# Fresno Regional Workforce Development Board

A proud member of America's Job Center of California<sup>SM</sup> Network

2125 Kern Street, Suite 208 • Fresno, California 93721 • 559.490.7100 • Fax 559.490.7199 • www.frwdb.net

Blake Konczal, Executive Director

## OPERATIONAL DIRECTIVE

FRWDB OD # 23-21, Revision B

Date Released: December 8, 2022

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: December 8, 2022

**Subject: Fresno Fatherhood Project Process** 

Applicable Program: Fresno Fatherhood Project

Revision History: Initial Release – 10/7/21

The purpose of this OD is to define the Fresno Fatherhood process. The Fresno Fatherhood Program provides a broad array of services to promote or sustain health marriage and relationships, strengthen positive father-child engagement, and improve employment and economic stability opportunities for adult fathers in Fresno County.

This Revision B updates program description and process.

#### Population(s) to be Served:

- Priority:
  - Low-income fathers
  - Custodial or Non-custodial single fathers
  - Fathers who were formerly incarcerated and have returned to their families and communities
- Other:
  - o Community fathers from all walks of life

#### **Eligibility Criteria:**

- 18 years of age or older
- Have children ages 0-24

#### **Fatherhood FIRE Program Process:**

Recruitment, Orientation and Registration will be conducted by the Fatherhood Fire Service Provider.

#### 24:7 Dad Workshops:

The workshop consists of twelve (12), two (2) hour sessions.

#### Economic Stability Services:

Economic Stability Services include, but are not limited to the following: (1) 32-hour Job Readiness Workshop, (2) Resume Writing Workshop, (3) Interview Preparation Workshop, and (4) Education Counseling Services.

### Exit Survey / OLLE Post Survey:

After the completion of Economic Stability services, the participants must complete an Exit Survey and an OLLE Post Survey. The Exit Survey is administered electronically through the nFORM website and the OLLE Post Survey by Fatherhood FIRE service provider staff.

#### Incentives:

Participants will receive an incentive payment in the form of a Gift Card for the successful completion of the following activities:

- 24:7 Dad Workshops (\$200)
- Economic Stability Services (Maximum \$150)
  - o 32-hour Job Readiness Workshop (\$100)
  - Resume Writing Workshop (\$50)
  - Interview Preparation Workshop (\$50)
  - Education Counseling Services

The completion of the 24:7 Dad Workshops must be documented by sign in sheets. Completion of Economic Stability Services must be documented by the completion of the Exit Survey / OLLE Post Survey. Fresno Fatherhood service provider staff will notify FRWDB staff of completion to process incentives. FRWDB Fresno Fatherhood staff will order gift cards and distribute to the participants.

#### **Co-Enrollment/Referrals**

Referrals between both the Fresno Fatherhood and WIOA programs are documented utilizing the Unite Us platform. Refer to OD 03-22, Unite Us Referrals Process.

If you have any questions, contact the FRWDB Special Projects Manager.

