

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
MANUFACTURING CAREER PATHWAYS SCHOLARSHIP
APPLICATION**

Instructions: Employment Readiness Specialists (ERS) or Academic Career Advisors (ACA) are to use this checklist to ensure all required areas are addressed. The ERS/ACA will initial each item as it is completed. Once complete, the ERS/ACA will attach the checklist to the front of the Scholarship Application packet. Assemble all required documentation in the numerical order indicated on the checklist. The ERS/ACA should then submit one copy of the packet to Fresno Regional Workforce Development Board (FRWDB) staff no later than two days prior to the planned training start date.

Only include the information listed on this form in the Scholarship Package.

FRWDB staff will crosscheck to ensure all items are complete and **will return any incomplete packets.**

Participant Name:	Date of Request:
State ID #:	Grant #:
ERS/ACA Name & Agency:	ERS/ACA Phone:
Planned Training Start Date:	WIOA Enrollment Date:

Training Provider:	Training Program:
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DOCUMENTATION REQUIRED	COMMENTS	ERS/ACA INITIALS	FRWDB STAFF INITIALS
1) Financial Aid Documentation			
2) Approved Waiver, if applicable			
3) Current Interview Ready Resume			
Verification	COMMENTS	ERS/ACA INITIALS	
Drug Testing Requirement (do not attach document)	N/A <input type="checkbox"/> Yes <input type="checkbox"/> Pending <input type="checkbox"/>		

If Pending is checked, Training CANNOT start until the "pass" drug test results are received.

Occupation		Sector Occupation	Yes <input type="checkbox"/> No <input type="checkbox"/>
Demand Occupation	Yes <input type="checkbox"/> No <input type="checkbox"/>	(if No, an approved waiver must be attached)	

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Required Career Interests	
Participant Career Interests	

Required Work Values Area	
Participant Work Values Area	

WorkKeys®	Mathematics	Workplace Documents	Graphic Literacy
Required Level			
Participant Level			

Training Program Name	Training Provider
Total Weeks of Instruction	
Total Training Cost	
Financial Aid Amount (CCC Promise Grant and/or PELL)	

APPROVAL STEPS	COMMENTS	INITIALS	FRWDB STAFF INITIALS
1) ERS/ACA Approval			
2) ERS/ACA Supervisor Approval			
3) Decision	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		

Comments:
