7778**

**Passcode: 564444**

**The public may participate in the meeting  
as otherwise permitted under the Brown Act.**

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**Mission Statement:** The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

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**REMINDER: PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE**

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENT

Item #	Description	Presenter	Enclosure	Action	Page #
6.	Grant Awards Overview	Konczal	No	Information	--
7.	Committee Reports		No	Information	--
	Adult Council – Chuck Riojas				
	Business and Industry Committee – Lydia Zabrycki				
	Executive Committee – Jeff Hensley				
	Youth Council – Raine Bumatay				

**ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
8.	Approval of the December 2, 2020, Meeting Minutes	Konczal	Yes	Approve	5
9.	Approval of the January 20, 2021, Special Meeting Minutes	Konczal	Yes	Approve	9
10.	January 2021 Financial Report	Konczal	Yes	Accept	12

### **CONSENT ITEMS**

11. Approve Consent Items (A1 through B5). *Items pulled from consent will be handled with the other regular items at the end of the agenda, including any information items that are pulled.* Approve

### **CONSENT ITEMS SUBMITTED BY ADULT COUNCIL**

A1	First Quarter Workforce Innovation and Opportunity Act Adult Participant Training Report for Program Year 2020-2021	Stogbauer	Yes	Accept	20
A2	Second Quarter Local Performance Results Reports for Program Year 2020-2021	Stogbauer	Yes	Accept	22
A3	Second Quarter Providers of Services' Monitoring Report for Program Year 2020-2021	DeWitt	Yes	Accept	29
A4	Second Quarter Providers of Services' Customer Complaint Report for Program Year 2020-2021	DeWitt	Yes	Accept	31
A5	Second Quarter Job Seeker Customer Satisfaction Report for Program Year 2020-2021	DeWitt	Yes	Accept	32

### **CONSENT ITEMS SUBMITTED BY YOUTH COUNCIL**

B1	Workforce Innovation and Opportunity Act Young Adult Work Experience Expenditure Report	Stogbauer	Yes	Accept	36
B2	Second Quarter Local Performance Results Report for Program Year 2020-2021	Stogbauer	Yes	Accept	37
B3	Second Quarter Young Adult Satisfaction Report for Program Year 2020-2021	DeWitt	Yes	Accept	43
B4	Second Quarter Providers of Services' Monitoring Report for Program Year 2020-2021	DeWitt	Yes	Accept	45
B5	Second Quarter Providers of Services' Customer Complaint Report for Program Year 2020-2021	DeWitt	Yes	Accept	47

### **NON-CONSENT ITEMS**

12.	Fourth Quarter Community Events	Konczal	Yes	Information	49
13.	Information Sharing	WDB Members	No	Discussion	--

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<b>Item #</b>	<b>Description</b>	<b>Presenter</b>	<b>Enclosure</b>	<b>Action</b>	<b>Page #</b>
14.	Agenda Items for June 2, 2021, Meeting	Konczal	No	Discussion	--
15.	Meeting Feedback	Konczal	No	Discussion	-

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
2021 ATTENDANCE RECORD**

<b>Directors</b>	<b>Special Meeting 1/20/2021</b>	<b>3/3/2021</b>	<b>6/2/2021</b>	<b>9/1/2021</b>	<b>12/1/2021</b>
Stephen Avila	--				
Lenora Lacy Barnes	A				
Paul Bauer	P				
Edgar Blunt	P				
Alysia Bonner	P				
Raine Bumatay	P				
Brian Chambers	P				
Fely Guzman	P				
Jeffrey Hensley	P				
Mike Karbassi	P				
Scott Miller	A				
Dennis Montalbano	P				
Sherry Neil	A				
Delfino Neira	P				
Tommie Nellon	A				
Joe Olivares	P				
Sal Quintero	A				
Chuck Riojas	P				
Elizabeth Rivinius	A				
Michael Silveira	P				
Vasili Sotiropulos	P				
Shelly Tarver	P				
Stuart VanHorn	P				
Lydia Zabrycki	P				
Ken Price (Counsel)	P				

P = Present

A = Absent

-- = Not a Member at Time of Meeting

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

<b>AGENDA ITEM:</b>	<b>8</b>
<b>MEETING DATE:</b>	<b>March 3, 2021</b>
<b>ACTION:</b>	<b>APPROVE</b>

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Approval of the December 2, 2020, Meeting Minutes

**RECOMMENDATION:**

Approve the minutes of the December 2, 2020, meeting of the Fresno Regional Workforce Development Board.

**ATTACHMENT:**

December 2, 2020, Meeting Minutes



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board  
December 2, 2020 @ 4:00 p.m.

## SUMMARY MINUTES

The meeting was called to order at 4:00 p.m. and was held via Zoom.

ROLL CALL: PRESENT – Lacy Barnes, Paul Bauer, Edgar Blunt, Alysia Bonner, Raine Bumatay, Fely Guzman, Jeff Hensley, Mike Karbassi, Scott Miller (joined at 4:14 p.m.), Dennis Montalbano, Sherry Neil, Delfino Neira, Joe Olivares, Sal Quintero, Chuck Riojas, Elizabeth Rivinius, Michael Silveira, Vasili Sotiropulos (joined at 4:03 p.m.), Stuart VanHorn, Lydia Zabrycki and Legal Counsel Ken Price.

ABSENT – Brian Chambers, Tommie Nellon, and Shelly Tarver.

Director Sotiropulos joined – 4:03 p.m.

COMMENTS BY FRWDB CHAIR  
AND/OR EXECUTIVE STAFF:

Chair Hensley introduced new Fresno Regional Workforce Development Board (FRWDB) Director, Sherry Neil. Director Neil is the Chief Operating Officer at the Fresno Economic Development Corporation.

AGENDA CHANGES:  
REMOVAL OF ITEMS OR  
EMERGENCY ADDITIONS:

None.

ABSTENTIONS/ DISCLOSURES OF  
POTENTIAL CONFLICTS  
OF INTEREST/RECUSALS:

Director Van Horn – Items A4, A5, A6, A7, and A8.

PUBLIC COMMENTS:

None.

**Item Description/Action Taken**

**6. Ratification of Adult Council and Youth Council Chairs**

Blake Konczal, Executive Director, FRWDB explained that with the election of Director Hensley as Chair of the FRWDB and Director Montalbano as Vice Chair, their previous positions as Chairs of the Adult Council (Hensley) and Youth Council (Montalbano) have left vacancies for those positions. Chair Hensley appointed Director Riojas as new Chair of the Adult Council and Director Bumatay as new Chair of the Youth Council. These appointments were presented to the FRWDB for ratification.

**VANHORN/BAUER – APPROVED THE RATIFICATION OF THE ADULT COUNCIL AND YOUTH COUNCIL CHAIRS. VOTE: YES – 19; NO – 0 (UNANIMOUS)**

## 7. Committee Reports

Adult Council: Director Riojas reported that the Adult Council met on October 22<sup>nd</sup>, at which time they saw a video highlighting the First and Second Quarter FRWDB Outstanding Achievement Award winners for the Adult program. The Adult Council authorized FRWDB staff to release draft Scopes of Work for the One-Stop Operator, Adult and Dislocated Worker Provider Request for Proposals. They reviewed and recommended the approval of funding allocations for the Department of Health and Human Services Fatherhood grant project, and also recommended the FRWDB approve the carryover funding recommendations made by FRWDB staff for Program Year 2020-2021. The Adult Council also heard and recommended for acceptance of the standing quarterly reports.

Business and Industry Committee: Director Zabrycki reported that the Business and Industry Committee (B&I) met on November 4<sup>th</sup>. At that meeting, the Committee had a conversation about the late Richard Keyes, who served on the FRWDB and B&I for many years. Brenda Budke, Executive Director of Sierra HR Partners, presented a COVID-19 Support update, and explained changes related to how employers were dealing with COVID-19 and included an explanation of the modified definition of "exposure". The B&I received an overview of the FRWDB's response to those affected by the Creek Fire and the roles of the Small Business Administration, Small Business Development Center and the Federal Emergency Management Agency and the assistance those agencies have available. The B&I recommended the ratification of new FRWDB Director, Sherry Neil, as a member of the B&I.

Executive Committee: Chair Hensley reported that at the Executive Committee (Committee) meeting held on October 21<sup>st</sup>, they reviewed and accepted the August 2020 Financial Report and staff noted they had no concerns at that time. The August 2020 Agency Budget and Expenditures reports was also reviewed and accepted, as the report indicated the expenditures were on track and staff noted no concerns. Mr. Konczal provided his quarterly Director's update, where he highlighted his top priorities over the past quarter. It was suggested that the Committee's regular meeting time be moved to earlier in the day, so the Committee will be polled and a decision made based on the results of the poll of members.

Youth Council: Director Bumatay reported that the Youth Council (Council) met on November 19<sup>th</sup> for their final meeting of 2020. After approving the minutes, the Council was presented with a video showing the First and Second Quarter FRWDB Outstanding Achievement Award winners for the Youth program. Phyllis Stogbauer, Senior Deputy Director, FRWDB, provided an update on the delivery of youth services during the COVID-19 pandemic. The Council reviewed and recommended for the FRWDB's acceptance of the standing quarterly reports.

This was an information item.

## 8. Approval of September 2, 2020, Meeting Minutes

**BAUER/NEIRA – APPROVED THE SEPTEMBER 2, 2020, MEETING MINUTES. VOTE: YES – 19;  
NO - 0 (UNANIMOUS)**

## 9. October 2020 Financial Report

Mr. Konczal presented the October 2020, Financial Report for the FRWDB's acceptance. He reviewed grant expenditures through October 31, 2020, and noted that due to COVID, spending in some of the categories had slowed, but that spending has not stopped, as FRWDB has continued to provide services and training during the pandemic. He noted that staff had no concerns with expenditures at this time.

**BARNES/BAUER – ACCEPTED THE OCTOBER 2020 FINANCIAL REPORT. VOTE: YES – 19; NO – 0 (UNANIMOUS)**

**10. Workforce Innovation and Opportunity Act One-Stop Operator and Adult and Dislocated Worker Services Request for Proposals for Program Year 2021-2022**

Mr. Konczal explained that due to the timeline set to allow for the release of the Request for Proposals (RFPs) for the Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator, Adult Services Provider and Dislocated Worker Services Provider, the rating of the proposals, and for contracts to be in place by June 30, 2021, FRWDB staff recommended that the FRWDB authorize the Executive Committee to approve the final Scopes of Work for these RFPs and to authorize the release of the final RFPs in January 2021. The draft SOWs would be released for a 30-day public comment period upon approval of today's consent agenda

Director Miller arrived (4:14 p.m.)

Mr. Konczal explained that approval of this item would authorize the Executive Committee to review the summarization of the public's input during the public comment period. He also explained that after the proposal rating, the final contract award recommendations would be brought back to the full board for its approval.

**BAUER/BLUNT – AUTHORIZED THE FRWDB EXECUTIVE COMMITTEE TO APPROVE THE FINAL STATEMENTS OF WORK AND TO AUTHORIZE THE RELEASE OF THE REQUESTS FOR PROPOSALS. VOTE: YES – 20; NO – 0 (UNANIMOUS)**

**11. Approval of Consent Items (A1-C9)**

**BAUER/OLIVARES – APPROVED CONSENT ITEMS A1-C9. VOTE: YES – 20; NO – 0 (UNANIMOUS, WITH RECUSAL NOTED ABOVE)**

**12. Third Quarter Community Events**

Mr. Konczal stated that there were no community events to report for the third quarter of PY 2020-2021.

This was an information item.

**13. Information Sharing**

Chair Hensley encouraged Directors who are not currently serving on a Committee or Council, to do so, as it is where the real work is done for the FRWDB.

**14. Agenda Items for March 3, 2021, Meeting**

None.

**15. Meeting Feedback**

Director Karbassi commented that he just completed his first year as a Director on the FRWDB and indicated that he appreciated the work Mr. Konczal does and his approachability. He also commented that the FRWDB does good work and promotes upward mobility in the community.

The meeting was adjourned at 4:39 p.m.



**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	9
MEETING DATE:	March 3, 2021
ACTION:	APPROVE

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Approval of the January 20, 2021, Special Meeting Minutes

**RECOMMENDATION:**

Approve the minutes of the January, 20, 2021, special meeting of the Fresno Regional Workforce Development Board.

**ATTACHMENT:**

January 20, 2021, Special Meeting Minutes

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD



Workforce Development Board  
January 20, 2021 @ 4:30 p.m.  
SPECIAL MEETING

## SUMMARY MINUTES

The meeting was called to order at 4:30 p.m. and was held via Zoom.

ROLL CALL: PRESENT – Paul Bauer, Edgar Blunt, Alysia Bonner, Raine Bumatay, Brian Chambers, Fely Guzman, Jeff Hensley, Mike Karbassi, Dennis Montalbano, Delfino Neira, Joe Olivares, Chuck Riojas, Michael Silveira, Vasili Sotiropulos, Shelly Tarver, Stuart VanHorn, Lydia Zabrycki, and Legal Counsel Ken Price.

ABSENT – Lacy Barnes, Scott Miller, Sherry Neil, Tommie Nellon, Sal Quintero, and Elizabeth Rivinius.

COMMENTS BY FRWDB CHAIR  
AND/OR EXECUTIVE STAFF: None.

AGENDA CHANGES:  
REMOVAL OF ITEMS OR  
EMERGENCY ADDITIONS: Blake Konczal, Executive Director, Fresno Regional Workforce Development Board, stated that Item 7 would be moved to be presented prior to Item 6.

ABSTENTIONS/ DISCLOSURES OF  
POTENTIAL CONFLICTS  
OF INTEREST/RECUSALS: None.

PUBLIC COMMENTS: None.

### **Item Description/Action Taken**

#### **7. Transit and Equity Presentation**

Tyler Maxwell, City of Fresno District 4 Councilmember, presented a PowerPoint on the Conserve Fresno project, which aims to serve and preserve different aspect of Fresno's environment, such as air, water, economy and parks, with an end goal to leave Fresno better for the next generation. His presentation focused on the Zero Fare Bus Act, which would eliminate bus fares citywide. Mr. Maxwell reviewed the expected positive outcomes of the Zero Fare Bus Act, which included stimulating the local economy and reducing carbon emissions. He shared ridership statistics and data from other cities across the nation who have a zero-fare policy. He stated that he was not proposing an increase in taxes and said that no new expenses would be incurred and no money would come from the City's general fund to implement this policy, but that private/public partnerships and other ongoing partnerships, and other options could be considered for funding. He stated that long-term operation is the key to the success of this program.

Director Montalbano asked about time efficiency of riding the bus if there were not a bus stop in front of the rider's destination. He gave an example of someone taking a bus to work, but then having to walk from the bus stop to the workplace. Councilmember Maxwell and Director Karbassi stated that the zero-fare policy works well in conjunction with other means of transportation such as bike paths, micro-transit, Bus Rapid Transit and the proposed downtown trolley system.

Councilmember Maxwell thanked the FRWDB and Chair Hensley stated that the FRWDB looks forward to continuing the conversation of transit and equity in Fresno.

This was an information item.

**6. New Location for Fresno City and County's America's Job Centers of California**

Mr. Konczal reported that the FRWDB currently holds a lease at Manchester Mall for the Fresno City and County America's Job Centers of California (AJCC), the full-service One-Stop location, and that the lease will be expiring in September 2021. In working with the FRWDB's primary partners, FRWDB staff developed new site and space requirements for the AJCC and based on requirements, is recommending the AJCC be moved to the Winepress Shopping Center located at Shaw and West Avenues. Mr. Konczal reviewed the many benefits of the proposed new location, such as visible signage on Shaw Avenue, ample parking, Fresno Area Transit stop in front of the location, and centrally located between Freeways 41 and 99.

Director Olivares asked if the Youth Program offices would also be moving. Mr. Konczal explained that the provider of youth services has their own lease, so the Youth Program offices moving would be their decision, but that the FRWDB would be agreeable to that.

There were no questions or comments from the public.

**RIOJAS/KARBASSI – APPROVED THE NEW LOCATION FOR FRESNO CITY AND COUNTY'S AMERICA'S JOB CENTERS OF CALIFORNIA. VOTE: YES – 15; NO – 0 (UNANIMOUS)**

The meeting was adjourned at 5:05 p.m.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	10
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** January 2021 Financial Report

## **RECOMMENDATION:**

Accept the attached Fresno Regional Workforce Development Board (FRWDB) January 2021 Financial Report.

## **REASON FOR RECOMMENDATION:**

The attached summary financial report and charts display year-to-date financial information through January 31, 2021.

- Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker: Expenditures are running lower than anticipated, primarily due to the unexpended reserved training funds for Program Year (PY) 2019–2020. These reserved training funds are to be expended by June 30, 2021. FRWDB staff is working with Providers to meet the 30% mandated training requirement. Staff is also working with Providers whose contracts are currently less than 50% expended;
- COVID-19 Impacted Individuals: On December 18, 2020, the grant received a six (6) month extension to June 30, 2021, and an increase of \$21,000, bringing the total grant funding amount to \$336,000;
- High Road Construction Careers (HRCC): SB1 Valley Build: This grant started in November 2020 in the amount of \$1,499,818 and a contract term of 11/01/2020 – 08/31/2022;
- Fatherhood Fire - HHS: This grant started September 30, 2020 with an original amount of \$749,999 and a contract term of 09/30/2020 – 09/29/2021 with a possible four (4) year option to 2025.

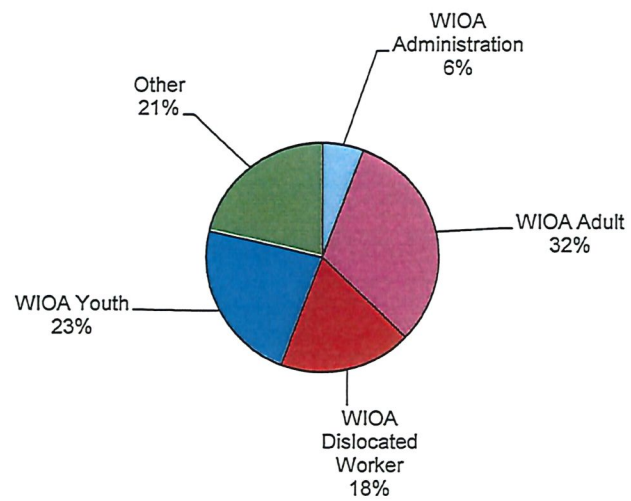
## **ATTACHMENT:**

January 2021 Financial Report

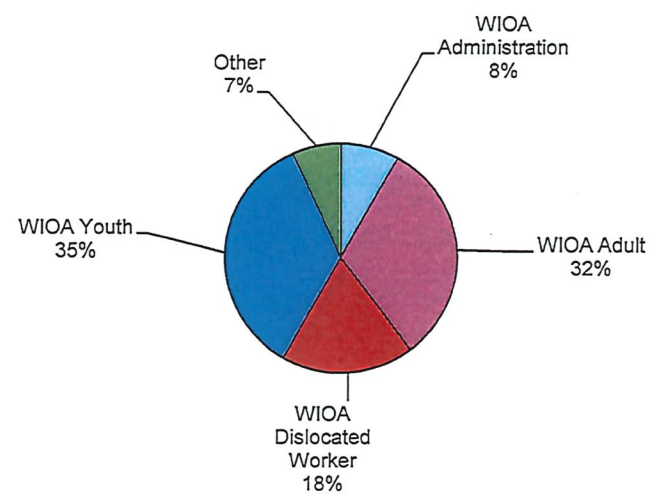
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD						
Summary Financial Report						
January 2021						
GRANT	Term	Total Grant Amount	Prior Year(s) Expended	Current Year to Date Expenditures	Percent Expended	Unspent Committed Funds
WIOA ADMINISTRATION	07/01/20 - 06/30/21	1,824,473		737,822	40.44%	1,086,651
* WIOA ADULT	07/01/20 - 06/30/21	10,111,170		2,865,092	28.34%	7,246,078
* WIOA DISLOCATED WORKER	07/01/20 - 06/30/21	5,894,887		1,672,365	28.37%	4,222,522
* WIOA YOUTH	07/01/20 - 06/30/21	7,294,136		3,171,837	43.48%	4,122,299
WIOA RAPID RESPONSE & Layoff Aversion	07/01/20 - 06/30/21	236,316		139,656	59.10%	96,660
TCC - Transformative Climate Communities	02/01/2020 - 03/31/2024	1,249,432	28,367	36,270	5.17%	1,184,795
WAF 7.0	05/01/2019 - 03/31/2021	150,000	116,107	33,776	99.92%	117
CAL FIRE	03/01/2020 - 06/01/2022	1,675,200	16,925	60,094	4.60%	1,598,182
P2E - SJC IDS/SSSEL	09/01/2019 - 03/31/2022	685,849		29,213	4.26%	656,636
COVID-19 Impacted Individuals	03/01/2020 - 06/30/2021	336,000	26,954	288,739	93.96%	20,307
COVID-19 Employment Recovery NDWG	04/01/2020 - 03/31/2022	450,000		5,697	1.27%	444,303
High Road Construction Careers (HRCC): SB1 Valley Build	11/01/2020 - 08/31/2022	1,499,818		24,640	1.64%	1,475,178
Fatherhood Fire - HHS	09/30/2020 - 09/29/2021	749,999		20,072	2.68%	729,927
<b>TOTAL FUNDING</b>		<b>32,157,280</b>	<b>188,353</b>	<b>9,085,275</b>	<b>28.84%</b>	<b>22,883,652</b>
* Total Grant Amount includes FINAL carryover from Prior Plan Year 19 - 20						
Due to spreadsheet formula rounding calculations, totals may be off by \$1 or \$2						
Prepared by: C. Beierschmitt						

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
FINANCIAL REPORTS  
January 2021

FRWDB Committed Funds  
Fiscal Year 2020-2021

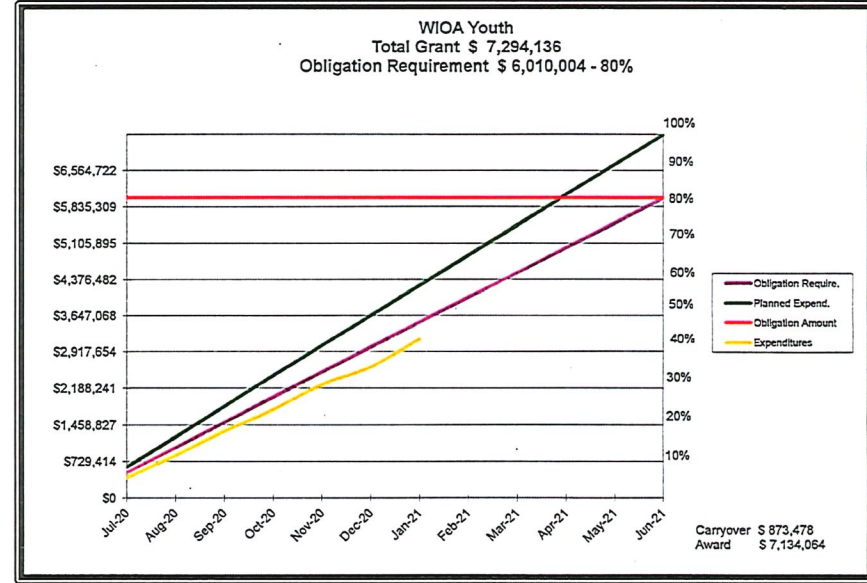
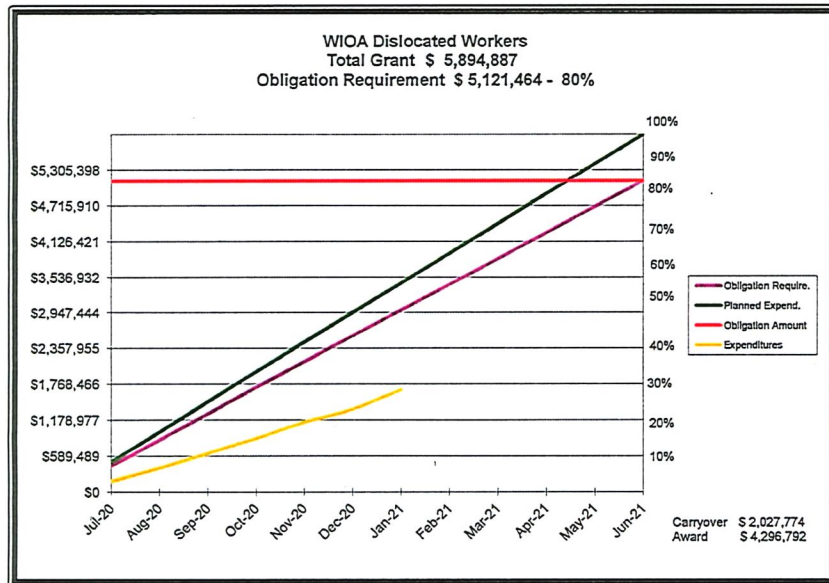
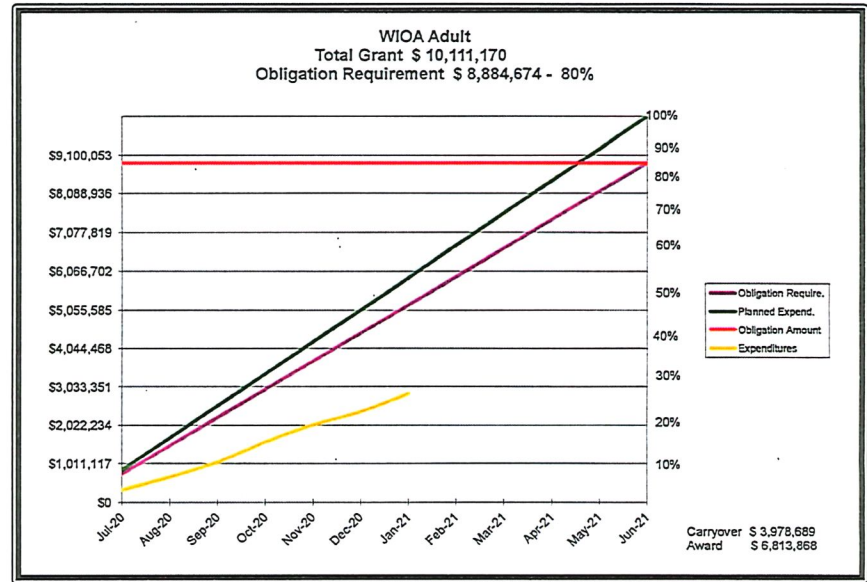
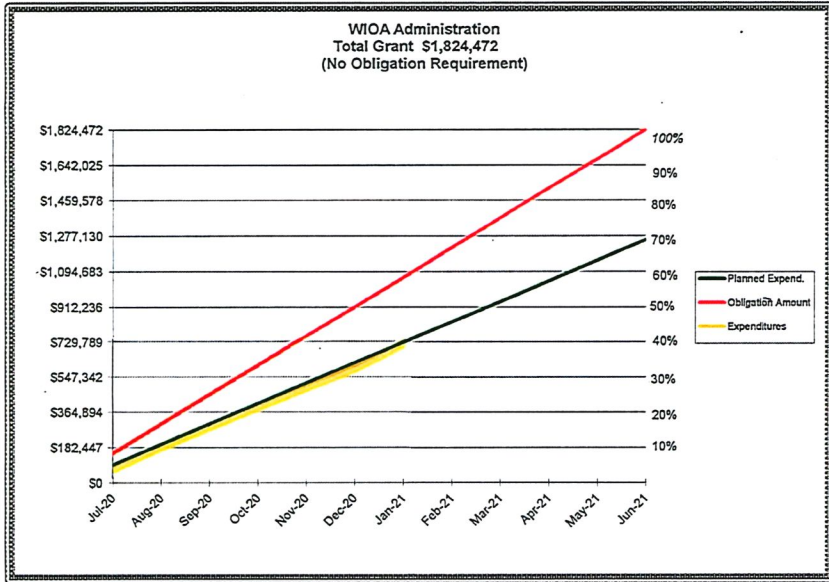


FRWDB Expenditures  
Fiscal Year 2020-2021



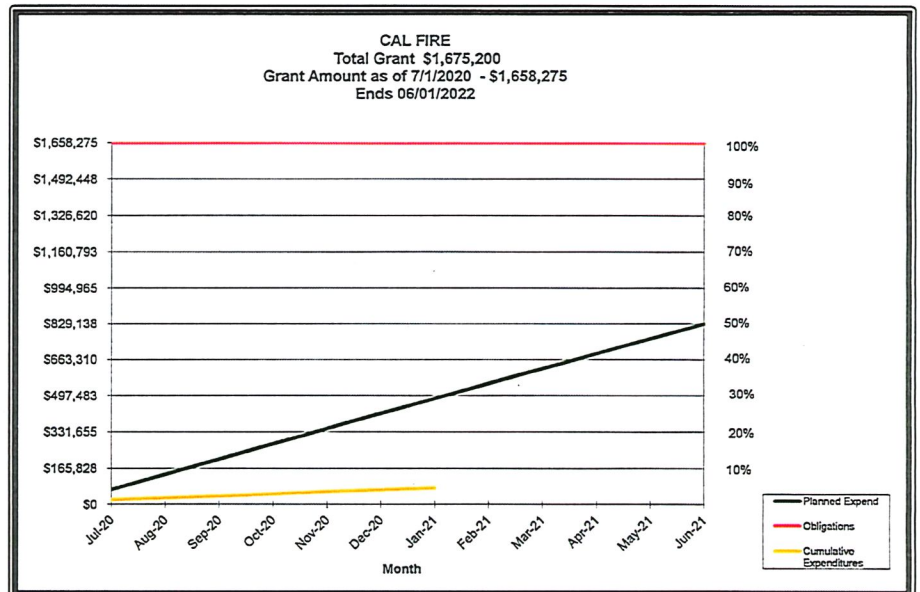
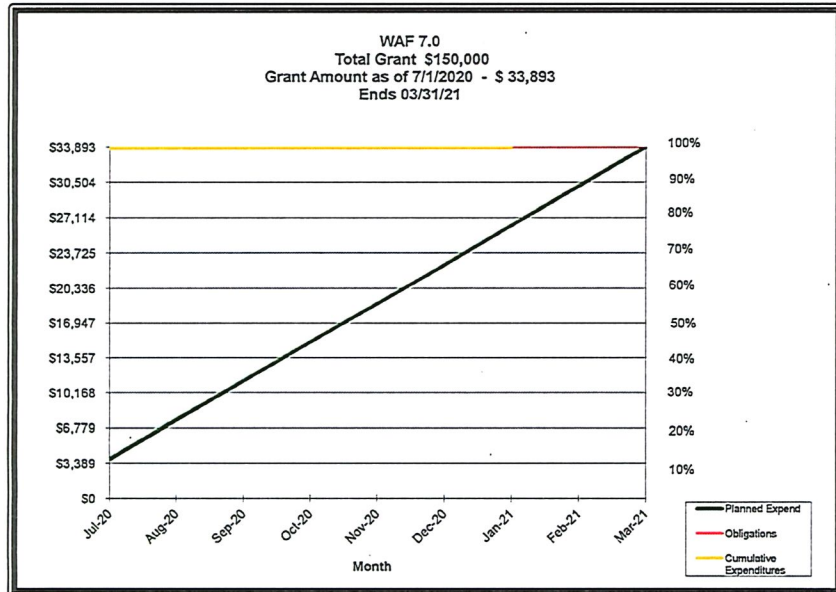
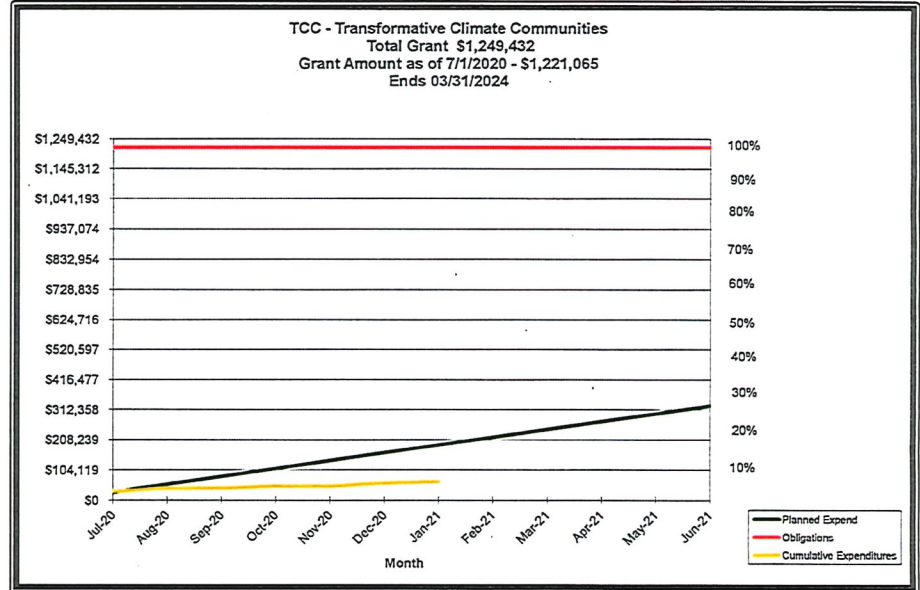
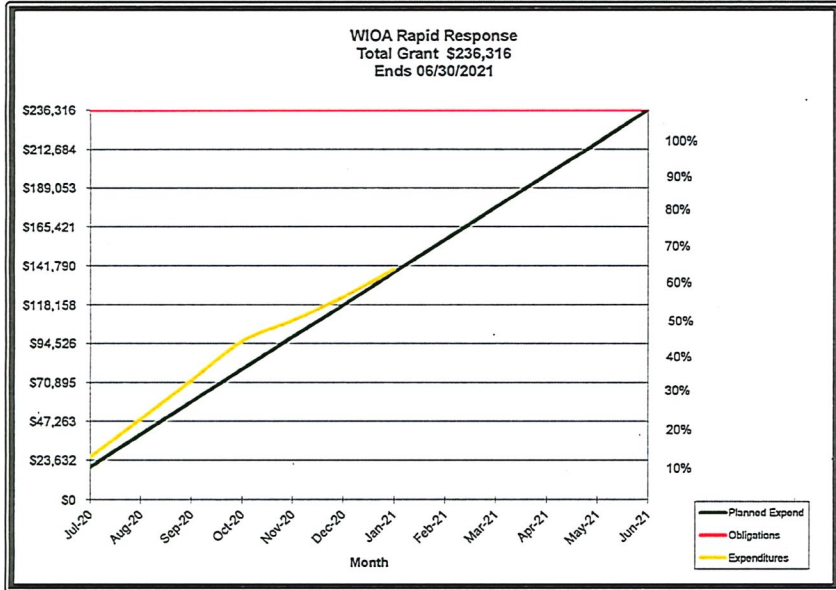
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

January 2021



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

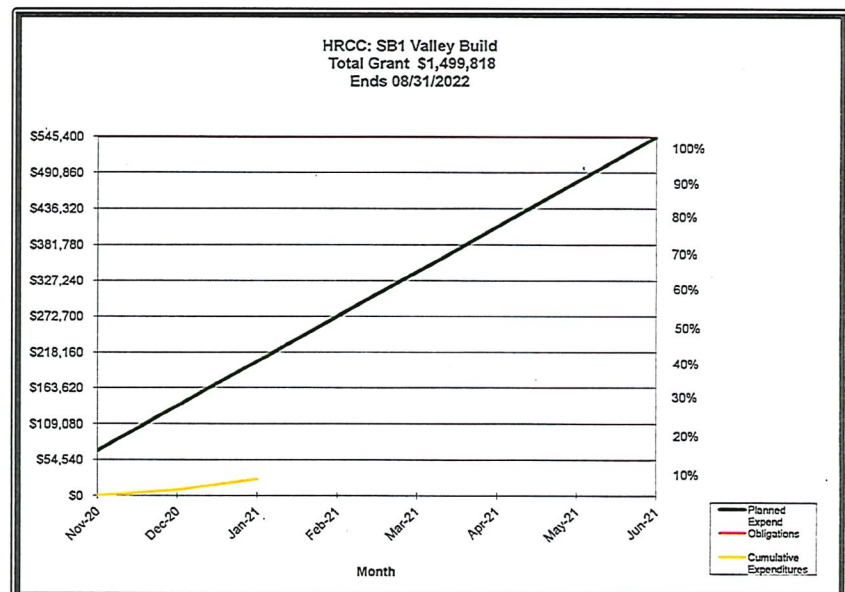
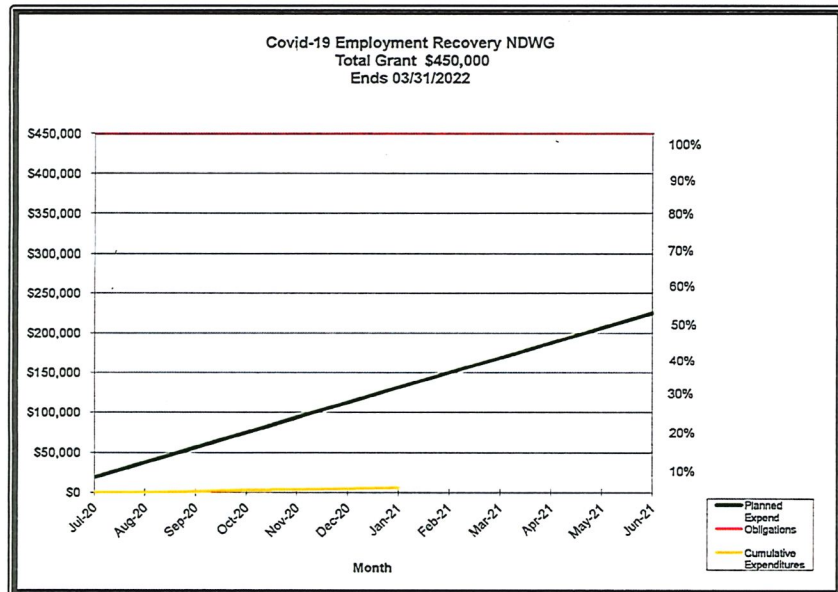
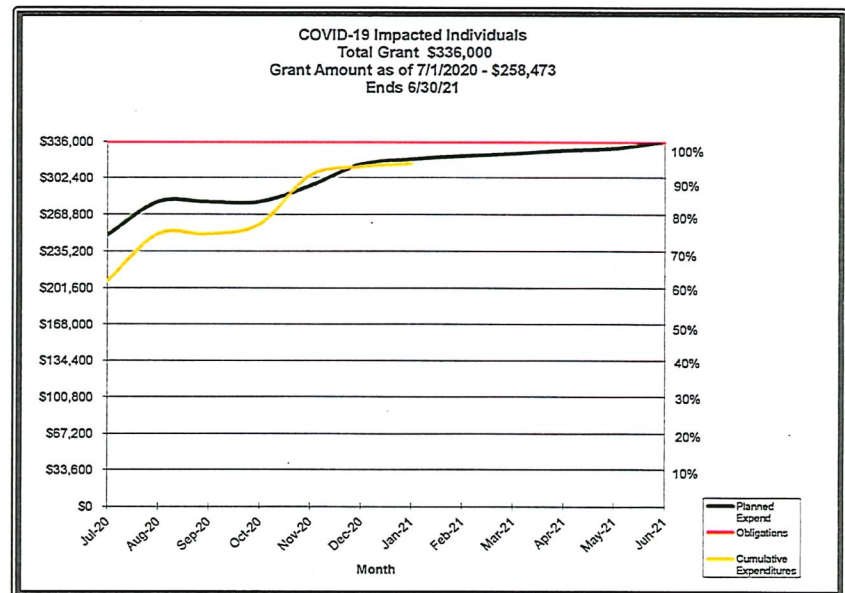
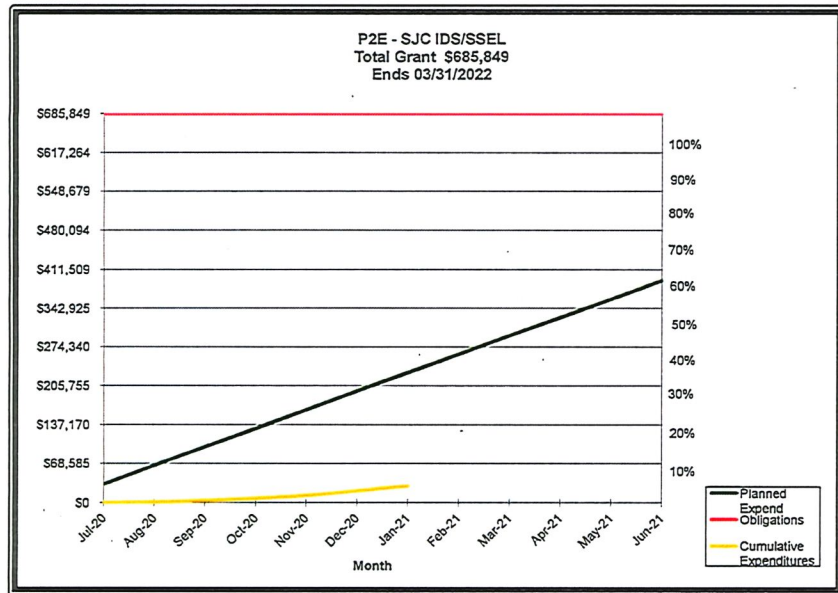
January 2021





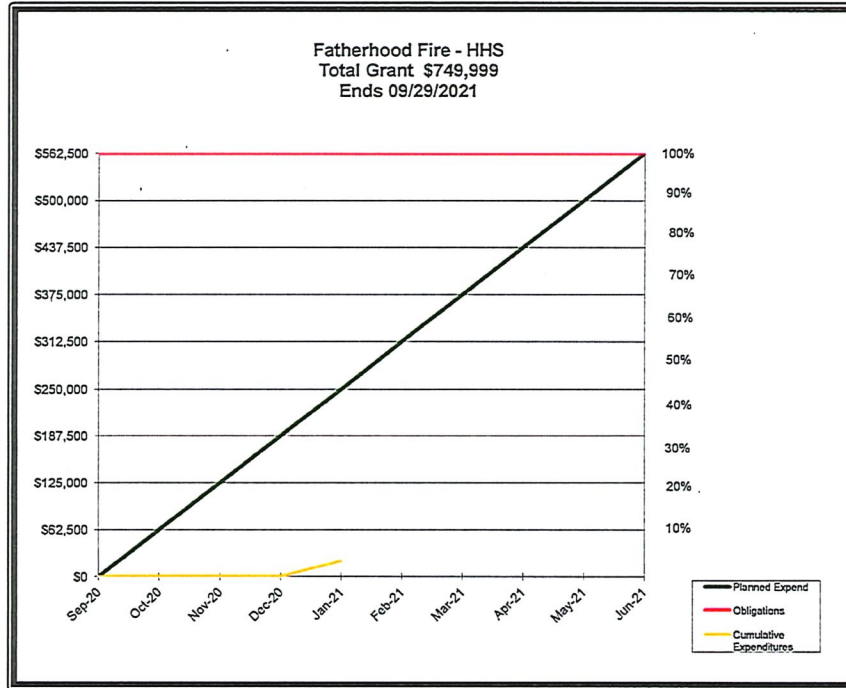
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

January 2021



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

January 2021



# Consent Items Submitted by the Adult Council

## **MISSION:**

To procure, oversee, evaluate, and continuously improve a One-Stop system that provides employers with qualified job seekers and a means by which job seekers are able to achieve self-sufficiency.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A1
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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**TO:** Fresno Regional Workforce Development Board

**FROM:** Adult Council

**SUBJECT:** First Quarter Workforce Innovation and Opportunity Act Adult Participant Training Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the First Quarter Workforce Innovation and Opportunity Act Adult (WIOA) Participant Training Report for Program Year (PY) 2020-2021.

The Adult Council approved this recommendation on January 28, 2021.

**REASON FOR RECOMMENDATION:**

In 2012, the State of California passed Senate Bill (SB) 734, which mandated local workforce boards to a training expenditure requirement of their WIOA Adult and Dislocated Worker formula fund allocations for workforce training services. These workforce training services include: Vocational Skills Training, Transitional Jobs (paid work experience) and On-the-Job Training activities. This initially required local boards to expend a minimum of 25% of funding beginning in PY 2012-2013 and increase the mandated expenditure requirement to 30% in PY 2016-2017.

The WIOA formula funding has a two (2) year life cycle, and local areas are mandated to fully expend the required training funding by June 30th of the last program year. The mandated 30 percent of training funds allocated in PY 2019-2020 is \$3,083,582 and we are required to be fully expended by June 30, 2021.

The total expenditures as of September 30, 2020, was \$ 1,207,214, as outlined in the table below:

<b>Training Expenditure Report</b>			
<b>Provider/Training Pools</b>	<b>Total Available Funds for Year of Allocation 2019 (Two (2) Year Life Cycle)</b>	<b>PY 20-21 Training Expenditures as of 9.30.20</b>	<b>Percent Expended</b>
CLC	\$1,829,497	\$976,912	53.4%
Proteus, Inc.	\$365,324	\$143,001	39.1%
WHCCD	\$366,355	\$52,438	14.3%
Special Projects	\$15,157	\$15,157	100.0%
Incumbent Worker Training	\$507,249	\$19,706	3.9%
<b>Total</b>	<b>\$3,083,582</b>	<b>\$1,207,214</b>	<b>39.1%</b>

The following table provides year to date enrollment data for each of the workforce training services by provider:

<b>Training Enrollment Report</b>						
<b>Provider</b>	<b>Vocational Training</b>		<b>Transitional Jobs</b>		<b>On-the-Job Training</b>	
	<b>YTD Enrolled</b>	<b>Completion Rate</b>	<b>YTD Enrolled</b>	<b>Completion Rate</b>	<b>YTD Enrolled</b>	<b>Completion Rate</b>
CLC	438	179/220	0	0	2	1/1
Proteus, Inc.	79	43/50	2	0	0	0
WHCCD	22	8/8	0	0	0	0

Training expenditures are below the projected year to date plan due to lower than expected enrollments directly related to the COVID-19 pandemic restrictions. Staff will continue to monitor expenditures and will provide an update at your next council meeting.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A2
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Adult Council  
**SUBJECT:** Second Quarter Local Performance Results Reports for Program Year 2020-2021

**RECOMMENDATION:**

Accept the attached Adult and Dislocated Worker Program Providers of Services Local Performance Results Reports for the Second Quarter of Program Year 2020-2021.

The Adult Council approved this recommendation on January 28, 2021.

**REASON FOR RECOMMENDATION:**

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

The attached worksheets provide local performance results for each of the Adult and Dislocated Provider of Services through December 31, 2020.

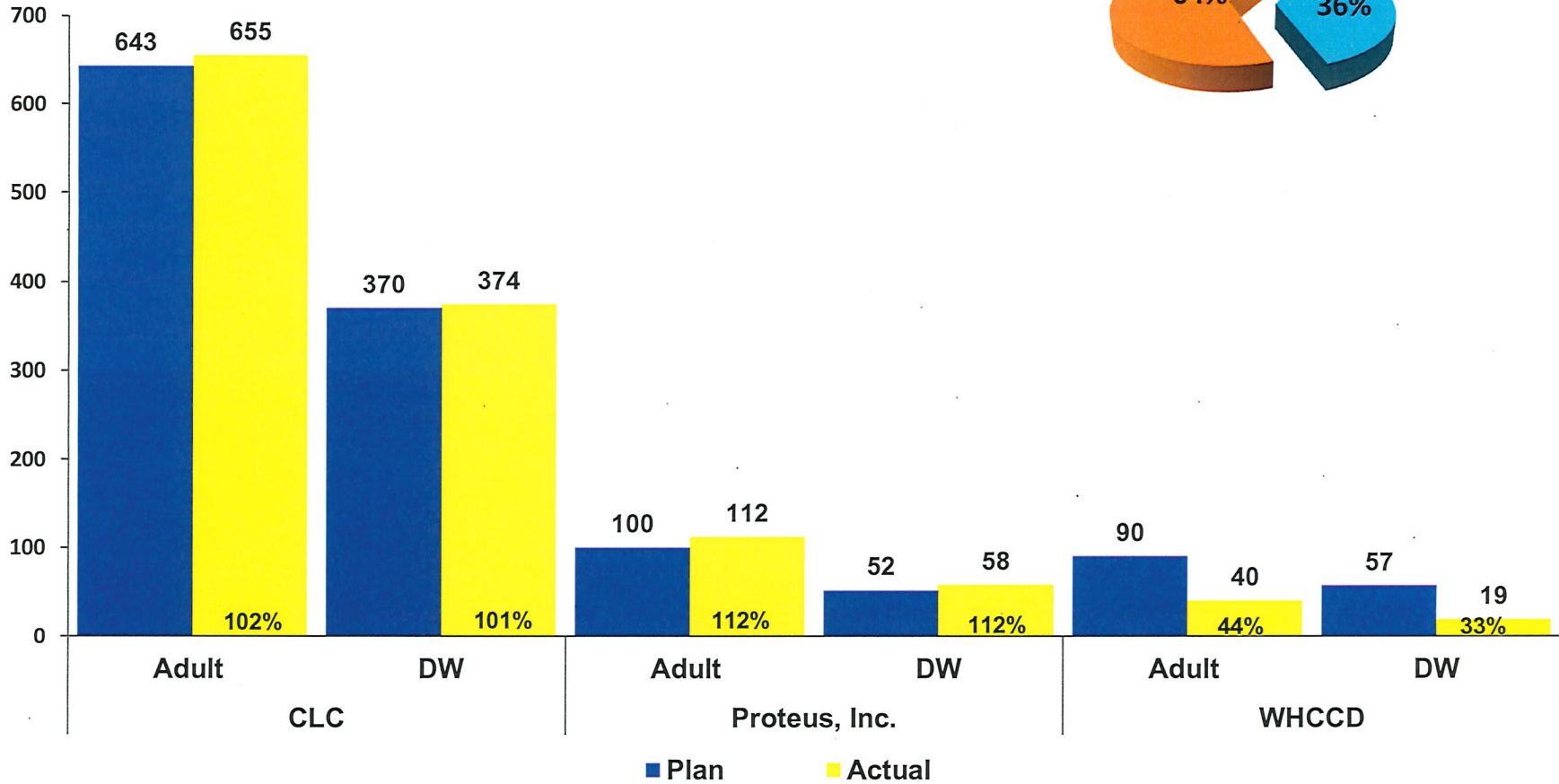
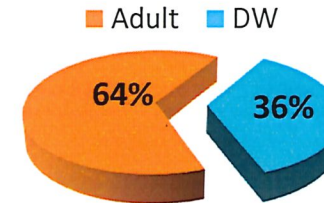
**ATTACHMENT:**

Adult and Dislocated Worker Program Providers of Services Local Performance Results Reports for the Second Quarter of Program Year 2020-2021.

# Adult/DW Served

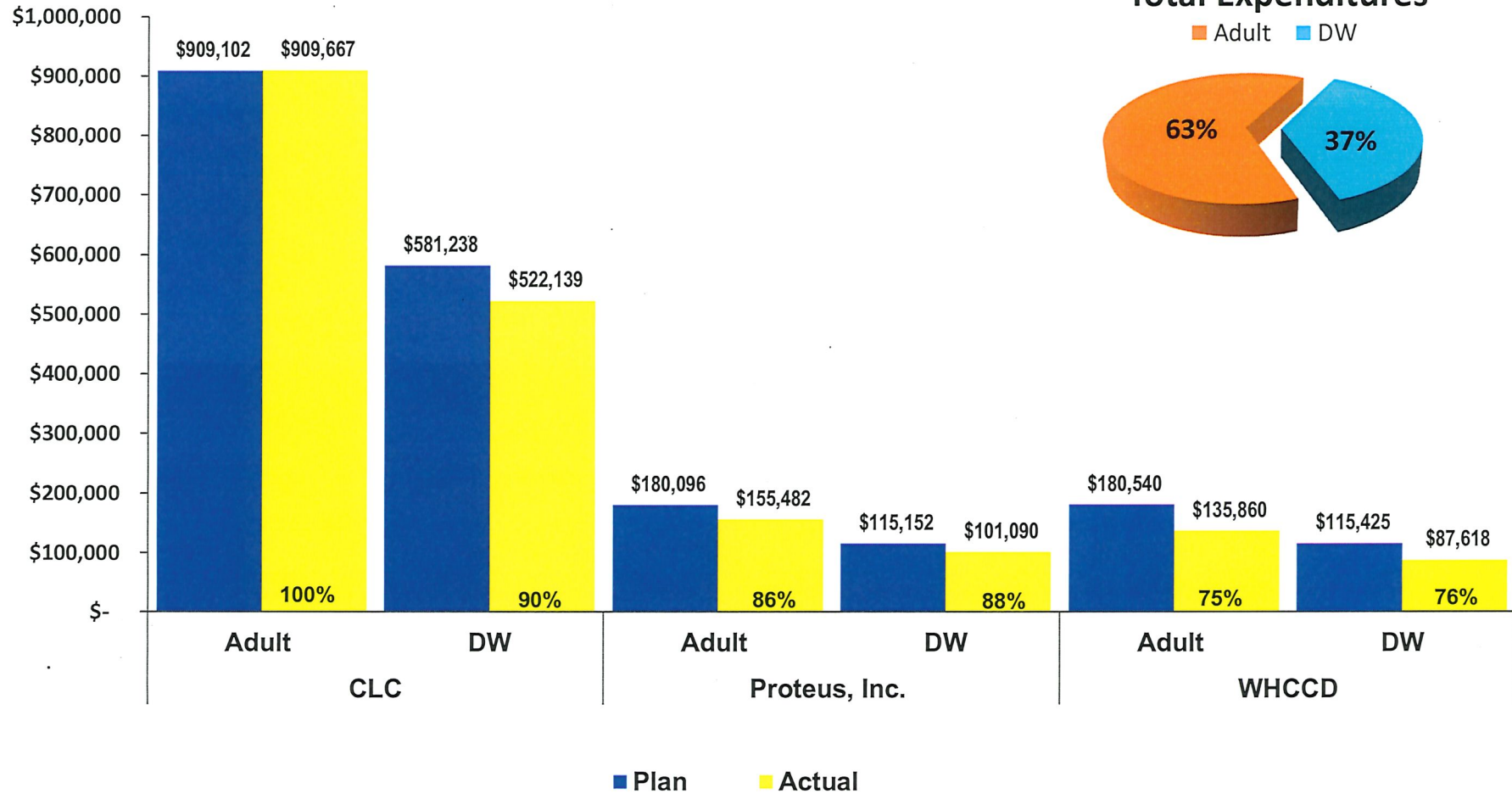
CLC- Central Labor Council  
Proteus - Proteus, Inc.  
WHCCD -West Hills Community College District

**Total Served- 1258**



Note: Adult/ DW number served goal is 95%.

### Adult/ DW Expenditures



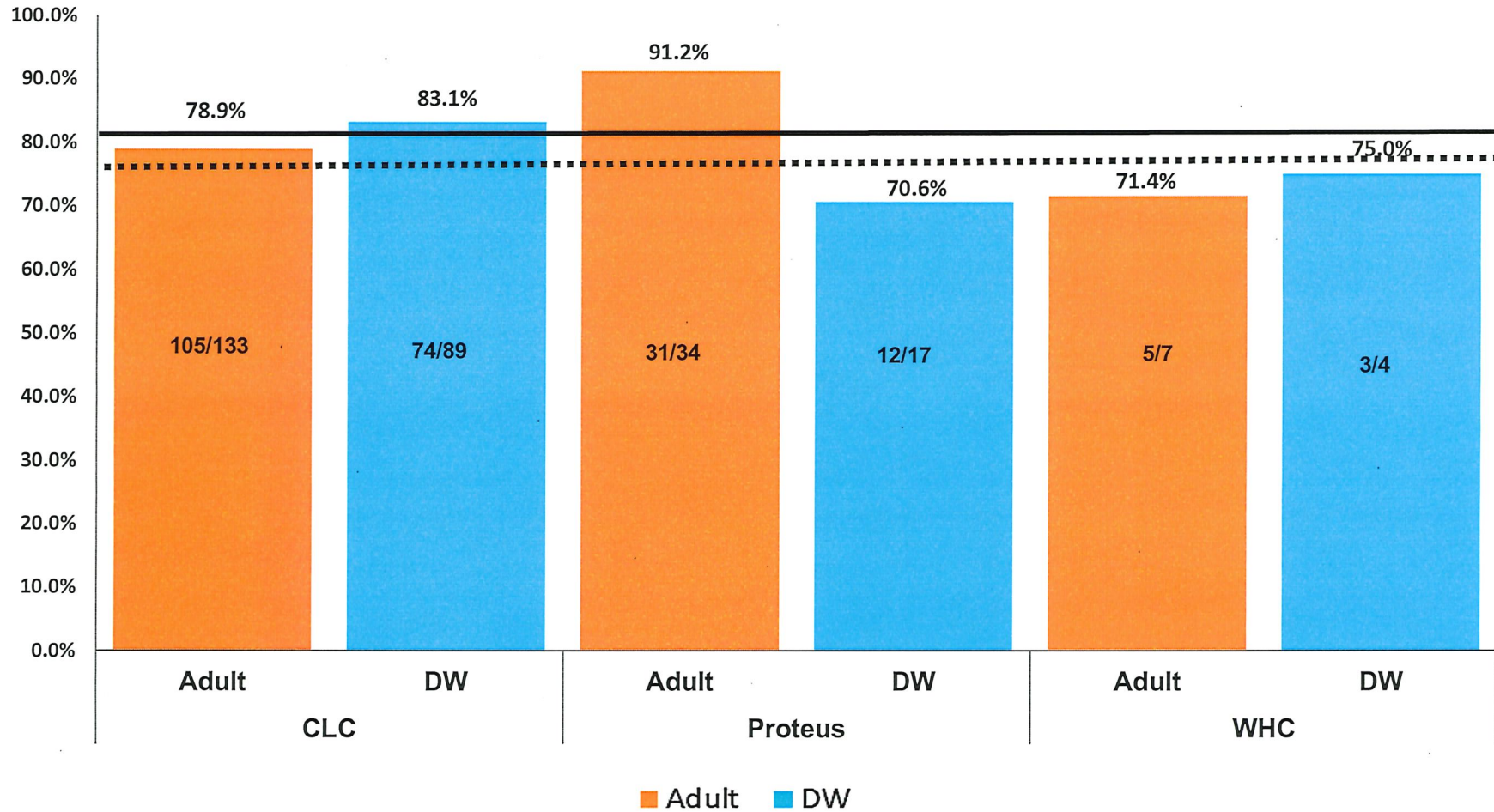
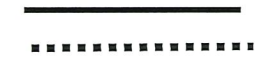
Note: Adult/DW Expenditures goal is 95% to 100%.



### Adult/DW Placement Rate

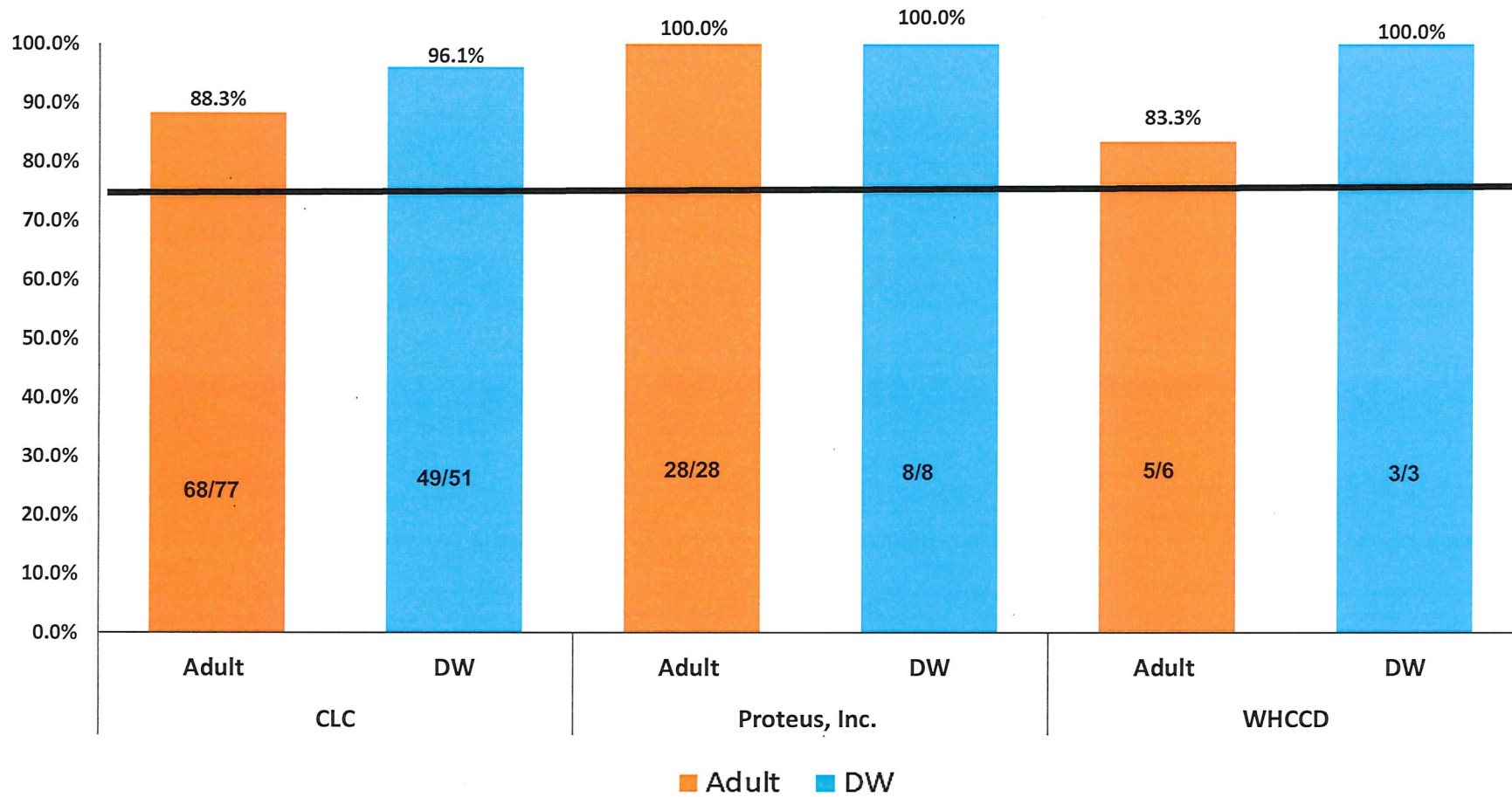
Placement Goals

DW 80.5 %  
Adult 76.5%



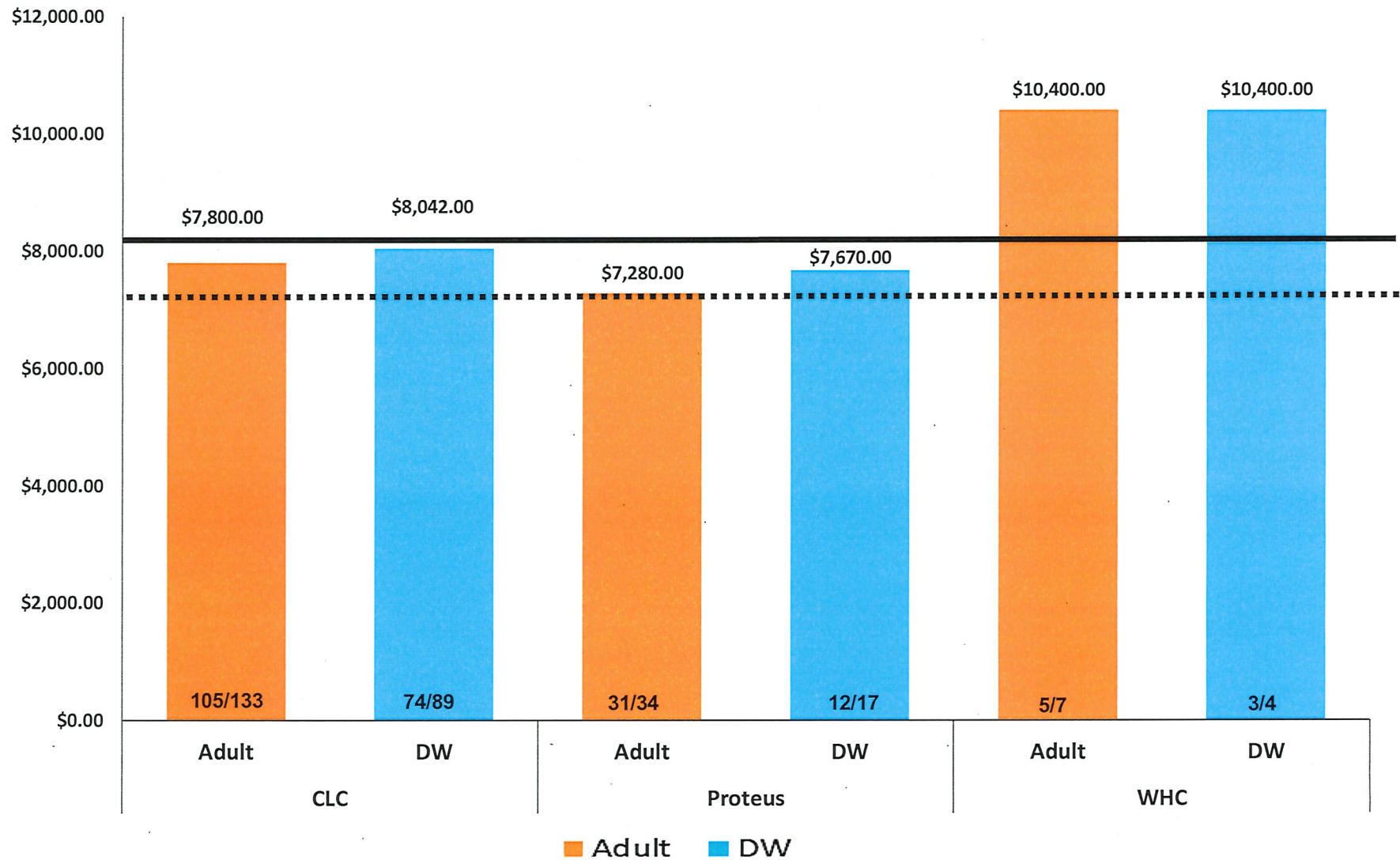
Certificate of Attainment Goal  
Adult/DW 73.2%

### Adult/DW Credential Rate



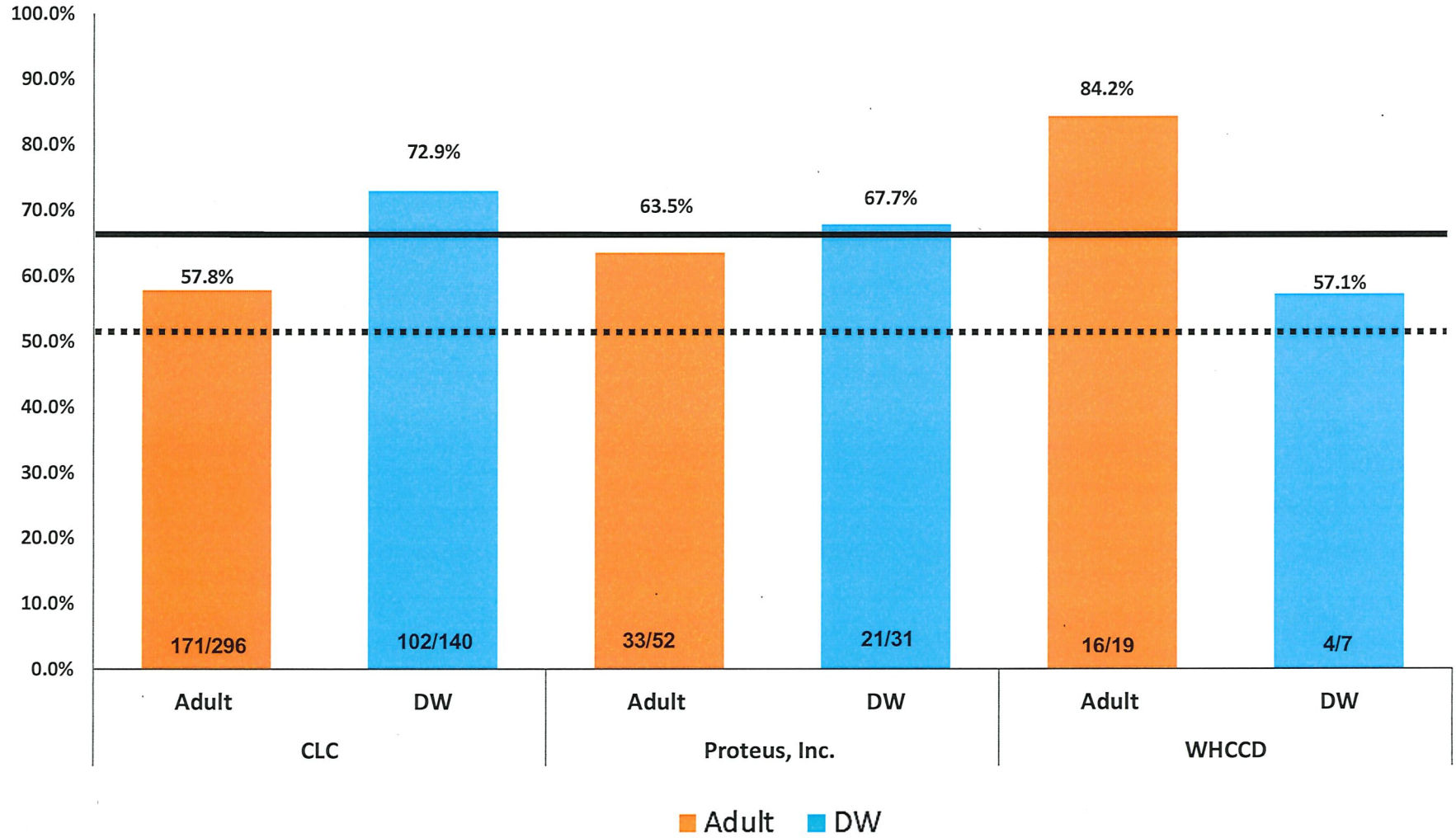
# Placement Median Wage Earnings

Goals  
 DW \$ 8,200 —————  
 Adult \$7,200 ·······



### Measurable Skills Gain

Goals  
 Adult 53% .....  
 DW 66% \_\_\_\_\_



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A3
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Adult Council  
**SUBJECT:** Second Quarter Providers of Services' Monitoring Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the following Providers of Services' Monitoring Report for the Second Quarter of Program Year 2020-2021.

The Adult Council approved this recommendation on January 28, 2021.

**REASON FOR RECOMMENDATION:**

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state, and local regulations and/or policies.

**ATTACHMENT:**

Adult Provider of Services Monitoring Report – Second Quarter, Program Year 2020-2021

## Adult Provider of Services Monitoring Report Second Quarter, Program Year 2020-2021

### **Program Monitoring:**

*Programmatic monitoring of the following sub-recipients was completed during the second quarter:*

Sub-Recipient	Contract # (s)	Results
Proteus, Inc Program Year (PY) 2018-2019, PY 2019-2020	243	<b>All previously reported issues for PY 2018-2019 and PY 2019-2020 have been fully closed as a result of follow-up reviews that were completed in December, 2020.</b>

*Programmatic monitoring of the following sub-recipients was in process as of the end of the second quarter:*

Sub-Recipient	Contract # (s)
West Hills Community College District PY 2018-2019, PY 2019-2020	250
Proteus, Inc. PY 2020-2021	243

### **Fiscal Monitoring:**

*Fiscal monitoring of the following sub-recipients was completed during the second quarter:*

Sub-Recipient	Contract # (s)	Results
Central Labor Council – Partnership PY 2019-2020 Fiscal Close-out	213, 0816, 1115	<b>No Findings</b>
West Hills Community College District PY 2019-2020 Fiscal Annual Review	250	1) Personnel paperwork error. <b>Finding Closed</b>

*Fiscal monitoring of the following sub-recipients is in process as of the end of the second quarter:*

Sub-Recipient	Contract # (s)
Proteus, Inc PY 2019-2020 Fiscal Close-out	243

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A4
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Adult Council  
**SUBJECT:** Second Quarter Providers of Services' Customer Complaint Report for Program Year 2020-2021

## **RECOMMENDATION:**

Accept the Adult and Dislocated Worker Customer Complaint Report for the Second Quarter of Program Year (PY) 2020-2021.

The Adult Council approved this recommendation on January 28, 2021.

## **REASON FOR RECOMMENDATION:**

Under the Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No complaints were received during the Second Quarter of PY 2020-2021

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A5
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Adult Council  
**SUBJECT:** Second Quarter Job Seeker Customer Satisfaction Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the Second Quarter Job Seeker Customer Satisfaction Reports for Program Year (PY) 2020-2021.  
The Adult Council approved this recommendation on January 28, 2021.

**REASON FOR RECOMMENDATION:**

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

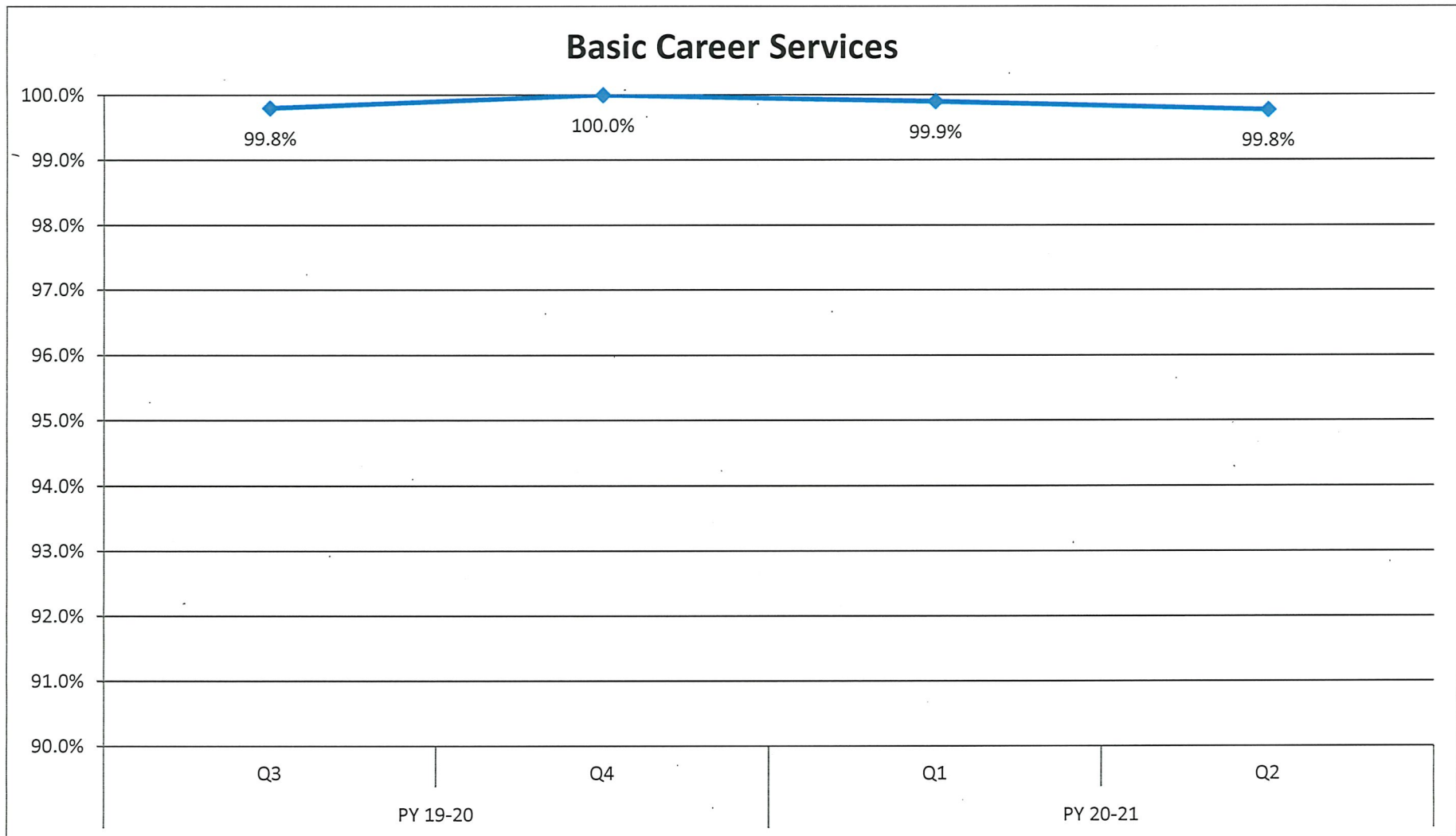
As part of this responsibility, FRWDB staff has implemented the Job Seeker Customer Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to staff on a monthly basis. The data is accumulated, analyzed and reviewed on a quarterly basis and reported to this Council.

FRWDB staff work with service providers to improve the processes used to increase the satisfaction level with our job seekers. These improvements are based on data collected through these satisfaction surveys, monitoring reviews, complaints and monthly operations meetings between provider and FRWDB staff.

**ATTACHMENTS:**

ATTACHMENT I: Job Seeker Basic Career Services for the Second Quarter of PY 2020-2021  
ATTACHMENT II: Individual Career Services for the Second Quarter of PY 2020-2021



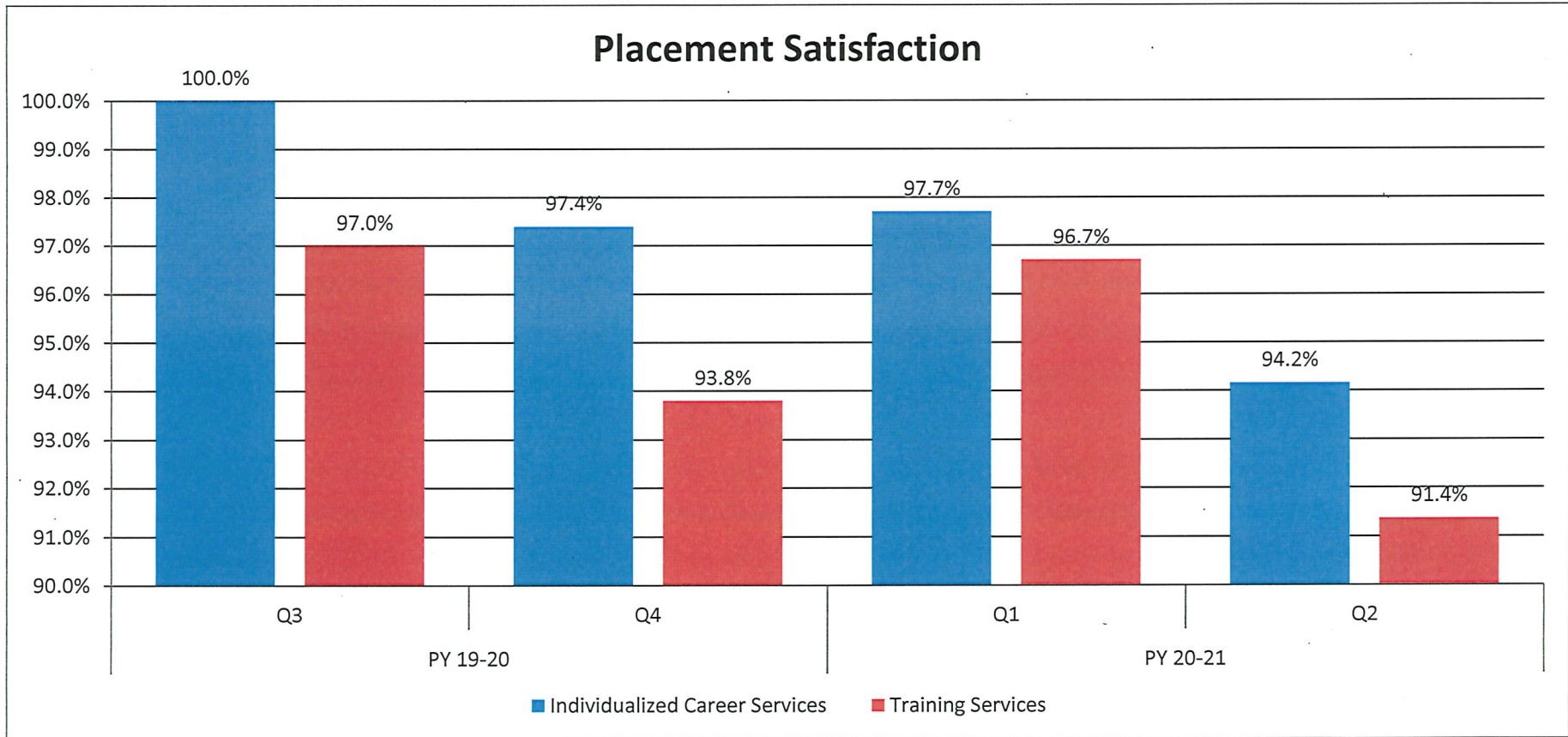


**Staff Notes:**

	Program Year 2019-2020		Program Year 2020-2021	
	Q3	Q4	Q1	Q2
Surveys Received	636	31	163	154
Number of Users	8,302	2,362	2,077	2,724
Survey Response Rate	7.7%	1.3%	7.8%	5.6%

**Sample of User Comments:**

Staff are professional and helpful; staff was very helpful working with my disability.



**Staff Notes:**

	Program Year 2019-2020				Program Year 2020-2021			
	Q3		Q4		Q1		Q2	
	Non-Training	Training	Non-Training	Training	Non-Training	Training	Non-Training	Training
Surveys Received by Type	41	75	41	63	16	57	32	87
Clients Closed & Placed by Type	47	97	45	115	19	63	32	95
<b>Survey Response Rate</b>	<b>87.2%</b>	<b>77.3%</b>	<b>91.1%</b>	<b>54.8%</b>	<b>84.2%</b>	<b>90.5%</b>	<b>100%</b>	<b>91.6%</b>

**Participant Feedback:**

**Individualized Career Services:** Found job on my own; The program is probably good for others, was not beneficial to me; The staff I worked with were great, very supportive; I was able to obtain employment before finishing the workshops; workshops were a good refresher.

**Training Services:** Obtained employment with a production company, this could lead to a position in the occupation I trained for; Trained in Pre-Apprenticeship, secured employment in Forestry/Firefighting; secured employment in a field not related to my training; assessments were not helpful; great program; trained in waste water treatment, did not secure employment in that field.

# Consent Items Submitted by the Youth Council

## **MISSION:**

To design, procure, and oversee Workforce  
Innovation and Opportunity Act youth  
services to ensure all available resources  
serve the needs of Fresno County youth.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B1
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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**TO:** Fresno Regional Workforce Development Board

**FROM:** Youth Council

**SUBJECT:** Second Quarter Workforce Innovation and Opportunity Act Young Adult Participant Work Experience Report for Program Year 2020 – 2021.

**RECOMMENDATION:**

Accept the Second Quarter Workforce Innovation and Opportunity Act (WIOA) Young Adult Participant Work Experience Report for Program Year (PY) 2020 – 2021.

The Youth Council approved this recommendation on February 18, 2021.

**REASON FOR RECOMMENDATION:**

The WIOA places a priority on providing youth with occupational learning opportunities through work experience. These work experiences include: Paid work experience, pre-apprenticeship programs, job shadowing, and on-the-job training activities. Beginning July 1, 2015, local boards were required to begin implementing new Work Experience requirements, which included a mandated minimum expenditure requirement of 20%.

The WIOA formula funding has a two (2) year life cycle, and local areas are mandated to fully expend the required Work Experience funding by June 30th of the last program year, e.g., Work Experience funds allocated in PY 2018 – 2019 were required to be fully expended by June 30, 2020. The total Work Experience allocation for PY 2019 – 2020 of \$1,106,526 has been fully expended prior to the June 30, 2021, mandated deadline.

Total allocations for PY 2020 – 2021 is \$1,284,132 which must be expended by June 30, 2022. The following table provides work experience allocations and year-to-date expenditures by provider of service through December 31, 2020.

<b>Work Experience Expenditure Report</b>			
<b>Provider</b>	<b>Total Available Funds</b>	<b>YTD Expenditures</b>	<b>Percent of Total Expended Funds</b>
FCEOC	\$397,979.25	\$ 31,911.79	8%
Equus Workforce Solutions	\$515,765.47	\$ 92,965.03	18%
Proteus, Inc.	\$222,872.21	\$ 45,181.90	20%
WHCCD	\$147,515.08	\$ 2,916.72	2%
<b>Total</b>	<b>\$1,284,132</b>	<b>\$ 172,975.44</b>	<b>13%</b>

Work Experience expenditures are lower than anticipated due to COVID-19 restrictions; however, staff has no concerns at this time in meeting the mandated 20% by the June 30, 2022, deadline.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT  
BOARD**

<b>AGENDA ITEM:</b>	<b>B2</b>
<b>MEETING DATE:</b>	<b>March 3, 2021</b>
<b>ACTION:</b>	<b>ACCEPT</b>

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Youth Council  
**SUBJECT:** Second Quarter Local Performance Results Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the attached Young Adult Program Providers of Services Local Performance Results Report for the Second Quarter of Program Year (PY) 2020 – 2021.

The Youth Council approved this recommendation on February 18, 2021.

**REASON FOR RECOMMENDATION:**

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

Performance issues for each provider are provided below:

The attached worksheets provide local performance results for each of the Young Adult Provider of Services through December 31, 2020.

