

Fresno Regional Workforce Development Board

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Blake Konczal, Executive Director

OPERATIONAL DIRECTIVE

FRWDB OD # 02-22

Date Released: May 27, 2022

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: May 27, 2022

Subject: Equity and Special Populations Grant Process

Applicable Program: Equity and Special Populations

Revision History: Initial Release

The purpose of the Equity and Special Populations (ESP) Process Operational Directive (OD) is to provide guidance to the provider of services to identify, enroll, and provide WIOA services to participants from special populations as required by the project.

Provider of services will follow all WIOA processes as outlined in the FRWDB's ODs. The comprehensive list of FRWDB ODs can be accessed on the FRWDB website at [Operational Directives | Workforce Development Board \(frwdb.net\)](https://www.frwdb.net/Operational-Directives-Workforce-Development-Board).

All participant activities must be entered and tracked in CalJOBSsm.

Population(s) to be Served:

The ESP project will provide WIOA services for Fresno County residents in three identified "special populations":

- English-Language Learners (ELL)
- Justice-Involved
- Veterans

Eligibility Criteria:

Meet WIOA Eligibility as outlined in the Fresno County Title I Eligibility Technical Assistance Guide (TAG) as follows:

- At least 18 years of age
- Selective service registration (if applicable)
- Right to Work Documents
- Fresno County Resident

- Identify with one of the (3) special populations required by the ESP grant

Grant Codes to Be Used for Eligibility:

- ESP Special Grant Customer Program Group - 93
 - Adult ESP Grant Code - 1245

Any questions, contact the FRWDB Program Coordinator