



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Youth Council
February 17, 2022

SUMMARY MINUTES

The meeting was called to order at 4:01 p.m. and was held in-person and via Zoom.

ROLL CALL: PRESENT – Lacy Barnes, Edgar Blunt, Raine Bumatay, Katherine Martindale, Michelle Tutunjian, Ricardo Vasquez (arrived at 4:08 pm), and Rick Watson

ABSENT – Paul Bauer and Vasili Sotiropoulos

AGENDA CHANGES: None

ABSTENTIONS/RECUSALS/ Watson – Item 2

DISCLOSURES OF
POTENTIAL CONFLICTS OF
INTEREST: None

COMMITTEE
CHAIR/STAFF
COMMENTS: None

PUBLIC COMMENTS: None

Item	Description/Action Taken
1.	<p><u>Resolution to Allow for Electronic Board Meetings Pursuant to AB361 and Making Requisite Findings of State of Emergency Due to COVID-19</u></p> <p>Blake Konczal, Executive Director, Fresno Regional Workforce Development Board (FRWDB), stated that at the start of each meeting, it is required for the committee or board to adopt a resolution to allow for a hybrid meeting to be held.</p> <p>BARNES/BLUNT – ADOPTED THE RESOLUTION TO ALLOW FOR ELECTRONIC BOARD MEETINGS PURSUANT TO AB361 AND MAKING REQUISITE FINDINGS OF STATE OF EMERGENCY DUE TO COVID-19. VOTE: YES – 6, NO – 0 (UNANIMOUS)</p>
2.	<p><u>November 18, 2021, Youth Council Meeting Minutes</u></p> <p>Mr. Konczal presented the November 18, 2021, meeting minutes for the Council's approval, or correction and approval.</p> <p>TUTUNJIAN/BLUNT - APPROVED THE NOVEMBER 18, 2021, YOUTH COUNCIL MEETING MINUTES. VOTE: YES - 5, NO-0 (UNANIMOUS, WITH ABSTENTION NOTED ABOVE)</p>

3. **Fresno Regional Workforce Development Board Outstanding Achievement Awards**

Ana Escareno, Youth Program Coordinator, FRWDB, reported that the FRWDB Outstanding Achievement Award for the Second Quarter had been awarded to Sulema Cruz Rojas. Ms. Escareno showed a video highlighting Ms. Rojas' journey to becoming a machinist. Ms. Escareno shared that Ms. Rojas was working from the training she was provided through the program and was continuing her education to become a mechanical engineer.

This was an information item.

Councilmember Vasquez arrived at 4:08 pm

4. **West Hills Community College District Corrective Action**

Mr. Konczal reported that the FRWDB was contacted by the West Hills Community College District (WHCCD) Chancellor. WHCCD had a number of staff openings on the youth contract with the FRWDB and were notified that one (1) of their full-time employees was going to be leaving, significantly dropping their staff to a small number of part-time employees. The Chancellor indicated that it was not possible to hire the staff needed under the contract in a timely manner. In addition, WHCCD was already under a corrective action plan for enrollments and lack of staff. In light of these circumstances, the FRWDB terminated the contract with WHCCD and entered into a contract with Proteus, who could perform the contracted services. Proteus will serve young adults on the west side and in Coalinga for the remainder of the contract, and the contract will be re-bid when the current term expires.

Councilmember Martindale asked how Proteus was identified and when the contract ends. Mr. Konczal stated that the contract could be routed to Proteus because they could move quickly and had already taken part in a previous procurement in the geographic area in which they were needed. Phyllis Stogbauer, Senior Deputy Director, FRWDB, stated that the contract ends June 30, 2023, so Proteus would continue under the west side contract through that time period.

Director Barnes asked when Proteus started on the contract. Ms. Stogbauer stated that Proteus assumed the contract on February 1, 2022, and the contract termination date for WHCCD was February 11, 2022, so there was a little bit of an overlap. Director Barnes asked if the Council should expect to see a change in the March reports now that Proteus had taken over the contract. Ms. Stogbauer stated that because the previous numbers were very low and Proteus was just picking up the contract, FRWDB staff did not expect big changes on the March reports; however, they did expect numbers to go up as FRWDB staff works with Proteus to increase enrollments on the west side. Director Barnes asked if future reports would show two (2) different Proteus reports and Ms. Stogbauer stated yes, there would be two (2) reports for Proteus, as there were still two (2) separate contracts; one (1) for the east side and one (1) for the west side.

This was an information item.

5. **Second Quarter Workforce Innovation and Opportunity Act Young Adult Participant Work Experience Report for Program Year 2021-2022**

Ms. Escareno presented the Second Quarter Workforce Innovation and Opportunity Act Young Adult Participant Work Experience Report for Program Year (PY) 2021-2022 for the Council's recommendation to the FRWDB.

