



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board

March 6, 2024 @ 4:00 p.m.
Workforce Connection
3170 West Shaw Avenue
Room 105
Fresno, CA 93711

Mission Statement: The Fresno Regional Workforce Development Board exists to oversee the optimal administration of Workforce Innovation and Opportunity Act funds in the Fresno region. In serving both the business community and the individual job seeker with the provision of human capital development services, we hope to foster the economic vitality of the Fresno Region.

REMINDER: PLEASE TURN OFF CELL PHONES OR PUT ON VIBRATE

1. ROLL CALL
2. COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF
3. AGENDA CHANGES: REMOVAL OF ITEMS OR EMERGENCY ADDITIONS
4. ABSTENTIONS/RECUSALS/DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST
5. PUBLIC COMMENTS

Item #	Description	Presenter	Enclosure	Action	Page #
6.	Committee Reports Adult Council – Chuck Riojas Executive Committee – Dennis Montalbano Skills Development Council – Lydia Zabrycki		No	Information	--
7.	Board Member Spotlight	Goldsmith	No	Information	--
8.	In the Community – Marketing Update	M. Espinosa	No	Information	--
9.	Approval of the December 6, 2023, Meeting Minutes	Konczal	Yes	Approve	5

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Disabled individuals and individuals who are limited English proficient who need special assistance to attend or participate in this meeting may request assistance by contacting the Fresno Regional Workforce Development Board, at 2125 Kern Street, Suite 208, Fresno, California, or by calling (559) 490-7100. Every effort will be made to reasonably accommodate individuals with disabilities or who are limited English proficient by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance of the meeting.

Item #	Description	Presenter	Enclosure	Action	Page #
10.	January 2024 Financial Report	Konczal	Yes	Accept	12
11.	Government Update	Jensen	No	Information	--
12.	Fresno Regional Workforce Development Board Committee Appointments Policy	Konczal	Yes	Approve	18

CONSENT ITEMS

13.	Approve Consent Items (A1 – A3). <i>Items pulled from consent will be handled with the other regular items at the end of the agenda, including any information items that are pulled.</i>			Approve	
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CONSENT ITEMS SUBMITTED BY ADULT COUNCIL

A1	Ratification of Adult Council Member	Konczal	Yes	Ratify	24
A2	Providers of Services' Monitoring Report	Beierschmitt	Yes	Accept	25
A3	Job Seeker Customer Satisfaction Reports	Stogbauer	Yes	Accept	27

NON-CONSENT ITEMS

14.	Recognition of Board Anniversaries	Montalbano	No	Information	--
15.	Information Sharing	WDB Members	No	Discussion	--
16.	Agenda Items for June 5, 2024, Meeting	Konczal	No	Discussion	--
17.	Meeting Feedback	Konczal	No	Discussion	--

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2023 ATTENDANCE RECORD**

DIRECTORS	3/1/2023	6/7/2023	Special 9/13/2023	12/6/2023
Shayn Anderson State of CA Department of Rehabilitation	--	P	A	P
Stephen Avila Trillium Flow Technologies	P	A	P	P
Lenora Lacy Barnes State Center Federation of Teachers	P	A	A	A
Paul Bauer Sagaser, Watkins and Wieland, PC	P	P	A	--
Edgar Blunt IMAGO	P	A	P	P
Alysia Bonner SEIU 521	P	P	P	P
Rodney Branch Fresno Adult School	--	--	P	P
Douglas Dart Dart Realty	--	--	A	P
Carole Goldsmith State Center Community College District	--	P	A	P
Jeffrey Hensley Hensley Associates	P	P	P	P
Mike Korbassi Fresno City Council	P	A	P	P
Kurt Madden Career Nexus	--	--	--	P
Wyatt Meadows Operating Engineers Local 3	P	A	P	P
Terry Metters, Jr. Pacific Gas & Electric Company	A	A	A	P
Scott Miller Gazebo Gardens, Inc.	P	P	A	P
Dennis Montalbano German Auto Repair	A	P	P	P
Alisha Morgan Kaiser Permanente	P	P	A	P
Joe Olivares TransAmerica	P	P	P	P
Sal Quintero Fresno County Board of Supervisors	P	P	A	A

**FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
2023 ATTENDANCE RECORD**

DIRECTORS	3/1/2023	6/7/2023	Special 9/13/2023	12/6/2023
Chuck Riojas Fresno, Madera, Tulare, Kings Building Trades Council	P	P	P	P
Vasili Sotiropulos Hyatt Real Estate	P	P	P	P
Shelly Tarver Employment Development Department	A	P	P	A
Sandra Vicente US Bank	P	A	P	P
Lydia Zabrycki CAPTRUST	P	A	A	P
Chris Zeitz Fresno County Economic Development Corporation	--	P	P	P
Ken Price (Counsel) Baker, Manock & Jensen	P	P	P	P

P = Present

A = Absent

-- = Not a Member at Time of Meeting

xx = Meeting Canceled

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	9
MEETING DATE:	March 6, 2024
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Approval of the December 6, 2023, Meeting Minutes

RECOMMENDATION:

Approve the minutes of the December 6, 2023, meeting of the Fresno Regional Workforce Development Board.

ATTACHMENT:

December 6, 2023, Meeting Minutes



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Workforce Development Board
December 6, 2023 @ 4:00 p.m.

SUMMARY MINUTES

The meeting was called to order at 4:02 p.m.

ROLL CALL: PRESENT – Stephen Avila, Shayn Anderson, Edgar Blunt, Alysia Bonner (arrived at 4:27 p.m.), Rodney Branch, Douglas Dart, Carole Goldsmith, Jeff Hensley, Mike Karbassi, Kurt Madden, Wyatt Meadows, Terry Metters, Jr., Scott Miller (arrived at 4:17 p.m.), Dennis Montalbano, Alisha Morgan, Joe Olivares, Chuck Riojas (arrived at 4:10 p.m.), Vasili Sotiropulos, Sandra Vicente, Lydia Zabrycki (arrived at 4:08 p.m.), Chris Zeitz, and Legal Counsel Ken Price.

ABSENT – Lacy Barnes, Sal Quintero, and Shelly Tarver.

COMMENTS BY FRWDB CHAIR AND/OR EXECUTIVE STAFF: None

AGENDA CHANGES REMOVAL OF ITEMS OR EMERGENCY ADDITIONS: None

ABSTENTIONS/ DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST/RECUSALS: Director Zeitz – Item A1

PUBLIC COMMENTS: None

Item Description/Action Taken

6. Committee Reports

Executive Committee: Chair Montalbano shared that the Executive Committee (Committee) met on October 18th, when they reviewed and accepted the August 2023 Financial Report and Agency Budget and Expenditures Report. The Committee approved funding award allocations for several grants the Fresno Regional Workforce Development Board (FRWDB) received: Department of Health and Human Services' Fatherhood grant, English Language Learner Integrated Education and Training grant, the Regional Equity and Recovery Partnerships grant, the Equal Representation in Construction Apprentice grant, and the Bitwise Rapid Response Additional Assistance grant. The Committee was informed that the FRWDB would be procuring for Business Services, as those services were no longer provided in-house by FRWDB staff. The Committee had a brief discussion about the highlights from their retreat that was held in October 2023.

Director Zabrycki arrived (4:08 p.m.)

Blake Konczal, Executive Director, FRWDB, provided the Committee with the Director's Quarterly Update, which highlighted the areas in which Mr. Konczal focused on during the previous quarter. Some of those areas included the opening of the East Shaw Dislocated Worker job center, the job fair at City Hall for former Bitwise employees, and a press event to announce the Additional Assistance grant FRWDB received to assist the former Bitwise employees.

Director Riojas arrived (4:10 p.m.)

Skills Development Council: Director Zabrycki shared that the Skills Development Council (Council) held their first meeting on November 1st. At that time, they recommended the ratification of five (5) new members to the Council. Mr. Konczal explained that the Skills Development Council used to be the Business and Industry Committee, and that the new Council would focus on how the FRWDB is directing its training money toward different types of training. Ms. Zabrycki stated that the Council received overviews on the following topics: Individual Training Accounts, Special Grants training, training available for FRWDB and provider staff, online training for staff through Knowledge City, and conversational Spanish Language training for staff.

Youth Council: Director Sotiropulos shared that the Youth Council met on November 16th; however, they did not have a quorum, so only information items were reviewed. There was a Youth Provider Spotlight, when Joseph Oaxaca from Equus Workforce Solutions provided an overview of his organization, including the four (4) programs they oversee for the FRWDB: Workforce Innovation and Opportunity Act (WIOA) services for Youth in the Urban West sector of Fresno County, the Fatherhood program, Young Offenders program, and the Youth Job Corps.

Director Miller arrived (4:17 p.m.)

The Youth Council saw videos highlighting the Second Quarter Achievement Award winners for Youth Participant and Youth Business. The Youth Council reviewed the Fourth Quarter of Program Year (PY) 2022-2023 and the First Quarter of PY 2023-2024 Youth Demographics reports.

Chair Montalbano stated how extremely important it was to have a quorum to be able to approve items. Mr. Konczal added that FRWDB staff would not proceed with a scheduled meeting if they knew ahead of time that there would not be a quorum.

This was an information item.

7. Board Member Spotlight

Director Shayn Anderson, Department of Rehabilitation (DOR), shared about his personal story of overcoming discrimination to becoming Regional Director for the DOR's San Joaquin Valley District. He has been with DOR for 30 years. He shared that his District goes from Lodi to Bakersfield and all points East and West, and covers a total of 46,172 square miles. The DOR administers the largest vocational rehabilitation and independent living programs in the country, and provides services to help people with disabilities go to work, become self-sufficient and become independent. They also help educate others about disabilities.

Director Anderson serves on the Mother Lode Job Training Workforce Development Board in addition to the FRWDB. He stated that he chose the FRWDB because of its innovation and he wanted to be part of that. He shared that he has actually implemented some things from the FRWDB's Scholarship Panel process at the DOR. He chose to serve on the FRWDB's Youth Council, as working with youth has been a passion of his for many years.

Director Bonner arrived (4:27 p.m.)

Director Anderson shared that he looked forward to the future and working on the FRWDB.

This was an information item.

8. **In the Community – Marketing Update**

Martha Espinosa, Marketing and Grants Manager, FRWDB, provided highlights of recent marketing activities and events, but began her update by reporting that the FRWDB had received notice that it received a Student Training and Employment Program (STEPS) grant in the amount of \$745,000. With the grant, the FRWDB would serve youth with disabilities to assist them with career exploration, job preparation, and provide valuable work experience.

Ms. Espinosa stated that the FRWDB continued its marketing efforts with paid radio spots on B95 and LaPreciosa, ensuring that information is being shared in both English and Spanish; by hosting various outreach events; by attending others' community events to engage with the public; and by actively utilizing social media (Instagram, Twitter, LinkedIn, and Facebook).

Ms. Espinosa shared that in the past few months, work had been done on creating a participant flow and orientation video, which features Provider staff who actually assist participants with the different steps when they first come into a FRWDB One-Stop, such as orientation, eligibility, and career exploration. The video will help Directors understand the process participants go through. A professional videographer is working on the project.

In October 2023, FRWDB staff celebrated the retirement of Stephen DeWitt, who was with the FRWDB for 21 years. Staff celebrated by throwing a NASCAR-themed party and contributed towards a NASCAR race weekend for Mr. DeWitt and his wife. Ms. Espinosa stated that it was important to celebrate and recognize those who have given so much to the organization.

The Valley Build Graduation was held on November 17th during National Apprenticeship Week. To take advantage of the time that apprenticeships are highlighted nationwide, FRWDB worked with the Building Trades Councils and affiliates to host a Valley Build Construction Trade Expo on the afternoon of the graduation. The Expo was held at the Fresno Fair Grounds. Honored attendees included City of Fresno Mayor Jerry Dyer, Assembly Member Jim Patterson, Fresno Unified Trustee Elizabeth Jonasson, Congressman Jim Costa, and State Building Trades President, Chris Hannon. Ms. Espinosa reported that there was a focus on reaching high schoolers with this event and over 200 high school students were in attendance.

Upcoming events include: Forestry Graduation Ceremony on Friday, December 8th; Forestry Graduation Ceremony for the first Forestry Cohort at Columbia College on December 14th; Meet & Greet for former Bitwise employees on December 12th; Leap Into a New Career Job Fair on February 29th at The Ramada Inn on Shaw & 41; the FRWDB Annual Achievement Awards breakfast on April 17th at Fresno Fields by Wedgewood; and Govaganza Job Fair at Chukchansi Park in May. Ms. Espinosa invited all Directors to attend these events.

Ms. Espinosa concluded her update by presenting FRWDB Directors with a holiday gift and thanked them for all the time and effort they give to the FRWDB.

This was an information item.

9. **Approval of the September 13, 2023, Special Meeting Minutes**

**RIOJAS/BONNER – APPROVED THE SEPTEMBER 13, 2023, SPECIAL MEETING MINUTES.
(UNANIMOUS)**

10. **October 2023 Financial Report**

Mr. Konczal presented the October 2023 Financial Report for the FRWDB's acceptance. He reviewed the grants that were highlighted in the agenda item, including the City of Fresno Job Corps grant, for which the FRWDB received an increase in funds. Director Bonner asked if the increase will end on

the contract end date of May 31, 2024. Mr. Konczal indicated that he thought it would, but that the City of Fresno views this as a program that will continue, so there was a good possibility that the FRWDB's contract end date would be amended, as the work with clients continues.

Director Olivares thanked FRWDB staff for providing more information in the agenda item for each of the grants. Mr. Konczal stated that FRWDB staff does listen to the comments and questions by Directors and always tries to improve on the way items are presented so they are more easily understood.

KARBASSI/BONNER – ACCEPTED THE OCTOBER 2023 FINANCIAL REPORT. (UNANIMOUS)

11. Government Update

Diane Jensen, Government Relations Coordinator, FRWDB, provided an update of some of the of the legislation she had been tracking, and some upcoming events.

Legislation at the federal level FRWDB staff is watching:

HR 5852, 20th Century Skills Act: This bill is to amend the Workforce Innovation and Opportunity Act (WIOA) to provide training skills linked to employment demand through skills training grants. Currently it is in the House Committee on Education and Workforce. Director Anderson asked if there was any fiscal impact with this bill. Mr. Konczal explained that every Local Workforce Area receives training funds included in their formula budget. The 21st Century Act talks about creating a separate Workforce Training fund, and while additional funds for training is good, there is some concern amongst Workforce Development Board colleagues that after the first year, the training funds included in the formula budget may be questioned why it is there, since there would now be a separate training fund.

Fiscal Year 2024 Appropriation: Congress passed a short-term extension of federal Fiscal Year 2023 funding levels just before the Thanksgiving holiday. The House has recommended large cuts to WIOA funding for Adult and Youth programs, but these cuts more than likely will not be approved.

WIOA Authorization: WIOA was passed in 2014 and was supposed to be formally reauthorized in 2019; however, it has been re-authorized for one (1) year only through this year. Currently, there is a bi-partisan effort to make some changes to WIOA before it is reauthorized and it should be out of Committee in early January. Ms. Jensen will bring back updated information as it becomes available.

New Laws in California include expanded Paid Sick Leave, effective January 1, 2024; Reproductive Loss Leave, in the event of a catastrophic event during pregnancy; and two (2) bills related to off-duty cannabis use and drug testing. Going into effect June 1, 2024, is an increase in minimum wage for fast food workers and health care workers.

Ms. Jensen stated that in 2022, the FRWDB started its City Council Tour to share information about the FRWDB and the services it provides so that constituents could be referred to the FRWDB, should a need arise. In 2023, FRWDB has visited the City Councils of Mendota, San Joaquin, Kerman, and Selma. In 2024, the City Council tour will be completed and the FRWDB team will then begin its visits to the school boards in Fresno County.

Ms. Jensen shared that in March 2024, the FRWDB will attend the One Voice trip to Washington, DC. The last One Voice trip was in 2019. This year, the FRWDB's submitted priority for the trip is in regards to creating business-friendly administrative relief at the US Department of Labor. Specific changes requested are: 1) Regarding Incumbent Worker Training: As the employer is viewed as the client, remove the requirement that existing employers certify selective service registration for employees, many who are long term and beyond draft age; 2) Regarding WIOA Supportive Service Payments:

Allow such payments for WIOA clients post placement; and 3) Regarding tracking of training-related placements at Community Colleges: Remove requirement that all trainees in a given community college program or class be tracked for training related placement.

Mr. Konczal noted that the FRWDB was not asking for more money, but for administrative relief, which was different from what most other agencies bring to the One Voice trip.

This was an information item.

12. Consent Item (A1)

BONNER/ZABRYCKI – APPROVED THE CONSENT ITEM A1, WITH THE DISCLOSURE NOTED ABOVE. (UNANIMOUS)

13. Recognition of Board Anniversaries

Chair Montalbano recognized Directors for their years of service on the FRWDB with a presentation of certificates. He recognized Directors whose anniversaries occurred in the months of October through December: Alisha Morgan – one (1) year; Sandra Vicente – one (1) year; and Edgar Blunt – four (4) years.

This was an information item.

14. Information Sharing

Chair Montalbano introduced new FRWDB Directors Douglas Dart and Kurt Madden, who were attending their first FRWDB meeting. Chair Montalbano encouraged the new Directors to ask questions if there was anything they did not understand, particularly acronyms. Mr. Konczal shared that in the past, FRWDB published a Glossary of Terms and that they would update and bring that back.

Director Hensley shared that he had been at a meeting in Sacramento where he heard a statistic that in the area of socio-economic conditions, the San Joaquin Valley was pulled from the state's data and compared to the rest of the country. The Valley ranked third from the bottom, compared with all the other states. He indicated that it was an eye-opener for him, and there was a huge hill to climb to bring those statistics up.

Director Riojas shared that the Building Trades Council has a five (5)-year Project Labor Agreement with the City of Fresno for any construction jobs over \$1 million. He stated that he just received a report that there was \$1.6 billion of construction projects planned in the City of Fresno over the next four (4) years. The trades are going to do their part to get local residents, and the people who graduate from the pre-apprenticeship program, apprenticeship opportunities on these projects.

Mr. Konczal shared that Congressman Jim Costa just secured \$3 billion for a High Speed Rail Passenger Station in downtown Fresno. He noted that the Rail Authority adopted a National Targeted Hiring Policy, written by Ken Price, which ensures valley residents are given priority when applying for jobs on the project.

Chair Montalbano shared that, with help from the FRWDB and the South Bay Workforce Investment Board, there was a proposal for an auto mechanic pre-apprentice program currently at the US Department of Labor. He stated that there were currently 66,000 mechanic jobs open in the state of California.

This was a discussion item.

15. **Agenda Items for March 6, 2024, Meeting**

There were no items recommended for the March 6, 2024, FRWDB meeting agenda.

16. **Meeting Feedback**

No meeting feedback was provided.

The meeting was adjourned at 5:19 p.m.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	10
MEETING DATE:	March 6, 2024
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Blake Konczal, Executive Director

SUBJECT: January 2024 Financial Report

RECOMMENDATION:

Accept the Fresno Regional Workforce Development Board (FRWDB) January 2024 Financial Report.

REASON FOR RECOMMENDATION:

The attached summary financial report and charts display year-to-date financial information through January 31, 2024.

- 2020 September Wildfires: This grant ended on December 31, 2023; it was 81.18% expended at \$243,546 with an unspent amount of \$56,454.
- Pathway Home Grant – GRID Alternatives: This grant ended on December 31, 2023; it was 6.92% expended at \$5,097 with an unspent amount of \$68,533. FRWDB staff did not anticipate fully expending this grant because the Fiscal Agent (GRID Alternatives) did not have the participant referrals as initially intended.
- Transformative Climate Communities (TCC): This grant ends March 31, 2024; it is 41.99% expended at \$524,649 with an unspent amount of \$724,783.
- Equity and Special Populations (ESP): FRWDB was granted a three (3) month no-cost extension to March 31, 2024. It is 66.01% expended at \$495,098 with an unspent amount of \$254,902.
- City of Fresno – One Youth Job Corps: FRWDB was awarded an additional \$100,000 for client support services in January 2024; the grant will end on May 1, 2024. It is 61.58% expended at \$461,061 with an unspent amount of \$287,619.
- Staff has no concerns with other grant expenditures at this time.

ATTACHMENT:

January 2024 Financial Report

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
Summary Financial Report
January 2024

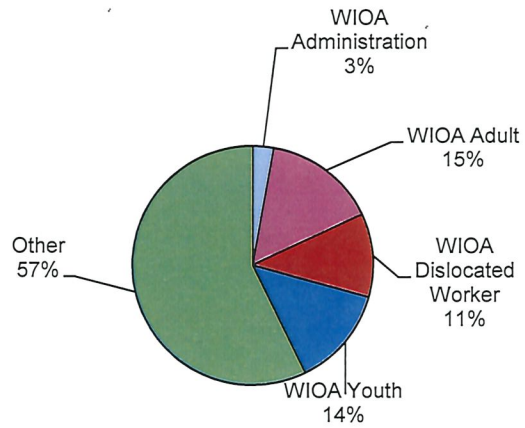
GRANT	TERM	Total Grant Amount	Prior Year(s) Expended	Current Year to Date Expenditures	Percent Expended	Unspent Committed Funds
WIOA ADMINISTRATION	07/01/2023 - 06/30/2024	1,554,335		1,020,325	65.64%	534,010
* WIOA ADULT	07/01/2023 - 06/30/2024	8,479,616		3,270,960	38.57%	5,208,657
* WIOA DISLOCATED WORKER	07/01/2023 - 06/30/2024	6,232,870		2,577,348	41.35%	3,655,523
* WIOA YOUTH	07/01/2023 - 06/30/2024	7,459,916		3,428,986	45.97%	4,030,930
*WIOA RAPID RESPONSE & Layoff Aversion	07/01/2023 - 06/30/2024	316,392		125,491	39.66%	190,901
TCC - Transformative Climate Communities	02/01/2020 - 03/31/2024	1,249,432	485,296	39,353	41.99%	724,783
2020 September Wildfires - 1st Increment	01/01/2021 - 12/31/2023	300,000	162,359	81,187	81.18%	56,454
CAL FIRE	03/01/2020 - 03/01/2025	1,675,200	1,575,631	90,434	99.45%	9,135
Fatherhood - HHS	09/30/2023 - 09/29/2024	749,999	-	311,221	41.50%	438,778
Equity & Special Populations (ESP)	02/01/2022 - 03/31/2024	750,000	335,615	159,483	66.01%	254,902
City of Fresno - One Youth Job Corps	08/10/2022 - 05/01/2024	748,680	152,168	308,893	61.58%	287,619
QUEST - Quality Jobs-Equity-Strategy-Training-(NDWG)	10/01/2022 - 09/30/2024	750,000	108,949	224,247	44.16%	418,804
Pathway Home Grant - GRID Alternatives	07/01/2020 - 12/31/2023	73,630	4,450	647	6.92%	68,533
Valley Build Earmark - Assembly Bill No. 178	04/01/2023 - 12/31/2025	3,000,000	92,614	333,989	14.22%	2,573,397
CAL FIRE - Round 2	03/24/2023 - 03/31/2026	1,973,615	17,337	264,524	14.28%	1,691,754
HRCC: Resilient Workforce (RWF)	06/01/2023 - 03/31/2026	8,825,127	43	835,520	9.47%	7,989,564
Good Jobs Challenge - American Rescue Plan	06/01/2023 - 09/30/2027	1,807,383		24,439	1.35%	1,782,944
Regional Equity and Recovery Partnership (RERP)	12/01/2022 - 09/30/2025	1,050,729		-	0.00%	1,050,729
Prison to Employment (P2E) 2.0	07/11/2023 - 12/31/2025	719,723	-	23,156	3.22%	696,567
ERICA-Equal Representation in Construction Apprenticeships	05/01/2023 - 06/30/2025	1,800,000		3,625	0.20%	1,796,375
Bitwise AA Project	06/01/2023 - 04/30/2025	2,300,000		46,901	2.04%	2,253,099
High Road Training Partnerships (HRTP - RWF)	05/15/2023 - 03/31/2026	2,500,000	-	16,222	0.65%	2,483,778
Student Training and Employment Program (STEP)	01/01/2024 - 12/31/2024	745,002		-	0.00%	745,002
ELL Integrated Education and Training	10/01/2023 - 12/31/2026	3,330,000		-	0.00%	3,330,000
TOTAL FUNDING		58,391,649	2,932,462	13,186,962	27.61%	42,272,235

* Total Grant Amount includes ACTUAL carryover from Prior Plan Year 22 - 23
Due to spreadsheet formula rounding calculations, totals may be off by \$1 or \$2

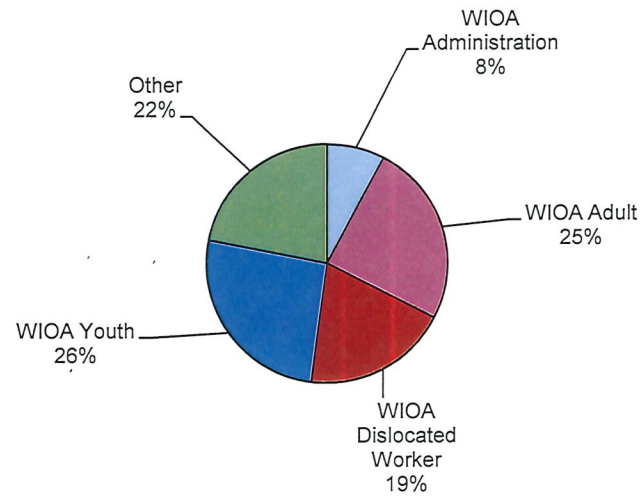
Prepared by: C. Belerschmitt

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
FINANCIAL REPORTS
January 2024

FRWDB Committed Funds
Fiscal Year 2023-2024

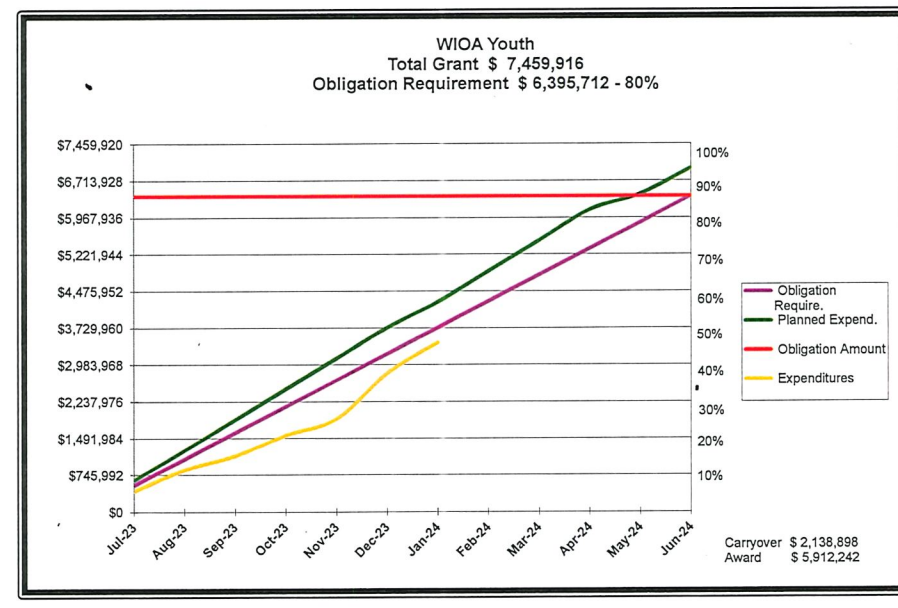
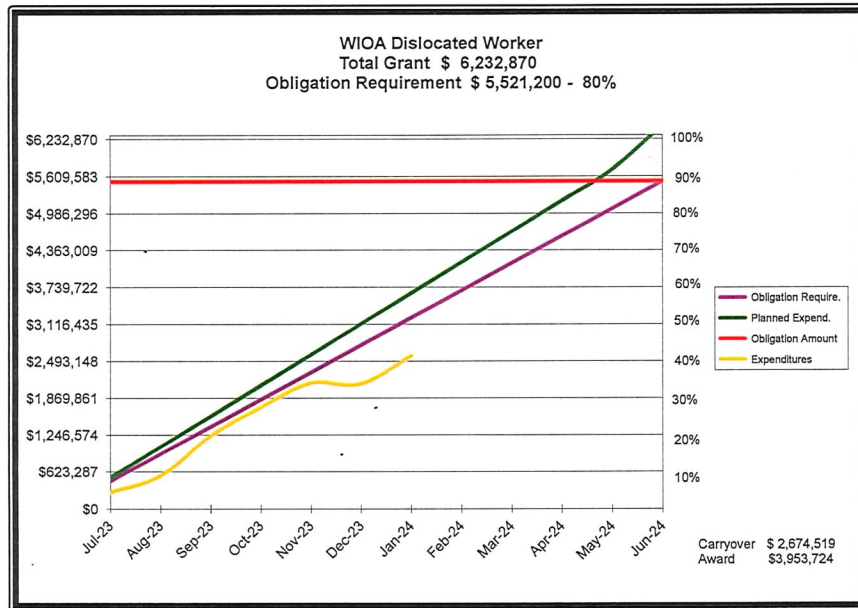
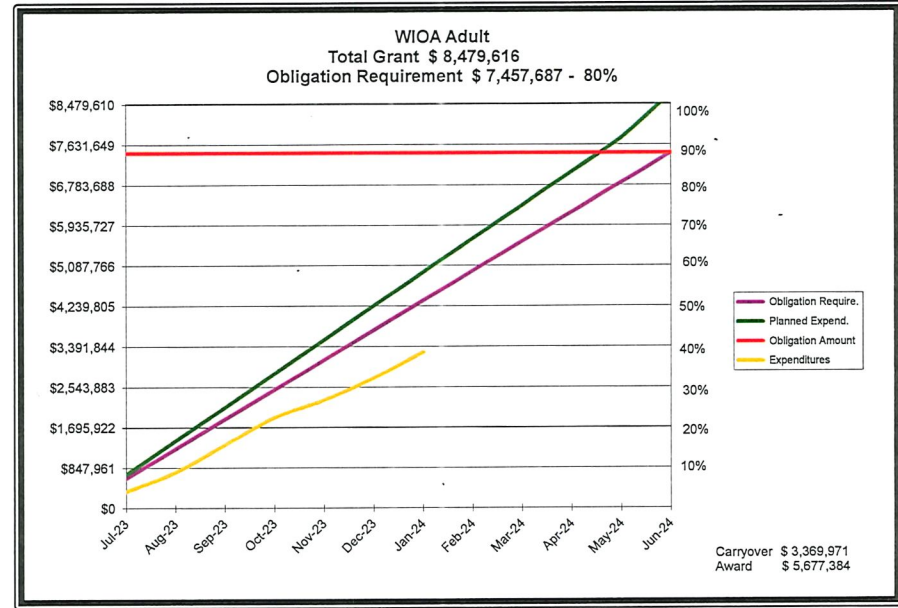
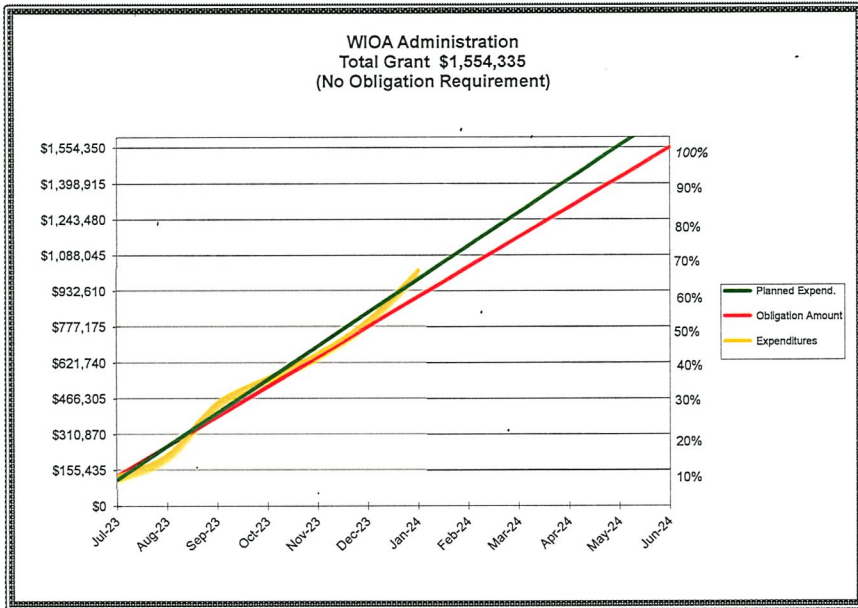


