



YAS Entrance Interview Appointment and Rescheduling Policy

What is an Entrance Interview?

The Young Adult Services (YAS) Entrance Interview is a chance for us to talk realistically with you about your specific needs, current situation, and career and educational goals. The Workforce Innovation and Opportunity Act (WIOA) funds are not an entitlement for services and with limited resources, the Workforce Connection YAS cannot enroll every applicant into the program.

The YAS Entrance Interview is one method used to ensure applicants will be able to complete all requirements of the Workforce Connection YAS.

The interview will last approximately 30-45 minutes and you will be asked specific questions on your educational and career goals and any barriers you may have.

How do you prepare for an Entrance Interview?

Upon completion of the YAS Orientation you will be scheduled for an Entrance Interview. **It is very important that you arrive on time.** If for any reason you cannot make the scheduled interview date and time, please call the office as early as possible to reschedule the interview.

Workforce Connection YAS is designed to guide young adults along the pathway to education, training, personal development and ultimately, a rewarding career. Please come prepared to discuss the topics below:

1. Educational background
2. Educational and career goals
3. Current financial situation
4. Current housing and transportation situation
5. Childcare needs
6. Commitment to Workforce Connection YAS
7. Why you should be considered for enrollment in Workforce Connection YAS

Entrance Interview Time: _____

Date: _____

If you are not able to keep your appointment, call: _____ to reschedule.

Late/Missed Appointment Policy: **If you are more than 10 minutes late, you will be asked to reschedule your appointment. If you miss more than 2 appointments you will be asked to wait 30 days before rescheduling another appointment whether or not you notified the office in advance.**