



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

**Executive Committee Meeting
March 1, 2023 @ 3:00 p.m.
SPECIAL MEETING**

**Workforce Connection
3170 W. Shaw Avenue
Fresno, CA 93711
Conference Rooms 105/106**

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

REMINDER: PLEASE TURN OFF CELL PHONE OR PUT IT ON VIBRATE

ROLL CALL

AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS

ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

COMMITTEE CHAIR/STAFF COMMENTS

PUBLIC COMMENTS

Item	Description	Presented By	Enclosure	Action	Page #
1.	Authorization of Executive Director to Approve Procurement Award	Stogbauer	Yes	Authorize	2
2.	CLOSED SESSION				

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	1
MEETING DATE:	March 1, 2023
ACTION:	AUTHORIZE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Executive Committee
FROM: Phyllis Stogbauer, Senior Deputy Director
SUBJECT: Authorization of Executive Director to Approve Procurement Award

RECOMMENDATION:

Authorize the Fresno Regional Workforce Development Board (FRWDB) Executive Director to approve the procurement award of a Forestry Technician and Heavy Equipment training contractor, in an amount not to exceed up \$124,999.00.

REASON FOR RECOMMENDATION:

FRWDB staff was recently notified that due to a shortage of instructors, the designated trainer for the Central Valley Forestry Corps training program was not available to provide training for the Spring 2023 cohort, which is scheduled to begin at the end of March. In order to have a training provider in place in time to start the March cohort as scheduled, FRWDB staff began a procurement process to identify and award a contract to a training provider prior to the March 2023 training start date.

To allow for the expedited turnaround required to secure a training contractor, FRWDB staff is requesting that the Executive Committee authorize the FRWDB Executive Director to approve the procurement award recommendation.

Results from procurement activities will be presented at the Executive Committee in April 2023.