FRWDB Expenditures
Fiscal Year 2023-2024



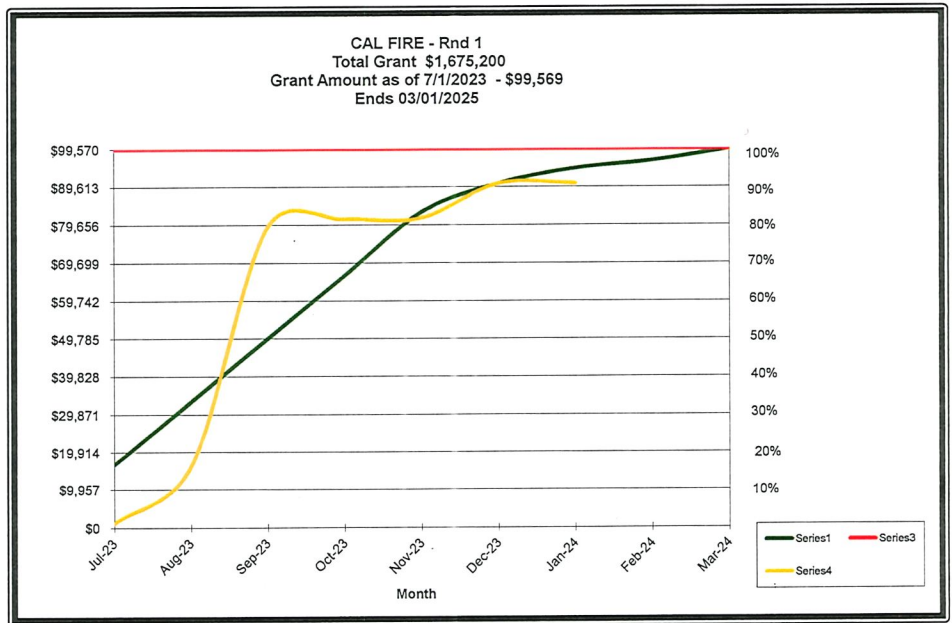
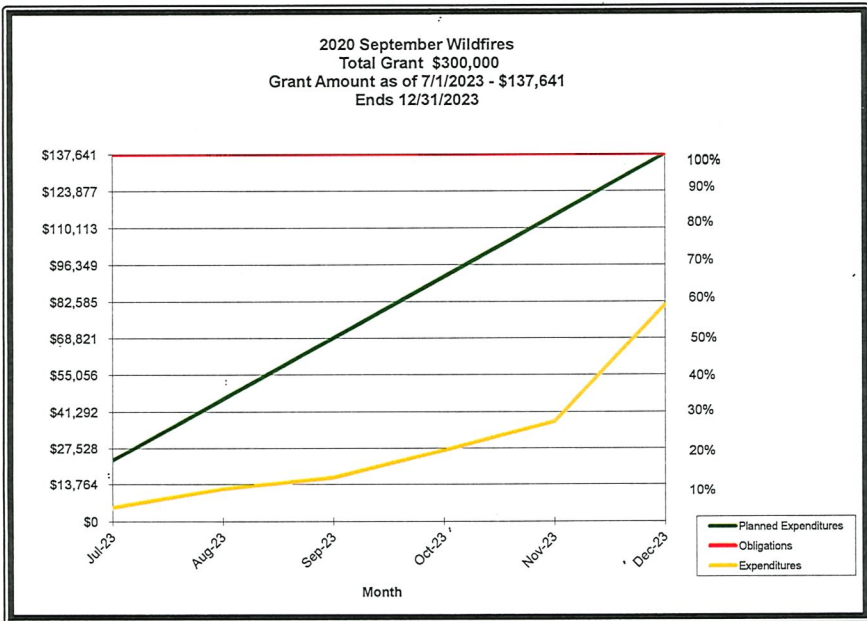
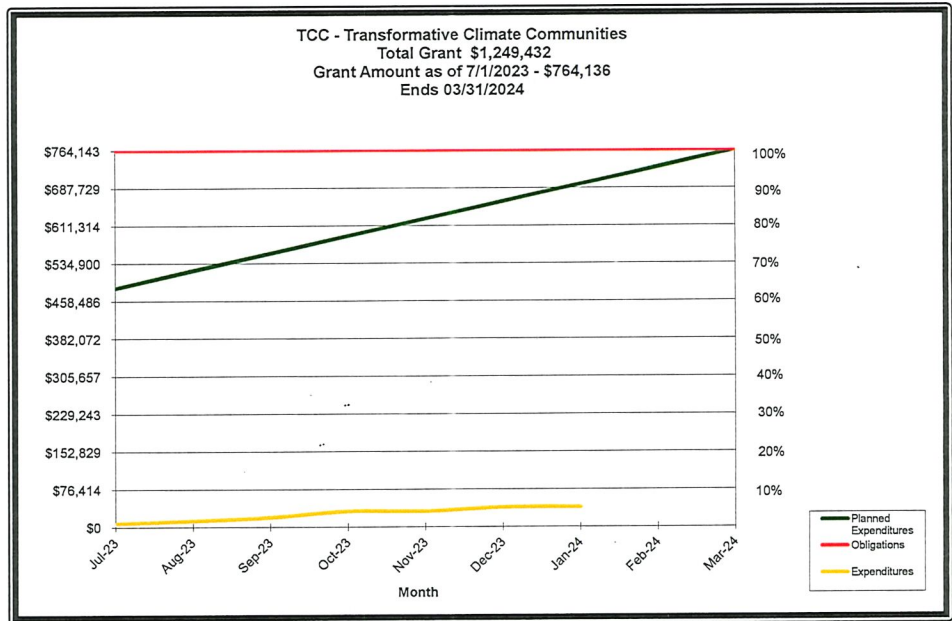
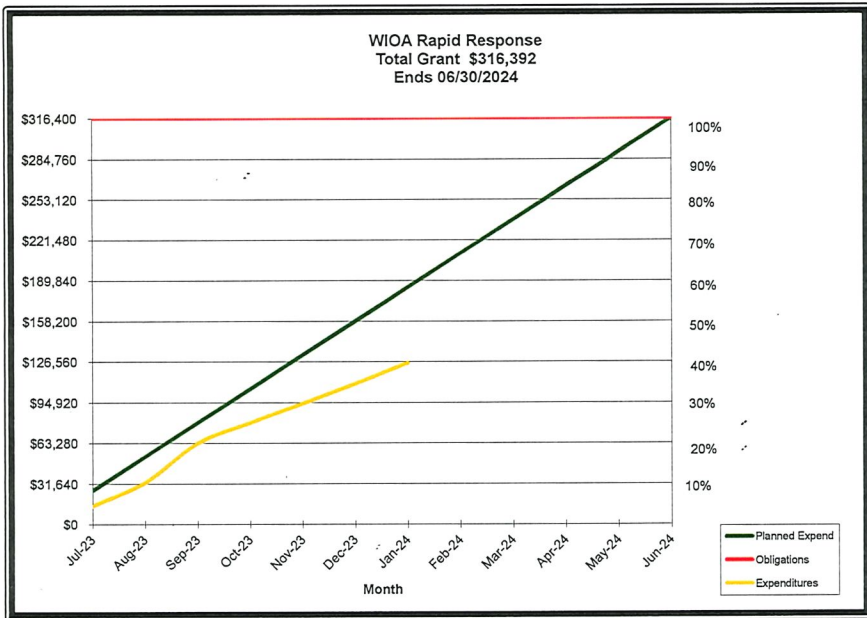
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

January 2024



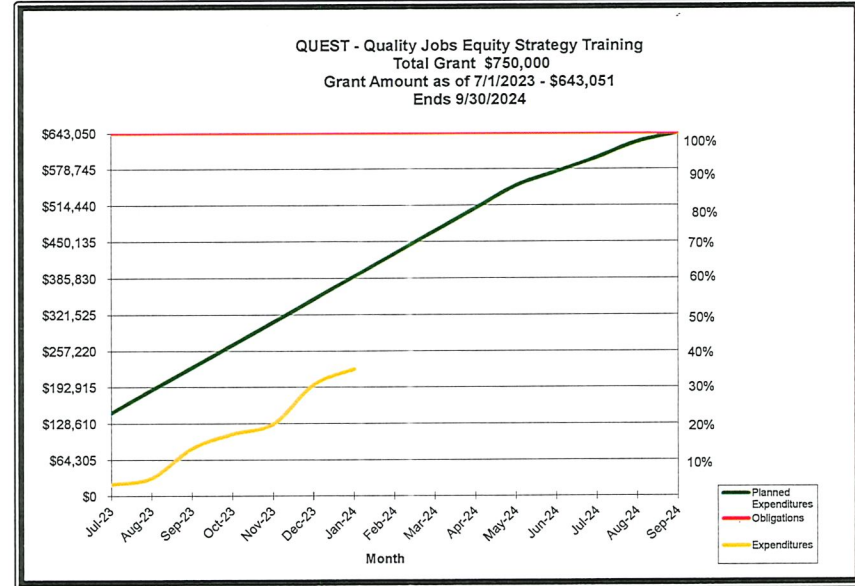
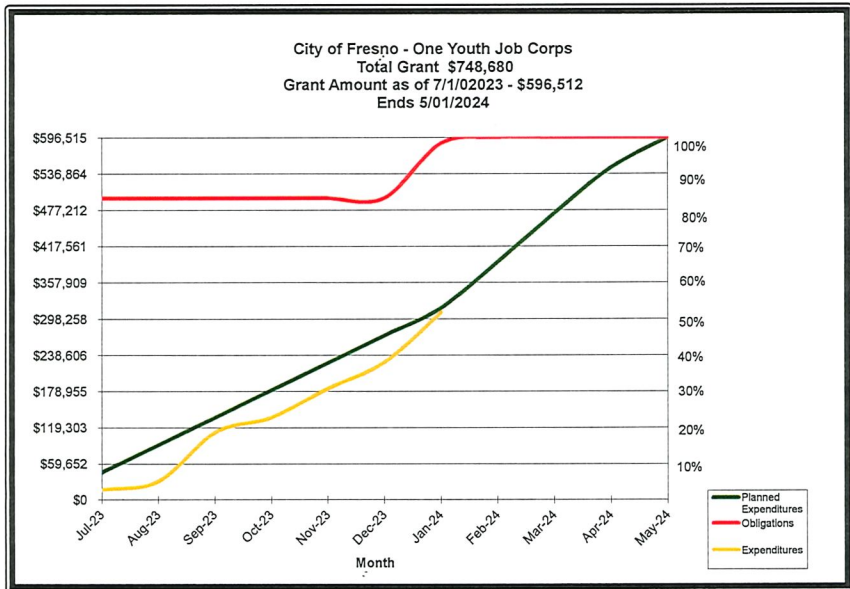
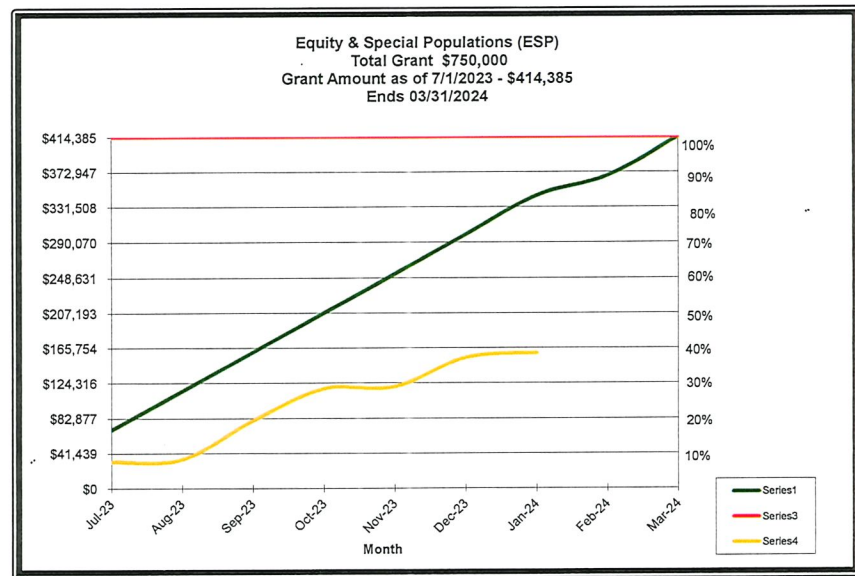
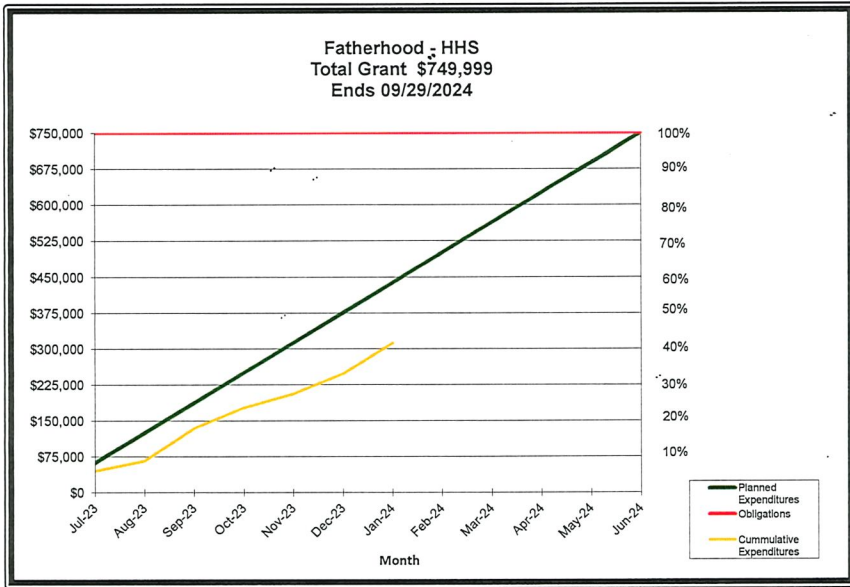
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FINANCIAL REPORTS

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FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	12
MEETING DATE:	March 6, 2024
ACTION:	APPROVE

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board
FROM: Blake Konczal, Executive Director
SUBJECT: Fresno Regional Workforce Development Board Council Appointments Policy

RECOMMENDATION:

Approve the Fresno Regional Workforce Development Board (FRWDB) Council Appointments Policy.

REASON FOR RECOMMENDATION:

At its meeting of June 7, 2023, the FRWDB Executive Committee instructed FRWDB staff to draft a policy for FRWDB Council appointments, to include the number of non-board members on any Council of the FRWDB, duration of appointment for non-board Council members on a Council, and the process of re-appointment for such non-board Council members on a Council.

ATTACHMENT:

Fresno Regional Workforce Development Board Policy for Appointment and Re-appointment to FRWDB Councils

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Policy for Appointment & Re-appointment to FRWDB Councils

Background

The Fresno Regional Workforce Development Board (the "FRWDB") is governed by a series of federal, state, and local laws, regulations, and directives, as well policies adopted by the FRWDB and the terms of the Joint Powers Agreement between the City of Fresno and the County of Fresno that created the FRWDB (the "JPA"). In descending order of hierarchy, these are: the federal Workforce Innovation and Opportunity Act (the "WIOA") and other applicable federal laws and regulations; applicable state law, policies, and directives; the JPA; the Bylaws of the FRWDB; the policies of the FRWDB; and the oversight of the FRWDB Executive Committee.

The Bylaws adopted by the FRWDB govern the operations of the FRWDB. They contain the basic rules for the conduct of FRWDB business and affairs. The FRWDB Bylaws contain provisions for managing the business and regulating FRWDB affairs that are consistent with the WIOA (the federal statute that created the mechanism by which FRWDB and all other workforce development boards were created nationally), applicable federal and state law and regulations, or the terms of the JPA.

Additionally, one purpose of the JPA is to allow for the City and the County's joint appointment of members to the FRWDB.

Pursuant to the WIOA, FRWDB has admitted to its three Councils (Adult, Youth, and Skills Development) members who are not full members of the FRWDB. (See Section 107(b)(4)(A)-(C) of the WIOA; 20 C.F.R. § 679.360.) As such, existing FRWDB policy on this matter comports with federal law and regulation.

FRWDB's three Councils are standing committees under Article VI of the Bylaws, which specifies:

*(a) Section 6.01 Creation of Standing Committees. Subject to the provisions of the Joint Powers Agreement and the WIOA, the Board shall have the authority to create and disband one or more standing committees of the FRWDB. **Each standing committee shall consist of two (2) or more Directors, and other persons that the Directors may appoint to serve at the pleasure of the Board, including individuals who are not members of the Board.** The appointments to such standing committees shall be by majority vote of the Directors then in office. Each standing committee shall have a chair who must be a member of the Board. The chair of each standing committee shall be appointed by the Chair, subject to ratification by majority vote of the Directors then in office. (Bold added.)*

The Youth Council is provided for specifically in Sections 6.04 and 6.05 of the Bylaws.

Section 6.01 of the Bylaws cited above specifies that appointments to its Councils may include "individuals who are not members of the Board." The Bylaws further specify how initial appointments of individuals may occur. They are mute, however, as to the term or duration of membership for non-members on a given Council. They are also mute as to what process should be used for reappointment of non-members to a Council should a term of appointment be established.

The FRWDB Bylaws further specify, in section 6.03, the composition of the Executive Committee as:

- 1.) The Chair;
- 2.) The First Vice Chair;
- 3.) The Second Vice Chair;
- 4.) City of Fresno local elected official (LEO);
- 5.) County of Fresno local elected official (LEO);
- 6.) One at-large Board Member from Fresno City appointees;
- 7.) One at-large Board Member from Fresno County appointees;
- 8.) The appointed chair of the Youth Council;
- 9.) The appointed chair the Adult Council, a standing committee;
- 10.) The appointed Chair of the Skills Development Council, a standing committee;
- 11.) Chair Emeritus (the immediately preceding Chair).

Service on the Executive Committee meets the Bylaws' requirement of mandatory service on a committee. (See FRWDB Bylaws, Article III, Section 3.07(a)(ii).)

Direction

At its meeting of 07JUN2023 the FRWDB Executive Committee instructed staff to draft a policy for the establishment of:

1. Number of non-board members on any Council of FRWDB.
2. The durations of appointment for non-board Council members on a Council.
3. The process of re-appointment for such non-board Council members on a Council.

Recommendations

Staff recommends the following policies:

1. Given an overall FRWDB Board Membership of 29 members, and discounting the eight (8) Executive Committee members who are not required to sit on an additional committee, to evenly divide the remaining 21 members across the three (3) FRWDB Councils (Adult Council, Youth Council, and Skills Development Council), resulting in seven (7) full FRWDB members on each Council.
2. Establish a policy that a majority of members of any Council be full FRWDB board members.
3. Resultantly establish the maximum number of non-board Council members on any Council at six (6) non-FRWDB board members and the minimum number of non-board Council members on any Council at one (1) non-FRWDB board members.
4. To allow full FRWDB board members formal membership (Roll Call, Quorum, Vote) on only one Council at a time.
5. Allow any full FRWDB board member to attend any additional Council meetings they wish, with the understanding that they will only be observers of the Council meeting (Gov. Code §54952.2(c)(6).).
6. To establish a maximum Council term of two (2) years for all non-board Council members at which point they may seek re-appointment.
7. To initially stagger non-board Council members Council terms at one (1) year and two (2) years so as to not have all non-board Council member re-appointments occur simultaneously.
8. As Councils meet quarterly (four times a year), to constitute non-board Council member "effective resignation" as missing two consecutive regular Council meetings over any twelve (12) month period.

	Adult Council		Skills Dev. Council		Youth Council
	Board Members		Board Members		Board Members
BM1	Chuck Riojas, Chair	BM1	Lydia Zabrycki, Chair	BM1	Vasili Sotiropulos, Chair
BM2	Rodney Branch	BM2	Sandra Vicente	BM2	Shayn Anderson*
BM3	Wyatt Meadows	BM3	Douglas Dart	BM3	Alysia Bonner
BM4	Joe Olivares	BM4	Chris Zeitz	BM4	Terry Metters, Jr.
BM5	Carole Goldsmith*	BM5	Scott Miller	BM5	Kurt Madden*
BM6		BM6	Alisha Morgan	BM6	
BM7		BM7		BM7	
			Joe Olivares		
			Steve Avila		
			Jeff Hensley		
Non-Board Members		Non-Board Members		Non-Board Members	
NBM1	Sherri Watkins	NBM1		NBM1	Keda Buttles*
NBM2		NBM2		NBM2	Katherine Martindale
NBM3		NBM3		NBM3	Natalie Dodson
NBM4		NBM4		NBM4	Michelle Tutunjian
NBM5		NBM5		NBM5	Ricardo Vasquez
NBM6		NBM6		NBM6	Rick Watson
				NBM7	Michelle Engel-Silva*

** Pending Ratification*

Consent Items Submitted by the Adult Council

MISSION:

To procure, oversee, evaluate, and continuously improve a One-Stop system that provides employers with qualified job seekers and a means by which job seekers are able to achieve self-sufficiency.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A1
MEETING DATE:	March 6, 2024
ACTION:	RATIFY

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Ratification of Adult Council Member

RECOMMENDATION:

Ratify the appointment of Fresno Regional Workforce Development Board Director Rodney Branch to the Adult Council.

The Adult Council approved this recommendation on January 25, 2024.

REASON FOR RECOMMENDATION:

Director Branch is the Principal for Fresno Adult School and has expressed interest in joining the Adult Council.

Article VI "Committees" of the FRWDB Bylaws indicates that appointments to standing committees shall be by majority vote of the Directors then in office.

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A2
MEETING DATE:	March 6, 2024
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Providers of Services' Monitoring Report

RECOMMENDATION:

Accept the following Providers of Services' Monitoring Report for the Second Quarter of Program Year 2023-2024.

The Adult Council approved this recommendation on January 25, 2024.

REASON FOR RECOMMENDATION:

Fresno Regional Workforce Development Board staff conducts programmatic and fiscal monitoring of all contracts to ensure compliance with federal, state, and local regulations and/or policies.

ATTACHMENT:

Adult Providers of Services Monitoring Report – Second Quarter, Program Year 2023-2024

**Adult Providers of Services and Eligible Training Provider Monitoring Report
Second Quarter, Program Year 2023-2024**

Program Monitoring Results:

Programmatic monitoring of the following sub-recipients was **completed** during the second quarter of Program Year (PY) 2023-2024:

Sub-Recipient	Contract # (s)	Results
Equus Workforce Solutions PY 2022-2023 Fatherhood Year Three	320-0845	No Findings

Programmatic monitoring of the following sub-recipients was **in process** during the second quarter of PY 2023-2024:
NONE

Fiscal Monitoring Results:

Fiscal monitoring of the following sub-recipients was **completed** during the second quarter of PY 2023-2024:

Sub-Recipient	Contract # (s)	Results
Equus Workforce Solutions - Adult PY 2022-2023, Fiscal Closeout	321-201	No Findings
Central Labor Council Partnership – Dislocated Worker PY 2022-2023, Fiscal Closeout	213-501	No Findings
Motherlode Workforce Development Board – High Roads Construction Careers: California Climate Investments Valley Build PY 2022-2023, Fiscal Closeout	630-0819	No Findings

Fiscal monitoring of the following sub-recipients was **in process** as of the end of the second quarter:

Sub-Recipient	Contract # (s)	Status
Equus Workforce Solutions PY 2023-2024, Initial Fiscal Review	321-201	Initiated fieldwork and requested additional documentation for analysis.
Equus Workforce Solutions PY 2023-2024, Workforce Innovation and Opportunity Act National Dislocated Workers Grant (QUEST), Special Project	321-1262	
Equus Workforce Solutions PY 2022-2023 Fatherhood Year Three, Fiscal Closeout	320-0845	

Eligible Training Provider Monitoring Results

Reviews of the following Training Providers was **completed** during the second quarter:

School	State ID	Results
Dental Assisting Institute	40	No Findings
Institute of Technology	430	No Findings

Eligible Training Provider monitoring of the following schools is in process as of the end of the third quarter: **NONE**

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

AGENDA ITEM:	A3
MEETING DATE:	March 6, 2024
ACTION:	ACCEPT

2125 Kern Street, Suite 208 • Fresno, CA 93721 • (559) 490-7100 • Fax (559) 490-7199 • www.frwdb.net

TO: Fresno Regional Workforce Development Board

FROM: Adult Council

SUBJECT: Job Seeker Customer Satisfaction Reports

RECOMMENDATION:

Accept the Job Seeker Customer Satisfaction Reports for the Second Quarter of Program Year (PY) 2023-2024.

The Adult Council approved this recommendation on January 25, 2024.

REASON FOR RECOMMENDATION:

The Fresno Regional Workforce Development Board (FRWDB) Joint Powers Agreement states, in part, that FRWDB staff shall fulfill administrative responsibilities as set forth in the Workforce Innovation and Opportunity Act (WIOA), including the administering of programs as described in the WIOA, as well as developing budgets plans. Additional administrative responsibilities and authorities shall include assessing the performance and evaluating the benefit, productivity, and impact of all programs funded under the WIOA, as amended or superseded, and submitting progress reports.

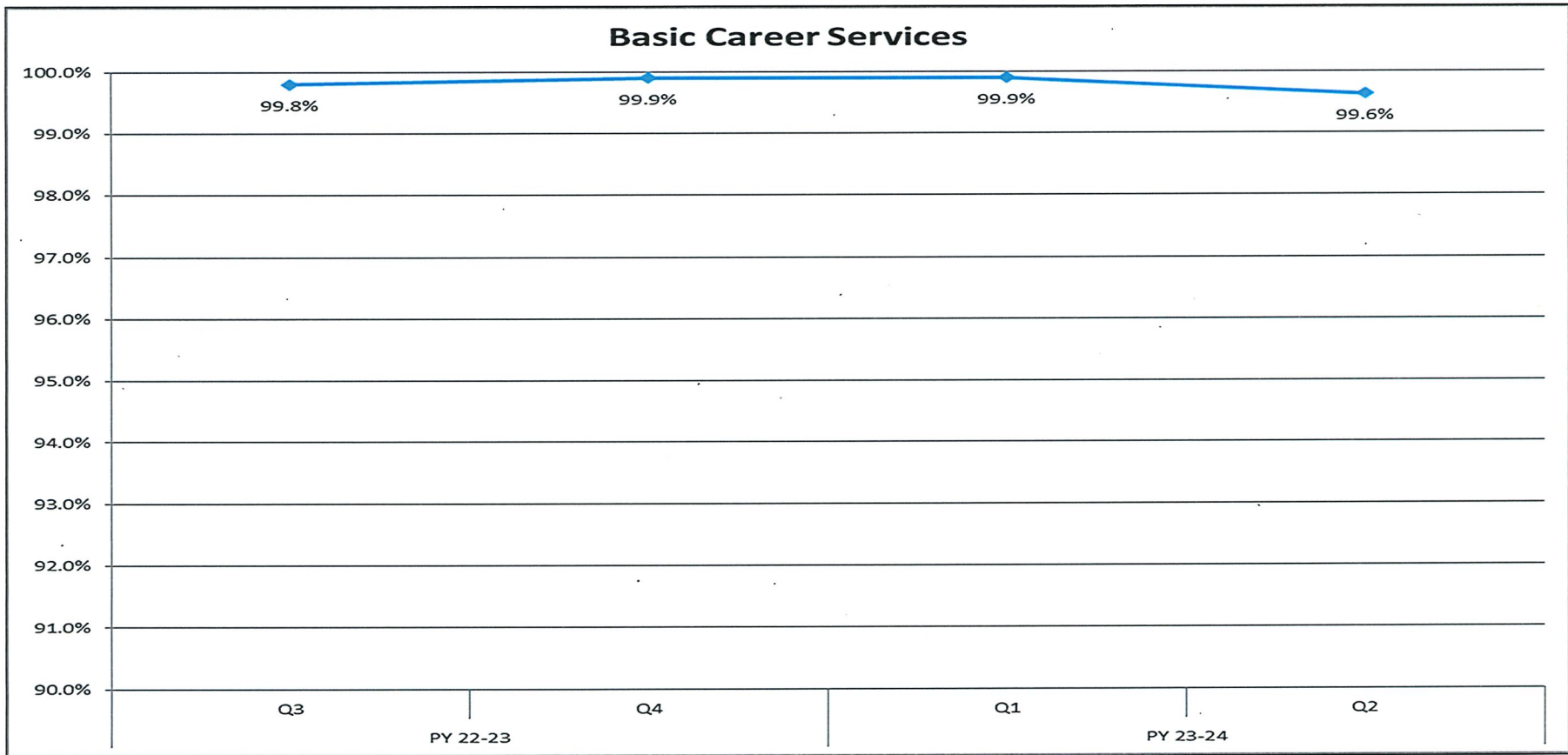
As part of this responsibility, FRWDB staff has implemented the Job Seeker Customer Satisfaction process and data collection system. The FRWDB's sub-contracted providers of services submit their data to FRWDB staff on a monthly basis. The data is accumulated, analyzed and reviewed on a quarterly basis and reported to this Council.

FRWDB staff work with service providers to improve the processes used to increase the satisfaction level with its job seekers. These improvements are based on data collected through these satisfaction surveys, monitoring reviews, complaints, and monthly operations meetings between provider and FRWDB staff.

ATTACHMENTS:

ATTACHMENT I: Basic Career Services Report for the Second Quarter of PY 2023-2024

ATTACHMENT II: Placement Satisfaction Report for the Second Quarter of PY 2023-2024

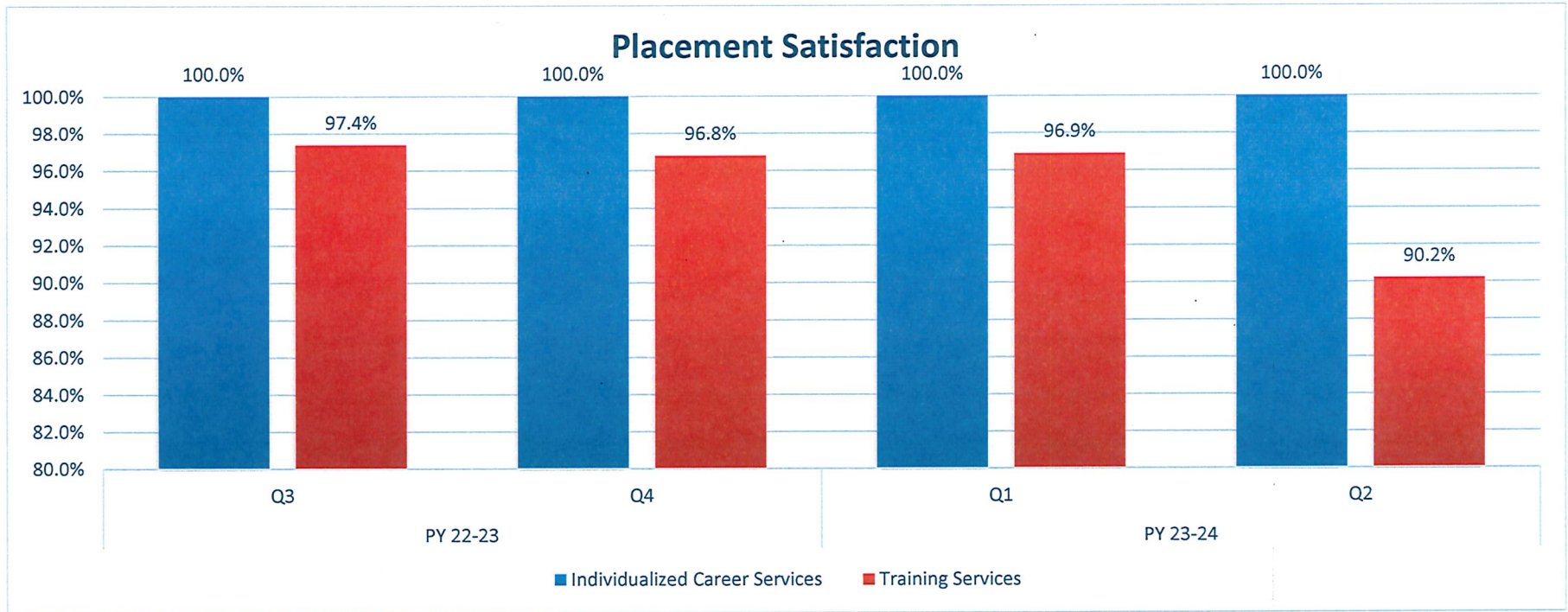


Staff Notes:

	PY 22-23		PY 23-24	
	Q3	Q4	Q1	Q2
Surveys Received	460	485	512	383
Number of Users	4,017	3,437	4,875	5,923
Survey Response Rate	12%	15%	11%	6.5%

Sample of User Comments:

One of the best establishments to get employed: This has been a very helpful experience that has motivated me to do better; Professional, I will be telling my friends; Miss Patricia and Cole went above and beyond to help me with my resume issues; They were real patient and professional and I really appreciated their help; Customer service is excellent! The staff was really professional and knowledgeable; Very helpful. I'm lost in life right now staff helped me very much; Thank you! It is a very good opportunity to get a job a good future; Very helpful, positive energy; I appreciate all the help and information, I hope to find a job soon.



Staff Notes:

	PY 22-23				PY 23-24			
	Q3		Q4		Q1		Q2	
	Training	Non-Training	Training	Non-Training	Training	Non-Training	Training	Non-Training
Surveys Received by Type	45	25	68	20	44	36	39	32
Clients Closed & Placed by Type	70	49	68	20	66	37	53	39
Survey Response Rate	65%	51%	100%	100%	67%	98%	74%	82%

Participant Feedback:

Individualized Career Services: I am so thankful for all the help, encouragement, knowledge and support that I received from Workforce; Thank you for all the support I appreciated everything you do for the community; **Training Services:** The school, classroom training and staff were great, the drive wait time and employment assistance was horrible. There were too many students and not enough trucks and instructors. Received job leads that didn't coincide with desired stipulations; Thanks to WFC, I was able to compete my goal and get my license to be an RN; I would recommend Workforce to all my friends and family; I thank Workforce for helping in my career without their assistance financially I don't think I could have done this on my own; Instructor was not knowledgeable about program. Students had to teach themselves a lot of the time; Would have liked to receive more job leads.

Non-Consent

Agenda Items