



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board SPECIAL MEETING

September 13, 2023 @ 4:00 p.m.
Workforce Connection
3170 West Shaw Avenue
Room 105
Fresno, CA 93711

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno region.

REMINDER: PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENT

Item #	Description	Presenter	Enclosure	Action	Page #
6.	Meeting of the Minds Update	Konczal	No	Information	--
7.	In the Community – Marketing Update	Espinosa	No	Information	--
8.	Approval of the June 7, 2023, Meeting Minutes	Konczal	Yes	Approve	5
9.	July 2023 Financial Report	Konczal	Yes	Accept	10
10.	Government Update	Jensen	No	Information	--
11.	Recognition of Board Anniversaries	Montalbano	No	Information	--
12.	Scholarship Panel Sign Ups	Blunt	No	Discussion	--

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
13.	FAWIC Job Openings	Blunt	No	Discussion	--
14.	Information Sharing	WDB Members	No	Discussion	--
15.	Agenda Items for December 6, 2023, Meeting	Konczal	No	Discussion	--
16.	Meeting Feedback	Konczal	No	Discussion	--

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2023 ATTENDANCE RECORD**

DIRECTORS	3/1/2023	6/7/2023	Special 9/13/2023	12/6/2023
Shayn Anderson State of CA Department of Rehabilitation	--	P		
Stephen Avila Grundfos Pumps	P	A		
Lenora Lacy Barnes State Center Federation of Teachers	P	A		
Paul Bauer Sagaser, Watkins and Wieland, PC	P	P		
Edgar Blunt IMAGO	P	A		
Alysia Bonner SEIU 521	P	P		
Rodney Branch Fresno Adult School	--	--		
Douglas Dart Dart Realty	--	--		
Carole Goldsmith State Center Community College District	--	P		
Jeffrey Hensley Hensley Associates	P	P		
Mike Karbassi Fresno City Council	P	A		
Wyatt Meadows Operating Engineers Local 3	P	A		
Terry Metters, Jr. Pacific Gas & Electric Company	A	A		
Scott Miller Gazebo Gardens, Inc.	P	P		
Dennis Montalbano German Auto Repair	A	P		
Alisha Morgan Kaiser Permanente	P	P		
Joe Olivares TransAmerica	P	P		
Sal Quintero Fresno County Board of Supervisors	P	P		
Chuck Riojas Fresno, Madera, Tulare, Kings Building Trades	P	P		
Vasili Sotiropulos Hyatt Real Estate	P	P		

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2023 ATTENDANCE RECORD**

DIRECTORS	3/1/2023	6/7/2023	9/6/2023	12/6/2023
Shelly Tarver Employment Development Department	A	P		
Sandra Vicente Union Bank	P	A		
Lydia Zabrycki CAPTRUST	P	A		
Chris Zeitz Fresno County Economic Development Corporation	--	P		
Ken Price (Counsel) Baker, Manock & Jensen	P	P		

P = Present

A = Absent

-- = Not a Member at Time of Meeting

xx = Meeting Canceled

**FRESNO REGIONAL
WORKFORCE DEVELOPMENT BOARD**

AGENDA ITEM:	8
MEETING DATE:	September 13, 2023
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Approval of the June 7, 2023, Meeting Minutes

RECOMMENDATION:

Approve the minutes of the June 7, 2023, meeting of the Fresno Regional Workforce Development Board.

ATTACHMENT:

June 7, 2023, Meeting Minutes

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD



Workforce Development Board
June 7, 2023 @ 4:00 p.m.

SUMMARY MINUTES

The meeting was called to order at 4:00 p.m.

ROLL CALL: PRESENT – Shayn Anderson, Paul Bauer, Alysia Bonner, Carole Goldsmith, Jeff Hensley, Scott Miller (arrived at 4:13 p.m.), Dennis Montalbano, Alisha Morgan, Joe Olivares, Sal Quintero, Chuck Riojas, Vasili Sotiropulos, Shelly Tarver, Chris Zeitz, and Legal Counsel Ken Price.

ABSENT – Stephen Avila, Lacy Barnes, Edgar Blunt, Mike Karbassi, Wyatt Meadows, Terry Metters, Jr., Sandra Vicente, and Lydia Zabrycki.

COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF:

Chair Montalbano welcomed three (3) new Directors to the Fresno Regional Workforce Development Board (FRWDB): Shayn Anderson, Regional Director for the State of California Department of Rehabilitation – San Joaquin Valley District; Carole Goldsmith, Chancellor for State Center Community College District; and Chris Zeitz, Director of Special Projects for the Fresno Economic Development Corporation.

Chair Montalbano congratulated Blake Konczal, Executive Director, FRWDB, on his 21 years with the FRWDB and thanked him for his leadership.

AGENDA CHANGES REMOVAL OF ITEMS OR EMERGENCY ADDITIONS:

Mr. Konczal removed item A5 from the consent agenda, referred by the Adult Council, as the item was updated and presented to the Executive Committee and was on the consent agenda as item B1.

ABSTENTIONS/ DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST/RECUSALS:

Chuck Riojas, Item B1; Chris Zeitz, Item A4

PUBLIC COMMENTS:

None

Item Description/Action Taken

There was not at quorum at 4:00 p.m.

8. In the Community – Marketing Update

Martha Espinosa, Marketing and Grants Manager, FRWDB, provided highlights of the marketing activities and events that occurred in the fourth quarter of the Program Year.

Annual Achievement Awards: On April 19th, the FRWDB held its Annual Achievement Awards breakfast, where the quarterly achievement award winners were recognized and an annual award winner from each category (Youth participant, Youth Employer, Adult participant and Adult employer) was announced. City of Fresno Mayor, Jerry Dyer, spoke at the event regarding the One Youth Fresno Job Corps.

Govaganza: On May 3rd, FRWDB held its government job fair, Govaganza, at which 44 employers and over 300 job seekers participated. New at this year's Govaganza was a T-Mobile charging station where individuals could charge their phone while applying for jobs online; a Dress for Success station; a resume review and matchmaking service; and a micro-workshop on how to apply for government jobs. Channel 30 was at the event and interviewed Mr. Konczal.

Team Building: On May 12th, the FRWDB hosted a team building event at Chukchansi Park during Star Wars night at a Fresno Grizzlies game. The event, titled May the Workforce be with You, was to provide FRWDB Directors, staff and providers an opportunity to connect.

Forestry Press Event: Mr. Konczal and Ms. Espinosa traveled to Sonora for a check presentation to the Greater Sierra Forestry Corps in the amount of \$2.5 million, for the expansion of the Forestry Corps training program at Columbia College. The event was covered on the front page of the Union Democrat newspaper, and mymotherlode.com. Ms. Espinosa played a radio ad promoting the training program.

WorkCon: Several FRWDB staff attended the California Workforce Association's annual WorkCon conference in San Diego. FRWDB had four (4) presentations at the conference and were all well-attended. Chair Montalbano and Director Hensley also attended the conference and were presenters.

Director Miller arrived at 4:13 p.m. QUORUM ESTABLISHED

The four (4) FRWDB presentations were: *Constructing a Foundation for Success: Hands On Activities and Demonstrations for MC3*, which highlighted the ValleyBuild construction training; *Under Construction – Building Equity into the Construction Sector*, a panel discussion on how to create equity in the construction sector; *Storytelling: Capturing and Delivering Impactful Organization Stories*, which was about how to measure success and tell your agency's story; and the fourth presentation was *Succession: It's More Than the Name of a TV Series*, a presentation about planning for retirements and succession planning within organizations. The FRWDB received very positive feedback about all of its presentations.

Bitwise: Upon learning of the closure, the FRWDB Rapid Response team scheduled a Rapid Response Orientation for individuals laid off from Bitwise. FRWDB also worked with the City of Fresno to plan a job fair and pre-job fair workshops to assist individuals affected by the layoff. Ms. Espinosa shared a clip from Fox 26, highlighting the Rapid Response and job fair activities focused on Bitwise.

Ms. Espinosa shared about some upcoming events: Father Fest, a community resource fair for families but primarily targeting fathers, scheduled for June 10th; job fair with the City of Fresno on June 16th; ValleyBuild NOW graduation on June 30th; and the grand opening event for the new Workforce Connection site on East Shaw Avenue on July 12th.

This was an information item.

6. Committee Reports

Adult Council: Director Riojas shared that the Adult Council (Council) met for a special meeting on May 17, 2023, at which time they recommended the ratification of Directors Meadows and Tarver to the Adult Council. The Council was shown a video highlighting the Fourth Quarter Adult Outstanding Achievement Award winner and Director Riojas shared how much the Council enjoyed hearing about clients' success stories. The Council recommended for approval, the allocations and contract awards for three (3) grants: High Road Training Partnerships Resilient Workforce Fund, High Road Construction Careers Resilient Workforce Fund, and Good Jobs Challenge.

The Council reviewed and recommended approval for the WIOA Adult and Dislocated Worker funding recommendations. The quarterly reports were reviewed and recommended for acceptance, with no concerns. The Council was provided an overview of the status of several of the FRWDB's special projects.

Executive Committee: Chair Montalbano shared that the Executive Committee (Committee) met on April 19th, when they reviewed and accepted the February 2023 Agency Budget and Expenditures Report and the February 2023 Financial Report. The Committee reviewed and approved the Local Board Recertification Application and approved the funding allocations for the Prison to Employment 3.0 grant and the Assembly Bill 178 ValleyBuild Construction Training grant. Mr. Konczal provided an overview of his meetings and activities for the period of January through March 2023.

Youth Council: Director Sotiropulos reported that the Youth Council (Council) met on February 16th, when they recommended the ratification of Director Alysia Bonner and Ms. Natalie Dodson to the Council. The Council was shown two (2) videos: the first one highlighted Govaganza, the government sector job fair held on May 3rd, and the second video highlighted the One Fresno Youth Job Corps program. They received a report by FRWDB staff on the marketing plan and outreach activities for the west side. The Council reviewed and accepted the following reports: Work Experience Expenditures, Local Performance Results, Young Adult Satisfaction, and Providers of Services' Monitoring Reports.

This was an information item.

7. Board Member Spot Light

Director Carole Goldsmith, Chancellor, State Center Community College District (SCCCD), shared about the activities and growth happening throughout SCCC. She indicated that SCCC's footprint covers most of Fresno County, into Madera and Tulare counties. She shared about the new campuses being built throughout the community. She shared that some community colleges across the state had experienced a decline in enrollments and were looking at furloughs and layoffs for their staffs, but at SCCC, enrollments were almost at pre-pandemic levels. She added that SCCC was focused on diversity, equity, inclusion and access.

Director Goldsmith stated that she was proud to be a part of the FRWDB and that she hoped to get to know the members better.

This was an information item.

9. Approval of the March 1, 2023, Meeting Minutes

BAUER/OLIVARES – APPROVED THE MARCH 1, 2023, MEETING MINUTES. (UNANIMOUS)

10. April 2023 Financial Report

Mr. Konczal presented the April 2023, Financial Report for the FRWDB's acceptance. The Report reflected grant obligations and expenditures through April 2023. He noted that the FRWDB has two (2) main sources of funding: the formula allotment from the US Department of Labor in the amount of \$18.6 million, and grants which total about \$23 million. He reported that all grants were on track and FRWDB staff had no concerns with expenditures.

BONNER/BAUER – ACCEPTED THE APRIL 2023 FINANCIAL REPORT. (UNANIMOUS)

11. Consent Items (A1 – C6)

BONNER/OLIVARES – APPROVED THE CONSENT ITEMS A1 – C6, WITH REMOVAL OF ITEM A5. (UNANIMOUS)

12. Recognition of Board Anniversaries

Chair Montalbano recognized Directors for their years of service on the FRWDB with a presentation of certificates. He recognized Directors whose service anniversaries occurred in the months of April through June: Shelly Tarver – six (6) years; Lacy Barnes – nine (9) years; and Lydia Zabrycki – 17 years.

This was an information item.

13. Information Sharing

Director Hensley shared that, at WorkCon, he noticed a great respect for Mr. Konczal and the FRWDB and the work they have done. He offered his congratulations to Mr. Konczal and FRWDB staff for the good reputation they have built throughout the Workforce community.

Director Anderson added that the number of presentations the FRWDB had at WorkCon and the high attendance levels at the presentations said a lot about the FRWDB.

Director Tarver shared that she works with five (5) Workforce Development Boards and that she is proud to be on the FRWDB.

This was an information item.

16. Agenda Items for September 6, 2023, Meeting

There were no items recommended for the September 6, 2023, FRWDB meeting agenda.

17. Meeting Feedback

Director Tarver asked if there would ever be a consideration to change the time of the FRWDB quarterly meetings to a time earlier than 4:00 p.m. Mr. Konczal indicated that FRWDB staff had surveyed the Board on this topic in the past, but could certainly survey the members again for their input.

The meeting was adjourned at 5:15 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	9
MEETING DATE:	September 6, 2023
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: July 2023 Financial Report

RECOMMENDATION:

Accept the Fresno Regional Workforce Development Board (FRWDB) July 2023 Financial Report.

REASON FOR RECOMMENDATION:

The attached summary financial report and chart display year-to-date financial information through July 31, 2023.

- High Roads Construction Careers (HRCC) Reimagine Workforce Preparation Grant (RWPG): FRWDB received a six (6) month no cost extension to September 30, 2023; it is 39.26% expended at \$789,386 with an unspent amount of \$1,221,222.
- Pathway Home Grant – GRID Alternatives: This grant ends on December 31, 2023; it is 6.91% expended at \$5,088 with an unspent amount of \$68,542.
- 2020 September Wildfires: This grant ends December 31, 2023; FRWDB staff de-obligated \$675,000 of the initial \$975,000 grant amount to other grantees needing the funds; it is now 55.81% expended at \$167,437 with an unspent amount of \$132,563.
- Equity and Special Populations (ESP): FRWDB received a six (6) month no cost extension to December 31, 2023; it is 48.95% expended at \$367,147 with an unspent amount of \$382,853.
- Staff has no concerns with other grant expenditures at this time.

ATTACHMENT:

July 2023 Financial Report

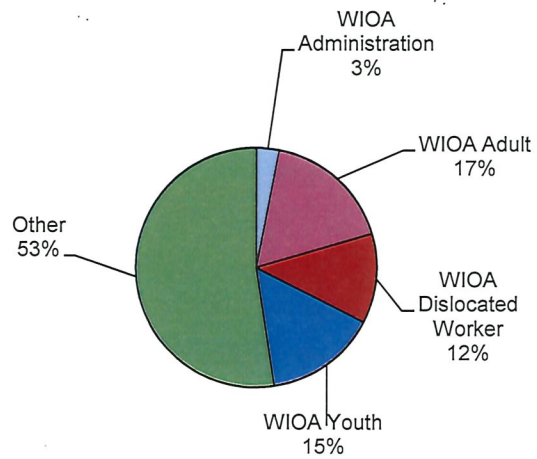
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
Summary Financial Report
July 2023

GRANT	TERM	Total Grant Amount	Prior Year(s) Expended	Current Year to Date Expenditures	Percent Expended	Unspent Committed Funds
WIOA ADMINISTRATION	07/01/2023 - 06/30/2024	1,554,335		128,896	8.29%	1,425,439
* WIOA ADULT	07/01/2023 - 06/30/2024	8,863,218		347,746	3.92%	8,515,472
* WIOA DISLOCATED WORKER	07/01/2023 - 06/30/2024	6,172,335		274,921	4.45%	5,897,414
* WIOA YOUTH	07/01/2023 - 06/30/2024	7,681,440		414,768	5.40%	7,266,672
*WIOA RAPID RESPONSE & Layoff Aversion	07/01/2023 - 06/30/2024	253,392		14,182	5.60%	239,210
TCC - Transformative Climate Communities	02/01/2020 - 03/31/2024	1,249,432	485,296	7,022	39.40%	757,114
CAL FIRE	03/01/2020 - 03/01/2025	1,675,200	1,575,631	1,131	94.12%	98,439
CAL FIRE - Round 2	03/24/2023 - 03/31/2026	1,973,615	17,337	12,198	1.50%	1,944,080
Prison to Employment (P2E) 3.0	7/11/2023 - 12/31/2025	719,723	-	-	0.00%	719,723
Fatherhood - HHS	09/30/2023 - 09/29/2024	749,999	597,353	45,633	85.73%	107,013
HRCC: Resilient Workforce (RWF)	06/01/2023 - 03/31/2026	8,825,127	43	2,190	0.03%	8,822,894
2020 September Wildfires - 1st Increment	01/01/2021 - 12/31/2023	300,000	162,359	5,078	55.81%	132,563
Pathway Home Grant - GRID Alternatives	07/01/2020 - 12/31/2023	73,630	4,450	638	6.91%	68,542
HRCC: Reimagine Workforce Preparation Grant (RWPG)	04/01/2021 - 09/30/2023	2,010,608	758,790	30,596	39.26%	1,221,222
Equity & Special Populations (ESP)	02/01/2022 - 12/31/2023	750,000	335,615	31,532	48.95%	382,853
High Road Training Partnerships (HRTF - RWF)	05/15/2023 - 03/31/2026	2,500,000	-	-	0.00%	2,500,000
City of Fresno - One Youth Job Corps	08/10/2022 - 05/01/2024	281,550	152,168	15,985	59.72%	113,397
QUEST - Quality Jobs-Equity-Strategy-Training-(NDWG)	10/01/2022 - 09/30/2024	750,000	106,949	20,687	17.02%	622,364
Valley Build Earmark - Assembly Bill No. 178	04/01/2023 - 12/31/2025	3,000,000	92,614	35,376	4.27%	2,872,010
Good Jobs Challenge - American Rescue Plan	06/01/2023 - 01/31/2028	1,756,282		-	0.00%	1,756,282
Regional Equity and Recovery Partnership (RERP)	12/01/2022 - 09/30/2025	1,050,729		-	0.00%	1,050,729
ERiCA-Equal Representation in Construction Apprenticeships	05/01/2023 - 06/30/2025	1,800,000		-	0.00%	1,800,000
Bitwise AA Project	06/01/2023 - 04/30/2025	1,300,000		-	0.00%	1,300,000
ELL Integrated Education and Training	Contract Pending			-		
TOTAL FUNDING		55,290,615	4,288,605	1,388,578	10.27%	49,613,432

* Total Grant Amount includes ESTIMATED carryover from Prior Plan Year 22 - 23
Due to spreadsheet formula rounding calculations, totals may be off by \$1 or \$2

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
FINANCIAL REPORTS
July 2023

**FRWDB Committed Funds
Fiscal Year 2023-2024**



**FRWDB Expenditures
Fiscal Year 2023-2024**

