

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD**

**Job Track Services & Activities Application**

Name: \_\_\_\_\_

Workforce Connection Badge# \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**If you need assistance in completing this form, please talk with a staff member.**



Fresno Regional WDB  
**Workforce  
Connection**

A proud partner of America's Job Center of California<sup>SM</sup> network.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Fill out this Job Track Application form as completely as possible. Your complete and honest answers to the questions contained in this form will better help the Self-Reliance Team (SRT) or Young Adult Entrance Interview members in making the best referrals to assist you in achieving your employment goals.

## **PART I - Preparation for the SRT or Young Adult Entrance Interview Appointment**

This section is used to help prepare you for your appointment. Completing these steps will ensure that the SRT review team will have as much information as possible to assist you in your goals. If you have questions, please contact Workforce Connection staff for assistance.

- Fill out this application as completely as possible and bring it to your appointment. Failure to do so will cause your SRT appointment to be rescheduled.
- If you have a resume, please bring it to your appointment.
- Keep your appointment! If you are not able to keep your scheduled appointment, please contact the Workforce Connection office to notify them as soon as you are aware of your need to cancel or reschedule. This will prevent a delay in your service, as well as assist others who may be waiting for services.

## **PART II – Self-Evaluation**

The attached questions are designed to assist us in understanding your job search and employment needs. Please answer all questions as completely as possible.

### 1. Previous Employment History (Last 3 employers)

Company Name	From Mo/Yr	To Mo/Yr	Job Title	Hourly Wage	Specific Job Duties	Reason for Leaving

2. Are you actively seeking employment?  Yes  No

3. How long have you been actively looking for work? \_\_\_\_\_

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

4. Describe your job search activities during the previous two months:

5. How many interviews have you had in the last two months? \_\_\_\_\_

6. List reasons why you think you have been unsuccessful in finding employment:

7. Are you available to conduct daily job search activities:  Yes  No

8. Work Preferences

a. I am able to work:  Full-time  Daytime  Five days a week  Weekends  
 Part-time  Evenings  Shift work

b. I like to (check all that apply):  Work Indoors  Work Outdoors  
 Work Alone  Work with People

c. I am willing to commute \_\_\_\_\_ miles to work.

d. I am willing to relocate:  Yes  No

e. The lowest wage I will accept is \$ \_\_\_\_\_ per hour.

## Education/Training Activities

Do you possess any of the following?

High School Diploma  Yes  No

GED  Yes  No

Vocational Certificate  Yes  No If **yes**, in what field(s):

College Degree  Yes  No If **yes**, in what field(s):

Graduate Degree  Yes  No If **yes**, in what field(s):

Other  Yes  No If **yes**, please describe:

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

If you do not possess any of the above, do you have plans to get your GED? Yes No

If **no**, please explain why:

Are you interested in attending vocational training? Yes No

If yes, please provide type of training: