



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board  
September 1, 2021 @ 4:00 p.m.  
Council of Fresno County Governments  
2035 Tulare Street – 2<sup>nd</sup> Floor  
Sequoia Room  
Fresno, CA 93721

**This will be a hybrid meeting with participation available in person and via Zoom.**

**Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this meeting will be held via Zoom.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82208583518?pwd=MzR0WlJbInhVmh6SmpqS1d0WExnZz09>**

**Meeting ID: 822 0858 3518  
Passcode: 135503**

**The public may participate in the meeting  
as otherwise permitted under the Brown Act.**

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**Mission Statement:** The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

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**REMINDER: PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE**

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENT

Item #	Description	Presenter	Enclosure	Action	Page #
6.	COVID-19 Update	Stogbauer	No	Information	--
7.	New Location(s) Update	Quiroz	No	Information	--

#### ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
8.	New Infrastructure Employment Study	Konczal	No	Information	--
9.	Committee Reports Executive Committee – Jeff Hensley		No	Information	--
10.	Approval of the June 2, 2021, Meeting Minutes	Konczal	Yes	Approve	4
11.	July 2021 Financial Report	Konczal	Yes	Accept	9

### **CONSENT ITEMS**

- |     |   |         |
|-----|---|---------|
| 12. | Approve Consent Item (A1). <i>Items pulled from consent will be handled with the other regular items at the end of the agenda, including any information items that are pulled.</i> | Approve |
|-----|---|---------|

### **CONSENT ITEMS SUBMITTED BY EXECUTIVE COMMITTEE**

A1	Program Year 2021-2022 Agency Budget and Personnel Plan	Konczal	Yes	Approve	13
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### **NON-CONSENT ITEMS**

13.	Second Quarter Community Events	Konczal	Yes	Information	18
14.	Information Sharing	WDB Members	No	Discussion	--
15.	Agenda Items for December 1, 2021, Meeting	Konczal	No	Discussion	--
16.	Meeting Feedback	Konczal	No	Discussion	-

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
2021 ATTENDANCE RECORD**

<b>Directors</b>	<b>Special Meeting 1/20/2021</b>	<b>3/3/2021</b>	<b>6/2/2021</b>	<b>9/1/2021</b>	<b>12/1/2021</b>
Stephen Avila	--	P	P		
Lenora Lacy Barnes	A	P	A		
Paul Bauer	P	P	P		
Edgar Blunt	P	P	P		
Alysia Bonner	P	P	P		
Raine Bumatay	P	P	P		
Brian Chambers	P	P	P		
Fely Guzman	P	A	P		
Jeffrey Hensley	P	P	P		
Mike Karbassi	P	A	P		
Scott Miller	A	A	P		
Dennis Montalbano	P	A	P		
Sherry Neil	A	P	P		
Delfino Neira	P	P	P		
Tommie Nellon	A	A	A		
Joe Olivares	P	P	P		
Sal Quintero	A	A	A		
Chuck Riojas	P	P	P		
Elizabeth Rivinius	A	P	--	--	--
Michael Silveira	P	P	P		
Vasili Sotiropulos	P	P	P		
Shelly Tarver	P	P	P		
Stuart VanHorn	P	A	A		
Lydia Zabrycki	P	P	P		
Ken Price (Counsel)	P	P	P		

P = Present

A = Absent

-- = Not a Member at Time of Meeting

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	10
MEETING DATE:	September 1, 2021
ACTION:	APPROVE

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**TO:** Fresno Regional Workforce Development Board

**FROM:** Blake Konczal, Executive Director

**SUBJECT:** Approval of the June 2, 2021, Meeting Minutes

**RECOMMENDATION:**

Approve the minutes of the June 2, 2021, meeting of the Fresno Regional Workforce Development Board.

**ATTACHMENT:**

June 2, 2021, Meeting Minutes

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board  
June 2, 2021 @ 4:00 p.m.  
MEETING

## SUMMARY MINUTES

The meeting was called to order at 4:00 p.m. and was held via Zoom.

ROLL CALL: PRESENT – Stephen Avila, Paul Bauer, Edgar Blunt, Alysia Bonner, Raine Bumatay, Brian Chambers, Fely Guzman, Jeff Hensley, Mike Karbassi, Scott Miller, Dennis Montalbano, Sherry Neil, Delfino Neira, Joe Olivares, Chuck Riojas, Michael Silveira, Vasili Sotiropoulos, Shelly Tarver, Lydia Zabrycki, and Legal Counsel Ken Price.

ABSENT – Lacy Barnes, Tommie Nellon, Sal Quintero, and Stuart VanHorn.

### COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF:

Chair Hensley announced that Director Van Horn was retiring as Chancellor from West Hills Community College District. Director Van Horn was appointed to the Fresno Regional Workforce Development Board (FRWDB) in 2017, and also served on the Adult Council.

Chair Hensley congratulated Blake Konczal, Executive Director, FRWDB, on his 19 years with the FRWDB.

### AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS:

None.

### ABSTENTIONS/ DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST/RECUSALS:

None.

### PUBLIC COMMENTS:

None.

### Item Description/Action Taken

#### 6. Committee Reports

Adult Council: Director Riojas reported that the Adult Council (Council) met on May 19<sup>th</sup>. He stated that the Council received a presentation regarding the Fourth Quarter Outstanding Achievement Award winner. The Council reviewed and recommended that the FRWDB approve the FRWDB's Regional and Local Plan, which must be updated and submitted to the state every four (4) years. The Council reviewed and recommended approval of the Workforce Innovation and Opportunity

Act (WIOA) Adult and Dislocated Worker funding recommendations for Program Year (PY) 2021-2022. The Council also made recommendations for the approval of the Adult Services and Dislocated Worker Services contract awards for PY 2021-2022. The Council recommended that the FRWDB authorize FRWDB Chair Jeffrey Hensley to award an office furniture contract for the Fresno One-Stop System sites, based on recommendations put forth by the rating team. Director Riojas reported that the Council reviewed and recommended acceptance of the standing quarterly reports, noting that there were no concerns from FRWDB staff nor the Council. The Council also reviewed two (2) information item reports, the Demographics Report and the Americas Job Centers of California Usage reports.

Business and Industry Committee: Director Zabrycki reported that the Business and Industry Committee (B&I) met on May 5<sup>th</sup>, at which time they received an update on the Rapid Response services provided during the third quarter of PY 2020-2021, including information from the Labor Market Report that showed a one and a half percent increase in unemployment in March 2021 compared to March 2020. Since the beginning of the pandemic, the Rapid Response team has provided 46 orientations, with 759 individuals in attendance. The Rapid Response team also hosted a Spring virtual job fair, with 43 employers participating. The event attracted 182 attendees and resulted in 424 resumes being submitted. The B&I received a report on Manufacturing Upskills Training by Craig Scharon, who acknowledged the FRWDB's business-friendly nature and discussed the benefits of the Incumbent Worker Training program for employers. The B&I received an update on the efforts taking place in rural east and west Fresno County to strengthen FRWDB presence and awareness of services offered. The B&I was also presented with the Outstanding Business Achievement award fourth quarter winners video as an information item.

Fresno Area Workforce Investment Corporation Board of Directors: Chair Hensley reported that the Fresno Area Workforce Investment Corporation (FAWIC) Board of Directors met on April 21<sup>st</sup>, at which time they accepted the Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2019, as recommended by the FAWIC Audit Committee. The FAWIC Board also approved an updated Employee Handbook for FAWIC staff. Chair Hensley asked Mr. Konczal to explain the relationship between the FRWDB and the FAWIC Board of Directors. Mr. Konczal explained that the FRWDB is a Joint Powers Authority between the City of Fresno and the County of Fresno. He indicated that the County of Fresno decided that it would be better for the staff of the FRWDB to be employed by a not-for-profit corporation, so the FAWIC was created, specifically for the purposes of Workforce Board staff employment. He further explained that the FAWIC is governed by the FAWIC Board of Directors, which is comprised of the same members as the FRWDB Executive Committee.

Executive Committee: Chair Hensley reported that the Executive Committee (Committee) met on April 21<sup>st</sup>, when they reviewed and approved the High Roads Construction Careers Reimagining Workforce Preparation grant award. The Committee received a report from FRWDB staff that due to the pandemic, contract expenditures were lower than planned in the current PY. Staff made a recommendation to recapture unexpended funds from the Adult, Dislocated Worker and Youth services, totaling \$499,000, and move those funds into PY 2021-2022. Chair Hensley noted that all FRWDB Services Providers were affected by the recapture of funds and the Committee approved FRWDB staff's recommendation. The Committee also recommended the award of the 2021-2022 Adult Services and Dislocated Worker Services contracts. Chair Hensley reported that the Committee approved the WIOA Local Board Recertification Application for PYs 2021-2023. He noted that the Recertification Application required the FRWDB to record its compliance in four (4) areas: Board membership composition, meeting 80% of negotiated performance goals, having sustained fiscal integrity, and participating in regional planning, regional plan implementation and regional performance negotiations.

The Committee accepted the February 2021 Financial Report and the February 2021 Agency Budget and Expenditures Report. The Committee received a notification of intent to procure furniture for the One-Stop locations, system-wide, and those purchases are estimated to be \$3 million. The Committee made a two-part authorization to allow the Executive Director to award a data cabling installation contract for the new One-Stop facility in an amount not to exceed \$350,000, based on the recommendation of the rating team, and authorized any standing or ad-hoc committee of the FRWDB to approve purchases over \$50,000 for One-Stop relocation expenditures. Mr. Konczal noted that all of the One-Stop related contract awards would receive the same scrutiny as other purchases and that these authorizations were made to allow the One-Stop relocation to move forward in a timely manner.

Youth Council: Director Bumatay reported that the Youth Council met on May 20<sup>th</sup>, at which time they reviewed and recommended acceptance of the Local Performance Results Report, the Young Adult Satisfaction Report, the Providers of Services Monitoring Report, the Customer Complaint Report and the Youth Demographics Report. The Youth Council recognized and thanked Valerie Vuichich for her service to the Youth Council, as she would be retiring at the end of June. Director Bumatay indicated that the highlight of the meeting was the video presentation of the fourth quarter Outstanding Achievement award winner.

This was an information item.

7. **Approval of the March 3, 2021, Meeting Minutes**

**BAUER/BLUNT – APPROVED THE MARCH 3, 2021, MEETING MINUTES. VOTE: YES – 18; NO – 0 (UNANIMOUS)**

8. **Legal Services Award**

Mr. Konczal presented for the FRWDB's approval, the Legal Services contract to begin July 1, 2021. Mr. Konczal explained that the FRWDB released a Request for Proposals for Legal Services on April 19, 2021, and that three (3) proposals were received by the May 14, 2021, deadline. All three proposals passed Phase I of the rating process and were moved to the Phase II rating, which was conducted by a rating panel. Baker, Manock & Jensen received the highest score from the rating panel and was recommended for contract award. The contract is for one (1) year with an option to renew on an annual basis for up to four (4) years. \$62,000 was allocated for this contract for PY 2021-2022. **NEIRA/BAUER – APPROVED THE LEGAL SERVICES CONTRACT AWARD TO BAKER, MANOCK AND JENSEN. VOTE: YES – 18; NO - 0 (UNANIMOUS)**

9. **April 2021 Financial Report**

Mr. Konczal presented the April 2021, Financial Report for the FRWDB's acceptance. He brought the FRWDB's attention to expenditure rates being lower than usual at this point in the PY due to fewer individuals being served because of the COVID pandemic. He noted, however, that FRWDB staff does believe the 30% training expenditure requirement will be met. Rapid Response expenditures were 65% expended, but have until June 30, 2022, to be fully expended; Workforce Accelerator Fund 7.0 ended in March with an expenditure rate of 92.96%; and the grant received for COVID-19 Impacted Individuals was expected to be 100% expended by June 30, 2021.

Chair Hensley asked Mr. Konczal about the recaptured funds that was reported on in the Executive Committee update, and whether those funds would affect the next PY's funding. Mr. Konczal indicated that the recapture of funds would not affect next PY's formula funding.

**BONNER/GUZMAN – ACCEPTED THE APRIL 2021 FINANCIAL REPORT. VOTE: YES – 19; NO – 0 (UNANIMOUS)**

10. **Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2020**

**10. Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2020**

Mr. Konczal presented the Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2020, for the FRWDB's review. He stated that the Single Audit Act requires that entities receiving more than \$750,000 a year in federal funding are required to have a single audit performed. There were no findings on the audit. The Audit Committee and FAWIC Board of Directors reviewed and accepted the Financial Statements and Supplemental Data at their meetings during the third quarter of the PY.

This was an information item.

**11. Consent Items (A1 through B7)**

**OLIVARES/BONNER – APPROVED CONSENT ITEMS A1 THROUGH B7. VOTE: YES – 19; NO – 0 (UNANIMOUS)**

**12. First Quarter Community Events**

Mr. Konczal stated that there were no community events to report for the first quarter of PY 2021-2022.

This was an information item.

**13. Information Sharing**

Director Miller shared that the State of the City event will take place on June 25<sup>th</sup> at Grizzly Stadium.

This was an information item.

**14. Agenda Items for September 1, 2021, Meeting**

There were no items recommended for the September 1, 2021, FRWDB meeting agenda.

**15. Meeting Feedback**

Chair Hensley asked if the next FRWDB meeting would be in person. Mr. Konczal indicated that meeting in person would depend upon regulations set forth by the state.

The meeting was adjourned at 4:50 p.m.



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	11
MEETING DATE:	September 1, 2021
ACTION:	ACCEPT

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** July 2021 Financial Report

## **RECOMMENDATION:**

Accept the attached Fresno Regional Workforce Development Board (FRWDB) July 2021 Financial Report.

## **REASON FOR RECOMMENDATION:**

The attached chart(s) display year-to-date financial information as of July 31, 2021.

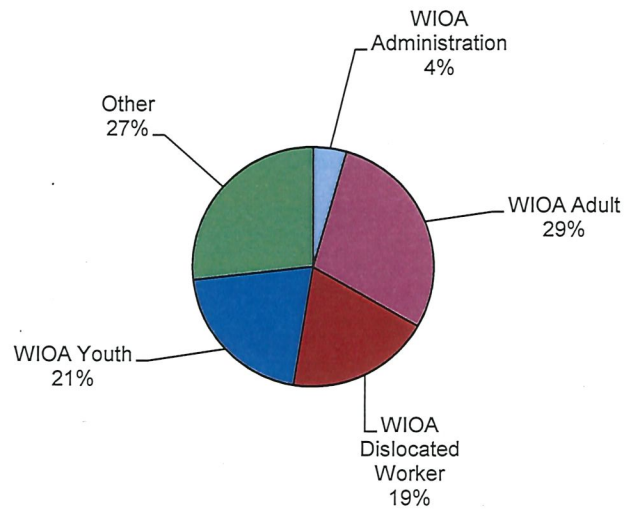
- Prison to Employment (P2E) – San Joaquin County Implementation Direct Services/Supportive Services Earn and Learn: On July 27, 2021, the grant received a reduction of \$200,000 due to the pandemic affecting both the anticipated enrollment numbers and sub-contracting services. Staff has modified the funds to meet the current needs of participants. This grant ends on March 31, 2022, and it is currently 19.18% expended at \$93,190 of the modified grant amount of \$485,849;
- COVID-19 Employment Recovery National Dislocated Worker Grant: This grant ends on March 31, 2022, and it is 8.34% expended at \$37,525 of the \$450,000. Staff is working with the State to complete a budget modification to address the under expenditures and to open training to additional occupations.
- Fatherhood Fire – Health and Human Services: This grant started September 30, 2020, with an original amount of \$749,999 and a contract term of September 30, 2020 through September 29, 2021, with a possible four (4) year option to 2025. It is currently 37.62% expended. On June 28, 2021, we received an additional \$749,999 for the second year option from September 30, 2021 – September 29, 2022.
- Staff has no concerns with grant expenditures at this time.

## **ATTACHMENT:**

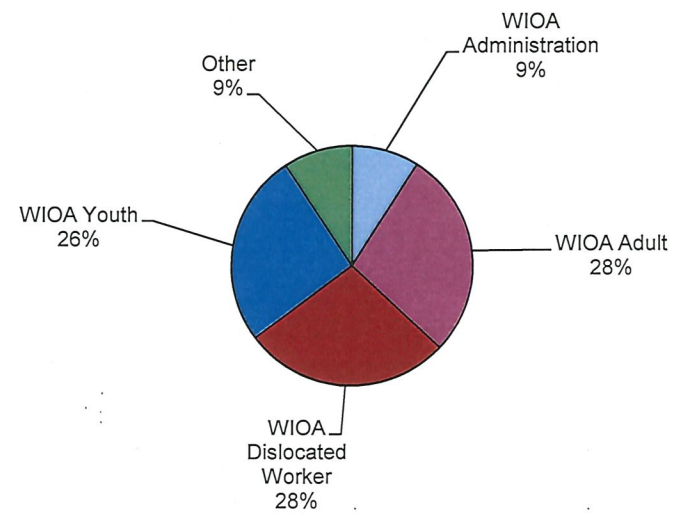
July 2021 Financial Report

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
FINANCIAL REPORTS  
July 2021

