



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

**Youth Council**  
**May 18, 2023 @ 4:00 p.m.**

**Workforce Connection**  
**3170 W. Shaw Avenue**  
**Room 105/106**  
**Fresno, CA 93711**

**Mission Statement:** To design, procure, and oversee Workforce Innovation and Opportunity Act youth services to ensure all available resources serve the needs of Fresno County youth.

**PLEASE TURN OFF CELL PHONE OR PUT IT ON VIBRATE**

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

COMMITTEE CHAIR/STAFF COMMENTS

PUBLIC COMMENTS

Item	Description	Presenter	Enclosure	Action	Page #
1.	February 16, 2023, Youth Council Meeting Minutes	Konczal	Yes	Approve	4
2.	Ratification of New Youth Council Members	Konczal	Yes	Recommend to Ratify	9
3.	One Fresno Youth Job Corps Partnership	Espinosa	Yes	Information	10
4.	Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2023-2024	Konczal	Yes	Recommend to Approve	11
5.	Youth Program Services Contract Awards for Program Year 2023-2024	Stogbauer	Yes	Recommend to Approve	12
6.	West Side Outreach Activities	Stogbauer	No	Information	17
7.	Youth Work Experience Expenditure Report	Stogbauer	Yes	Recommend to Accept	18
8.	Local Performance Results Reports	Stogbauer	Yes	Recommend to Accept	19
9.	Young Adult Satisfaction Reports	DeWitt	Yes	Recommend to Accept	27
10.	Providers of Services' Monitoring Reports	DeWitt	Yes	Recommend to Accept	29
11.	Youth Demographics Report	Giles	Yes	Information	31

### ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

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<b>Item</b>	<b>Description</b>	<b>Presenter</b>	<b>Enclosure</b>	<b>Action</b>	<b>Page #</b>
12.	Agenda Items for August 17, 2023, Meeting	Konczal	No	Discussion	--
13.	Meeting Feedback	Konczal	No	Discussion	--

**Fresno Regional Workforce Development Board  
Youth Council  
Attendance Report 2023**

**2/18/2023 5/18/2023 8/17/2023 11/16/2023**

Martindale Dept. of Social Services, Administration	P			
Metters PG&E	--			
Sotiropulos Hyatt Real Estate	P			
Tutunjian Fresno Economic Opportunities Commission	P			
Vasquez Famous Rays	A			
Watson CART	A			

P = Present

A = Absent

-- = Not a Member at Time of Meeting

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	1
MEETING DATE:	May 18, 2023
ACTION:	APPROVE

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** February 16, 2023, Youth Council Meeting Minutes

**RECOMMENDATION:**

Approve the minutes of the February 16, 2023, Youth Council Meeting Minutes.

**ATTACHMENT:**

February 16, 2023, Youth Council Meeting Minutes



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council  
February 16, 2023

## SUMMARY MINUTES

The meeting was called to order at 4:03 p.m.

ROLL CALL: PRESENT – Katherine Martindale, Vasili Sotiropulos, and Michelle Tutunjian

ABSENT – Ricardo Vasquez and Rick Watson

AGENDA CHANGES: None

ABSTENTIONS/RECUSALS/ None

DISCLOSURES OF  
POTENTIAL CONFLICTS OF  
INTEREST: None

COMMITTEE CHAIR/STAFF None  
COMMENTS:

PUBLIC COMMENTS: None

Item	Description/Action Taken
1.	<p><b><u>February 17, 2022, Youth Council Meeting Minutes</u></b></p> <p>Blake Konczal, Executive Director, Fresno Regional Workforce Development Board (FRWDB), presented the February 17, 2022, meeting minutes for the Youth Council's (Council's) approval, or correction and approval.</p> <p><b>MARTINDALE/TUTUNJAIN – APPROVED THE FEBRUARY 17, 2022, YOUTH COUNCIL MEETING MINUTES. (UNANIMOUS)</b></p>
2.	<p><b><u>Ratification of New Youth Council Member</u></b></p> <p>Mr. Konczal presented for recommendation to the FRWDB, the ratification of Director Terry Metters, Jr. to the Council.</p> <p><b>TUTUNJIAN/MARTINDALE – RECOMMENDED THAT THE FRWDB RATIFY THE APPOINTMENT OF TERRY METTERS, JR. TO THE YOUTH COUNCIL. (UNANIMOUS)</b></p>
3.	<p><b><u>Young Adult Participant Success Stories</u></b></p> <p>Ana Escareno, Youth Program Coordinator, FRWDB, presented two (2) videos highlighting the Outstanding Achievement Award winners for the Third and Fourth Quarters of Program Year (PY) 2022-2023. Delinah Rosas was the Third Quarter PY 2022-2023 winner, and Gabriela Sosa was the Fourth Quarter PY 2022-2023 winner. The first video highlighted Ms. Rosas' journey to securing employment as a Dental Assistant at Purewal Dentistry. The second video highlighted Ms. Sosa's placement at the City of Fresno through a work-based learning work experience opportunity as an Administrative Assistant.</p>

This was an information item.

4. **Youth Services RFP Rating Team**

Phyllis Stogbauer, Senior Deputy Director, FRWDB, reported that the Youth Program Services Request for Proposals (RFP) was released on January 24, 2023, and proposals were due in the FRWDB office by February 22, 2023. She indicated that the procurement is for five (5) years and that contracts must be in place by June 30, 2023. Ms. Stogbauer indicated that a rating team would be created to review the submitted proposals and she asked for volunteers from the Council. The rating team would meet some time in March.

This was a discussion item.

5. **Work Experience Expenditure Report**

Ms. Escareno presented the Workforce Innovation and Opportunity Act (WIOA) Youth Participant Work Experience Expenditure Report for the First and Second Quarters of PY 2022-2023, for the Council's recommendation to the FRWDB.

Council Members Martindale and Tutunjian had questions about the table presented in the item, stating that it was confusing and not understandable. After a lengthy discussion about the item, Mr. Konczal withdrew the item, stating that FRWDB staff would make changes to the table and bring this item back to the next meeting

6. **Local Performance Results Report**

Ms. Escareno presented the First and Second Quarter Local Performance Results Report for PY 2022-2023 for the Council's recommendation to the FRWDB. Ms. Escareno stated that the goal was to serve at least 95% of participants and that for the most part, all of their providers were right on target, with Fresno EOC a little bit above target with the out of school youth. Ms. Escareno stated that the rural west office was below the target of 95%.

There was a lengthy discussion regarding the reports, particularly regarding the rural west. Council Member Martindale asked what was going to happen about the rural west being below target. Council Member Tutunjian also asked what the strategy was to get the numbers up to 95%. Ms. Escareno replied that the Provider of Services was present to answer questions regarding the percentages or the number of participants that have been served.

Ms. Stogbauer reminded the Council that the contract was acquired by Proteus, Inc. in mid-Spring of 2022, when FRWDB pulled West Hills Community College District's contract.

Maria Aguilar, Program Manager, Proteus, shared that there were challenges with enrolling participants due to being new to the area and having to start from the ground up with networking and marketing. Priscilla Gonzales and Jose Gonzales, Proteus, both stated that they plan to overcome enrollment challenges by working with their staff to build rapport with the community. They also stated that they were actively working with the FRWDB Marketing Department to utilize social media more and attend events in the rural west to increase branding and presence of the FRWDB.

**MARTINDALE/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE FIRST AND SECOND QUARTER LOCAL PERFORMANCE RESULTS REPORT FOR PROGRAM YEAR 2022-2023. (UNANIMOUS)**

7. **Young Adult Satisfaction Report**

Mr. DeWitt presented the Third and Fourth Quarter Youth Program Satisfaction Report for PY 2021-2022, and the First and Second Quarter Youth Program Satisfaction Report for PY 2022-2023 for the Council's recommendation to the FRWDB.

Mr. DeWitt stated that for PY 2021-2022, the response rate was at 63.1%, with 59.4% reported as extremely satisfied and 35.4% satisfied. For PY 2022-2023, Mr. DeWitt reported that the response rate was at 65.6%, with 55.2% reported as extremely satisfied and 29.8% satisfied. Mr. DeWitt read some of the comments from the participants.

Council Member Martindale stated that even though the youth like doing workshops via Zoom, she did not recommend conducting the workshops this way, noting that they are diminishing their experience by attending the workshops virtually. Mr. DeWitt stated that FRWDB was trying to get back to onsite workshops whenever possible.

**TUTUNJIAN/MARTINDALE – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD AND FOURTH QUARTER YOUNG ADULT SATISFACTION REPORT FOR PROGRAM YEAR 2021-2022 AND THE FIRST AND SECOND QUARTER YOUNG ADULT SATISFACTION REPORT FOR PROGRAM YEAR 2022-2023. (UNANIMOUS)**

**8. Providers of Services’ Monitoring Report**

Mr. DeWitt presented the Third and Fourth Quarter Providers of Services’ Monitoring Report for PY 2021-2022, and the First and Second Quarter Providers of Services’ Monitoring Report for PY 2022-2023 for the Council’s recommendation to the FRWDB.

Mr. DeWitt reported that for the Third and Fourth Quarters of PY 2021-2022, all program monitoring findings were closed or conditionally closed, with no fiscal monitoring findings. For the First and Second Quarters of PY 2022-2023, all findings were closed for program monitoring, and there were no findings in fiscal monitoring.

**MARTINDALE/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE THIRD AND FOURTH QUARTER PROVIDERS OF SERVICES’ MONITORING REPORT FOR PROGRAM YEAR 2021-2022 AND THE FIRST AND SECOND QUARTER PROVIDERS OF SERVICES’ MONITORING REPORT FOR PROGRAM YEAR 2022-2023. (UNANIMOUS)**

**9. Local Area Youth Performance Results**

Tim Giles, Deputy Director Information and General Services, FRWDB, presented the Youth Local Area Performance Results for PY 2020-2021 for the Council’s recommendation to the FRWDB.

