



FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD

Adult Council
January 22, 2026
SUMMARY MINUTES

The meeting was called to order at 4:03 p.m.

PRESENT – Joe Olivares, Chuck Riojas, and Sherri Watkins

ABSENT – None

AGENDA CHANGES: Veronica McAlister, Senior Program Manager, Fresno Regional Workforce Development Board, submitted a revision to the Item 3 Attachment.

ABSTENTIONS/RECUSALS/
DISCLOSURES OF
POTENTIAL CONFLICTS OF INTEREST: None

COUNCIL CHAIR/STAFF COMMENTS: None

PUBLIC COMMENTS: None

Item	Description/Action Taken
1.	<p><u>July 24, 2025, Adult Council Meeting Minutes</u></p> <p>Blake Konczal, Executive Director, Fresno Regional Workforce Development Board (FRWDB), presented the July 24, 2025, Adult Council (Council) meeting minutes for the Council's approval.</p> <p>OLIVARES/WATKINS – APPROVED THE JULY 24, 2025, ADULT COUNCIL MEETING MINUTES. (UNANIMOUS)</p>
2.	<p><u>Adult Business of Excellence Award Winner</u></p> <p>Martha Espinosa, Deputy Director of Marketing, Grants and Business Initiatives, FRWDB, highlighted the success stories of the Adult Outstanding Achievement Award and the Adult Business of Excellence Award winners.</p> <p>The Adult Outstanding Achievement Award winner was Brenda Reyes. Ms. Reyes successfully completed her CompTIA+, Network+, and Security+ certification. Her journey showed how access to training, supportive services, and personal perseverance led to meaningful career advancement.</p> <p>The Adult Business of Excellence Award winner was Green Earth Heating and Air. Lenny Edelbacher, owner of Green Earth Heating and Air, utilized Workforce Connection services as a participant. He received a scholarship to complete Heating, Ventilation, and Air Conditioning (HVAC) training, which led to him becoming an HVAC Technician and then to establishing his own business. He has partnered with Workforce Connection and offered transitional jobs and hands-on work experience to Workforce Connection participants. Ms. Espinosa pointed out that the investment in one (1) participant can expand opportunities for many more.</p>

Ms. Espinosa shared that the 2026 Annual Achievement Awards breakfast would be held on April 2, 2026, when the quarterly winners would be recognized.

Ms. Espinosa stated that the success stories were shared on social media and were used during orientations. Mr. Riojas asked if the success stories were on YouTube and if he could find them if he searched for Workforce. Ms. Espinosa shared that the success stories are posted on YouTube and could be located by searching for FRWDB Workforce Connection.

This was an information item.

3. Local Performance Results Reports

Ms. McAlister presented for the Council's recommendation for FRWDB acceptance, Adult and Dislocated Worker Program Providers of Services' Local Performance Results Reports for the Second Quarter of Program Year (PY) 2025-2026.

Ms. McAlister reported that with the exception of Measurable Skills Gain for the Adult Program, all Adult and Dislocated Worker goals were met or exceeded. She noted that FRWDB staff had no concerns with the Adult goals being met by the end of the PY.

Ms. McAlister provided the Council with an updated report format and asked for feedback. Director Oliveras said he liked the new format, and Council Member Watkins said it was a nice change.

OLIVARES/WATKINS – RECOMMENDED THE FRWDB ACCEPT THE LOCAL PERFORMANCE RESULTS REPORTS. (UNANIMOUS)

4. Job Seeker Customer Satisfaction Reports

Phyllis Stogbauer, Senior Deputy Director, FRWDB, presented for the Council's recommendation for FRWDB acceptance, the Job Seeker Customer Satisfaction Reports. Ms. Stogbauer stated that FRWDB formally rolled out digital online surveys in July, and brought the Council's attention to the report's new format.

Ms. McAlister reviewed the new format, noting the most significant change was a breakdown of the survey questions with results, rather than only reporting on the overall satisfaction results. The placement satisfaction survey was now broken out into two (2) pages, with one (1) showing results of the placement survey and one (1) showing results of the training-related placement survey. She reported that 474 individuals responded to the survey and that satisfaction rates were very high.

Council Member Watkins asked if customers were informed on how long the survey would take to complete. Ms. McAlister stated that the time frame was mentioned to the participants.

WATKINS/OLIVARES – RECOMMENDED THAT THE FRWDB ACCEPT THE JOB SEEKER SATISFACTION REPORTS. (UNANIMOUS)

5. Providers of Services' Monitoring Report

Rebecca Moncivais, Monitoring Manager, FRWDB, presented for the Council's recommendation for FRWDB acceptance, the Second Quarter Monitoring Report for Adult Providers of Services. She noted that staff conducts a monitoring of all contracts to ensure that they are in compliance with federal, state, and local regulations. She reviewed the report, which showed the monitorings that were in process or completed during the Second Quarter of PY 2025-2026.

She noted that the review for Sierra Resource Management was not able to be completed as their funds were reallocated to other providers to ensure contract obligations were met. Director Olivares asked if the contract with Sierra Resource Management had been terminated and Ms. Moncivais indicated that it had. There were no further questions from the Council on the report.

WATKINS/OLIVARES – RECOMMENDED THAT THE FRWDB ACCEPT THE PROVIDERS OF SERVICES’ MONITORING REPORT. (UNANIMOUS)

6. America’s Job Centers of California Usage Report

Ms. Stogbauer presented the America’s Job Centers of California Usage report. She noted that there was very little change on the clients and visits trend report. She mentioned that the number of visits were always higher than the number of clients due to the potential for multiple visits from each client.

This was an information item.

7. Adult and Dislocated Worker Demographics Reports

Ms. Stogbauer presented the Adult and Dislocated Workers Demographics Reports for the Council’s review. She commented that there was not a lot of change from the previous report. She noted that the demographics showed a nearly equal distribution of male and female participants, and the largest age group was individuals ages 30 to 44.

This was an information item.

8. Agenda Items for May 28, 2026

Mr. Konczal mentioned that the Executive Committee asked him to create a draft client engagement metric. He stated that FRWDB staff would meet with contractors and return to the Council with a draft for review.

9. Meeting Feedback

Director Olivares stated that he enjoyed the new reporting formats. Council Member Watkins agreed that it was nice to change the formatting on the reports.

Meeting adjourned at 4:49 p.m.