Ms. Escareno reported that the PY 2020-2021 expenditures had all been met by the required deadline of June 2022. She stated that the current funding allocations being used were for PY 2021-2022, and must be fully expended by June 30, 2023. Ms. Escareno reported that as of December 31, 2021, a total of \$471,608,48 had been expended through the end of the second quarter. This was approximately 45% of the current budget for PY 2021-2022. Ms. Escareno stated that, at this time, FRWDB staff had no concerns with meeting the 20% Work Experience expenditures.

TUTUNJIAN/BARNES – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUNG ADULT PARTICIPANT WORK EXPERIENCE REPORT FOR PROGRAM YEAR 2021-2022. VOTE: YES – 7, NO – 0 (UNANIMOUS)

6. Second Quarter Local Performance Results Report for Program Year 2021-2022

Ms. Escareno presented the Second Quarter Local Performance Results Report for PY 2021-2022 for the Council's recommendation to the FRWDB. Ms. Escareno noted that there was an error on the Youth Placement in Employment or Education report. Fresno EOC, Out of School should be 40% instead of 0.4%.

Director Barnes asked if there had been any discussion with Proteus regarding hiring additional staff under the new contract. Ms. Stogbauer stated that yes, there were discussions and Proteus was in the process of hiring staff who will be dedicated to working on the west side.

BARNES/BLUNT – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER LOCAL PERFORMANCE RESULTS REPORT FOR PROGRAM YEAR 2021-2022, AS CORRECTED. VOTE: YES – 7, NO – 0 (UNANIMOUS)

7. Second Quarter Young Adult Satisfaction Report for Program Year 2021-2022

Mr. DeWitt presented the Second Quarter Young Adult Satisfaction Report for PY 2021-2022 for the Council's recommendation to the FRWDB.

Mr. DeWitt stated that for PY 2021-2022, the response rate was at 41%, with just under 60% reported as extremely satisfied and 27% satisfied. Mr. DeWitt read some of the comments from the participants.

Director Blunt asked if job placement by type of sector was tracked in this report. Ms. Stogbauer reported that the sector information was not tracked on this report, but is in the work plan for each individual. She stated that FRWDB staff will include that information on the Young Adult Satisfaction Report at the next Youth Council meeting.

BARNES/BLUNT – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER YOUNG ADULT SATISFACTION REPORT FOR PROGRAM YEAR 2021-2022. VOTE: YES – 7, NO – 0 (UNANIMOUS)

8. Second Quarter Providers of Services' Monitoring Report for Program Year 2021-2022

Mr. DeWitt presented the Second Quarter Providers of Services' Monitoring Report for PY 2021-2022 for the Council's recommendation to the FRWDB.

Mr. DeWitt reported that there were two (2) findings during the second quarter that were addressed and closed, and there were no other findings or concerns.

MARTINDALE/BARNES – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER PROVIDERS OF SERVICES’ MONITORING REPORT FOR PROGRAM YEAR 2021-2022. VOTE: YES – 7, NO – 0 (UNANIMOUS)

9. Second Quarter Provider of Services’ Customer Complaint Report for Program Year 2021-2022

Mr. DeWitt presented the Second Quarter Provider of Services’ Customer Complaint Report for PY 2021-2022 for the Council’s recommendation to the FRWDB. Mr. DeWitt stated that there were no complaints filed with the FRWDB from the youth program.

BLUNT/TUTUNJIAN – RECOMMENDED THAT THE FRWDB ACCEPT THE SECOND QUARTER PROVIDER OF SERVICES’ CUSTOMER COMPLAINT REPORT FOR PROGRAM YEAR 2021-2022. VOTE: YES – 7, NO – 0 (UNANIMOUS)

10. Second Quarter Youth Demographics Report for Program Year 2021-2022

Tim Giles, Deputy Director Information and General Services, FRWDB, reviewed the Second Quarter Youth Demographics Report for PY 2021-2022. Director Barnes commented that with the difficulties over the last couple of years, she would have assumed the number of participants on food stamps would have gone up instead of down. She pointed out that the difference between PY 2020-2021 and 2021-2022 was pretty significant at approximately six percent (6%), and asked if Mr. Giles had any thoughts on the matter. Mr. Giles stated that he would think the number would go up as well, but it is a self-identified barrier and the FRWDB does not check with Social Services to see if a family or individual is receiving the services.

This was an information item.

11. Agenda Items for May 19, 2022, Meeting

There were no items suggested for the May 19, 2022, Youth Council Meeting.

12. Meeting Feedback

Councilmember Tutunjian agreed with Director Blunt that she would like to see job placement by type of sector on the Young Adult Satisfaction Report.

Councilmember Martindale asked if there were any updates on the new building. Mr. Konczal stated that because of supply chain issues, it was looking like the move will be in the summer of this year.

Meeting adjourned at 4:48 p.m.