**FRWDB Committed Funds  
Fiscal Year 2021-2022**



**FRWDB Expenditures  
Fiscal Year 2021-2022**



**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD**  
**Summary Financial Report**  
**July 2021**

GRANT	TERM	Total Grant Amount	Prior Year(s) Expended	Current Year to Date Expenditures	Percent Expended	Unspent Committed Funds
WIOA ADMINISTRATION	07/01/2021 - 06/30/2022	1,583,801		92,782	5.86%	1,491,019
* WIOA ADULT	07/01/2021 - 06/30/2022	10,231,940		287,547	2.81%	9,944,393
* WIOA DISLOCATED WORKER	07/01/2021 - 06/30/2022	6,883,628		285,512	4.15%	6,598,116
* WIOA YOUTH	07/01/2021 - 06/30/2022	7,337,916		266,999	3.64%	7,070,917
*WIOA RAPID RESPONSE & Layoff Aversion	07/01/2021 - 06/30/2022	230,000		3,092	1.34%	226,908
TCC - Transformative Climate Communities*	02/01/2020 - 03/31/2024	1,249,432	137,772	443	11.06%	1,111,217
CAL FIRE*	03/01/2020 - 06/01/2022	1,675,200	372,893	7,937	22.73%	1,294,370
P2E - SJC IDS/SSEL	09/01/2019 - 03/31/2022	485,849	83,133	10,057	19.18%	392,659
COVID-19 Employment Recovery NDWG	04/01/2020 - 03/31/2022	450,000	36,237	1,288	8.34%	412,475
High Road Construction Careers (HRCC): SB1 Valley Build	11/01/2020 - 08/31/2022	1,499,818	200,373	22,157	14.84%	1,277,288
Fatherhood Fire - HHS*	09/30/2020 - 09/29/2021	749,999	240,601	41,514	37.62%	467,884
HRCC: Low Carbon Economy Workforce Program	06/01/2021 - 03/31/2023	1,194,400	899	2,608	0.29%	1,190,893
2020 September Wildfires - 1st Increment	01/01/2021 - 12/30/2022	975,000	9,348	2,998	1.27%	962,654
Pathway Home Grant - GRID Alternatives	07/01/2020 - 12/31/2023	73,630	419	172	0.80%	73,039
HRCC: Reimagine Workforce Preparation Grant (RWPG)	04/01/2021 - 03/31/2023	2,010,608	1,689	2,958	0.23%	2,005,961
<b>TOTAL FUNDING</b>		<b>36,631,221</b>	<b>1,083,364</b>	<b>1,028,064</b>	<b>5.76%</b>	<b>34,519,793</b>

\* Total Grant Amount includes ESTIMATED carryover from Prior Plan Year 20 - 21  
Due to spreadsheet formula rounding calculations, totals may be off by \$1 or \$2

Prepared by: C. Beierschmitt

# Consent Items Submitted by the Executive Committee

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A1
MEETING DATE:	September 1, 2021
ACTION:	APPROVE

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**TO:** Fresno Regional Workforce Development Board  
**FROM:** Executive Committee  
**SUBJECT:** Program Year 2021-2022 Agency Budget and Personnel Plan

## **RECOMMENDATION:**

Approve the Program Year (PY) 2021-2022 FRWDB Agency Budget and Agency Personnel Plan. Expenditures may exceed individual budget line items as long as total expenditures do not exceed the total budget.

The Executive Committee approved this recommendation on July 21, 2021.

## **REASON FOR RECOMMENDATION:**

The Schedule of Funds, Attachment I, details the total funds, including estimated carryover from PY 2020-2021, and funds available for PY 2021-2022. Overall, it is estimated that funding will increase \$362,134. \$15,838,008 in Workforce Innovation and Opportunity Act (WIOA) Formula Allocations for PY 2021-2022, from the Employment Development Department Workforce Services Division, \$10,829,277 in estimated prior year carryover funds from PY 2020-2021 and \$9,075,659 in Special Grant funding.

Attachment II, Staff Schedule, details staff positions for the agency. The cost for all Fresno Regional Workforce Development Board staff is included in the Agency Budget on Attachment III. These amounts include the cost for Administrative Services, Program Support, Information Technology Support, and One-Stop Site Support.

Attachment III details the proposed Agency Budget for PY 2021-2022, as compared to the prior year and year-to-date expenditures. The attached budget reflects:

- \$7,520 decrease to staff development expenditures;
- \$13,520 increase to communications;
- \$12,000 decrease to memberships;
- \$7,000 increase to rent expenditures due to a rent adjustment for PY 2021-2022;
- \$3,000 increase to utilities;
- \$4,000 decrease to furniture and equipment;
- the assumption that all other line items remain the same as last PY 2020-2021 and
- The Total PY 2021-2022 Agency Budget will remain the same as last year.

## **FISCAL IMPACT:**

\$4,003,417

## **ATTACHMENTS:**

ATTACHMENT I - Schedule of Funds  
ATTACHMENT II - Staff Schedule  
ATTACHMENT III - Agency Budget

**ATTACHMENT I**

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
SCHEDULE OF FUNDS  
FY 2021-2022**

GRANT	FUNDS AVAILABLE PY 2020-21	ESTIMATED FUNDS AVAILABLE PY 2021-22	INCREASE (DECREASE)
WIOA ADULT	10,505,094	10,795,901	290,807
WIOA DISLOCATED WORKER	6,243,149	7,315,842	1,072,693
WIOA YOUTH	8,726,047	7,925,542	(800,505)
WIOA RAPID RESPONSE (Includes Lay Off Aversion)	251,316	230,000	(21,316)
WAF 7.0	25,000	-	(25,000)
COVID-19 1187	303,300	-	(303,300)
COVID-19 1194 - NDWG	450,000	400,000	(50,000)
CAL FIRE	1,660,000	1,283,820	(376,180)
TCC - Transformative Climate Communities	1,222,000	1,119,509	(102,491)
SJV IDS/SSEL	685,849	614,460	(71,389)
High Road Construction Careers (HRCC): SB1 Valley Build	1,499,818	1,291,999	(207,819)
Fatherhood Fire - HHS	749,999	516,979	(233,020)
HRCC: Low Carbon Economy Workforce Program	-	1,194,400	1,194,400
2020 September Wildfires - 1st Increment	975,000	970,754	(4,246)
Pathway Home Grant - GRID Alternatives	73,630	73,130	(500)
HRCC: Reimagine Workforce Preparation Grant (RWPG)	2,010,608	2,010,608	-
<b>TOTAL FUNDING</b>	<b>35,380,810</b>	<b>35,742,944</b>	<b>362,134</b>

Prepared by: C. Beierschmitt

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD**

**ATTACHMENT II**

<b>STAFF SCHEDULE</b>				
<b>REGULAR POSITIONS</b>	<b>BUDGET FY 20-21</b>	<b>BUDGET FY 21-22</b>	<b>SALARY RANGE FY 20-21</b>	<b>SALARY RANGE FY 21-22</b>
<b><u>Administrative Services:</u></b>				
Executive Director	1.00	1.00	\$8,800 to \$12,420	\$8,800 to \$12,420
Senior Deputy Director	0.30	0.30	7,625 to 10,400	7,625 to 10,400
Deputy Director of Fiscal Services	1.00	1.00	5,665 to 8,368	5,665 to 8,368
Deputy Director of Information Systems	0.40	0.40	5,665 to 8,368	5,665 to 8,368
Quality Systems Manager	0.50	0.50	4,841 to 6,521	4,841 to 6,521
General Services/IT Support Manager	1.00	1.00	4,841 to 6,521	4,841 to 6,521
Network Administrator	1.00	1.00	4,833 to 6,210	4,833 to 6,210
General Services Administrative Assistant	1.00	1.00	2,578 to 3,627	2,578 to 3,627
Marketing & Communications Manager	0.10	0.00	4,841 to 6,521	4,841 to 6,521
Marketing & Grants Manager	0.00	0.10		4,841 to 6,521
Accounting Supervisor	1.00	1.00	4,069 to 5,760	4,069 to 5,760
Accountant	1.00	1.00	3,871 to 5,070	3,871 to 5,070
Auditor/Monitor	1.00	1.00	3,871 to 5,070	3,871 to 5,070
Administrative Supervisor	1.00	1.00	3,550 to 5,477	3,550 to 5,477
Account Clerk I/II	2.00	2.00	2,266 to 3,478	2,266 to 3,478
Administrative Assistant	1.00	2.00	2,678 to 3,912	2,678 to 3,912
<b>Total Administration Positions</b>	<b>13.30</b>	<b>14.30</b>		
<b><u>Program Operations</u></b>				
Senior Deputy Director	0.70	0.70	\$ 7,625 to \$ 10,400	\$ 7,625 to \$ 10,400
Deputy Director of Information Systems	0.60	0.60	5,665 to 8,368	5,665 to 8,368
Business Services Manager	1.00	1.00	4,223 to 5,760	4,223 to 5,760
Business Services Coordinator	6.00	3.00	3,833 to 4,658	3,833 to 4,658
Business Outreach Coordinator	0.00	2.00		3,833 to 4,658
Grant Writing Coordinator	0.00	1.00		3,833 to 4,658
Quality Systems Manager	0.50	0.50	4,841 to 6,521	4,841 to 6,521
Marketing & Communications Manager	0.90	0.00	4,841 to 6,521	4,841 to 6,521
Marketing & Grants Manager	0.00	0.90		4,841 to 6,521
Youth/Adult Program Manager	1.00	1.00	4,223 to 5,760	4,223 to 5,760
Youth Program Coordinator	1.00	1.00	3,871 to 5,070	3,871 to 5,070
Auditor/Monitor	1.00	1.00	3,871 to 5,070	3,871 to 5,070
Senior Contract Administrator	1.00	1.00	3,296 to 5,021	3,296 to 5,021
Contract Administrator	1.00	1.00	3,200 to 4,554	3,200 to 4,554
Special Projects Program Coordinator	1.00	0.00	3,871 to 5,070	3,871 to 5,070
Special Projects Manager	0.00	1.00		4,223 to 5,760
Computer Programmer	1.00	1.00	4,720 to 6,113	4,720 to 6,113
Network Technician	1.00	1.00	4,100 to 5,486	4,100 to 5,486
Government Sector Workforce Coordinator	1.00	1.00	3,833 to 4,658	3,833 to 4,658
Career Technical Education Coordinator/Specialist	2.50	2.50	3,871 to 5,070	3,871 to 5,070
Receptionist	1.00	0.00	2,678 to 3,912	2,678 to 3,912
Special Projects Program Assistant	1.00	1.00	3,385 to 4,485	3,385 to 4,485
<b>Total Operations Positions</b>	<b>23.20</b>	<b>22.20</b>		
<b>TOTAL REGULAR POSITIONS</b>	<b>36.50</b>	<b>36.50</b>		

Prepared by: C. Beierschmitt  
July 6, 2021

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD  
AGENCY BUDGET**

**PY 2021-2022**

	Budget by Line Item	2020-21 Budget	2021-2022 Budget	Increase/ (Decreases)	Percent Change
51	Salaries	\$ 2,280,057	\$ 2,280,057	0	0.00%
52	Payroll Taxes	207,586	207,586	0	0.00%
53	Fringe Benefits/Staff Parking	707,944	707,944	0	0.00%
55	Staff/Board/Service Provider Development	72,500	64,980	(7,520)	-10.37%
56	Local Mileage	26,000	26,000	0	0.00%
60	Communications	26,480	40,000	13,520	51.06%
61	Insurance	29,800	29,800	0	0.00%
62	Maintenance	67,550	67,550	0	0.00%
63	Memberships	62,000	50,000	(12,000)	-19.35%
64	Miscellaneous	11,000	11,000	0	0.00%
65	Office Expense	24,600	24,600	0	0.00%
66	Professional Services - incl. Legal/Audit	195,800	195,800	0	0.00%
67	Advertising	35,000	35,000	0	0.00%
68	Rent and Leases	216,100	223,100	7,000	3.24%
69	Utilities	26,000	29,000	3,000	11.54%
71	Furniture and Equipment	15,000	11,000	(4,000)	-26.67%
	<b>Total</b>	<b>\$ 4,003,417</b>	<b>\$ 4,003,417</b>	<b>\$ -</b>	<b>0.00%</b>

Due to spreadsheet formula rounding calculations, total(s) may be off by \$1.



# Non-Consent

## Agenda Items

# **FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	13
MEETING DATE:	September 1, 2021
ACTION:	INFORMATION

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**TO:** Fresno Regional Workforce Development Board

**FROM:** Blake Konczal, Executive Director

**SUBJECT:** Second Quarter Community Events

**INFORMATION:**

The Fresno Regional Workforce Development Board has no events to list for the second quarter of Program Year 2021-2022.