Mr. Giles reviewed the Youth Local Area WIOA performance results for PY 2020-2021 with the Council. Council Member Martindale asked who sets the goals, as shown on the table. Mr. Giles indicated that FRWDB staff negotiates the goals with the State every two (2) years. There was further discussion about the table and calculations in the item. Mr. Giles explained the calculations were made with the State’s Statistical Adjustment Model.

**TUTUNJIAN/MARTINDALE – RECOMMENDED THAT THE FRWDB ACCEPT THE YOUTH LOCAL PERFORMANCE RESULTS REPORT FOR PROGRAM YEAR 2020-2021. (UNANIMOUS)**

**10. Providers of Services’ Customer Complaint Reports**

Mr. DeWitt reported that there were no complaints for the Third and Fourth Quarters of PY 2021-2022, and the First and Second Quarters of PY 2022-2023.

**TUTUNJIAN/MARTINDALE – RECOMMENDED THAT THE FRWDB ACCEPT THE PROVIDERS OF SERVICES’ CUSTOMER COMPLAINT REPORTS FOR THE THIRD AND FOURTH QUARTERS OF PROGRAM YEAR 2021-2022 AND THE FIRST AND SECOND QUARTERS OF PROGRAM YEAR 2022-2023. (UNANIMOUS)**

**11. Youth Demographics Report for Program**

Mr. Giles reviewed the Second Quarter Youth Demographics Report for PY 2022-2023. FRWDB Chair Montalbano asked why there was a large percentage of “no response” shown on the graph. Mr. Giles explained that this was due to there not being a “Hispanic” choice for participants to make.

This was an information item.

**12. Youth Job Placement by Industry**

Ms. Stogbauer stated that FRWDB staff created a report, in response to a request made at the February 17, 2022, Youth Council Meeting, showing in which industry the job placements were made. The Youth Job Placement by Industry Report for PY 2022-2023 was reviewed by the Council.

This was an information item.

**13. Agenda Items for May 19, 2023, Meeting**

There were no items suggested for the May 19, 2023, Youth Council Meeting.

**14. Meeting Feedback**

Council Member Martindale suggested that more information be shared when reports are being presented, such as trends, challenges, and how FRWDB staff is responding.

Meeting adjourned at 5:01 p.m.



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM: 2
MEETING DATE: May 18, 2023
ACTION: RECOMMEND TO RATIFY

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Ratification of New Youth Council Members

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) ratify the appointment of FRWDB Director Alysia Bonner and Ms. Natalie Dodson to the Youth Council.

**REASON FOR RECOMMENDATION:**

Director Bonner is a Labor Union Representative with SEIU 521 and Ms. Dodson is a Director of Community Development with the California Teaching Fellows Foundation; both have expressed interest in joining the Youth Council.

Article VI "Committees" of the FRWDB Bylaws indicates that appointments to standing committees shall be by majority vote of the Directors then in office.

**FRESNO REGIONAL  
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	3
MEETING DATE:	May 18, 2023
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Martha Espinosa, Marketing and Grants Manager  
**SUBJECT:** One Fresno Youth Job Corps Partnership

**INFORMATION:**

Martha Espinosa, Fresno Regional Workforce Development Board, Marketing and Grants Manager, will present a video regarding the One Fresno Youth Job Corps Partnership.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	4
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Blake Konczal, Executive Director  
**SUBJECT:** Workforce Innovation and Opportunity Act Youth Funding Recommendations for Program Year 2023-2024

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve Workforce Innovation and Opportunity Act (WIOA) Youth estimated funding allocations for Program Year (PY) 2023-2024.

## **REASON FOR RECOMMENDATION:**

To date, the Employment Development Department (EDD), Workforce Services Division, has not released WIOA Youth funding allocations for PY 2023-2024. Therefore, FRWDB staff is recommending estimated allocations and projected carryover for PY 2023-2024.

Once the actual PY 2023-2024 WIOA Youth funding allocations from EDD have been received and FRWDB staff has completed the reconciliation of the PY 2022-2023 carryover, staff will bring the revised funding recommendations to the November 2023 Youth Council meeting.

The FRWDB projects the award amount of \$6,362,455 for Youth funds to remain the same as last year's award allocation. The projected estimated carryover for the WIOA Youth program is \$2,360,422, which is a 61.37% increase of \$897,718 compared to \$1,462,704 for PY 2022-2023. This brings the total estimated funding to \$8,722,877, which results in an overall estimated net increase of 11.47%.

FRWDB staff recommends that the Youth Council approve the proposed estimated budget allocations as outlined in the attachment. Approval of the recommended estimated funding allocations will result in the following:

- Maintain a 3% carryover to PY 2024-25;
- Allocate 20% of total estimated award for Work Experience training as mandated by the Department of Labor (DOL);
- Increase \$728,480 for AJCC Facilities;
- Decrease \$357,508 in One Time Costs (prior plan year moving costs);
- Increase \$442,405 for allocation of FRWDB Admin Support;
- Increase \$586,444 for allocation of FRWDB Program Support;

- Combined decrease amount of \$385,792 for the Urban West, Urban East and Rural East provider budgets due to all facility costs no longer in the providers' budgets;
- Rural West net increase of \$55,063;
- Decrease \$127,249 in Current Plan Year Work Experience Pool;
- Decrease \$44,125 in Prior Plan Year Work Experience Reserve.

**FISCAL IMPACT:**

Approval of this item will allocate \$8,722,877 of WIOA Youth funds, which will be allocated to FRWDB operational, sub-contracts and participant pools.

**ATTACHMENT:** WIOA Youth Allocations Worksheet for PY 2023-2024

	A	B	C	D	E	F
1	<b>WIOA YOUTH</b>					
2	<b>ALLOCATIONS FOR PROGRAM YEAR 2023-2024</b>					
3						
4			Youth	Youth		
5			Allocation	Allocation	Increase/	%
6			2022-23	2023-24	(Decrease)	Change
7						
8				ESTIMATED		
9	Actual/Estimated Carryover		1,462,704	2,360,422	897,718	61.37%
10	Award		6,362,455	6,362,455	0	0.00%
11	<b>Total Available</b>		<b>7,825,159</b>	<b>8,722,877</b>	<b>897,718</b>	<b>11.47%</b>
12						
13	<b>Operational Costs</b>					
14	AJCC Facility/Site Budgets		730,066	1,458,546	728,480	99.78%
15	Community Outreach/OS Marketing Budget	2%	127,249	127,249	0	0.00%
16	One Time Costs PY 22-23 and PY 23-24		618,358	260,850	(357,508)	-57.82%
17	FRWDB Admin Support		341,146	783,551	442,405	129.68%
18	FRWDB Program Support		452,217	1,038,661	586,444	129.68%
19	Assessment Materials		55,494	55,494	0	0.00%
20	Carryover to Following Year	3%	190,874	190,874	0	0.00%
21	<b>Total Operational Costs</b>		<b>2,515,404</b>	<b>3,915,225</b>	<b>1,399,821</b>	<b>55.65%</b>
22						
23	<b>Contractors &amp; Participant Pools</b>					
24	ResCare - Incarcerated Youth		301,899	301,899	0	0.00%
25	Equus - Urban West		1,020,064	891,800	(128,264)	-12.57%
26	Fresno EOC - Urban East		1,020,064	891,800	(128,264)	-12.57%
27	Proteus - Rural East		571,246	441,982	(129,264)	-22.63%
28	Proteus - Rural West		378,097	0	(378,097)	-100.00%
29	America Works - Rural West		0	433,160	433,160	0.00%
30	Current Plan Year Work Experience Pool		1,272,491	1,145,242	(127,249)	-10.00%
31	Prior Plan Year Work Experience Reserve		169,125	125,000	(44,125)	-26.09%
32	Vocational Training Pool		335,084	335,084	0	0.00%
33	Pilot Public Defenders Project		15,000	15,000	0	0.00%
34	Participant Workshops		55,000	55,000	0	0.00%
35	Soft Skills Training Pool		50,000	50,000	0	0.00%
36	Supportive Services		121,685	121,685	0	0.00%
37	<b>Total Contractors &amp; Participant Pools</b>		<b>5,309,755</b>	<b>4,807,652</b>	<b>(502,103)</b>	<b>-9.46%</b>
38						
39						
40	<b>Total Allocations</b>		<b>7,825,159</b>	<b>8,722,877</b>		
41			<b>0</b>	<b>0</b>		
42						
43			<b>1,272,491</b>	<b>1,145,242</b>		
44	Work Experience Training Percentage		20%	20%		
45						
46						
47	Note: Due to spreadsheet formula rounding calculations, total(s) may be \$1.00 off.					
48	Prepared By: C. Beierschmitt					
49						

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	5
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO APPROVE

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Senior Deputy Director  
**SUBJECT:** Youth Program Services Contract Awards for Program Year 2023-2024

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) approve the following Workforce Innovation and Opportunity Act (WIOA) contract awards for the Youth Program Services for Program Year (PY) 2023-2024: Urban West: Equus Workforce Solutions, Urban East: Fresno Economic Opportunities Commission, Rural East: Proteus Inc., and Rural West: America Works of California, Inc. Funding recommendations for PY 2023-2024 is provided in Item 4 of the agenda.

## **REASON FOR RECOMMENDATION:**

The procurement for the current Youth Program Services contracts stipulated a maximum five (5) year contract period, which ends June 30, 2023. Accordingly, FRWDB staff drafted the WIOA Youth Program Services Scope of Work (SOW) and released the draft SOW for a 30-day public comment period on September 6, 2022, to solicit input from the public. The FRWDB approved the final SOW on December 7, 2022.

The Request for Proposals (RFP) was released on January 24, 2023, and two (2) mandatory bidders' conferences were held on January 31, 2023, and February 2, 2023. The submission deadline for proposals was February 22, 2023. There were 11 proposals received by the deadline for the four (4) Service Delivery Areas (SDAs) as follows: three (3) for Area I – Urban West; three (3) for Area II – Urban East; two (2) for Area III – Rural East; and three (3) for Area IV – Rural West. As outlined in the RFP, a competitive procurement requires that at least three (3) responsive proposals be received in each of the SDAs by the submission deadline date. Therefore, the procurement was declared a failed competition for Area III - Rural East.

FRWDB staff completed the initial review and all 11 proposals met the minimum requirements under the RFP, and were forwarded to the rating panel for evaluation based on criteria outlined in the RFP. The Rating Panel met on March 22, 2023, to review and rate the proposals. FRWDB staff facilitated the meeting and provided technical assistance to the Rating Panel.

The Evaluation Summary Worksheets (attached) detailing the scores awarded for each proposal was posted on the FRWDB website on March 29, 2023.

## **ATTACHMENT:**

WIOA Youth Program Services 2023-2024 Request for Proposals Evaluation Summaries

**Fresno Regional Workforce Development Board  
WIOA Youth Program Services 23-24 Request for Proposals  
Evaluation Summary - Urban West**

**Name of Bidder:** America Works of California, Inc. # 101

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	34.25
Section II: Program Management	35.00	34.75
Section III: Past Performance	5.00	4.60
Section IV: Cost Reasonableness	25.00	24.50
<b>Total</b>	<b>100.00</b>	<b>98.10</b>

**Name of Bidder:** Fresno Economic Opportunities Commission # 102

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	33.06
Section II: Program Management	35.00	33.13
Section III: Past Performance	5.00	4.83
Section IV: Cost Reasonableness	25.00	24.63
<b>Total</b>	<b>100.00</b>	<b>95.64</b>

**Name of Bidder:** Arbor E&T, LLC dba Equus Workforce Solutions # 103

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	34.25
Section II: Program Management	35.00	33.81
Section III: Past Performance	5.00	5.00
Section IV: Cost Reasonableness	25.00	25.00
<b>Total</b>	<b>100.00</b>	<b>98.06</b>

Calculations for total points awarded may be slightly off due to rounding.

**Fresno Regional Workforce Development Board  
WIOA Youth Program Services 23-24 Request for Proposals  
Evaluation Summary - Urban East**

**Name of Bidder:** America Works of California, Inc. # 104

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	34.25
Section II: Program Management	35.00	33.92
Section III: Past Performance	5.00	4.20
Section IV: Cost Reasonableness	25.00	24.00
<b>Total</b>	<b>100.00</b>	<b>96.37</b>

**Name of Bidder:** Fresno Economic Opportunities Commission # 105

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	32.69
Section II: Program Management	35.00	31.88
Section III: Past Performance	5.00	4.28
Section IV: Cost Reasonableness	25.00	24.63
<b>Total</b>	<b>100.00</b>	<b>93.46</b>

**Name of Bidder:** Arbor E&T, LLC dba Equus Workforce Solutions # 106

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	34.25
Section II: Program Management	35.00	34.19
Section III: Past Performance	5.00	5.00
Section IV: Cost Reasonableness	25.00	24.63
<b>Total</b>	<b>100.00</b>	<b>98.06</b>

Calculations for total points awarded may be slightly off due to rounding.



**Fresno Regional Workforce Development Board  
WIOA Youth Program Services 23-24 Request for Proposals  
Evaluation Summary - Rural East**

**Name of Bidder:** Fresno Economic Opportunities Commission # 107

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	32.56
Section II: Program Management	35.00	32.44
Section III: Past Performance	5.00	4.83
Section IV: Cost Reasonableness	25.00	24.63
<b>Total</b>	<b>100.00</b>	<b>94.45</b>

**Name of Bidder:** Protues Inc. # 108

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	33.06
Section II: Program Management	35.00	33.81
Section III: Past Performance	5.00	4.58
Section IV: Cost Reasonableness	25.00	25.00
<b>Total</b>	<b>100.00</b>	<b>96.45</b>

Calculations for total points awarded may be slightly off due to rounding.

**Fresno Regional Workforce Development Board  
WIOA Youth Program Services 23-24 Request for Proposals  
Evaluation Summary - Rural West**

**Name of Bidder:** America Works of California, Inc. # 109

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	33.25
Section II: Program Management	35.00	33.42
Section III: Past Performance	5.00	2.86
Section IV: Cost Reasonableness	25.00	24.00
<b>Total</b>	<b>100.00</b>	<b>93.53</b>

**Name of Bidder:** Fresno Economic Opportunities Commission # 110

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	32.69
Section II: Program Management	35.00	32.44
Section III: Past Performance	5.00	4.83
Section IV: Cost Reasonableness	25.00	24.63
<b>Total</b>	<b>100.00</b>	<b>94.58</b>

**Name of Bidder:** Proteus Inc. # 111

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Section I: Mandated Program	35.00	33.06
Section II: Program Management	35.00	33.94
Section III: Past Performance	5.00	4.58
Section IV: Cost Reasonableness	25.00	22.50
<b>Total</b>	<b>100.00</b>	<b>94.08</b>

Calculations for total points awarded may be slightly off due to rounding.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM: 6
MEETING DATE: May 18, 2023
ACTION: INFORMATION

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**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Senior Deputy Director  
**SUBJECT:** West Side Outreach Activities

**INFORMATION:**

Fresno Regional Workforce Development Board staff will provide an overview of the outreach efforts on the west side of Fresno County.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	7
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council

**FROM:** Phyllis Stogbauer, Senior Deputy Director

**SUBJECT:** Youth Work Experience Expenditure Report

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Workforce Innovation and Opportunity Act (WIOA) Youth Participant Work Experience Report for the period of July 1, 2021, through March 31, 2023.

**REASON FOR RECOMMENDATION:**

The WIOA places a priority on providing youth with occupational learning opportunities through Work Experience, which include: paid work experience, pre-apprenticeship programs, job shadowing, and on-the-job training activities. Beginning July 1, 2015, Local Boards were required to begin implementing new Work Experience requirements, which included a mandated minimum expenditure requirement of 20% of the total youth allocation.

The WIOA formula funding has a two (2) year life cycle, and local areas are mandated to fully expend the required Work Experience funding by June 30th of the last program year, e.g., work experience funds allocated in PY 2020 - 2021 were required to be fully expended by June 30, 2022.

The total Work Experience funds allocated in PY 2021 - 2022 was \$1,057,726.44, and are required to be fully expended by June 30, 2023.

The following table shows Work Experience expenditures for the period of July 1, 2021, through March 31, 2023:

Provider	In School	Out of School	Total	% of Total Expenditures
Fresno Economic Opportunities Commission	\$113,290.39	\$319,283.90	\$432,574.29	37.91%
Equus Workforce Solutions	\$79,764.24	\$501,334.47	\$581,098.71	50.93%
Proteus, Inc.	\$35,304.33	\$87,969.64	\$123,273.97	10.80%
West Hills Community College District	\$0.00	\$4,043.26	\$4,043.26	0.35%
<b>Total Expenditures</b>	<b>\$228,358.96</b>	<b>\$912,631.27</b>	<b>\$1,140,990.23</b>	<b>100%</b>

As reflected in the table, as of March 31, 2023, a total of \$1,140,990.23 of Work Experience funds have been expended, which is 108% of the total mandated 2021 - 2022 allocation required to be expended by June 30, 2023.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	8
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO ACCEPT

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---

**TO:** Youth Council  
**FROM:** Phyllis Stogbauer, Senior Deputy Director  
**SUBJECT:** Local Performance Result Reports

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the attached Youth Program Providers of Services Local Performance Result Reports for the Third Quarter of Program Year (PY) 2022 – 2023.

## **REASON FOR RECOMMENDATION:**

The FRWDB Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets and administrative plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports. FRWDB staff will submit both upon request, but not less often than every quarter.

The attached worksheets provide local performance results for each of the Youth Provider of Services for the Third Quarter of PY 2022 – 2023.

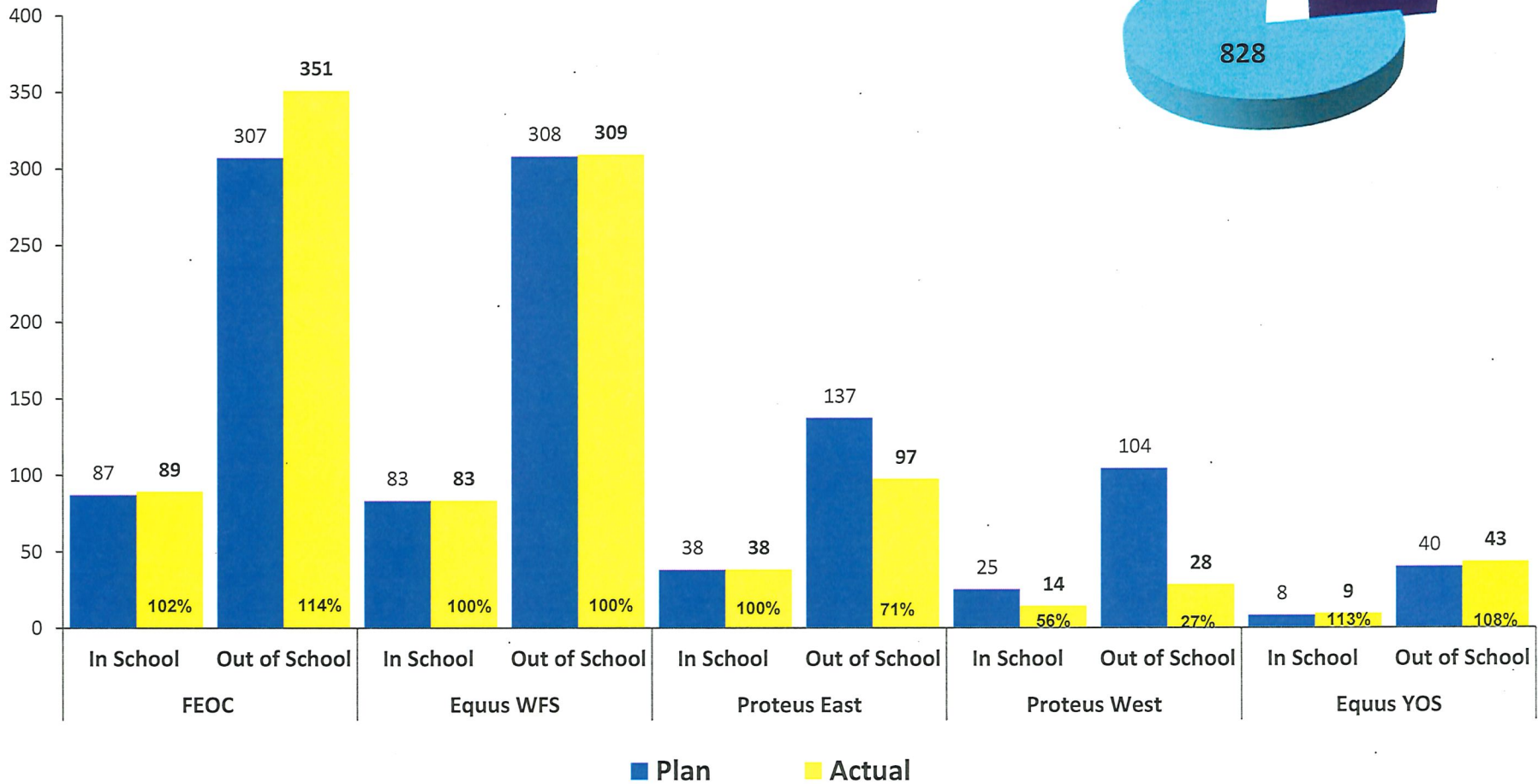
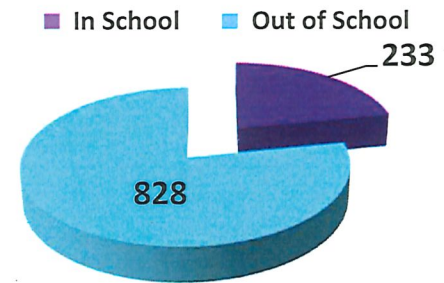
## **ATTACHMENT:**

Youth Program Providers of Services Local Performance Results Reports for the Third Quarter of PY 2022 – 2023

FEOC - Fresno Economic Opportunities Commission  
 Equus WFS - Equus Workforce Solutions  
 Proteus - Proteus, Inc.  
 Equus YOS - Youth Offender Services

### Youth Served

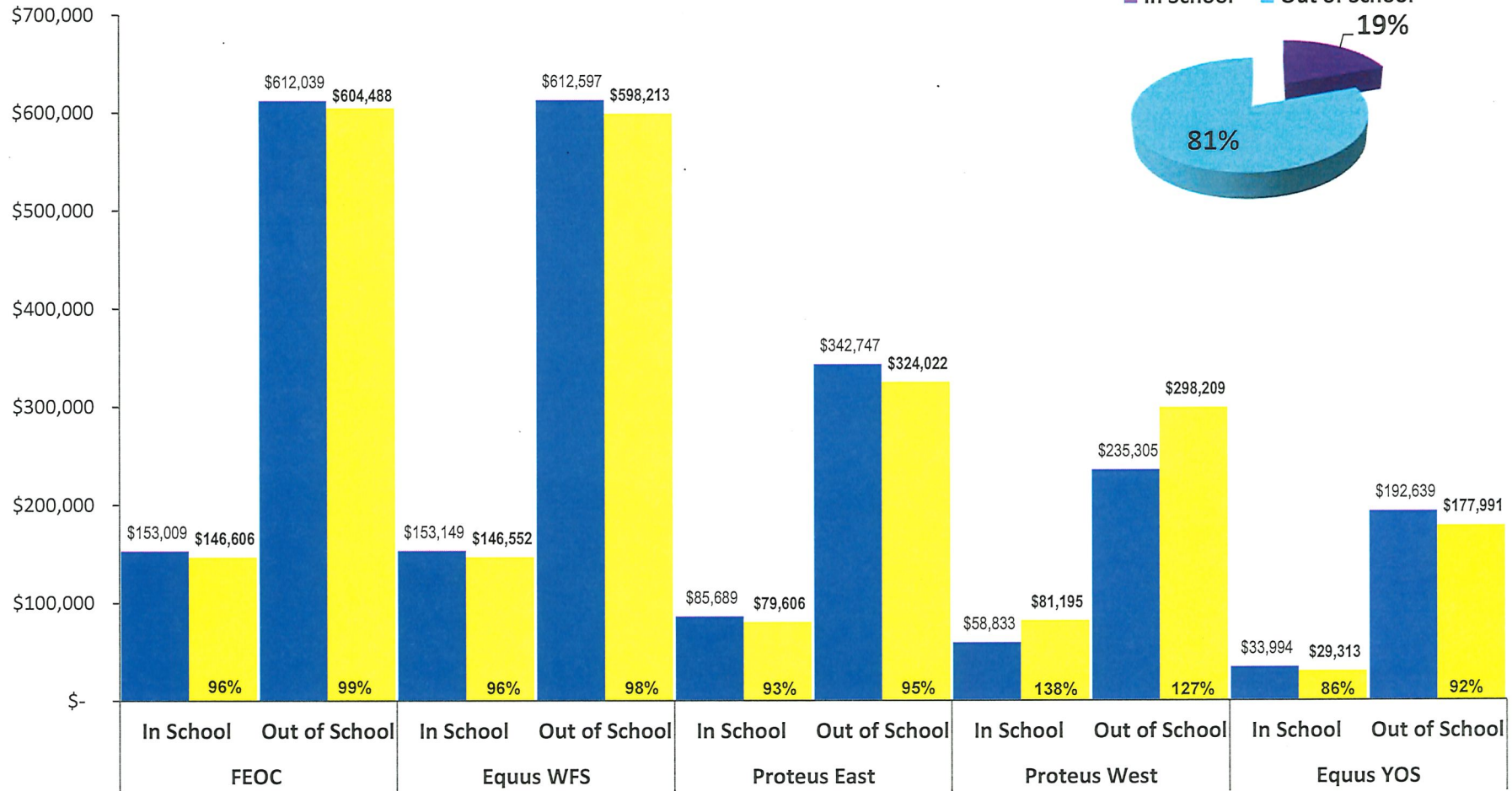
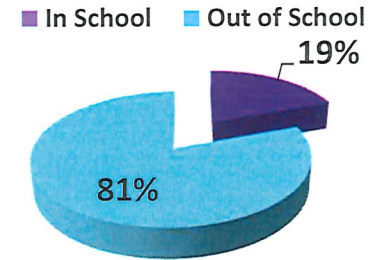
**Total Served- 1061**



Note: Number served goal is 95%

## Youth Expenditures

### Total Expenditures



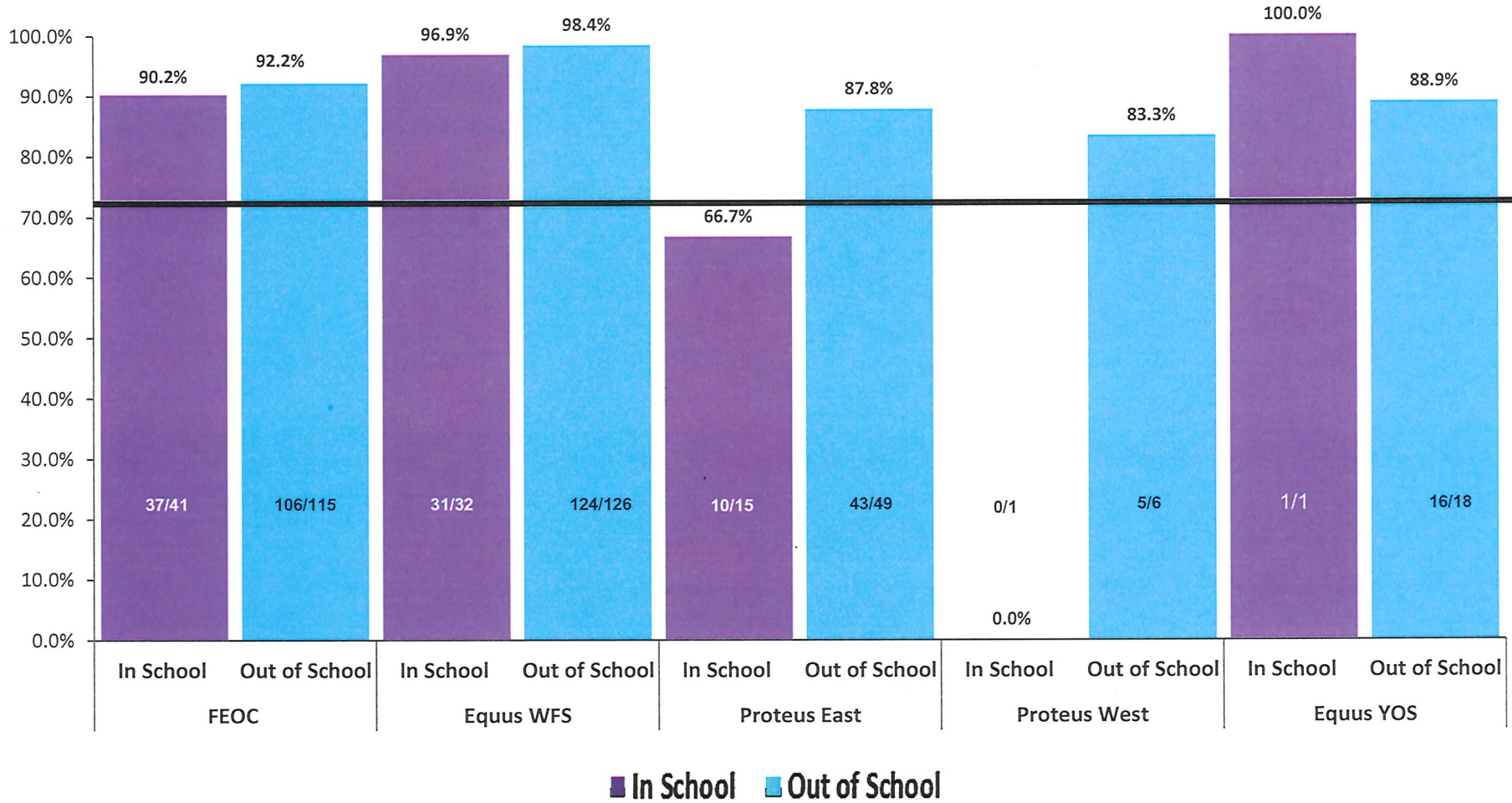
Note: WIOA mandates a minimum of 75% Out-of-School Expenditures and a maximum of 25% In-school Expenditures. The expenditures goal range is 95% to 100%.

■ Plan ■ Actual

### Youth Placement in Employment or Education

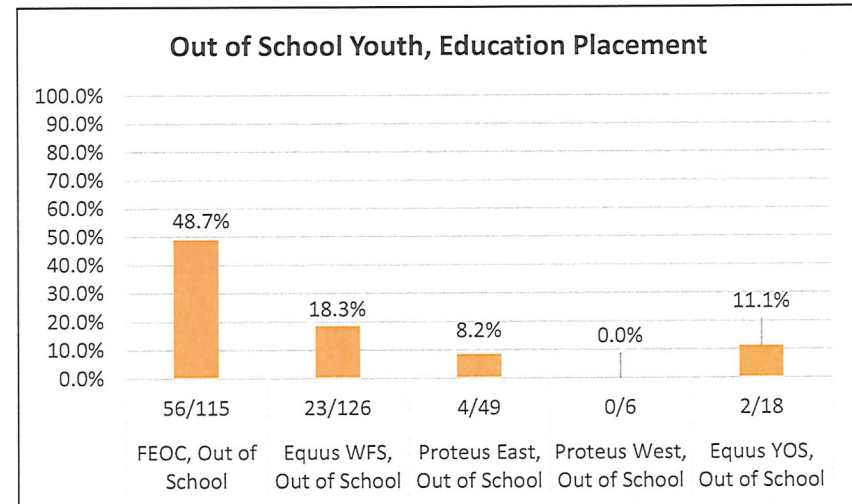
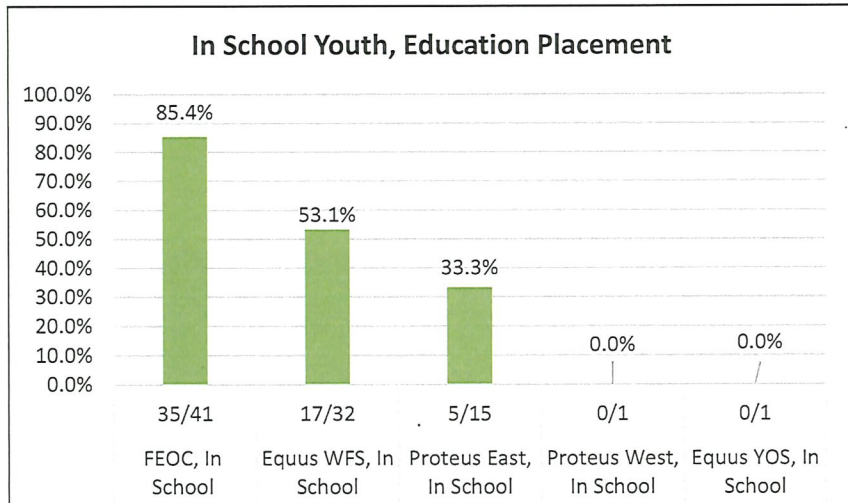
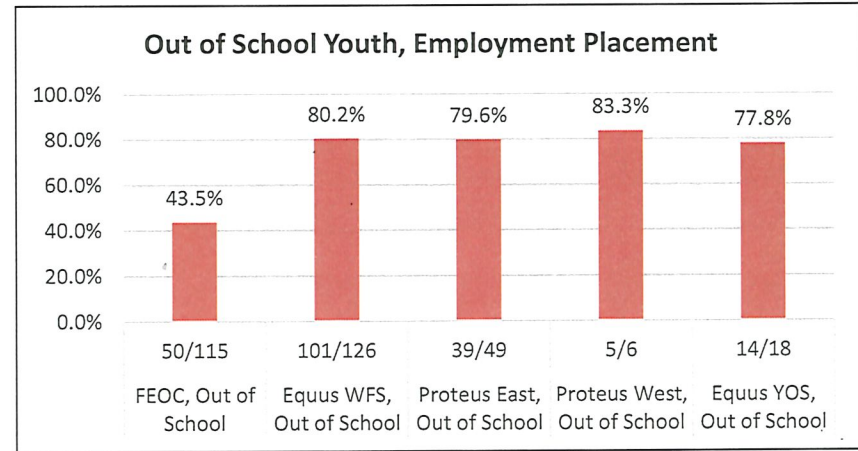
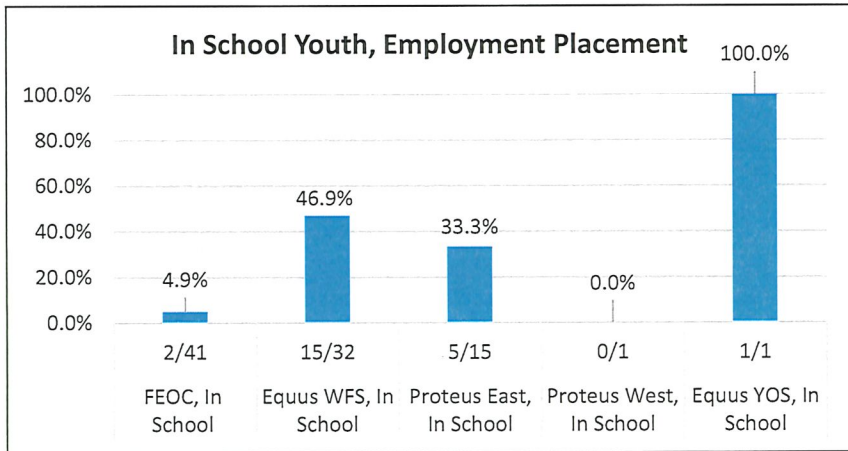
Goals

Placement 74.5%





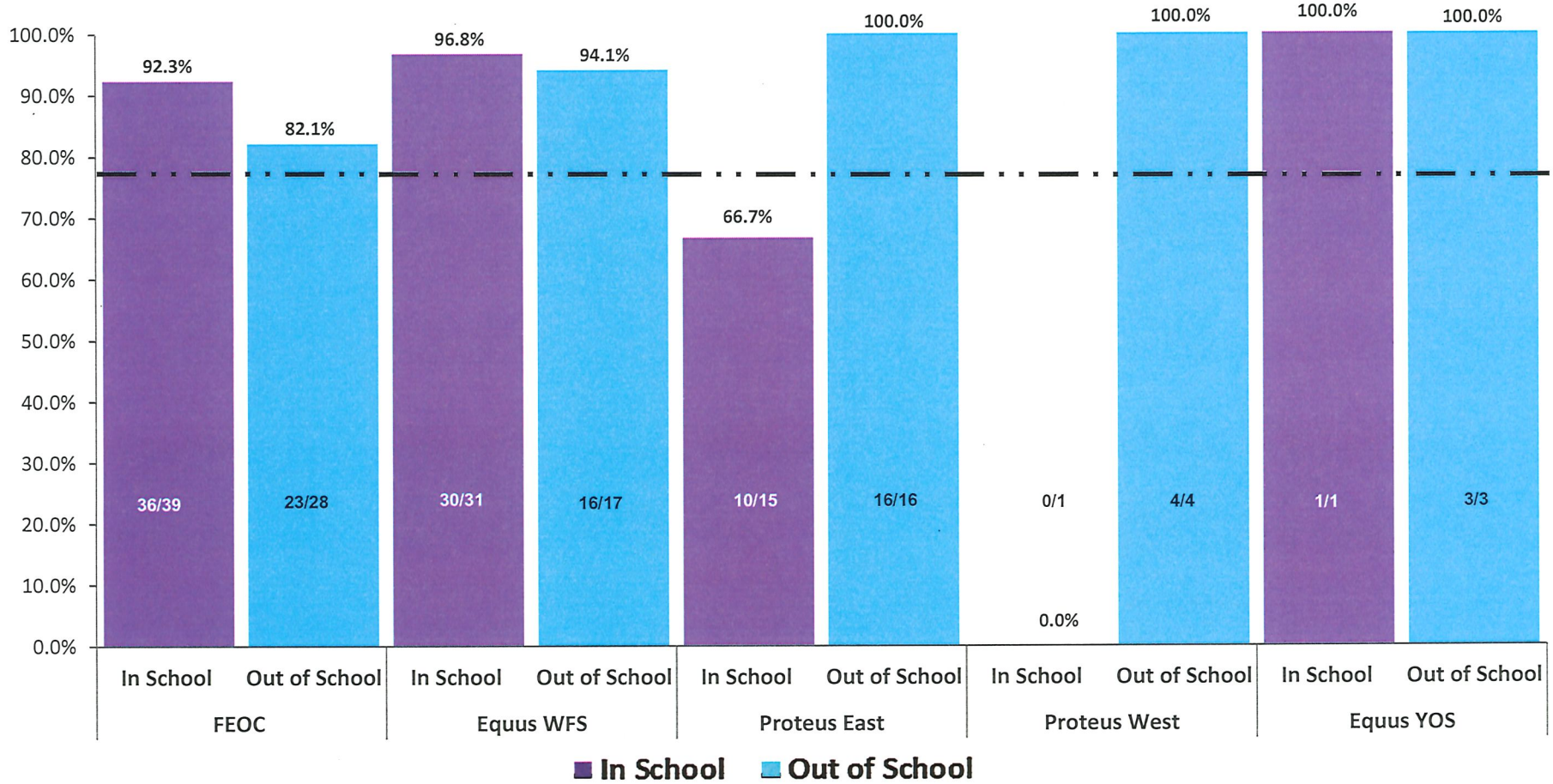
### Youth Placement in Employment or Education



## Youth Certificate of Attainment

Goals

Certificate of Attainment 78%



### Youth Median Wage

PY 2022-2023

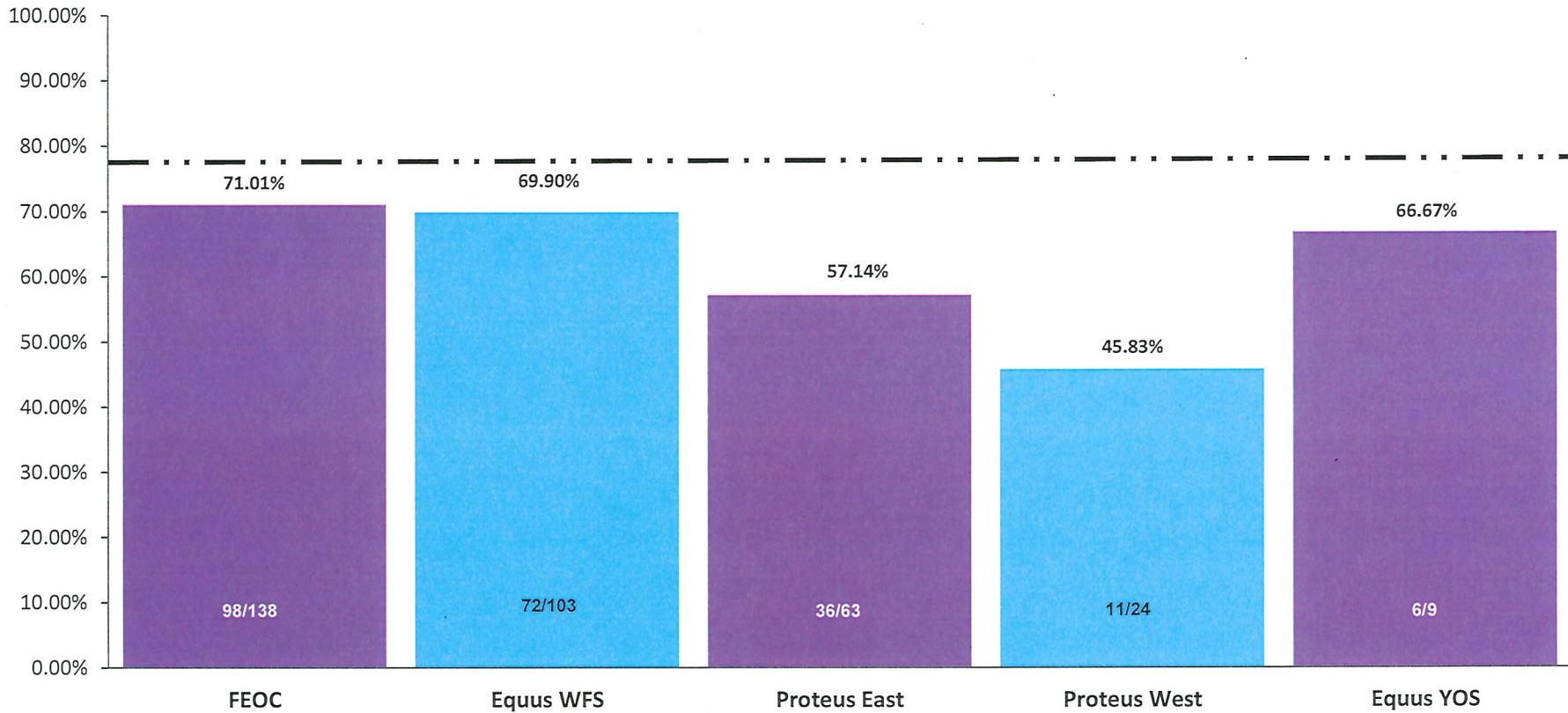
Median Wage is \$ 4,500 — . . . —



### Youth Measurable Skills Gain (MSG)

Goals

Measurable Skills Gain 78% 



Note: MSG Includes In-School & Out of School Youth

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	9
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO ACCEPT

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**TO:** Youth Council  
**FROM:** Stephen DeWitt, Monitoring Department Manager  
**SUBJECT:** Young Adult Satisfaction Reports

## **RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the Third Quarter Youth Program Satisfaction Report for PY 2022 – 2023.

## **REASON FOR RECOMMENDATION:**

The FRWDB Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

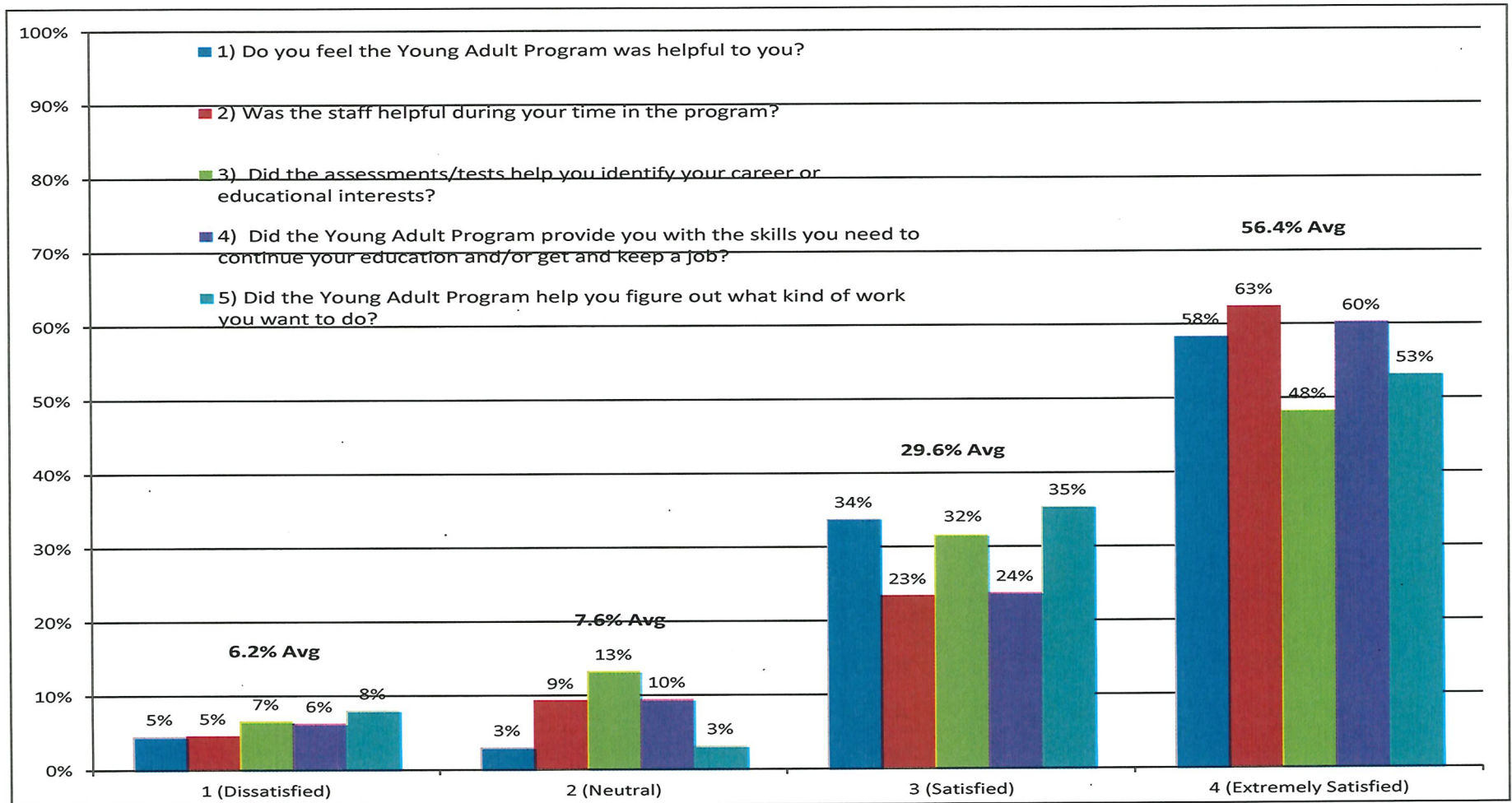
As part of this responsibility, FRWDB staff has implemented the Youth Program Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to staff on a monthly basis. The data is aggregated, analyzed and reviewed on a quarterly basis and reported to this Council.

FRWDB staff work with service providers to improve the processes used to increase the satisfaction level of youth and young adult participants. These improvements are based on data collected through satisfaction surveys, monitoring reviews, complaints, and monthly operations meetings between providers and FRWDB staff.

## **ATTACHMENT:**

Third Quarter Young Adult Customer Satisfaction Reports for Program Year 2022 - 2023

## Third Quarter Young Adult Customer Satisfaction Report for Program Year 2022-2023



Surveys Received	<b>65</b>
Participants Closed	<b>108</b>
Survey Response Rate	<b>61%</b>

### Participant Comments:

It was too long of a process; My counselor was very nice and always answered my questions and addressed my concerns; I would like to thank everyone for the help and support when getting my HSD; I'll be heading to college in the spring; the workshop was eye opening; Program is great as is; Easier access to training without having to use Aztec Learning; Need to offer more options (timeframes) for Job Readiness Workshop; Just what I needed; Work Experience was very beneficial; More flexibility with Aztec upgrades; Can the Job Readiness Workshop be offered on-line.

# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	10
MEETING DATE:	May 18, 2023
ACTION:	RECOMMEND TO ACCEPT

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---

**TO:** Youth Council  
**FROM:** Stephen DeWitt, Monitoring Department Manager  
**SUBJECT:** Providers of Services' Monitoring Reports

**RECOMMENDATION:**

Recommend that the Fresno Regional Workforce Development Board (FRWDB) accept the following Providers of Services' Monitoring Reports for the Third Quarter of Program Year (PY) 2022 – 2023.

**REASON FOR RECOMMENDATION:**

FRWDB staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state and local regulations and/or policies. The attached is an overview of the Youth contracts that were monitored during the period of January 1, 2023, through March 31, 2023.

**ATTACHMENT:**

Youth Providers of Services' Monitoring Report Third Quarter, Program Year 2022 - 2023

**Youth Providers of Services' Monitoring Report  
Third Quarter, Program Year 2022-2023**

**Program Monitoring:**

Program monitoring of the following sub-recipients was **completed** during the third quarter of Program Year (PY) 22-23:

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Fresno Economic Opportunities Commission	301	1) Participant Plan issues; 2) Workforce Connection Orientation issues; 3) Selective Service Requirements issues, resulting in questioned costs; 4) Eligibility issues resulting in questioned costs.  <b>Questioned costs totaling \$286.55 were returned to the FRWDB.</b>  <b>All findings (PY 21-22, PY 22-23) were closed.</b>
Equus Workforce Services Fatherhood FIRE	320-0845	<b>No Findings</b>

Program monitoring of the following sub-recipients was **in process** at the end of the third quarter: **none**

**Fiscal Monitoring:**

Fiscal monitoring of the following sub-recipients was **completed** during the second quarter of PY 22-23:

<b>Sub-Recipient</b>	<b>Contract #(s)</b>	<b>Results</b>
Proteus, Inc. PY 21-22 Fiscal Closeout	333, 584	<b>No findings</b>
Fresno Economic Opportunities Commission PY 21-22 Fiscal Closeout	310, 310-812	Unbudgeted/unapproved expenditures for facilities maintenance. Disallowed costs.  <b>Received \$4,548 in settlement of disallowed costs.</b>  <b>Finding Closed.</b>
Equus Workforce Solutions PY 22-23 Initial Fiscal Review	320, 321, 324, 0845	<b>No Findings</b>

Fiscal monitoring of the following sub-recipients was **in process** at the end of the third quarter: **None**



# FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	11
MEETING DATE:	May 18, 2023
ACTION:	INFORMATION

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**TO:** Youth Council  
**FROM:** Tim Giles, Deputy Director of Information and General Services  
**SUBJECT:** Youth Demographics Reports

**INFORMATION:**

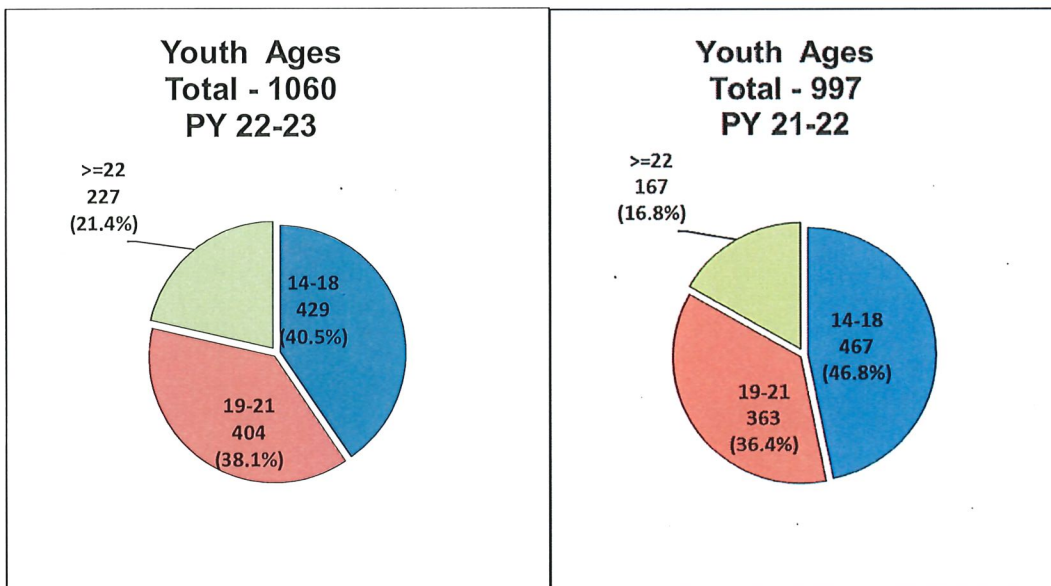
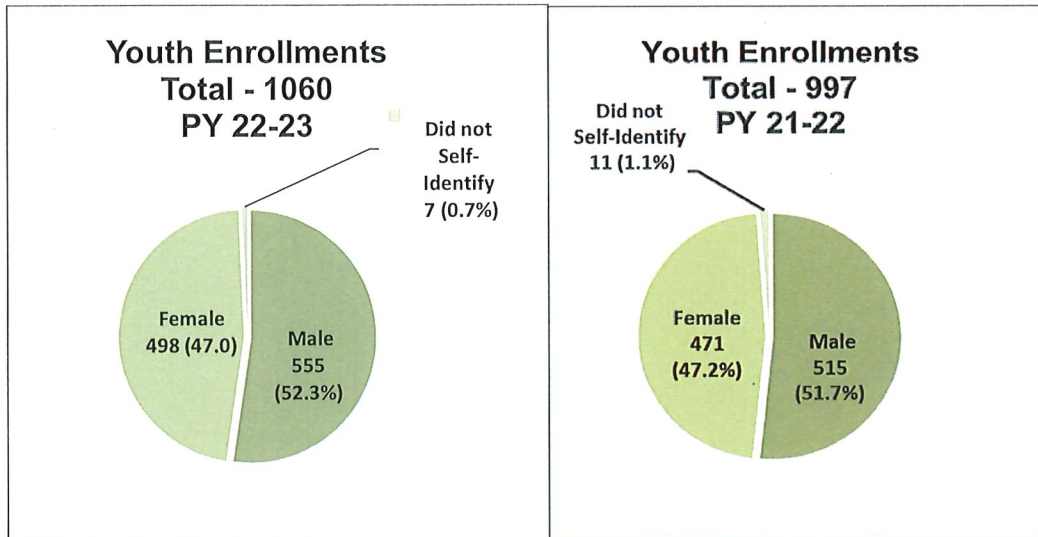
Per the Youth Council's direction, Fresno Regional Workforce Development Board (FRWDB) staff provides cumulative quarterly reports of various demographics for the FRWDB's youth enrollments. Attached are the reports for the Third Quarter of Program Year 2022 – 2023.

**ATTACHMENT:**

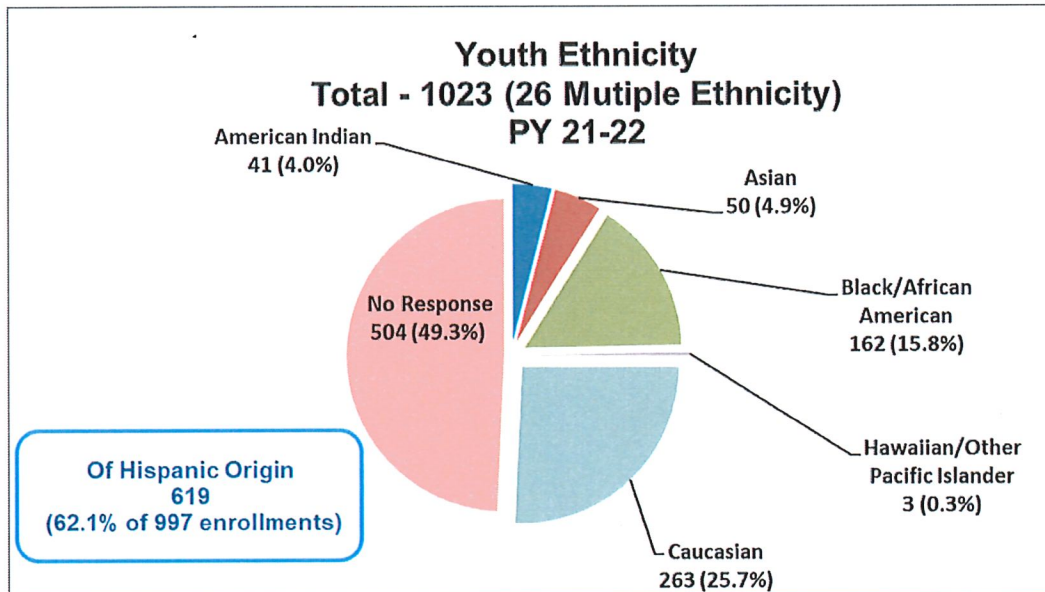
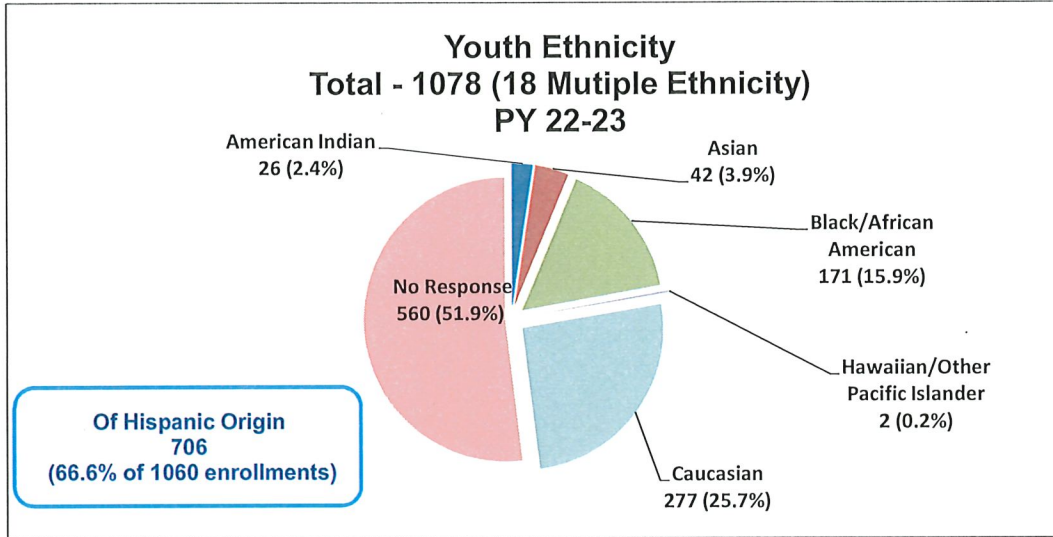
Youth Demographics Third Quarter, Program Year 2022 - 2023



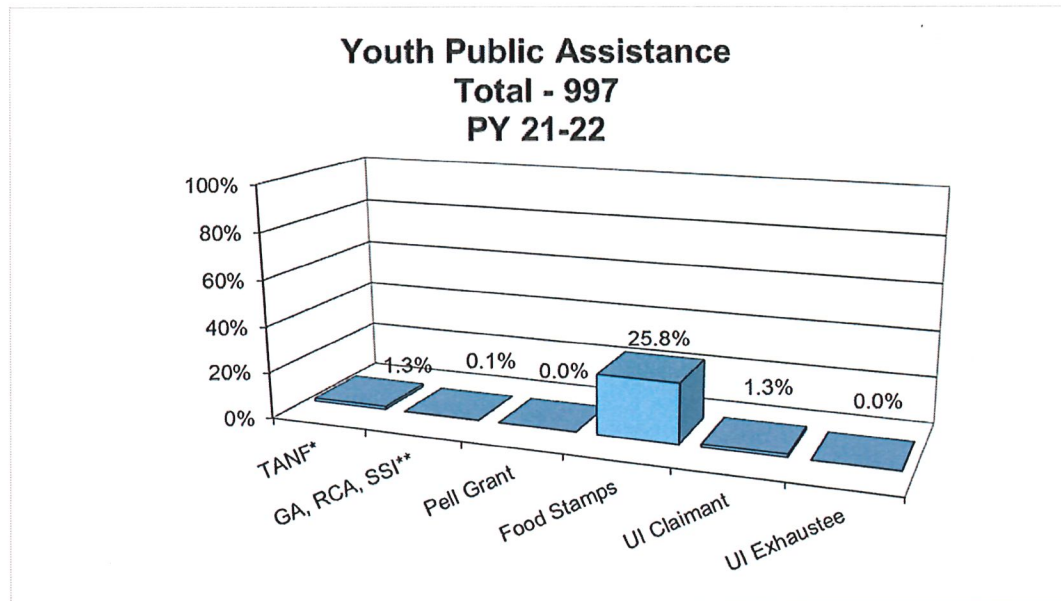
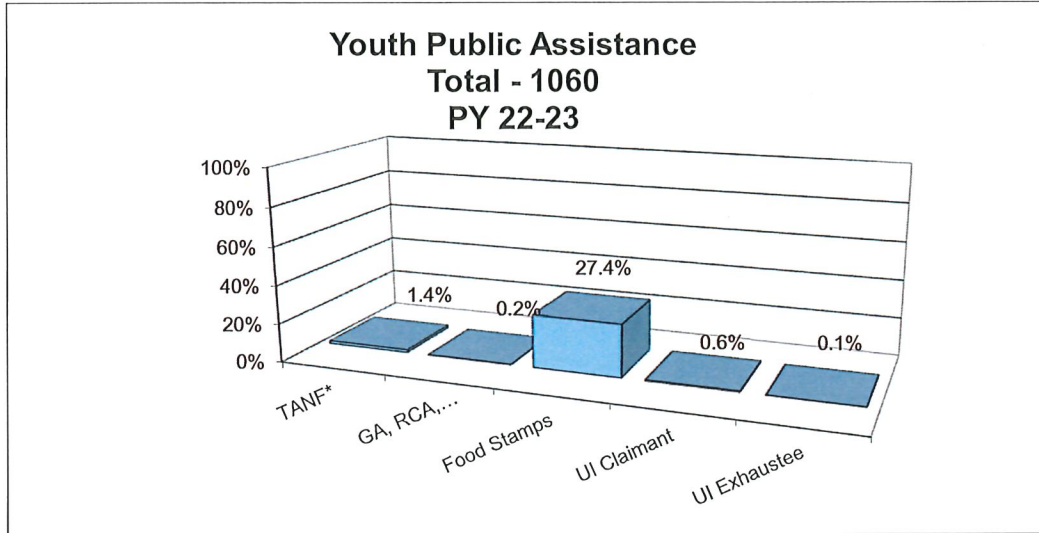
### Youth Demographics Third Quarter, Program Year 2022-2023



## Youth Demographics Third Quarter, Program Year 2022-2023



## Youth Demographics Third Quarter, Program Year 2022-2023

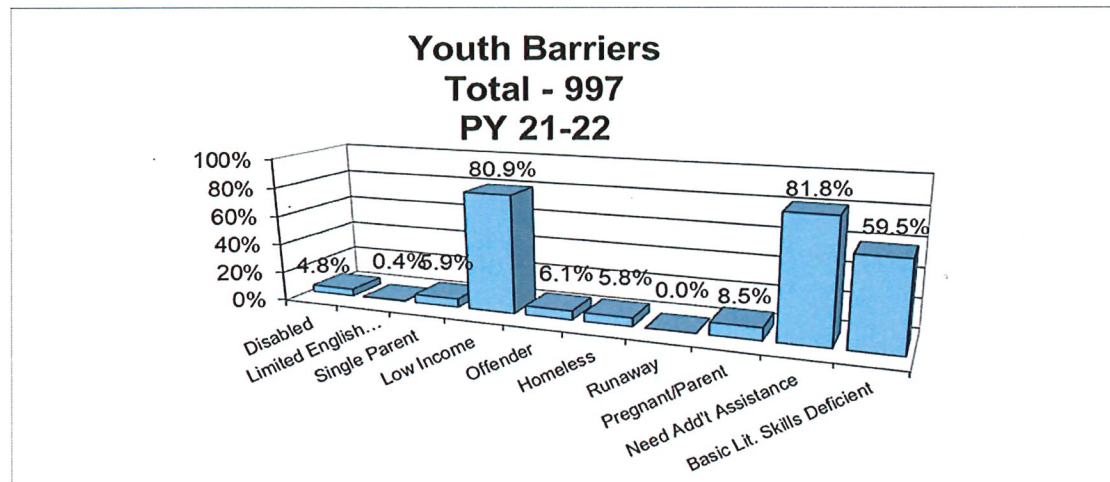
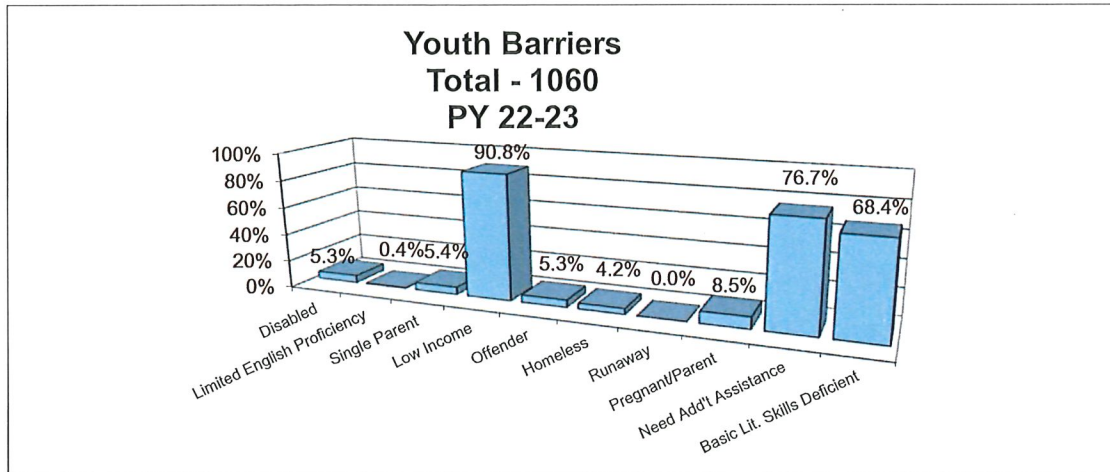


TANF - Temporary Assistance for Needy Families

GA - General Assistance, RCA - Refugee Cash Assistance, SSI - Supplemental Security Income

UI - Unemployment Insurance

## Youth Demographics Third Quarter, Program Year 2022-2023



### Additional Assistance Barriers

1. Is at risk of dropping out of school
2. Gang Involved
3. Has experienced recent traumatic events, is a victim of abuse, or resides in an abusive environment
4. Has completed a substance abuse program
5. Poor Employment History (Older Youth ONLY)
6. Family Barriers (any one of the following):
  - a. Has a family history of long term unemployment;
  - b. During the past two years, parents/guardians have been unable to find and maintain full time stable employment;
  - c. Has a family history of long-term public assistance
7. Resides in a non-traditional family setting (any one of the following):
  - a. Being raised in a single parent household, without access to the financial and parenting support of another adult in the home;
  - b. Being raised by a guardian, relative or non-parent responsible for youth's care;
  - c. Parent is currently in jail or in prison or has been in jail or in prison for six months of the past two years

## Youth Demographics Third Quarter, Program Year 2022-2023

