

**Board of Directors**

**April 21, 2021**

**SUMMARY MINUTES**

The meeting was called to order at 3:00 p.m. and was held via Zoom.

ROLL CALL: PRESENT - Edgar Blunt, Raine Bumatay (arrived at 3:02 p.m.), Jeff Hensley, Dennis Montalbano, Chuck Riojas, Michael Silveira, Lydia Zabrycki, and Legal Counsel Ken Price

ABSENT - Mike Karbassi and Sal Quintero

AGENDA CHANGES: None

ABSTENTIONS: None

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| BOARD CHAIR/  STAFF COMMENTS: | Chair Hensley reported that he and Blake Konczal, Chief Executive Officer, Fresno Area Workforce Investment Corporation (FAWIC) met with staff at City Hall and stated that the meeting went very well. Mr. Konczal stated that it was the first time in his 19 years with the Fresno Regional Workforce Development Board that a new administration at City Hall contacted him to talk about what the FRWDB does. |
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PUBLIC COMMENTS: None

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| **Item** | **Description/Action Taken** |
| **1.** | **January 20, 2021, Meeting Minutes** |
|  | Mr. Konczal presented the January 20, 2021, meeting minutes for approval.  **ZABRYCKI/BUMATAY – APPROVED THE MINUTES OF THE JANUARY 20, 2021, MEETING. VOTE: YES – 7, NO – 0 (UNANIMOUS)** |
| **2.** | **Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2020** |
|  | Cheryl Beierschmitt, Deputy Director Fiscal Services, FAWIC, presented the Financial Statements and Supplemental Data for Fiscal Year Ending June 30, 2020, (audit report). On February 10, 2021, the FAWIC Audit Committee met to review the audit report and recommended it for the FAWIC Board’s acceptance. Ms. Beierschmitt noted that there were no findings or recommendations in the audit report.   **SILVEIRA/RIOJAS – ACCEPTED THE FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA FOR FISCAL YEAR ENDING JUNE 30, 2019. VOTE: YES – 7, NO – 0 (UNANIMOUS)** |
| **3.** | **Fresno Area Workforce Investment Corporation Personnel Manual** |
|  | Mr. Konczal presented for the Board’s approval, the updated FAWIC Personnel Manual. Mr. Konczal stated that there were nine (9) substantive policy changes, which were outlined in the agenda item.  **RIOJAS/BLUNT – APPROVED THE FRESNO AREA WORKFORCE INVESTMENT CORPORATION PERSONNEL MANUAL. VOTE: YES – 7, NO – 0 (UNANIMOUS)** |
| **4.** | **Referral of Agenda Items to the Fresno Regional Workforce Development Board and/or Its Committees** |
|  | There were no items referred to the Fresno Regional Workforce Development Board or its Committees. |
| **5.** | **July 21, 2021, Agenda Items** |
|  | None. |
| **6.** | **Meeting Feedback** |
|  | None. |

The meeting was adjourned at 3:10 p.m.