

Fresno Regional Workforce Development Board

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Blake Konczal, Executive Director

Information Bulletin

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Date Released: August 11, 2023

To: All Fresno Regional Workforce Development Board Providers of Services

From: Blake Konczal, Executive Director

Effective Date: August 1, 2023

Subject: Fresno Adult School LVN Prerequisites Billing

Applicable Program: All

Revision History: Initial Release

This Information Bulletin informs Service Providers of how the Fresno Adult School (FAS) Licensed Vocational Nurse (LVN) Prerequisites training program costs are billed.

The FAS LVN Prerequisites program has two classes that are taught by Fresno City College (FCC) instructors for FAS. The purpose is so completion of those classes is transferrable to FCC in the event the participant involved in the training chooses to continue their education at FCC.

The Tuition/Fees (non-third-party costs) charged for the Prerequisites program are the costs for FCC. To facilitate payment of these fees, Service Providers would create a voucher for the fees made payable to FCC, instead of FAS.

FCC will continue to invoice the Service Provider directly at itainvoice@workforce-connection.com as usual for any costs remaining after the program/semester has completed.

The Service Provider will process the payment for FCC after the invoice is received.

There is no change to 3rd party expenses.