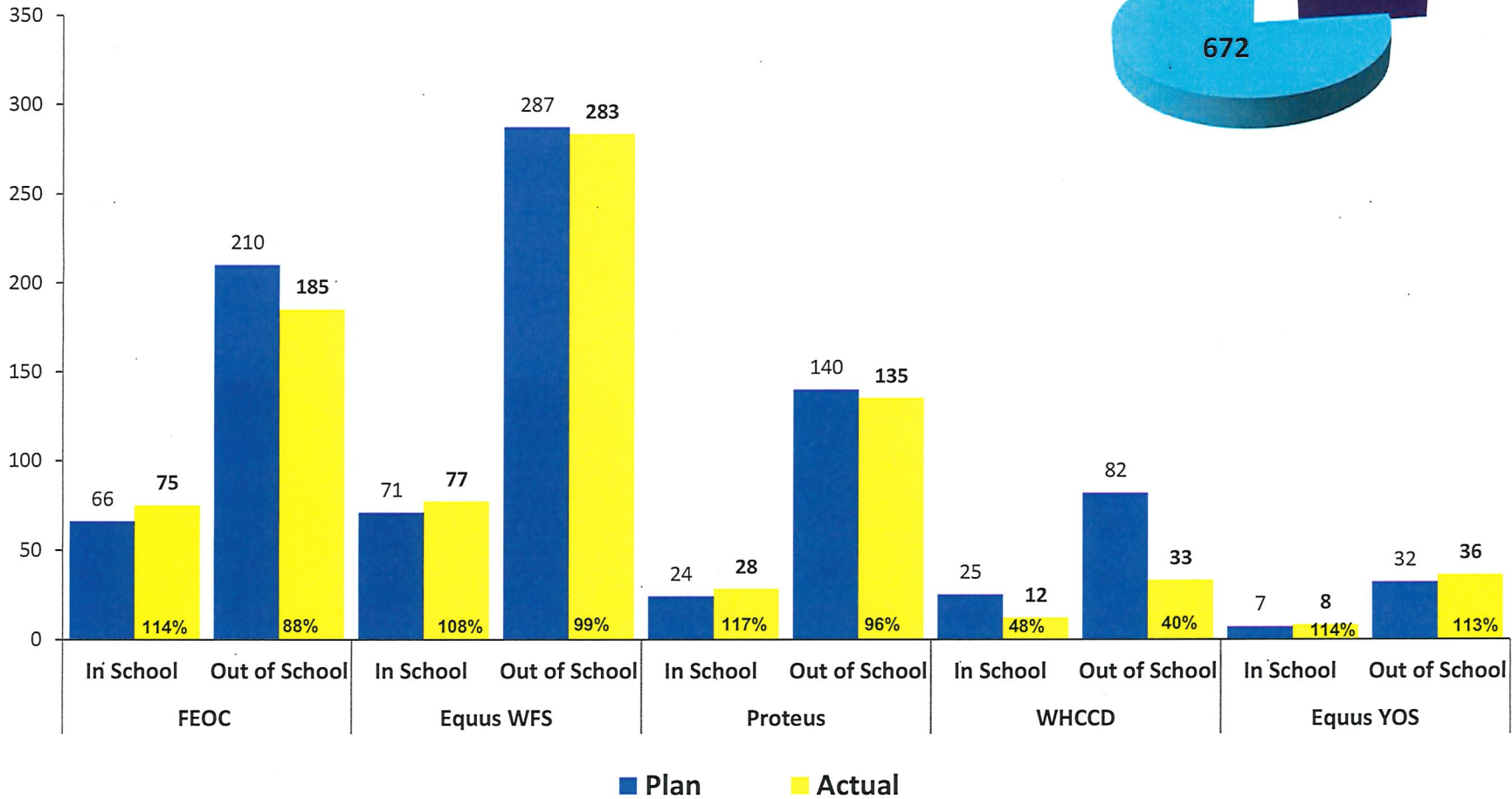
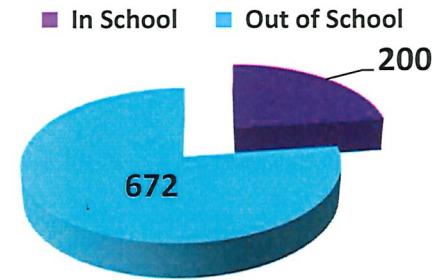
**ATTACHMENT:**

Young Adult Services, Year-to-Date Local Performance Results Report for the Second Quarter of Program Year 2020 – 2021.

FEOC - Fresno Economic Opportunities Commission  
 Equus WFS - Equus Workforce Solutions  
 Proteus - Proteus, Inc.  
 WHCCD - West Hills Community College District  
 Equus YOS - Youth Offender Services

### Youth Served

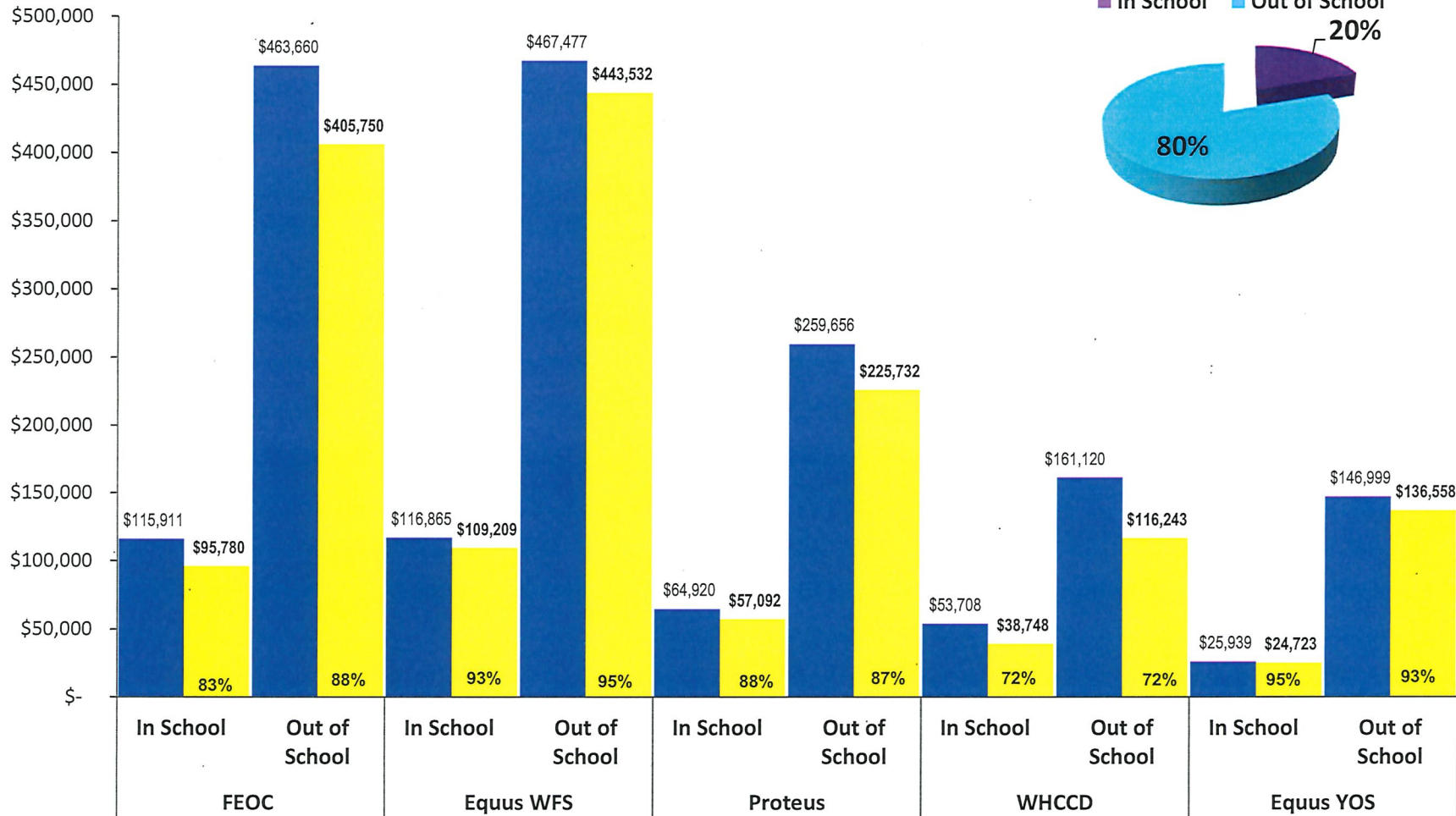
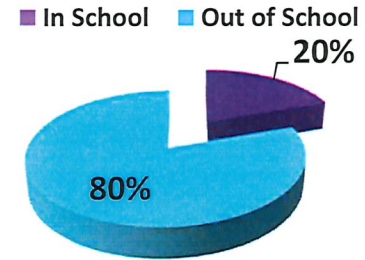
### Total Served- 872



Note: Number served goal is 95%

### Youth Expenditures

#### Total Expenditures



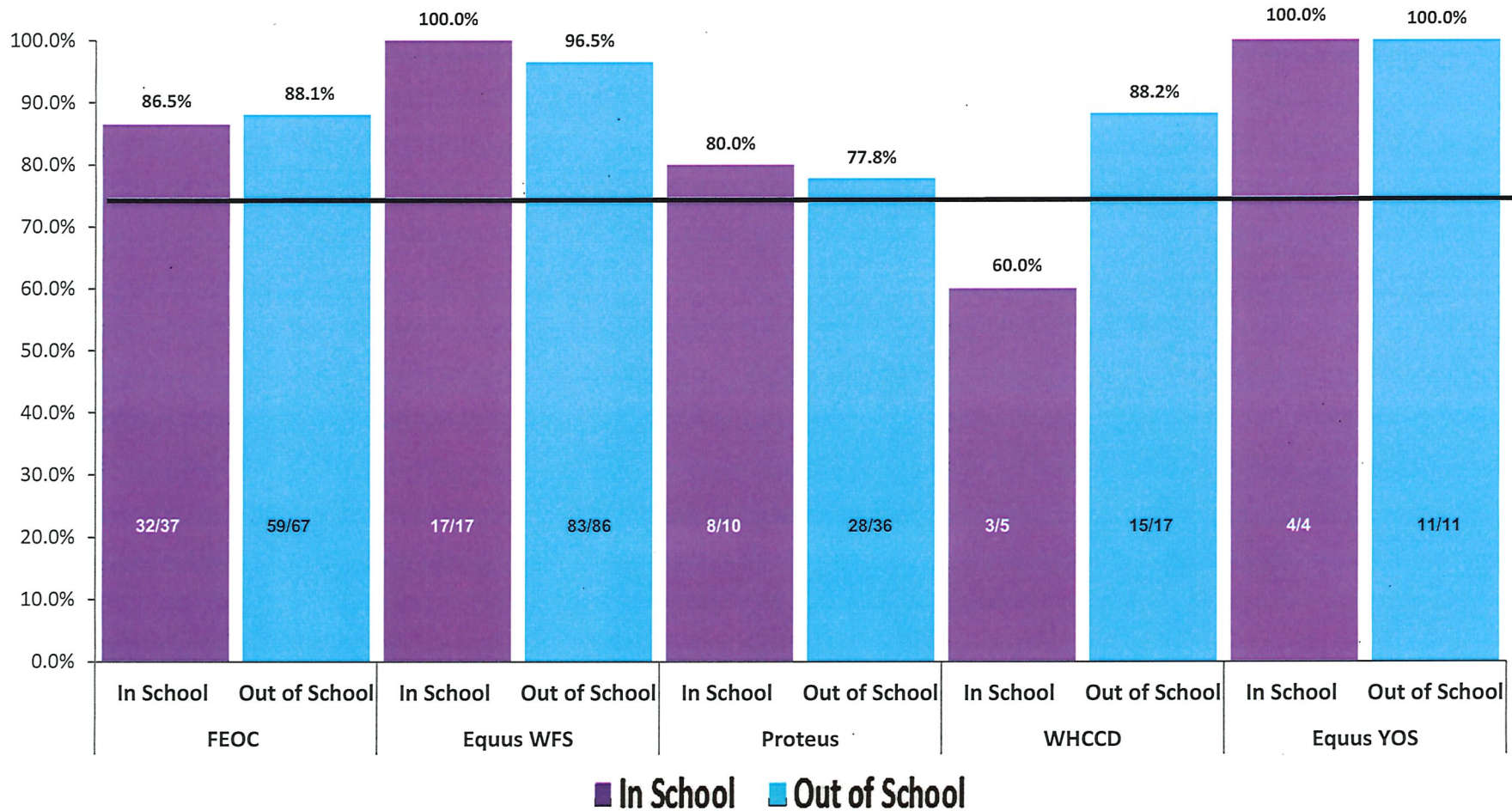
Note: WIOA mandates a minimum of 75% Out-of-School Expenditures and a maximum of 25% In-school Expenditures. The expenditures goal range is 95% to 100%.

■ Plan ■ Actual

### Youth Placement in Employment or Education

Goals


Placement 73.5%

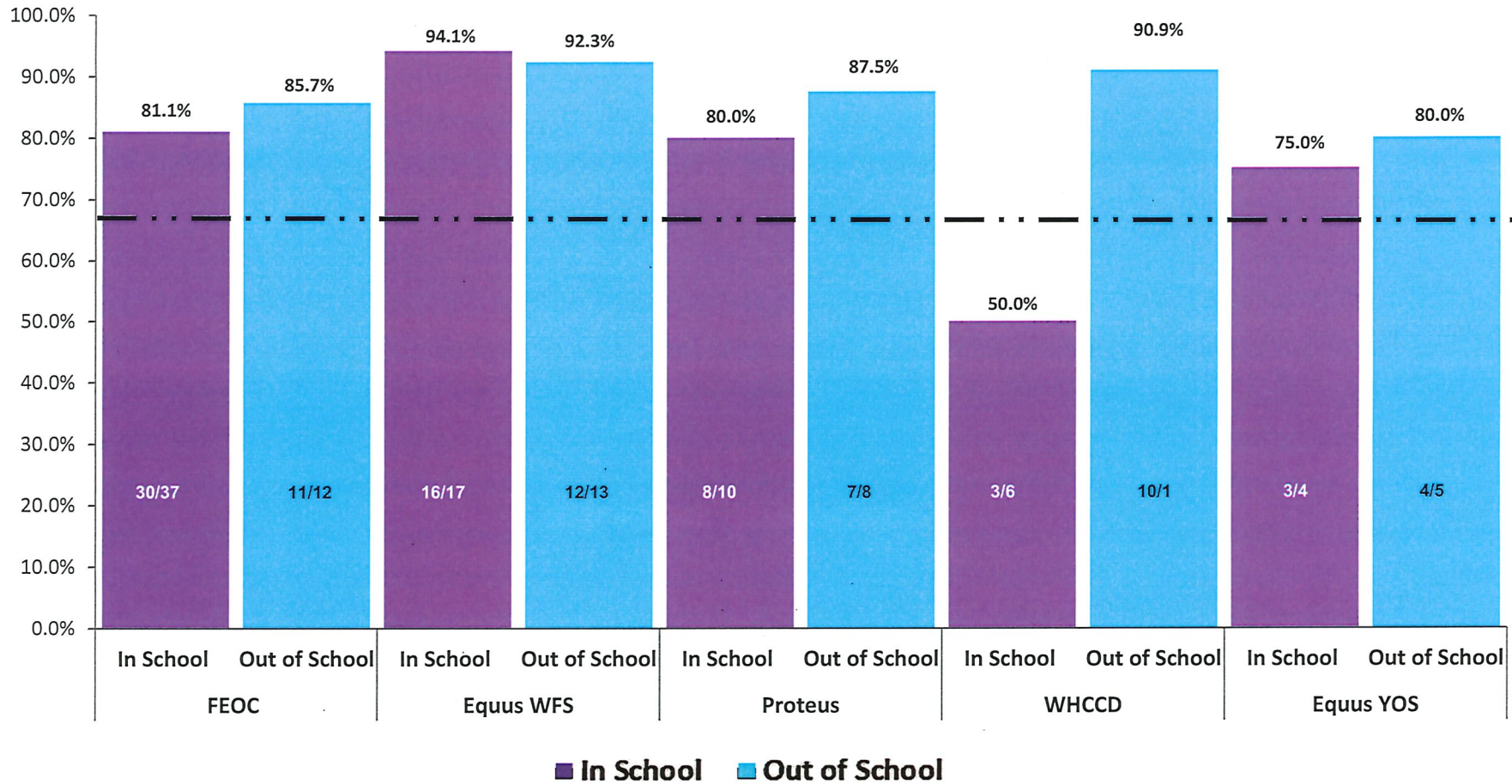




## Youth Certificate of Attainment

Goals

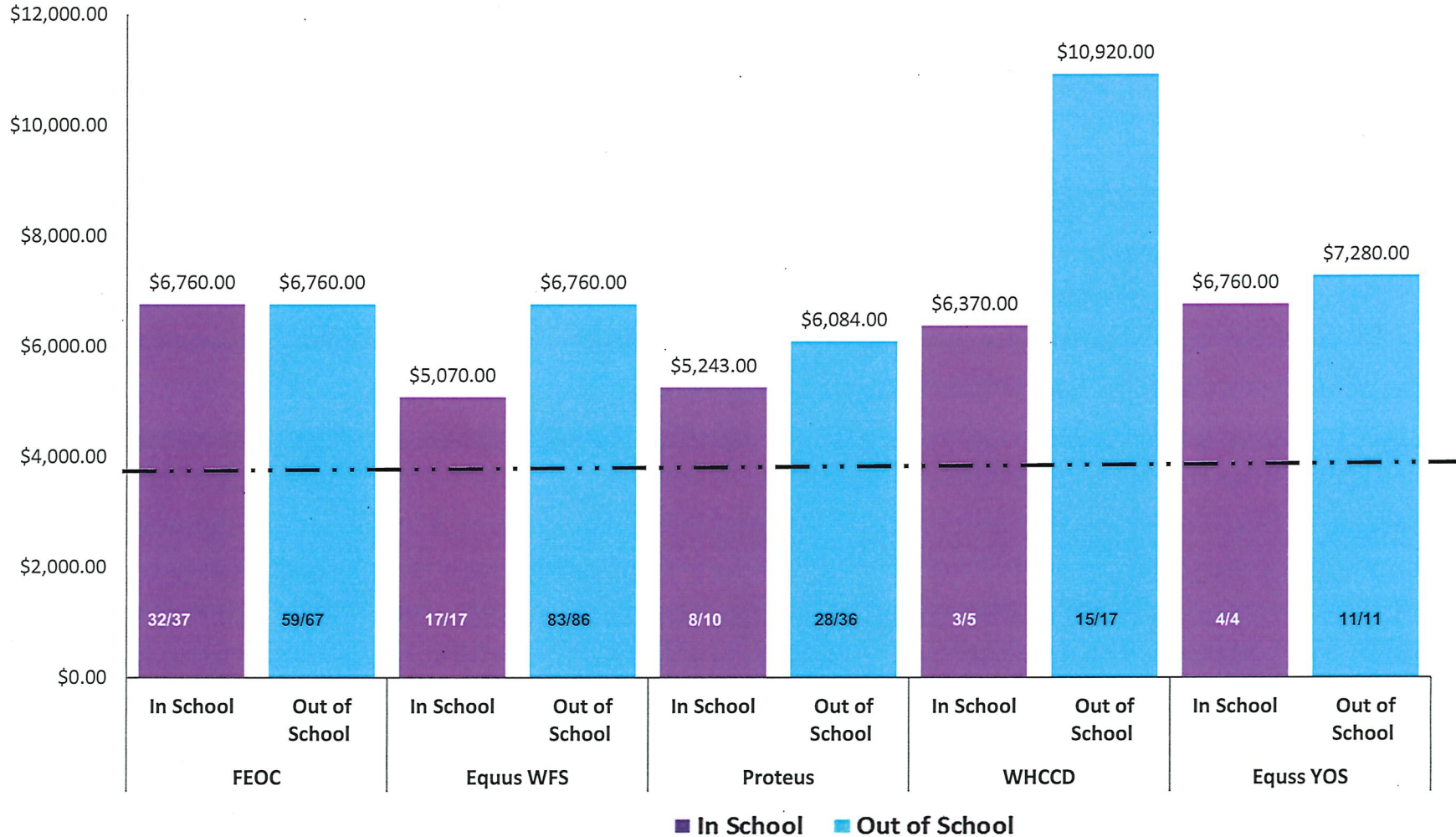
Certificate of Attainment 66.5% 



### Youth Median Wage

PY 2020-2021

Median Wage is \$ 3,700 — . . . —



**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT  
BOARD**

<b>AGENDA ITEM:</b>	<b>B3</b>
<b>MEETING DATE:</b>	<b>March 3, 2021</b>
<b>ACTION:</b>	<b>ACCEPT</b>

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Youth Council  
**SUBJECT:** Second Quarter Young Adult Satisfaction Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the Second Quarter Youth Program Satisfaction Report for Program Year (PY) 2020-2021.

The Youth Council approved this recommendation on February 18, 2021.

**REASON FOR RECOMMENDATION:**

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

As part of this responsibility, FRWDB staff has implemented the Youth Program Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to staff on a monthly basis. The data is aggregated, analyzed and reviewed on a quarterly basis and reported to this Council.

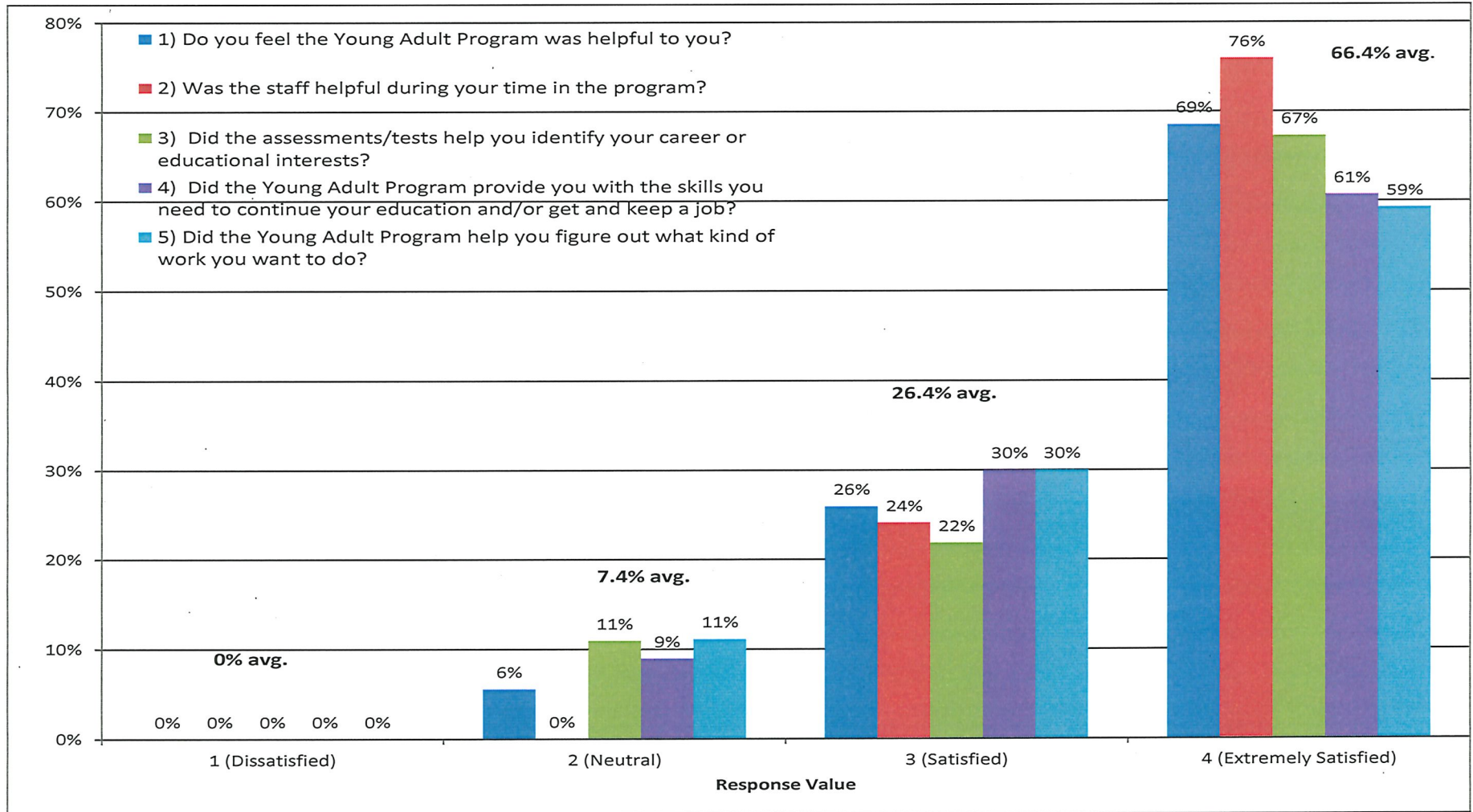
FRWDB staff work with service providers to improve the processes used to increase the satisfaction level with our youth and young adult participants. These improvements are based on data collected through these satisfaction surveys, monitoring reviews, complaints and monthly operations meetings between providers and FRWDB staff.

This report represents the completion of a six (6) month pilot with a revised question relating to the experience with the assessments. This change has resulted in more accurate responses and has resulted in high satisfaction scores. Staff seeks approval to formalize the change.

**ATTACHMENT:**

Youth Program Satisfaction Report for the Second Quarter of PY 2020-2021

## Second Quarter Young Adult Customer Satisfaction Report for Program Year 2020-2021



Surveys Received	<b>56</b>
Participants Closed	<b>83</b>
Survey Response Rate	<b>67.5%</b>

### Participant Comments:

The program and staff have been great. Completed training and now employed; Program very helpful to get job ready; The program helped me get my High School diploma so that I could pursue military career– I am now serving in the Air Force; Do not change anything about the program; Really thankful for the Job Ready workshop; My time in the program resulted in me securing employment.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B4
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Youth Council  
**SUBJECT:** Second Quarter Providers of Services' Monitoring Report for Program Year 2020-2021

**RECOMMENDATION:**

Accept the following Providers of Services' Monitoring Report for the Second Quarter of Program Year 2020-2021.

The Youth Council approved this recommendation on February 18, 2021.

**REASON FOR RECOMMENDATION:**

Fresno Regional Workforce Development Board (FRWDB) staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of October 1, 2020, through December 31, 2020.

**ATTACHMENT:**

Youth Providers of Services' Monitoring Report Second Quarter, Program Year 2020-2021

**Youth Providers of Services Monitoring Report  
Second Quarter, Program Year 2020-2021**

**Program Monitoring:**

*Program monitoring of the following sub-recipients was completed during the second quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare/Equus Program Year (PY) 2020-2021	320	1) Work Experience Process Issues 2) Service Codes Issues <b>Finding #1 Conditionally Closed; Finding #2 Closed</b>
Rescare/Equus – Youth Offender Services PY 2020-2021	324	1) Post Closure Process Issues <b>Finding Closed</b>

*Program monitoring of the following sub-recipients was in process at the end of the second quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>
Proteus, Inc. PY 2020-2021	333

**Fiscal Monitoring:**

*Fiscal monitoring of the following sub-recipients was completed during the second quarter:*

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Rescare/Equus PY 2019-2020 Fiscal Closeout	320, 324	<b>No Findings</b>
West Hills Community College District PY 2019-2020 Fiscal Annual	290	1) Personnel Paperwork Error <b>Finding Closed</b>

*Fiscal monitoring of the following sub-recipients was in process at the end of the second quarter: **NONE***

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	B5
MEETING DATE:	March 3, 2021
ACTION:	ACCEPT

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---

**TO:** Fresno Regional Workforce Development Board  
**FROM:** Youth Council  
**SUBJECT:** Second Quarter Providers of Services' Customer Complaint Report for Program Year 2020-2021

## **RECOMMENDATION:**

Accept the following Youth Customer Complaint Report for the Second Quarter of Program Year (PY) 2020-2021.

The Youth Council approved this recommendation on February 18, 2021.

## **REASON FOR RECOMMENDATION:**

Under the Fresno Regional Workforce Development Board(FRWDB) Joint Powers Agreement, the FRWDB develops and manages systems to hear and resolve grievances brought by participants, vendors, or other interested parties, and to provide quarterly reports to the FRWDB regarding such grievances.

No Youth program complaints were received during the Second Quarter of PY 2020-2021.

# Non-Consent

# Agenda Items



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	12
MEETING DATE:	March 3, 2021
ACTION:	INFORMATION

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**TO:** Fresno Regional Workforce Development Board

**FROM:** Blake Konczal, Executive Director

**SUBJECT:** Fourth Quarter Community Events

**INFORMATION:**

The Fresno Regional Workforce Development Board has no events to list for the fourth quarter of Program Year 2020-2021.